



STELLA MARIS COLLEGE
(AUTONOMOUS), CHENNAI, INDIA

True education
enables us to

love life

and opens us to
THE FULLNESS OF LIFE

POPE FRANCIS

2020 - 2021

The COVID-19 pandemic has affected educational institutions worldwide, leading to the closure of colleges and universities. To minimize learning disruptions and protect the interests of the students, the college has moved from the physical to the virtual mode of instruction. The academic calendar has been modified and all classes and assessments are being conducted online as of now. In due course there may be a transition to classes conducted on campus as and when the situation permits. Kindly check the website for details and updates.



STELLA MARIS COLLEGE
(AUTONOMOUS), CHENNAI, INDIA

Accredited by NAAC with an **'A'** Grade and a CGPA of **3.68** on a 4 point scale
College with Potential for Excellence

2020 - 2021

17, Cathedral Road, Chennai 600086, Tamil Nadu, India
Ph: 28111987, 28111951 www.stellamariscollege.edu.in



BLESSED MARY OF THE PASSION 1839 - 1904
(HÉLÈNE DE CHAPPOTIN)

FOUNDRESS, INSTITUTE OF THE FRANCISCAN MISSIONARIES OF MARY



FOUNDED IN OOTACAMUND, INDIA
on **JANUARY 6, 1877**

*143 years
in the service of humanity
in five continents
with around 6000 Sisters
of 79 nationalities
in 75 countries*

PRAYER OF SAINT FRANCIS OF ASSISI

Patron, Franciscan Missionaries of Mary



Lord, make me an instrument of your peace;
Where there is hatred, let me sow love;
Where there is injury, pardon;
Where there is discord, harmony,
Where there is error, truth;
Where there is doubt, faith;
Where there is despair, hope;
Where there is darkness, light;
And where there is sadness, joy.

O Divine Master, grant that I may not so much seek
To be consoled as to console;
To be understood as to understand;
To be loved as to love with all my soul;
For it is in giving that we receive;
It is in pardoning that we are pardoned;
And it is in dying that we are born to eternal life.

PERSONAL INFORMATION

Name

Address

.....

.....

.....

Year Department

Mobile Landline

E-Mail

Vehicle Registration Number

Driving Licence Number

Aadhaar Card Number

Blood Group

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A Student's Prayer

St. Thomas Aquinas

Creator of all things,
true source of light and wisdom,
origin of all being,
graciously let a ray of your light penetrate
the darkness of my understanding.

Take from me the double darkness
in which I have been born,
an obscurity of sin and ignorance.

Give me a keen understanding,
a retentive memory, and
the ability to grasp things
correctly and fundamentally.

Grant me the talent
of being exact in my explanations
and the ability to express myself
with thoroughness and charm.

Point out the beginning,
direct the progress,
and help in the completion.

I ask this in your holy name.

Amen.

ABOUT THE COLLEGE

Stella Maris College, a Catholic minority institution of higher education for women is an autonomous institution affiliated to the University of Madras and is partly residential. It is managed by the Society of the Franciscan Missionaries of Mary, a Catholic religious congregation founded by Blessed Mary of the Passion (Hélène de Chappotin) in Ootacamund, Tamil Nadu, in 1877. Guided by her charisma, the initiatives of the College arise from a sound philosophy of life based on faith in God and the contemporary reality of a pluralistic Indian society that is challenged by global ideologies and cultures.

The College was founded on 15 August 1947 in a small one-storeyed building with 32 students in Santhome, Mylapore, Chennai. In 1960, it moved to its present campus "The Cloisters" on Cathedral Road in the heart of the city. Today, the College has an enrolment of more than 5,000 students from diverse backgrounds, communities and nations.

The College is committed to serving the economically and socially marginalised sections of society. It provides university education in a Christian atmosphere for deserving students, especially those belonging to the Catholic community. Admission is open to all, irrespective of caste and creed and their rights of conscience are respected.

The College became autonomous in 1987 and has currently 25 undergraduate and 14 postgraduate programmes with 5 departments offering M.Phil. programmes and 7 departments offering Ph.D. programmes. Postgraduate Diplomas and Certificate Courses are also offered.

The College frames its own courses of study and adopts innovative methods of teaching, learning and evaluation. In keeping with its tradition of promoting innovation and growth, the College has introduced the Choice Based Credit System (CBCS) for the undergraduate programmes from the academic year 1997–98. The CBCS was introduced for all postgraduate programmes from the academic year 2000–2001. With the introduction of the CBCS new academic programmes, including interdisciplinary courses, were offered. The goals of the CBCS are as follows:

- to provide a broad-based, liberal education for all students
- to provide them with greater flexibility in the choice of courses
- to enable them to choose courses at basic/advanced levels
- to enable students to progress at their own pace
- to enable highly motivated students to go beyond minimum requirements and earn extra credits

Truth and Charity is the motto of the College. The College strives to encourage young women to continually search for truth, and grow into mature and responsible women, ready to face the challenges of life at home and in society. The ceaseless quest for truth and the untiring spirit of selfless service is the hallmark of a true Stella Marian.

The College emblem represents a ship sailing on stormy waters led by a star. This symbolises the student's life, guided amidst tempests by the light of Stella Maris, Mother Mary, the Star of the Sea.

Blue and Gold are the colours of the Stella Maris standard. Blue symbolises truth, loyalty and fidelity and gold symbolises love, zeal and charity.

VISION AND MISSION

Vision Statement

The vision of the College is to build a vibrant and inclusive learning community in a culture of excellence sustained by a sound value system that promotes responsible citizenship and effects social change.

Mission Statement

The mission of the College is to empower young women to face the challenges of life with courage and commitment, to be builders of a humane and just society, and to promote a learning community in which all, especially those from less privileged backgrounds, feel part of the collaborative high quality educational process which is value based and leads to holistic growth.

To realise this vision and accomplish its mission, the College has set the following objectives:

- To nurture in the College, a community of individuals endowed with intellectual curiosity, and an eagerness for lifetime learning who will use knowledge creatively for social transformation
- To form women of character with sound moral principles and integrated personalities
- To instill in the students a sense of national pride and appreciation of Indian traditions and cultures
- To create awareness among students about current socio-economic, political and cultural issues and to denounce all forms of oppression relating to class, caste and gender
- To sensitise students to environmental issues, thus motivating them to promote ecological justice and sustainable development
- To establish a link between the institution and policy makers through collaborative research leading to social development

THE STUDENT

Every student is encouraged to make the most of every opportunity given to her to develop and grow into the best person she can possibly be. Stella Maris College expects each student to uphold the ideals and values of the institution, not only during her student days but also throughout her life. The spirit of Stella Maris is one of truth, compassion, service and devotion to God and one's country. It is for each Stella Marian to imbibe this spirit and demonstrate it in all her actions.

Truth and Charity is the hallmark of a true Stella Marian and should be reflected in her character, relationships and interactions, both within the College community and in society at large. A Stella Marian should be sensitive, courteous, caring and compassionate and uphold the virtues of honesty, respect for elders and kindness towards all.

Every Stella Marian should apply herself to regular, systematic and focussed study. Such sustained efforts will ensure that she achieves a high level of academic excellence and overall development.

Admission into the College mandates that students abide by the rules and regulations of the College. The decision of the Principal shall be final in all matters regarding rules and regulations and the enforcement of discipline.

CODE OF CONDUCT FOR STUDENTS

1. Students are expected to follow all rules and regulations as laid down in the handbook.
2. Students are expected to attend classes regularly.
3. Attendance is taken at every lecture, practical or tutorial as specified in the College timetable.
4. Attendance requirements must be fulfilled by every student in each course.
5. Students can check their attendance on the College website through their student login. Any discrepancy may be reported to the course teacher, rectified by the teacher concerned and reported to the Deans of Academic Affairs within three days. No further corrections in attendance status will be permitted.
6. Students are expected to write all the tests and submit assignments given for each course on time. Any malpractice during Tests/ Examinations will result in their cancellation. In the case of End Semester examinations, the student will also be debarred from writing the rest of the examinations of the semester.
7. All students must be present on the reopening day of each semester. Those who are absent on these days will have to pay the prescribed fine.
8. The day begins with a common prayer for which all should be present and in which all should participate with due reverence.
9. Students are not permitted to leave the College during working hours. In case of an emergency, permission to do so must be obtained from the Head of the Department.
10. Every student should wear her identity card while on campus.
11. Every student is expected to dress simply and modestly. The College mandates that students wear a saree, or salwar kameez, or jeans and kurta while on campus. Sleeveless attire is not permitted.
12. Students are not permitted to be in the parking lot during class hours.
13. Students are not permitted to model/participate in live modelling shows/fashion shows/stage shows.
14. Students are not permitted to do any of the following without prior permission from the Principal: give interviews, publish any material, participate in radio/TV programmes.

15. All students who come to College by car/two-wheeler must buy the appropriate vehicle pass. Vehicles without passes will not be allowed into the campus.
16. Undergraduate students are not permitted to park their four-wheelers on campus. They may be dropped off at College and picked up after classes if they have a vehicle pass. However, students with two-wheelers may park them in the area allocated.
17. The helmet for two-wheeler riders is mandatory.
18. Postgraduate students, MPhil. and Doctoral scholars may park their self-driven cars in the area allocated for them on campus. Chauffeurs are not allowed to remain on campus.
19. Students may not post negative statements about the College/faculty/staff/other students on social media websites. Violation of this will result in severe sanctions, including dismissal from the College.
20. Littering is prohibited. Students are expected to keep the campus neat and clean.
21. Students should not damage/deface College property (chairs, benches, tables, walls, etc.) A heavy fine will be levied on students who misuse/damage College property.
22. Students are not permitted to eat in the classrooms.
23. Students shall report to the office of the Deans of Student Affairs whenever they change residence. Failure to report within three days will be regarded as a serious breach of discipline. In the case of students residing in the hostel, permission to vacate the hostel must be obtained in advance from the Principal.
24. Tampering with/misuse of ID Cards or bus passes will result in withdrawal of these facilities.
25. Smoking, consumption of alcohol, possession/use of drugs or drug peddling is strictly forbidden. Students found guilty of substance abuse or in possession of drugs will be suspended/dismissed from the College.
26. Protests/strikes on campus by students are banned. Students participating in them are liable to be suspended/dismissed from the College.

