



TRUTH

CHARITY

STELLA MARIS COLLEGE
(AUTONOMOUS), CHENNAI, INDIA

(Re-accredited by NAAC with an 'A' Grade and a CGPA
of 3.68 on a four point scale)

TESTING AND EVALUATION

GUIDELINES AND REGULATIONS
2017 - 2018

TESTING AND EVALUATION

Evaluation of students is based on both **Continuous Assessment (CA)**, held twice in the course of the semester at pre-determined intervals. The **End Semester Examination (ES)** held at the end of each Semester. The distribution of marks is indicated below:

B.A. / B.Sc./ B.Com / B.Com (CS) / B.Com (A & F) / BBA / BCA / BVA DEGREE PROGRAMME

Course	Continuous Assessment	End Semester Examination
Theory	50%	50%
Practicals	50%	50%

B.Voc. DEGREE PROGRAMME

Course	Continuous Assessment	End Semester Examination
Theory / Practical	25%	75%

CONTINUOUS ASSESSMENT

Continuous Assessment tests are evaluated by the course teachers. Students are expected to take all the assessment units administered to them. The assessment units comprises of one test of 90 minutes duration conducted once a semester and two or three components which may include seminars / assignments / projects work / objective test / term paper / open book test / any other.

Students can choose to write an improvement test, conducted towards the end of the semester if they wish to improve their test marks.

Students should write at least 1 CA test in order to qualify to write the End Semester Examination.

The assessment units carry equal weightage.

There is no minimum pass mark for Continuous Assessment.

A student will be permitted to take the End Semester Examination only if she has completed the Continuous Assessment requirements of test / assignments / seminars / project work, etc.

There will be no provision for additional tests on grounds of absence.

However, students who were unable to take tests on the specified test days due to participation in College sponsored activities will be permitted to complete the course requirement before the commencement of the End Semester Examinations. They should state the reasons for not taking the test in writing to the Head of the Department as well as to the course teacher. Permission to take the re-test should be obtained from the Vice Principal's Office, a week before the CA test schedule.

END SEMESTER EXAMINATION

A comprehensive examination for each course, irrespective of the number of credits allotted to it, will be held at the end of each semester (unless an alternative method of evaluation by the course teacher is specified). The eligibility of a student to write the End Semester Examination is based on :

1. Minimum Attendance Requirement (refer Course Requirement)
2. Minimum CA requirement (refer Continuous Assessment)
3. Payment of the prescribed examination fee, for courses for which she has registered.

When a student re-appears for an End Semester Examination it will be indicated on the Statement of Marks against the title of the course by a '#' sign.

The minimum pass percentage for a Bachelor's Degree Programme is as follows:

Course	End Semester Examination	Aggregate of C.A. & E.S. Exam.
Theory / Practicals	40%	40%

The minimum pass percentage for a Master's Degree Programme is as follows:

Course	End Semester Examination	Aggregate of C.A. & E.S. Exam.
Theory / Practicals	50%	50%

FOR UNDERGRADUATE PROGRAMMES:

Marks and Grades :

The following table gives the conversion of marks, grade points, letter grades and classification to indicate the performance of the candidate at the UG level:

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90-100	9.0-10.0	O	Outstanding
80-89	8.0-8.9	D+	Excellent
75-79	7.5-7.9	D	Distinction
70-74	7.0-7.4	A+	Very Good
60-69	6.0-6.9	A	Good
50-59	5.0-5.9	B	Average
40-49	4.0-4.9	C	Satisfactory
0-39	0.0	U	Reappear
ABSENT	0.0	AAA	ABSENT

The Degree is awarded according to the following Classification:

CGPA	GRADE	CLASSIFICATION OF FINAL RESULT
9.5 - 10.0	O+	First Class - Exemplary*
9.0 and above but below 9.5	O	
8.5 and above but below 9.0	D++	First Class with Distinction*
8.0 and above but below 8.5	D+	
7.5 and above but below 8.0	D	
7.0 and above but below 7.5	A++	First Class
6.5 and above but below 7.0	A+	
6.0 and above but below 6.5	A	
5.5 and above but below 6.0	B+	Second Class
5.0 and above but below 5.5	B	
4.5 and above but below 5.0	C+	Third Class
4.0 and above but below 4.5	C	
0.0 and above but below 4.0	U	Re-appear

*Only those students who have passed at the first appearance and within the prescribed semester of the UG Programme are eligible for these classifications.