ACADEMIC PROGRAMMES

Each year of study is divided into two semesters. The duration of a semester is 90 working days. The semester from June to November is the odd semester and the semester from November to April is the even semester.

In each semester, the course work includes lectures, tutorials, assignments and seminars. Most courses have an End Semester Examination. Some courses have projects, term papers, dissertations, or theses, in lieu of an End Semester Examination.

AIDED SECTION (Shift I)

Undergraduate Programmes

Bachelor of Arts (BA)

History and Tourism
Sociology
Economics
English

Bachelor of Visual Arts (BVA)

(Specialisation in Painting or Design)

Four year Programme

Bachelor of Science (BSc)

Mathematics
Physics
Chemistry
Plant Biology and Plant
Biotechnology
Advanced Zoology and
Biotechnology

Bachelor of Commerce (BCom)

Postgraduate Programmes

Master of Arts (MA)

Economics
English
History of Fine Arts

Master of Social Work (MSW)

Master of Science (MSc)

Mathematics

SELF-FINANCING SECTION (Shift II)

Undergraduate Programmes

Bachelor of Arts (BA)	English and Communication Skills
Bachelor of Science (BSc)	Mathematics, Psychology
Bachelor of Commerce (BCom)	General
Bachelor of Commerce (BCom CS)	Corporate Secretaryship
Bachelor of Commerce (BComA&F)	Accounting and Finance
Bachelor of Commerce (BCom)	Honours
Bachelor of Business Administration (BBA)	
Bachelor of Computer Applications (BCA)	
Bachelor of Social Work (BSW)	
Bachelor of Vocation Programme (BVoc)	Food Processing and Quality Control Sustainable Energy Management Banking, Financial Services and Insurance Tourism and Hospitality

Postgraduate Programmes

Master of Arts (MA)	International Studies Public Relations Human Resource Management
Master of Science (MSc)	Bioinformatics Biotechnology Information Technology Chemistry Physics
Master of Commerce (MCom)	

Diploma Courses

Postgraduate Diploma in
Computer Science

RESEARCH PROGRAMMES

MPhil & PhD

Economics
English
History of Fine Arts
Mathematics
Social Work

PhD

Chemistry
Biotechnology

UNDERGRADUATE PROGRAMMES

STRUCTURE OF THE PROGRAMMES

The College follows the semester pattern requiring six semesters of study for a Bachelor's degree and eight semesters for BVA, and the CBCS for all academic programmes.

In the CBCS, each course offered in a semester is assigned a certain number of credits, depending on the quantum of work required of the student every week. Credit is a unit of measurement for the quantum of work required of a student in a particular course. It reflects the number of instructional hours assigned to a course every week. e.g. 2 credits, 3 credits, 4 credits (2, 3, or 4 instructional hours per week respectively).

A student will earn the credits assigned to a course only when she successfully completes all the requirements of the course. A student will be awarded her degree on completion of the requirements of the curriculum: Parts I to V for the undergraduate degree and Part A and Part B for the postgraduate degree. At the undergraduate level a student must necessarily complete a minimum of 149 credits for a Bachelor's degree and 189 credits for the Bachelor's Degree in Visual Arts.

Course Codes: What They Represent

Each course is represented by a code. The code is composed of letters and numbers:

19EC/MC/ME14 (undergraduate course)

19EL/PC/AL14 (postgraduate course)

19SW/RC/RM105 (MPhil degree course)

The Year

19EC/MC/ME14: the first two numerals indicate the year in which the syllabus became effective.

The Department

19EC/MC/ME14: the two letters following the year indicate the department offering the course.

EC: Economics, EL: English, SW: Social Work, HS: History, CM: Commerce, CS: Computer Science, SC: Sociology, FA: Fine Arts, BT: Botany, MT: Mathematics, PY: Psychology, etc.

Course Category

19EC/MC/ME14: the next two letters indicate the course category

Undergraduate

Foundation Core (FC), Major Core (MC), Major Elective (ME), Allied Core (AC), Interdisciplinary Core (IC), General Core (GC), General Elective (GE), Value Education (VE), Soft Skills (SS), Social Awareness Programme (SA) and Service Learning (SL)

Postgraduate

Postgraduate Core (PC), Elective (PE), Value Education (PV), Soft Skills (PK), Internship (PN), Social Awareness Programme (PA) and Service Learning (PL)

Research

Research Core (RC), Research Optional (RO) and Research Specialisation (RS)

The Title

19EC/MC/ME14: the next two letters stand for the title of the course, ME: Micro Economics, AL: American Literature, RM: Research Methodology, etc.

The Semester and the Credits assigned

Theory courses

The first number following those letters indicate the semester in which the course is offered and the second indicates the number of credits assigned to that particular course.

19EL/PC/AL14: 1 indicates semester one and 4 indicates the number of credits allotted to the course.

Practical courses

In the case of a practical course, the letter P is followed by three numerals.

19PH/MC/P132: P1 indicates Practical One; 3 indicates semester III and the last number 2 indicates the number of credits assigned to the course.

Research courses

For MPhil Courses, of the three numerals, the first indicates the semester, the next two indicate the credits assigned to that particular course:

I9SW/RC/RM105 : 1 indicates semester one and 05 indicates the number of credits.

Undergraduate programmes have the following components:

- Part I** Foundation Course in Language
Tamil/Hindi/Sanskrit/French
- Part II** Foundation Course in English
- Part III**
 - (a) Major Core Courses
 - (b) Allied Core Courses
 - (c) Major Elective Courses
 - (d) Interdisciplinary Core Courses
- Part IV**
 - (a) General Elective Courses/Basic Tamil
 - (b) Value Education
 - (c) Environmental Studies
 - (d) Soft Skills
 - (e) Extra Credits from value-added courses
- Part V**
 - (a) Student Training Programmes
NSS/NCC/Games/Youth Red Cross
 - (b) Social Awareness Programme/Service Learning

Part I Language & Part II English are mandatory courses for all students.

Part III comprises Major Core, Allied Core, Major Elective and Interdisciplinary Core Courses. Major Electives are offered by departments to students of their own department. Interdisciplinary Core courses are offered jointly by two departments. In addition to Core

courses, a student is required to take courses under Part IV and Part V to obtain the minimum number of credits to graduate. Students who have not studied Tamil upto Std X are required to take two courses in Basic Tamil of two credits each over two semesters in order to graduate. Students who have studied Tamil upto X / XII standard and have not taken Tamil in Part I are required to take two courses of two credits each in Advanced Tamil over two semesters in order to graduate.

ELECTIVE COURSES

Major Electives

Undergraduate students have the option of choosing between subject related **Major Elective courses** (ME) courses/project and subject related skill development courses. Students must choose two such elective courses of five credits each and earn a total of ten credits.

Interdisciplinary Core Courses

The total credit requirement for Interdisciplinary Core courses (ID) is five credits. Students are given the opportunity to explore the links between two different disciplines through a course designed and offered jointly by two departments.

General Electives

The total credit requirement for General Elective (GE) courses is eight credits. The student can choose any four courses of two credits each across disciplines, but not from the parent department, subject to the following regulations:

A Science student should take a minimum of one GE course from the Arts or Commerce stream.

An Arts student should take a minimum of one GE course from the Science or Commerce stream.

A Commerce student should take a minimum of one GE course from the Arts or Science stream.

A student cannot opt for more than two GEs from any one department.

Students who have taken Tamil in Part I have to take any four GE courses across disciplines.

Students who have studied Tamil up to X / XII std and have not

taken Tamil in Part I have to take two courses in Advanced Tamil over two semesters and two from other disciplines.

Students who have not studied Tamil up to Std. X have to take two courses in Basic Tamil over two semesters and two from other disciplines.

Optional, Value Added Courses

Undergraduate students can earn extra credits by taking up the following courses/programmes:

- Independent Elective (UI)
- Language Partnership Programme (LPP)
- Internships (UN)
- Certificate Courses (CT)
- Research Projects/Papers (RP)
- Vocational Courses (VC)

Independent Electives

A student may register for one UI course of three credits per semester. UI courses may be taken either from the parent department or from other departments. A three hour End Semester Examination will be held for all Independent Elective courses. The marks and extra credits for those courses will be included in the marksheet. However, these marks will not be considered for the final classification.

A student who fails a UI course is not eligible for course completion for the same.

A student who fails a UI course cannot re-register for the same course.

UIs will not be offered in the first semester.

Registration Procedure for Elective Courses

Students are expected to register online on the specified dates during the current semester for courses to be taken in the following semester.

For UI courses, students are expected to register online on the specified dates during the same semester.

The courses offered under Part III for the various programmes are as follows:

SHIFT I

BACHELOR OF ARTS – BA
Branch I (A) – History and Tourism

Major Core Courses

Ancient India up to CE 700
Introduction to Tourism
Medieval India (CE 712-1707)
Geography for Tourism
Indian National Movement
Human Rights
Contemporary India
History of Europe (1789-1871)
History of Europe (1871-1945)
History of World Civilisations
Intellectual History
Women's Studies
International Relations since 1945
The Indian Constitution
Art and Architecture in India
Aspects of Indian Cinema

Allied Core Courses

History of Tamil Nadu upto 19th Century
Pre-Colonial India upto 1858
Social and Cultural Heritage of Chennai City
History of USA upto Cold War

Major Elective Courses

Indian Heritage and Tourism
Tourism and Cuisines
Airport Customer Services
Entrepreneurship in the Tourism Industry
Project

Interdisciplinary Core Course

Tourism Marketing and Management

Independent Elective Courses

History of South East Asia since 1945
China and Japan in the 20th Century

Branch III – Sociology

Major Core Courses

Principles of Sociology I & II
Sociology of Indian Society
Development of Indian Social Thought
Development of Social Thought
Social Research and Social Statistics
Sociological Theory
Sociology of Development
Sociology of Media
Sociology of Crime and Victims
Sociology of Ethnic Relations
Urban-Rural Sociology
Sociology of Religion
Environmental Sociology
Sociology of Law
Social Movements

Allied Core Courses

Social Gerontology
Sociology of Gender
Social Anthropology

Major Elective Courses

Non-Governmental Organisations
Logic and Scientific Methods
Industrial Sociology
Corporate Social Responsibility
Project

Interdisciplinary Core Course

Socioethnozoology

Independent Elective Courses

Social Networking
Social Entrepreneurship

Branch IV – Economics

Major Core Courses

Microeconomics I & II
Indian Economic Development
Tamil Nadu Economy

Environmental Economics
Behavioural Economics
Macroeconomics I & II
Monetary Economics
Public Finance
Development Economics
Data Analytics and Economic Analysis
Public Policy
International Economics
History of Economic Thought
Data Analytics using 'R'

Allied Core Courses

Statistics for Economics
Mathematical Methods for Economics
Fundamentals of Consumer Behavior
Introductory Econometrics

Major Elective Courses

Marketing
Monetary and Financial Economics
Economic Research and Analysis
Agricultural Economics
Project

Interdisciplinary Core Course

Renewable Energy and Energy Economics

Independent Elective Courses

Managerial Economics
Nobel Laureates in Economics

Branch XII – English

Major Core Courses

Prose
Poetry
Drama
Indian Literatures I & II
Fiction
Literary Criticism I & II
West Asian Literature

Literatures of East and South Asia
British Literature — Sixteenth Century to Twenty-first Century
American Literature
Literatures of Australia, Canada and New Zealand
African and Caribbean Literatures

Allied Core Courses

Introduction to Linguistics
Subaltern Writing
Literature and Ideas
Literature and Gender

Major Elective Courses

English Language Teaching
Introduction to Children's Literature
Journalistic Writing
Travel Writing
Project

Interdisciplinary Core Course

Writing and Art for Picture Books

Independent Elective Courses

The Novel of Courtship and Marriage
Poetry of the Romantic Age

BACHELOR OF VISUAL ARTS – BVA

(Four year programme)

Branch X – Visual Arts

Major Core Courses

Fundamentals of Art History
Drawing I—Practical
Art of Indigenous Cultures
Ancient to Medieval Art in the West
Buddhist Architecture and Sculpture in India
Art in Europe (1280-1790)
Art in Europe (1780-1910)
Hindu Architecture and Sculpture
Figure Drawing Practical
Design Fundamentals Practical
Indo-Islamic Architecture

Art of Asia
Drawing III Practical
Modern and Postmodern Art in the West
Indian Painting
Modern Art in India
Indian Craft and Folk Art Traditions
Modern Architecture
Art and its Histories

Allied Core Courses

Perspective Drawing Practical
Drawing II Practical
Basic Painting Practical
Digital Photography Practical

Major Elective Courses

Illustration Practical
Painting I Practical
Textile Design I Practical
Figure Illustration Practical
Graphic Design I Practical
Creative Expressions Practical
Textile Design II Practical
Painting II Practical
Graphic Design II Practical
New Media Practical
Project – Design
Project – Art

Interdisciplinary Core Course

Colonial Art and Literature

Independent Elective Courses

Fashion Concepts, Manufacture and Retail
History of Graphic Design

BACHELOR OF SCIENCE – BSc

Branch I – Mathematics

Major Core Courses

Differential Calculus
Algebra and Trigonometry

Integral Calculus
Analytical Geometry
Elements of Graph Theory
Differential Equations
Sequence and Series
Discrete Mathematics
Vector Analysis and Applications
Algebraic Structures
Principles of Real Analysis
Integral Transforms
Vector Spaces and Linear Transformations
Principles of Complex Analysis
Principles of Mechanics

Allied Core Courses

Mathematical Statistics I & II
Physics for Mathematics I & II
Physics Practical I & II

Major Elective Courses

Optimisation Techniques
Elements of Space Science
Numerical Methods with Programs in C
Project

Interdisciplinary Core Course

Mathematics through Scientific Software

Independent Elective Course

Combinatorics

Branch III – Physics*
(Theory and Practicals)

Major Core Courses

Properties of Matter and Sound
Experimental Physics I, II, III, IV, V, VI, VII & VIII
Thermal Physics and Statistical Mechanics
Mechanics
Optics
Electronics I & II
Mathematical Physics

Microprocessors and Microcontrollers
Solid State Physics
Electromagnetism
Atomic and Nuclear Physics
Quantum Mechanics and Relativity

Allied Core Courses

Mathematics for Physics I & II
Fundamentals of Chemistry I & II
Biochemistry Practical
General Chemistry Practical

Major Elective Courses

Essentials of Nanoscience
Laser Physics
Communication Systems
Spectroscopy
Project

Interdisciplinary Core Course

Renewable Energy and Energy Economics

Independent Elective Courses

Geophysics
Astrophysics

Branch IV – Chemistry*
(Theory and Practicals)

Major Core Courses

General Chemistry
Volumetric Analysis Practical
Organic Chemistry I, II & III
Analytical Chemistry
Semi Micro Qualitative Analysis Practical I & II
Inorganic Chemistry I & II
Physical Chemistry I, II & III
Organic Chemistry Practical I & II
Biochemistry
Biochemistry Practical
Physical Chemistry Practical I & II
Spectroscopy

Allied Core Courses

Mathematics for Chemistry I & II
Physics for Chemistry I & II
General Physics I and II Practical

Major Elective Courses

Pharmaceutical Chemistry
Polymer Chemistry
Computers in Chemistry
Food Chemistry
Project

Interdisciplinary Core Course

Bioanalytical Techniques

Independent Elective Courses

Industrial Chemistry
Drugs and Diseases

Branch V (A) – Plant Biology And Plant Biotechnology* (Theory and Practicals)

Major Core Courses

Algae, Fungi and Lichens
Algae, Fungi and Lichens Practical
Bryophytes, Pteridophytes and Gymnosperms
Bryophytes, Pteridophytes and Gymnosperms Practical
Basics of Applied Biotechnology
Taxonomy of Angiosperms and Economic Botany
Phytotherapy and Ethnobotany
Taxonomy of Angiosperms and Economic Botany Practical
Anatomy and Embryology of Angiosperms
Anatomy and Embryology of Angiosperms Practical
Cell and Molecular Biology
Microbiology
Ecology and Environmental Biotechnology
Cell and Molecular Biology, Microbiology,
Ecology & Environmental Biotechnology Practical
Plant Physiology
Plant Biotechnology

Genetics, Plant Breeding and Evolution
Plant Physiology, Plant Biotechnology and Genetics, Plant
Breeding and Evolution – Practical

Allied Core Courses

General Zoology I & II
General Zoology I & II Practical
Fundamentals of Biochemistry I & II
Biochemistry Practical I & II

Major Elective Courses

Fruit Preservation and Nutrition
Project
Horticulture
Introduction to Bioinformatics
Biotechniques

Interdisciplinary Core Course

Bioanalytical Techniques

Independent Elective Courses

Agriculture
Forestry

Branch VI (A) – Advanced Zoology And Biotechnology*
(Theory and Practicals)

Major Core Courses

Invertebrata
Invertebrata Practical
Chordata
Developmental Biology
Chordata and Developmental Biology Practical
Animal Physiology
Evolution
Animal Physiology and Evolution Practical
Microbiology
Microbiology Practical
Cell and Molecular Biology
Fundamentals of Biotechnology
Genetics

Cell and Molecular Biology, Genetics and Biotechnology Practical
Animal Behaviour
Ecology
Immunology
Animal Behaviour, Ecology and Immunology Practical

Allied Core Courses

Fundamentals of Biochemistry I & II
Biochemistry Practical
General Botany I & II
General Botany I & II Practical

Major Elective Courses

Applied Zoology
Medical Laboratory Technology
Environmental Biotechnology
Introduction to Marine Biology
Project

Interdisciplinary Core Course

Socioethnozoology

Independent Elective Courses

Introduction to Wildlife Biology
Fundamentals of Food Science

* Selected for the Star College Scheme of the Department of Biotechnology, Ministry of Science & Technology, Government of India, for strengthening Basic Science programmes in 2009. In 2013 DBT accorded Star Department Status to the departments of Physics, Chemistry, Botany and Zoology.