FOR POST GRADUATE PROGRAMMES:

Marks and Grades for a semester

The following table gives the conversion of marks, grade points, letter grades and classification to indicate the performance of the candidate at the PG level :

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90 – 100	9.0 – 10.0	O	Outstanding
80 – 89	8.0 – 8.9	D+	Excellent
75 – 79	7.5 – 7.9	D	Distinction
70 – 74	7.0 – 7.4	A+	Very Good
60 – 69	6.0 – 6.9	A	Good
50 – 59	5.0 – 5.9	B	Average
0 – 49	0.0	U	Re-appear
Absent	0.0	AAA	Absent

GRADE POINT AVERAGE [GPA]

GPA =
$$\frac{\text{sum of the multiplication of grade points by the credits of the Course}}{\text{Sum of the credits of the courses in a semester}}$$

Marks and Grades for the entire programme

The Degree is awarded according to the following Classification:

CGPA	GRADE	CLASSIFICATION OF FINAL RESULT
9.5 – 10.0	O+	First Class – Exemplary*
9.0 and above but below 9.5	O	
8.5 and above but below 9.0	D++	First Class with Distinction*
8.0 and above but below 8.5	D+	
7.5 and above but below 8.0	D	
7.0 and above but below 7.5	A++	First Class
6.5 and above but below 7.0	A+	
6.0 and above but below 6.5	A	
5.5 and above but below 6.0	B+	Second Class
5.0 and above but below 5.5	B	
0.0 and above but below 5.0	U	Re-appear

*Only those students who have passed at the first appearance and within the prescribed semester of the PG Programme are eligible for these classifications.

CUMULATIVE GRADE POINT AVERAGE [CGPA]

$$\text{CGPA} = \frac{\text{sum of the multiplication of grade points by the credits of the entire programme}}{\text{Sum of the credits of the courses of the entire programme}}$$

*The candidates who have passed in the first appearance and within the prescribed semester of the PG Programme are eligible.

For a Semester :

$$\text{GRADE POINT AVERAGE [GPA]} = \frac{\sum_i C_i G_i}{\sum_i C_i}$$

$$\text{GPA} = \frac{\text{sum of the multiplication of grade points by the credits of the entire programme}}{\text{Sum of the credits of the courses in a semester}}$$

For the entire Programme :

$$\text{CUMULATIVE GRADE POINT AVERAGE [CGPA]} = \frac{\sum_n \sum_i C_{ni} G_{ni}}{\sum_n \sum_i C_{ni}}$$

$$\text{CGPA} = \frac{\text{sum of the multiplication of grade points by the credits of the entire programme}}{\text{Sum of the credits of the courses in a Programme}}$$

C_i = Credits earned for course i in any semester.

G_i = Grade Point obtained for course i in any semester.

n = refers to the semester in which such courses are credited.

CLASSIFICATION FOR POSTGRADUATE STUDENTS WILL BE BASED ON MARKS OBTAINED IN POSTGRADUATE CORE (PC) AND POSTGRADUATE ELECTIVE (PE) COURSES.

CLASSIFICATION OF SUCCESSFUL CANDIDATES (M.PHIL)

Classes will be awarded separately in the following:

Core, Elective, Specialisation (For Classification)

Marks and Grades for a semester

The class obtained by a student will be indicated in the Cumulative Marks Statement issued to her on successful completion of the Degree as follows:-

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90 – 100	9.0 – 10.0	O	Outstanding
80 – 89	8.0 – 8.9	D+	Excellent
75 – 79	7.5 – 7.9	D	Distinction
70 – 74	7.0 – 7.4	A+	Very Good
60 – 69	6.0 – 6.9	A	Good
50 – 59	5.0 – 5.9	B	Average
0 – 49	0.0	U	Re-appear
Absent	0.0	AAA	Absent

GRADE POINT AVERAGE [GPA]

GPA = $\frac{\text{sum of the multiplication of grade points by the credits of the Course}}{\text{Sum of the credits of the courses in a semester}}$

Marks and Grades for the entire programme

The Degree is awarded according to the following Classification:

CGPA	GRADE	CLASSIFICATION OF FINAL RESULT
9.5 – 10.0	O+	First Class – Exemplary*
9.0 and above but below 9.5	O	
8.5 and above but below 9.0	D++	First Class with Distinction*
8.0 and above but below 8.5	D+	
7.5 and above but below 8.0	D	
7.0 and above but below 7.5	A++	First Class
6.5 and above but below 7.0	A+	
6.0 and above but below 6.5	A	
5.5 and above but below 6.0	B+	Second Class
5.0 and above but below 5.5	B	
0.0 and above but below 5.0	U	Re-appear

CUMULATIVE GRADE POINT AVERAGE [CGPA]

sum of the multiplication of grade points by the
credits of the entire programme

$$\text{CGPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the entire programme}}{\text{Sum of the credits of the courses of the entire programme}}$$

*The candidates who have passed in the first appearance and within the prescribed semester of the M.PHIL Programme are eligible.