BACHELOR OF COMMERCE – BCom (General)

Major Core Courses

Financial Accounting
Principles and Practice of Management
Cost Accounting
Banking and Insurance Services
Legal Environment of Business
Financial Markets
Management Accounting

Investment Planning
Financial Management
Marketing
Company Law
Human Resource Management
Corporate Accounting
Income Tax Law and Practice
E-enterprise Management
Business Communication
Business Ethics and Social Responsibility
International Business
Entrepreneurial Development
Auditing

Allied Core Courses

Business Statistics
Computer Application in Finance
Business Economics
Mathematics for Commerce

Major Elective Courses

Business Environment
Advertising and Media Management
Retail Management
Equity Investment and Stock Trading
Supply Chain and Logistics Management

Interdisciplinary Core Course

Tourism Marketing and Management

Independent Elective Courses

Direct Selling
Consumer Rights

SHIFT II

BACHELOR OF ARTS – BA
English and Communication Skills

Major Core Courses

Presentation Skills
Introduction to Prose and Poetry
Academic Writing

Introduction to Drama and Fiction
Writing for the Media
British Literature
Literary Criticism
Contemporary World Literature
English Language Teaching
Indian Literatures I & II
English for Advertising
American Literature
Technical Writing

Allied Core Courses

Introduction to Subaltern Writing
Introduction to Linguistics
Literature and Ideas
Literature and Gender

Major Elective Courses

World Classics in Translation
Literature of Asia
Content and Copy Editing
Travel Writing
Project

Inter Disciplinary Core Course

Literature and Psychology

Independent Elective Courses

Novel of Courtship and Marriage
Poetry of the Romantic Age

BACHELOR OF SCIENCE – BSc

Branch I – Mathematics

Major Core Courses

Differential Calculus
Algebra and Trigonometry
Integral Calculus
Analytical Geometry
Elements of Graph Theory
Differential Equations
Sequence and Series
Discrete Mathematics

Vector Analysis and Applications
Algebraic Structures
Principles of Real Analysis
Integral Transforms
Vector Spaces and Linear Transformations
Principles of Complex Analysis
Principles of Mechanics

Allied Core Courses

Mathematical Statistics I & II
Physics for Mathematics I & II
Physics Practical I & II

Major Elective Courses

Optimization Techniques
Project
Elements of Space Science
Numerical Methods with Programs in C

Inter Disciplinary Core Course

Mathematics through Scientific Software

Independent Elective Courses

Combinatorics

BACHELOR OF SCIENCE – BSc

Psychology

Major Core Courses

General Psychology I & II
Biological Psychology I & II
Developmental Psychology I & II
Introduction to Research Methodology
Experimental Psychology Practical
Abnormal Psychology I & II
Theories of Personality
Psychological Assessment
Counselling Psychology
Rehabilitation Psychology

Allied Core Courses

Social Psychology I & II

Statistics in Psychology

Health Psychology

Major Elective Courses

Consumer Psychology

Organisational Psychology

Theories of Personality

Foundations of Psychotherapy

Project

Inter Disciplinary Core Course

Literature and Psychology

Independent Elective Courses

Psychology Classics

Personality Enrichment

BACHELOR OF COMMERCE – BCom (General)

Major Core Courses

Financial Accounting

Principles and Practice of Management

Cost Accounting

Banking and Insurance Services

Legal Environment of Business

Financial Markets

Management Accounting

Investment Planning

Financial Management

Marketing

Company Law

Human Resource Management

Corporate Accounting

Income Tax Law and Practice

E-Enterprise Management

Business Communication

Business Ethics and Social Responsibility

International Business

Entrepreneurial Development

Auditing

Allied Core Courses

Business Economics

Business Statistics
Computer Application in Finance
Mathematics for Commerce

Major Elective Courses

Business Environment
Indirect Taxation
Advertising and Media Management
Retail Management
Equity Investment and Stock Trading
Supply Chain and Logistics Management

Inter Disciplinary Core Course

Social Finance and Impact Investing

Independent Elective Courses

Direct Selling
Consumer Rights

BACHELOR OF COMMERCE – BCom (CS) Corporate Secretaryship

Major Core Courses

Cost and Management Accounting
Organisation Structure and Management
Financial Accounting
Corporate Ethics and Governance
Economic and Commercial Law
Banking and Financial Services
Introduction to Financial Management
Essentials of Marketing
Corporate Law
Capital Markets
Industrial Law
Compliance Audit
Income Tax Practices
Corporate Accounting and Restructuring
Drafting and Conveyancing
Secretarial Practice
Goods and Services Tax
Social Security Laws
Due Diligence and Compliance Management

Internship

Allied Core Courses

Quantitative Techniques for Business
Business Analysis and Reporting using Computers
Economic Environment of Business
Information Technology and Systems Audit

Major Elective Courses

Industrial Regulations
Business Environment
Business Development
Cyber Law and Security
Commodities Market

Inter Disciplinary Core Course

Compensation Management

Independent Elective Course

International Business

BACHELOR OF COMMERCE – BCom (A&F)
Accounting & Finance

Major Core Courses

Financial Reporting and Analysis
Management Principles and Applications
Cost Concepts and Methods
Principles of Marketing
Financial Management
Tools for Managerial Decision Making
Business Law
Business Ethics and Corporate Governance
Corporate Accounting and Restructuring
Banking and Insurance
Corporate and Securities Law
Financial Communication
Individual Tax Assessment
Computer Aided Financial Analysis
Security Analysis and Portfolio Management
Investment Banking and Financial Services
Entrepreneurial Finance
Business Taxation

Auditing and Assurance
Introduction to Business Analytics

Allied Core Courses

Money, Financial Markets and International Trade
Statistics for Business Decisions
Tools for Business Analytics
Mathematics for Commerce

Major Elective Courses

Financial Risk Management
Business Tax Planning and Procedures
E-Commerce
Organisation and People Management
Financial Analysis and Business Valuation

Interdisciplinary Core Course

Social Finance and Impact Investing

Independent Elective Course

Marketing of Financial Products

BACHELOR OF COMMERCE – BCom (Honours)

Major Core Courses

Financial Accounting Concepts
Commercial Law
Statistics for Business
Management and its Dimensions
Financial Accounting
Corporate Law
Cost Accounting
Banking and Financial Services
Principles of Marketing
Auditing and Assurance
Cost Accounting Techniques
Financial Management
Corporate Governance

Insurance and Risk Management

Direct Taxation
Strategic Management Concepts
Computer Applications in Business
Management Accounting
Corporate Accounting
Performance Management
Business Policy and Environment
Research Methodology
Strategic Management Dynamics
Investment Appraisal
Indirect Taxation
Corporate Reporting
Business Valuation and Restructuring
Entrepreneurship
Project
Internship

Allied Core Courses

Business Economics
Mathematics for Business

Independent Elective Course

Foreign trade and Investment
Advertising and Public Relations

BACHELOR OF BUSINESS ADMINISTRATION – BBA

Major Core Courses

Accounting for Managers
Management Concepts
Cost Accounting
Marketing Management
Human Resource Management
Ethics, Governance and Sustainability
Financial Markets and Services
Retail Management
Workforce Behaviour
Introduction to Financial Management
Service Marketing

Business Etiquette and Presentation Skills
Performance Management
Business Taxation
New Venture Management
Leadership and Team Management
Industrial Relations Management
Total Quality Management
Global Business Management
Project Management

Allied Core Courses

Economic Applications for Managers
Business and its Legal Environment
Business Automation
Quantitative Techniques for Decision Making

Major Elective Courses

Training and Development
Change Management
Product and Brand Management
Customer Relationship Management
Family Business Management

Inter Disciplinary Core Course

Compensation Management
Creation, Management and Development of Social Enterprise

Independent Elective Course

Production and Operations Management

An option to acquire a professional qualification for students of Commerce Shift II

Stella Maris College has signed an MoU with the Association of Chartered Certified Accountants (ACCA), which will enable undergraduate students of the Department of Commerce to acquire the ACCA qualification in addition to their BCom degree. The course will be delivered through industry professionals on campus. The students, on completion of their BCom Degree, will also receive a BSc in Accounting from Oxford Brookes University, UK.

ICAI-CPT

Coaching for the Chartered Accountancy course is offered to the students of the Department of Commerce Shift II. The classes are

conducted on campus by renowned practising Chartered Accounts of ICAI (Institute of Chartered Accountants of India).

BACHELOR OF COMPUTER APPLICATION – BCA (Theory & Practical)

Major Core Courses

Fundamentals of Computing
Digital Logic Fundamentals
Procedure Oriented Programming
Algorithms and Data Structures
Creative Web Designing
Essentials of Object Oriented Programming
Software Engineering and Testing
Creative Web Designing Practical
Object Oriented Programming Practical
Operating Systems
Fundamentals of Database Management Systems
Operating System Concepts Implementation
Database Management Systems Practical
Computer Networks
Data Science
Functional Web Development
Data Science Practical
Critical Analysis on an Advanced Technology
Security Concepts
Cloud Computing
Project

Allied Core Courses

Mathematics for Computer Science – I & II
Entrepreneurship – New Venture Creation
Accounting for Business

Major Elective Courses

Advanced Java Programming
Visual Programming
Game Programming
Intelligent Systems
Internet of Things
Algorithm Design Techniques
Mobile App Development for Android

Inter Disciplinary Core Course

Human Computer Interaction

Independent Elective Courses

Computer Graphics

Computer Vision

BACHELOR OF SOCIAL WORK – BSW**Major Core Courses**

Social Work Profession—History and Philosophy

Working with Individuals

Working with Groups

Field Work—I, II, III, IV, V, VI

Alternative Media Skills in Social Work Practice

Working with Communities and Social Action

Rural Camp

Fields of Social Work

Generalist Practice in Social Work

Health Care and Services

Basic Research and Statistics for Social Work

Social Work Administration

Basic Counselling in Social Work Practice

Study Tour

Gender and Development—Issues and Concerns

Mini Research Project on Social Issues

Block Placement

Allied Core Courses

Introduction to Sociology

Introduction to Psychology

Indian Economy and Development Issues

Human Rights, Social Justice and Advocacy

Major Elective Courses

Ecology, Development and Social Work Intervention

Social Work Intervention in Disaster Management

Disability and Social Work Practice

Food and Nutrition

Inter Disciplinary Core Course

Creation, Management and Development of Social Enterprises

Independent Elective Course

Leadership Development Training

BACHELOR OF VOCATION – BVoc
BVoc – Sustainable Energy Management

Major Core Courses

Forms of Energy and Energy Crisis
Solar Energy
Fundamentals of Photovoltaics
Energy Conversion Techniques
Bioenergy
Waste Segregation and Management
Advanced Bioenergy
Biofuel Crops and Biofuels
Novel Materials for Sustainability
Software Tools for Energy Analysis
Solar Power Plan Designing
Green Buildings and Passive Architecture
Entrepreneurial Initiatives
Green Management Urban and Rural Scenario
Energy for Smart Cities
Project

Allied Core Courses

Energy Economics
Environment and Ecology
Microbial Fuel Cells

Major Elective Courses

Energy Management and Energy Audit
Conservation of Water Resources: Watershed Management

General Elective Courses

Electronic Documentation and Presentation
Banking Practices
Basic Tamil I & II

Extension Activity

Soft Skills

BVoc – Food Processing and Quality Control

Major Core Courses

Food Microbiology with Laboratory Work
Technology of Fruits and Vegetables Processing—Hands-on
Training
Bakery and Dairy Technology
Basic Principles of Food Processing and Preservation
Dairy Processing
Food Analysis
Analytical Techniques in Food Quality Assurance
Food Laws and Food Safety
Community Nutrition and Fortification of Foods
Sensory Evaluation with Laboratory Work
Entrepreneurial Initiatives
Post-Harvest Technology
Food Safety and Management
Waste Management in Food Industry
Emerging trends in Food Processing and Technology
Project

Allied Core Courses

Food Hygiene and Sanitation
Principles of Basic Nutrition
Basic Dietetics

Major Elective Courses

Food Packaging
Flavour Chemistry and Technology

General Elective Courses

Diseases and Management
Banking Practices
Basic Tamil I & II

Extension Activity

Soft Skills

BVoc – Tourism and Hospitality

Major Core Courses

Introduction to Tourism
Travel Agency and Tour Operators Management

Front Office Management
Indian Heritage and Culture
Art and Architecture of India
Hospitality Management
Tourism and Cuisines
Public Relations for Tourism
Emerging Trends in Tourism
Tour Guiding and Travel Consultancy
Human Resource Management
Ticketing and Fare Construction
Global Tourism
Medical Tourism
Entrepreneurship in Tourism
Project/Dissertation

Allied Core Courses

Map Study
International Tourism Geography
Tourism Marketing

Major Elective Courses

Tourism Law
Ecotourism and Sustainability
Advertising for Tourism Business
Travel Writing

General Elective Courses

Soft Skills for Employability
Introduction to Computer Skills
Basic Tamil I & II
Airport Customer Relations

BVoc – Banking, Financial Services and Insurance

Major Core Courses

Functions and Services of Banks and Non-Banking Financial Corporations
Principles and Practices of Accounting
Legal and Regulatory Framework of Banks and NBFCs
Retail, Corporate and SME Banking
Financial Services I & II

Microfinance
Indian Securities Market
Marketing of Financial Services
Introduction to Financial Management
Financial Planning
Stock Trading Simulation
Principles of Insurance
Insurance Regulations
Practices of Life Insurance
Taxation
Risk Management
Health Insurance
Human Resource Management
Project

Allied Core Courses

Office Management and Practices
Accounting Software

Vocational Elective Courses

Entrepreneurial Development
Business Ethics
Business Statistics
Customer Relationship Management

COURSES OFFERED UNDER PART IV

(a) General Electives:

To enhance inter-disciplinary learning the College offers students General Elective Courses. A student needs to take four General Electives of two credits each across disciplines.

General Elective Courses for Shift I

History	History of Chennai City Introduction to Indian Performing Arts & Painting Appreciation of Indian Cinema Fundamentals of the Indian Constitution International Affairs Since 1945
Sociology	Sociology of Sports Sociology of Popular Culture Gender Studies Society and Media

	Society and Law
Economics	Economic Issues Money Matters Public Policy Women and Work Ecofeminism
English	Fiction and Film The Graphic Novel Basic Theatre Skills Popular Culture English for Advertising English for Competitive Examinations
Fine Arts	Recycled Art Practical Creative Printing Practical Fabric Art Practical Collage Practical Jewellery from Alternate Materials Practical
Mathematics	The Fascinating World of Mathematics Celestial Wonders Automata Basic Mathematics
Physics	Basic Principles of Physics Home Electrical Installations Energy Physics Wireless Communication
Chemistry	Cosmetics and Personal Care Nutraceuticals and Health Care Food Quality and Detection of Food Adulteration Basic Nutritional Chemistry Forensic Chemistry Chemistry in Everyday Life
Botany	Herbal Therapy Fruit Preservation Fundamentals of Horticulture Waste Management Floriculture

Zoology	Pet Care Nutrition and Therapeutic Diet Genes, Diseases and Society Biology of Human Reproduction The Fascinating World of Insects
Commerce	Fundamentals of Investment Planning Customer Care and Protection Social Media Marketing Banking Practices E-Filing of Returns
Languages	Nattapurakkalai Padaippilakkiam Potti Thervu Tamil Nadaga Tamil Medaipecchu Basic Tamil I Basic Tamil II Hindi for Beginners Spoken Hindi Spoken French French for Beginners French for Business French for Tourism Sanskrit for Beginners Stress Relieving Techniques in Sanskrit Literature
General Elective Courses for Shift II	
English	Fiction and Film Indian Mythology Popular Culture The Graphic Novel
Mathematics	The Fascinating World of Mathematics Celestial Wonders Automata Basic Mathematics
Psychology	Fundamentals of Human Behaviour Basic Skills in Counselling Introduction to Social Behaviour

- Principles of Psychology
- Gender and Sexuality
- Psychology of Adolescence
- Commerce (General)
 - Fundamentals of Investment Planning
 - Customer Care and Protection
 - Social Media Marketing
 - Banking Practices
 - E-Filing of Return
- Commerce (Corporate Secretaryship)
 - Documentation and Compliance
 - Listing of Securities
 - Right to Information Act
 - Company Secretarial Correspondence
- Commerce (Accounting & Finance)
 - Stock Market Investment
 - Computerised Accounting System
 - New Venture Finance
 - Personal Financial Planning
- Business Administration
 - Team Dynamics
 - Corporate Etiquette
 - Cross Culture Management
 - Media Management
- Computer Science
 - Computer Fundamentals
 - Image Editing and Animation
 - Cyber Security
 - Documentation and Presentation
 - Introduction to Data Analysis
- Social Work
 - Migration Issues and Human Security
 - Marriage and Family Life Education
 - UN Systems for Development and Social Change
 - Human Rights and Justice Issues
 - Conflict and Peace Building
- Languages
 - Basic Tamil I
 - Basic Tamil II
 - Advanced Tamil I
 - Advanced Tamil II

Medaipecchu
Padaippilakkiam
Nattupuraiyal Suttrula
Hindi for Beginners
Public Speaking in Hindi
Spoken Hindi
Creative Writing in Hindi
French for Beginners
French for Business
Spoken French
Spoken Sanskrit
Stress Management in Sanskrit Literature

(b) **Value Education** : Students are expected to earn four credits over three years.

Catholic Doctrine Christian Faith Formation I & II

Ethics Values in Personal Life
Society and Peace Initiatives
Life Skills for Holistic Way of Life

Scripture Scripture Study I & II

(c) **Environmental Studies**: A student is expected to earn two credits.

(d) **Soft Skills**: A student is expected to earn twelve credits from four mandatory three credit courses to enhance personal excellence, life skills and employability.

COURSES OFFERED UNDER PART V

(a) STUDENT TRAINING PROGRAMMES

All students are required to enroll in any one of the programmes (NSS/NCC/Games/Youth Red Cross) to earn a compulsory minimum of two credits and a maximum of five credits over three years.

- Students opting for Games will earn two credits in one year (one credit per semester).
- Students opting for NCC will have to compulsorily continue in the third year. A minimum of 75% parade attendance is required. They will earn one credit each in the first and second years and two credits in the third year.
- Students opting for NSS/Youth Red Cross will have to be

involved in these activities for a minimum of two years. They will earn a total of two credits (one credit per year).

National Service Scheme (NSS)

The objectives of the NSS are:

- To create social awareness leading to effective action
- To be actively and constructively involved in the needs and problems of the community and thus become agents of social change
- To bring about an overall development of the personality of students through involvement in projects
- To train students for responsible leadership

These objectives are to be realised through various projects under the guidance and supervision of the NSS Programme Officer assisted by faculty members.

National Cadet Corps (NCC)

The NCC plays a vital role in moulding the character of young women. It lays stress on developing qualities of leadership among the cadets and also inculcating in them the spirit of sportsmanship.

The aims of the NCC are:

- To develop qualities of courage, comradeship, discipline, leadership, a secular outlook, the spirit of adventure, sportsmanship and the ideal of selfless service among youth to make them useful citizens
- To create a human resource of organised, trained and motivated youth who will be always available for the service of the nation

Sports and Games

Sports and games facilities are offered to every student of Stella Maris who desires to develop her potential in sports.

Sports and games include major group games, athletics, karate, yoga, etc. A minimum of 75% attendance is required of students opting for games. They should earn the required minimum of 2 credits within one academic year, one each semester.

(b) SOCIAL AWARENESS PROGRAMME

Social awareness is defined by the Collaborative for Academic, Social,

and Emotional Learning (CASEL) as, “the ability to take the perspective of and empathize with others, including those from diverse backgrounds and cultures. [It is] the ability to understand social and ethical norms for behavior and to recognize family, school, and community resources and supports.”

The Social Awareness Programme (SAP) of the College enables students to understand and react appropriately to both the problems and needs of society and the interpersonal struggles of the members of the communities around them. It trains and sensitises them to become aware of their environment as well as interpret the emotions of people with whom they interact. Students will improve their skills in connecting with others verbally and non-verbally, acquire higher levels of emotional intelligence, the ability to empathise with others and understand the roles they play in society.

SERVICE LEARNING

Service Learning (SL) is a course-based experiential learning that engages students in service to the community as an integrated aspect of a course. Students participate in an organised service activity and reflect to gain further understanding of course content and a broader appreciation of the discipline. The service activity that meets identified community needs enables an enhanced sense of personal values and civic responsibility. This method is seen as an effective way to enable students to achieve required learning outcomes through service to the community. Service Learning seeks to advance the goals of the curriculum.

The course promotes mutual learning experiences for both students and members of the community.

CERTIFICATE COURSES

The following Certificate Courses are offered by the College to give students useful, job-oriented training:

- Herbal Therapy and Beauty Care
- Animal Cell Culture Techniques
- Insurance and Risk Management
- Principles of Financial Planning and Portfolio Management
- Copyediting

Stocks, Bonds, Derivatives and other Investment Avenues
Employee Benefits and Retirement Planning
Personal Taxation and Estate Planning
Investment Management and Advanced Financial Planning
Data Analytics
Gender and Work
Cloud Computing
Gaming
Spanish for Tourism
Tour Guide
Competitive Exams
Aptitude and Communication Skills
Sociology of Law
Media and Society
Social Entrepreneurship
Exploring Nanoscience
NPTEL (Online)

BACHELOR OF VOCATION PROGRAMMES

The Bachelor of Vocation is a unique programme with multiple exit points. A student can opt to exit the programme at the end of the first year earning a Diploma or at the end of the second year earning an Advanced Diploma or after completion of three years earning a BVoc Degree.

A student must complete a minimum of 59 credits for Diploma, 117 credits for Advanced Diploma and 180 credits for a BVoc Degree.

The BVoc programme has the following components:

- | | |
|-----------------|--|
| Part I | Foundation course in Language - Tamil/French |
| Part II | Foundation course in English |
| Part III | (a) Non-Major Elective (General Elective)
(b) Environmental Studies
(c) Value Education
(d) Extension Activity
(e) Soft Skills |
| Part IV | Skills Component
Core Subjects
(Theory & Practical, Allied Courses and Project) |

POSTGRADUATE PROGRAMMES

MA, MSc, MSW, MCom

STRUCTURE OF THE PROGRAMMES

As an autonomous College, Stella Maris follows the semester system requiring four semesters of study for a Master's Degree. A student must necessarily complete a minimum of 94 credits for an MA/MSc/MCom Degree and 98 credits for an MSW degree.

The postgraduate programmes have the following components:

- Core Courses
- Elective Courses
- Value Education
- Soft Skills
- Social Awareness Programme
- Internship

Elective Courses

The total credit requirement for the postgraduate elective (PE) courses for each student is twenty one credits. The student is expected to choose three courses from the parent department. The other two should be chosen from other disciplines; a student cannot opt for more than one PE from any one department.

Independent Electives

A student may register for one Independent Elective (PI) course of four credits per semester.

PI courses may be taken either from the parent department or from other departments. A three hour End Semester Examination will be held for all Independent Elective Courses. The marks and extra credits for these courses will be included in the marksheet. However, these marks will not be considered for the final classification.

A student who fails a PI course is not eligible for course completion for the same.

A student who fails a PI course cannot re-register for the same course.

PI will not be offered in the first semester.

Registration Procedure for Elective Courses

Registration for Elective Courses is online. Students are expected to register on the specified dates during the current semester for courses to be taken in the following semester.

Certificate Courses

Postgraduate students may register for Postgraduate Certificate Courses for which they will earn extra credits.

SHIFT I

MASTER OF ARTS MA

Branch III Economics

Core Courses

- Microeconomic Analysis I & II
- Monetary Economics
- Development Economics
- Research Methods and Analysis I & II
- Indian Economic Development
- Macroeconomics I & II
- Public Economics
- Environmental Economics
- Econometric Methods I & II
- International Trade
- Dissertation

Elective Courses offered to Students of the Parent Department

- Mathematics for Economics
- Advanced Managerial Economics
- Agricultural Economics
- Economics of Education and Health
- Industrial Economics
- Economic Thought

Elective Courses offered to Students of other Departments

- Contemporary Economic Issues
- Introduction to Economics
- Economics for Business and Marketing
- Introduction to Data Analytics

Soft Skills

Summer Internship

Independent Elective Courses

- Financial Institutions & Markets in India
- Gender Economics

Branch VII – English

Core Courses

Literature of the British Isles—I & II
American Literature: Modernism and After
Literature and Subalternity
Gender Studies
Literature and Mysticism
Contemporary Critical Theory—I & II
Postcolonial Studies
Literature and Ecology
Indian Literatures—I & II
Linguistics
Shakespeare
Dissertation

Elective Courses offered to Students of the Parent Department

Detective Fiction
Technical Writing
English Language Teaching
Children's Literature
Creative Writing
New Fiction and the Contemporary World
Reading Films

Elective Courses offered to Students of other Departments

English for Communication
Literature and Spirituality
Literature, Myth and Folklore
Fantasy Fiction

Soft Skills

Summer Internship

Independent Elective Courses

Popular Fiction
Literature and Science

Branch X – History of Fine Arts

Core Courses

Arts and Ideas – Indian
Arts and Ideas – Western
Drawing Practical

Fundamentals of Design Practical
Design for Textiles Practical
Publishing Design Practical
Photography Practical
Crafts in India
Textile Embellishment Practical
Communication Design I & II Practical
Visual Culture
Textile Printing Practical
Dissertation

Elective Courses offered to Students of Parent Department

Painting Practical
Media Exploration Practical
Critical Writing
Research Methodology
Book Illustration Practical
Digital Illustration Practical

Elective Courses offered to Students of other Departments

Creative Design Practical
Paper Art Practical

Soft Skills

Summer Internship

Independent Elective Courses

Fundamentals of Fashion Management
Indian Miniature Painting

MASTER OF SOCIAL WORK – MSW

Core Courses

Social Work Profession
Social Work with Individuals
Social Work with Groups
Field Work I, II, III & IV
Alternative Media Skills Workshop
Community Organisation and Social Action
Social Work Research and Statistics
Management of Development Organisations

Social Work for Peace Building and Conflict
Transformation

Health Information and Communication Workshop

Medical Social Work

Mental Disorders and Psychiatric Social Work

Development Planning and Administration

Social Entrepreneurship

Social Work with Children

Family Social Work

Counselling Theory and Practice

Social Work with Persons with Disability

Mental Health Care Approaches and Practice

Community Development – Urban and Rural

Participatory Governance and Development Tools

Youth Development

Gerontological Social Work

Dissertation

Elective Courses offered to Students of Parent Department

Fundamentals of Sociology

Fundamentals of Psychology

Human Rights and Social Work

Gender and Social Work Practice

Environmental Social Work

Social Work with Addictive Behaviour

Disaster Management

Corporate Social Responsibility

Social Audit

Elective Course offered to Students of Other Departments

Indian Constitution and Human Rights

Internship

Block Placement (or Block Field Work)

Independent Elective Courses

Displacement, Migration and Refugee Issues

Qualitative Research

MASTER OF SCIENCE – MSc

Branch I – Mathematics

Core Courses

Abstract Algebra
Real Analysis
Graph Theory
Ordinary Differential Equations
Linear Algebra
Measure Theory and Integration
Topology
Partial Differential Equations
Functional Analysis
Probability and Stochastic Processes
Research Methods and Tools
Complex Analysis
Differential Geometry
Continuum and Fluid Mechanics
Dissertation

Elective Courses offered to Students of the Parent Department

Number Theory and Cryptography
Calculus of Variation and Integral Equations
Analysis of Algorithms
Fuzzy Set Theory and Applications
Mechanics
Mathematical Statistics

Elective Courses offered to Students of other Departments

Essentials of Discrete Mathematics
Elements of Applicable Mathematics

Soft Skills

Summer Internship Independent

Elective Course

Mathematical Modeling

SHIFT II

MASTER OF ARTS – MA

Public Relations

Core Courses

Fundamentals of Public Relations
Community Relations

Inter-personal and Group Communication
Marketing Management in Public Relations
Corporate Public Relations
Customer Relations
Public Relations Agency Services
Public Relations in the Service Sector
Employee Relations
Mass Communication
Research Methodology for Public Relations
Public Relations in the Government Sector
Writing for Media
Public Relations Campaign Management
Dissertation

Elective Courses offered to Parent Department

Event Management
Advertising in Public Relations
Media Management
Human Resource Perspectives in Public Relations
Digital Public Relations
Communication Tools for Public Relations
Creative Public Relations

Elective Courses offered to Other Departments

Introduction to Public Relations
Digital Marketing
Public Relations Skills

Summer Internship

Independent Elective Courses

Digital Communications
Global Public Relations

International Studies

Core Courses

International History (1648-1945)
International Relations since 1945
International Security
International Political Economy
Theories of International Relations

International Law I & II
India's Foreign Policy
Research Methodology
International Organisations
American Foreign Policy
Human Rights
Introduction to Peace and Conflict Studies
Government and Politics of China
Dissertation

Elective Courses offered to Parent Department

International Terrorism
Globalisation
Latin American Polity, Economy and Society
Contemporary Issues of the Middle East
The International Order in the Asia Pacific
Introduction to Political Thought
Government and Politics of South Asia

Elective Courses offered to Other Departments

Global Environmental and Policy Issues
Politics, Society and Cinema
Indian Polity and Politics for Competitive Exams

Soft Skills

Summer Internship Independent

Elective Courses

Ethnicity Culture and International Relations
Third World Development and Challenges

Human Resource Management

Core Courses

Human Resource Development
Organisational Behaviour
Financial Concepts
Labour Legislations
Human Resource Management
Organisational Management
Research and Statistics
Employee Welfare and Industrial Relations

Compensation Management and Social Security
Strategic Human Resource Management
Managerial Counselling
Global Human Resource Practices
Corporate Social Responsibility
Diversity Management
Dissertation

Elective Courses offered to Parent Department

Performance Appraisal
Occupational Health and Safety
Entrepreneurship Development
Women and Workspace
Consumer Rights and Behaviour
Micro Finance Management
Health Service Management

Elective Courses offered to Other Departments

Management of Development Organisations
Indian Constitution and Labour Welfare
Designing Organisations for Innovations

Summer Internship

Independent Elective Courses

Qualitative Research
Psychology and Structure of Organisation

MASTER OF COMMERCE – MCom

Core Courses

Accounting for Decision Making
Global Business Environment
Financial Markets and Institutions
Managerial Economics
Organisational Theory and Behaviour
Business Research
Marketing Management
Project Management
Corporate Taxation

Advanced Corporate Accounting
Management of Transformation
Strategic Financial Management
Financial Planning
Retail Marketing
Dissertation

Elective Courses offered to Parent Department

Advertising Management
Customer Relationship Management
Business Data Analysis
Security Analysis and Portfolio Management
Training and Development
Service Marketing
Regulatory Aspects of Business

Elective Courses offered to Other Departments

Entrepreneurship and Family Business
Human Resource Management

Soft Skills

Summer Internship

Independent Elective Courses

Retail Banking

MASTER OF SCIENCE – MSc
Branch III – Physics

Core Courses

Mathematical Physics I & II
Statistical Mechanics
Electronics I & II
Experimental Physics I, II & III
Classical Mechanics
Quantum Mechanics I & II
Solid State Physics
Electrodynamics
Nuclear and Elementary Particle Physics
Dissertation

Elective Courses Offered to Parent Department

Crystal Physics

Reactor Physics
Material Physics and Nanoscience
Medical Physics and Ultrasonics
Astrophysics
Geophysics
Spectroscopy

Elective Courses Offered to Other Departments

Everyday Physics
Electrical Installations
Energy Physics

Soft Skills

Summer Internship

Independent Elective Courses

Digital Communication
Data Communication and Computer networks

Branch IV – Chemistry

Core Courses

Organic Chemistry I & II
Advanced Physical Chemistry
Structural Inorganic Chemistry
Inorganic Qualitative and Quantitative Analysis
Practical
Quantum Chemistry and Group Theory
Organic Separation and Analysis Practical
Research Methodology
Molecular Spectroscopy
Coordination Chemistry
Physical Chemistry Practical
Analytical Instrumentation Practical
Synthetic Organic Chemistry and Natural Products
Organic Synthesis and Purification Practical
Dissertation

Elective Courses offered to Parent Department

Analytical Instrumentation
Industrial Waste Management
Polymer Materials and Applications

Essentials of Biochemistry
Corrosion and its Prevention
Phytochemistry
Nanochemistry

Elective Courses offered to Other Departments

Medicines and Health Care
Cosmetics and Herbal Products
Food Chemistry and Nutrition

Soft Skills

Summer Internship

Independent Elective Courses

Introduction to Forensic Chemistry
Chemistry of Natural Products

Biotechnology

Core Courses

Biochemistry
Microbiology
Molecular Biology and Recombinant DNA Technology
Biochemistry and Microbiology Practical
Molecular Biology & Recombinant DNA Technology
Practical
Animal and Plant Biotechnology
Research Methodology
Animal and Plant Biotechnology Practical
Immunotechnology
Bioprocess and Fermentation Technology
Environmental Biotechnology
Immunotechnology Practical
Bioprocess & Fermentation Technology &
Environmental Biotechnology—Practical
Applications of Stem Cell and Tissue Engineering
Bio-Nanotechnology
Dissertation

Elective Courses offered to Parent Department

Food Biotechnology
Bioinstrumentation

Pharmaceutical Biotechnology
IPR, Biosafety, Bioethics and Entrepreneurship
Enzyme Technology
Virology
Marine Biotechnology

Elective Courses Offered to Other Departments

Applications of Biotechnology
Human Genetics
Human Diseases and Management

Soft Skills

Summer Internship

Independent Elective Course

Molecular Oncology

Bioinformatics

Core Courses

Biomolecules and Biochemistry
Essentials of Bioinformatics
Programming in C++ and Perl
Database Management Systems
Molecular Biology
Molecular Biology Practical
Genomics and Proteomics
Research Methodology
Python and R Programming

Python and R Programming Practical
Algorithms for Bioinformatics
Molecular Modeling & Computer-aided Drug Design
Molecular Modeling & Computer-aided Drug Design
—Practical

Advances in Bioinformatics
Big Data Analysis
Advances in Bioinformatics Practical
Dissertation

Elective Courses offered to Parent Department

Cell Biology and Genetics
Biomathematics and Biostatistics

Data Mining
Immunoinformatics
Basics of Clinical Research Management
Cheminformatics
Biophysics

Elective Courses offered to Other Departments

Introduction to Bioinformatics
Applications of Bioinformatics
Computer-aided Drug Design

Soft Skills

Summer Internship

Independent Elective Courses

Pharmacogenomics
Systems Biology

Information Technology

Core Courses

Programming with Python
Discrete Mathematics for Computer Science
Software Engineering
Operating Systems—Concepts and Applications
Database Management Systems
Design and Analysis of Algorithms
Object Oriented Programming
Network Management and Administration
Research Methodology
Data Analytics
Artificial Intelligence
Formal Languages and Finite Automata
Cloud Computing—Theory and Practice
Dissertation

Elective Courses Offered to Parent Department

UI, UX and Design Thinking
Cyber Security
Software Testing
Mobile Computing
Advanced Technologies

Visual Programming
Advanced Database Systems

Elective Courses Offered to Other Departments

Documentation and Presentation
Emerging Trends in Information Technology
Multimedia
E-Commerce and Content Management Systems

Soft Skills

Summer Internship

Independent Elective Courses

Advanced Computer Graphics
Digital Image Processing

POSTGRADUATE DIPLOMA IN COMPUTER SCIENCE (PGDCS)

Programming with Python
Operating Systems: Concepts and Applications
Software Engineering
Research Methodology
Data Analytics
Design Thinking
Object Oriented Programming
Cloud Computing: Theory and Practice
Database Management Systems
Critical Analysis on an Advanced Technology
Dissertation

SOCIAL AWARENESS PROGRAMME

Social awareness is defined by the Collaborative for Academic, Social, and Emotional Learning (CASEL) as, “the ability to take the perspective of and empathize with others, including those from diverse backgrounds and cultures. [It is] the ability to understand social and ethical norms for behavior and to recognize family, school, and community resources and supports.”

The Social Awareness Programme (SAP) of the College enables students to understand and react appropriately to both the problems and needs of society and the interpersonal struggles of the members of the communities around them. It trains and sensitises them to become aware of their environment as well as interpret the emotions

of people with whom they interact. Students will improve their skills in connecting with others verbally and non-verbally, acquire higher levels of emotional intelligence, the ability to empathise with others and understand the roles they play in society.

SERVICE LEARNING

Service Learning (SL) is a course-based experiential learning that engages students in service to the community as an integrated aspect of a course. Students participate in an organised service activity and reflect to gain further understanding of course content, and a broader appreciation of the discipline. Students participate in an organised service activity that meets identified community needs and integrates the service activity in such a way as to gain further understanding of course content, a broader appreciation of the discipline and an enhanced sense of personal values and civic responsibility. This method is seen as an effective way to enable students to achieve required learning outcomes through service to the community. Service Learning seeks to advance the goals of the curriculum.

The course promotes mutual learning experiences for both students and members of the community.

RESEARCH PROGRAMMES

MPhil

The duration of the MPhil Degree Programme is one year, comprising two semesters from August to July. Admissions for MPhil Programmes are conducted after the results of the postgraduate programmes are declared by the University of Madras.

The last date for submission of the dissertation is 15 July. An extension of one week may be given on payment of a penalty prescribed by the College. There will be no further extension of time beyond this period. Any student failing to submit the dissertation within this period will be permitted to submit the dissertation only in the next academic year along with the next batch of students.

The Department of Social Work offers a part time MPhil Programme. The duration of the programme is two years.

Economics

Core Courses

Research Methodology
Advanced Economic Theory
Human Resource Development
Dissertation and Viva Voce

History of Fine Arts

Core Courses

Art History and its Methods
Theories in Art
Methodology of Art Research
Dissertation and Viva Voce

English

Core Courses

Indian Literature: Texts and Contexts
Contemporary Literature: Texts and Contexts
Area of Research
Dissertation and Viva Voce

Mathematics

Core Courses

Advanced Algebra and Analysis
Advanced Topology and Geometry
Dissertation and Viva Voce

Optional Courses

Advanced Algebraic Structures
Advanced Topics in Functional Analysis
Fuzzy Set Theory, Fuzzy Logic and Applications
Advanced Topics in Graph Theory

Social Work

Core Courses

Research Methodology for Social Work
Advanced Social Work Theory and Practice
Social Work Practicum
Dissertation and Viva Voce

TESTING AND EVALUATION

Assessment of students' work at both undergraduate and postgraduate levels is based on both Continuous Assessment and the Semester Examination held at the end of each semester. The weightage of marks is indicated below:

Course	Cont. Assessment	End Semester Exam
BA/BVA/BSc/BCom/BCom (CS) BCom (A&F)/BCA/BBA/BSW (Theory and Practicals)	50%	50%
MA/MSc/MSW/MCom (Theory and Practicals)	50%	50%

Continuous Assessment

- Continuous Assessment will be carried out by the course teachers.
- Students are expected to take all testing units that are administered to them, i.e. two CA tests and additional components which may include seminar/assignment/project work/any other.
- The testing units carry equal weightage. Seminar/paper presentation is a requirement at the postgraduate level.
- There is no minimum mark required for passing in the Continuous Assessment.

Retests will be given only for those students who have missed the tests because of participation in College-sponsored activities such as NCC, NSS, Sports. These tests will be held before the commencement of the End Semester Examination. Students must apply for the retest by filling in the prescribed forms available at the Vice-Principals' Office.

End Semester Examination

- A comprehensive examination is conducted in each course at the end of each semester.

- A student will be permitted to take the End Semester Examination provided she has a minimum attendance of **85 percent** in the course and has completed the Continuous Assessment requirements of test/assignments/seminars/project work etc.
- The minimum marks required for passing in each course is as follows:

Course	End Semester Exam	Aggregate of Cont. Assessment & End Semester Exam.
BA/BVA/BSc/BCom/ BCom (CS)/ BCom (A&F)/ BCA/BSW/BBA/BVoc (Theory and Practicals)	40%	40%
MA/MSc/MSW/MCom (Theory and Practicals)	50%	50%

Duration of Programme

- A student, who, for whatever reason is not able to complete the programme within the normal period (N) or the minimum duration prescribed for the programme, may be allowed two years time beyond the normal period to clear any backlog to qualify for the degree. (Time span = N+2 years for the completion of the programme)
- In exceptional cases like major accidents or childbirth, an extension of one year beyond the maximum time span will be considered. (Time Span = N+2+1 years for the completion of the programme)
- During the extended period the student shall be considered a private candidate and will not be **eligible for ranking**.

Marks and Grades:

- a) The following table gives the conversion of marks, grade points, letter grades and classification to indicate the performance of the candidate for undergraduate programmes:

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90–100	9.0–10.0	O	Outstanding
80–89	8.0–8.9	D+	Excellent
75–79	7.5–7.9	D	Distinction
70–74	7.0–7.4	A+	Very Good
60–69	6.0–6.9	A	Good
50–59	5.0–5.9	B	Average
40–49	4.0–4.9	C	Satisfactory
0–39	0.0–3.9	U	Reappear
ABSENT	0.0	AAA	ABSENT

b) The following table gives the conversion of marks, grade points, letter grades and classification to indicate the performance of the candidate for postgraduate programmes:

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90–100	9.0–10.0	O	Outstanding
80–89	8.0–8.9	D+	Excellent
75–79	7.5–7.9	D	Distinction
70–74	7.0–7.4	A+	Very Good
60–69	6.0–6.9	A	Good
50–59	5.0–5.9	B	Average
0–49	0.0–4.9	U	Reappear
ABSENT	0.0	AAA	ABSENT

For a Semester:

$$\text{Grade Point Average [GPA]} = \frac{\sum_i C_i G_i}{\sum_i C_i}$$

GPA = *sum of the multiplication of grade points by the credits of the courses in a semester*

sum of the credits of the courses in a semester

For the entire programme:

Cumulative Grade Point Average [**CGPA**]

$$= \frac{\sum_n \sum_i C_{ni} G_{ni}}{\sum_n \sum_i C_{ni}}$$

CGPA = *sum of the multiplication of grade points by the credits of the entire programme*

sum of the credits of the courses of the entire programme

C_i = Credits earned for course i in any semester.

G_i = Grade Point obtained for course i in any semester.

n refers to the semester in which such courses were credited.

- The class obtained by a student will be indicated in the Consolidated Marks Statement issued to her on successful completion of the programme.
- The University of Madras confers the degree on the students on successful completion of the programme of study.

Supplementary Examinations

- For students who fail to secure the minimum for a pass in the End Semester Examination, Supplementary Examinations will be conducted along with the regular exams in November and April.
- Supplementary Exams are also conducted every year in June. An Instant Examination will be conducted for those **outgoing students of the undergraduate and postgraduate programmes** who have failed in one course in the final year and therefore were not able to complete the degree.
- The eligibility of a student to write the end semester examination is based on:

1. Minimum attendance requirement (refer Course Requirement)
2. Minimum CA requirement (refer Continuous Assessment)
3. Payment of the prescribed examination fee, for courses for which she has registered.

When a student re-appears for an End Semester Examination it will be indicated on the statement of Marks against the title of the course by a '#' sign.

All registrations for supplementary exams must be done **online** through the College website **www.stellamariscollege.edu.in** within **15 days** of the publication of results.

Graduation Day

Graduation Day is held approximately four weeks after the Convocation at the University of Madras. Graduands receive their degree certificates at the College on this day.

CLASSIFICATION OF SUCCESSFUL CANDIDATES

Marks and Grades for semester

The class obtained by a student will be indicated in the Cumulative Marks Statement issued to her on successful completion of the Degree as follows:

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90-100	9.0-10.0	O	Outstanding
80-89	8.0-8.9	D+	Excellent
75-79	7.5-7.9	D	Distinction
70-74	7.0-7.4	A+	Very Good
60-69	6.0-6.9	A	Good
50-59	5.0-5.9	B	Average
0-49	0.0	U	Re-appear
Absent	0.0	AAA	Absent

GRADE POINT AVERAGE (GPA)

$$\text{GPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the course}}{\text{Sum of the credits of the courses in a semester}}$$

Marks and Grades for the entire programme

The Degree is awarded according to the following Classification:

CGPA	GRADE	CLASSIFICATION OF FINAL RESULT
9.5–10.0	O+	First Class–Exemplary*
9.0 and above but below 9.5	O	
8.5 and above but below 9.0	D++	First Class with Distinction*
8.0 and above but below 8.5	D+	
7.5 and above but below 8.0	D	
7.0 and above but below 7.5	A++	First Class
6.5 and above but below 7.0	A+	
6.0 and above but below 6.5	A	
5.5 and above but below 6.0	B+	Second Class
5.0 and above but below 5.5	B	
0.0 and above but below 5.0	U	Re-appear

* The candidates who have passed in the first appearance and within the prescribed semester of the programme are eligible.

CUMULATIVE GRADE POINT AVERAGE (CGPA)

$$\text{CGPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the entire programme}}{\text{Sum of the credits of the courses of the entire programme}}$$

CLASSIFICATION OF SUCCESSFUL CANDIDATES (MPhil)

Classes will be awarded separately in the following: Core, Elective, Specialisation

COLLEGE TIMINGS

Shift I	Aided Section	: 7:50 a.m. to 12:50 p.m.
Shift II	Self-Financing Section	: 12:50 p.m. to 5:30 p.m.
	BVoc Programmes	: 10:05 a.m. to 3:45 p.m.

ATTENDANCE

- Regular attendance in the classroom as well as the laboratory is expected of all students. Attendance is taken for every class, including Social Awareness Programmes, NCC, NSS, Games etc.
- Students must be present on the re-opening day of each semester. Those who fail to return on the specified day after the break will have to pay a fine.

MINIMUM ATTENDANCE REQUIREMENT

- A student will be permitted to take the End Semester Examination provided she has a minimum of **85%** attendance per course.
- Students whose attendance falls between 75% and 85% due to participation in co-curricular and extra-curricular activities may be permitted to take the examinations on the recommendation of the respective faculty-in-charge/Head of Department.
- Students whose attendance falls between 75% and 85% due to participation in NCC/NSS/Sports may be permitted to take the examinations on the recommendation of the faculty-in-charge.
- Students whose attendance falls between 75% and 85% due to long-term illness/hospitalisation of ten days and above may be permitted to take the examination provided the Head of the Department has been notified on or before the third day of illness. A leave letter along with a medical certificate must be submitted to the Head of the Department by the parent or guardian on or before the third day of leave.

- Students whose attendance falls below 50% in any course in a semester will have to re-register and repeat the course requirements after their final semester.

THE DECISION OF THE PRINCIPAL IS FINAL IN ALL MATTERS CONCERNING ATTENDANCE

THE COLLEGE OFFICE

**Office Hours for Students: 9:50 a.m. to 10:10 a.m. and
3:45 p.m. to 4:10 p.m.**

- Requests for certificates, testimonials and other documents requiring the Principal's signature should be addressed to the Principal and submitted to the College Office.
- The Principal will take into consideration the reports of the departments when issuing academic /conduct /attendance /other certificates.
- A student desiring to obtain a certificate (transfer/conduct/age etc.) shall apply for it in the prescribed form available in the College Office. The application should be submitted along with a search fee.

A minimum of five working days is required to process these requests.

COLLEGE FEES

- Every student shall be liable to pay the whole fee for each semester during any part of which her name is on the rolls. **The fees shall be paid online before the commencement of the semester.**
- Students who have not paid the fees within the due date will pay the fees with a penalty. Absence from College, whether with leave or without leave, forms no ground for exemption from the enforcement of the rule.
- Students who fail to pay the whole amount due from them before the commencement of the semester will have their names deleted from the rolls.
- Holders of scholarships are bound by all the above regulations.

THE STUDENTS' UNION

The responsibilities of the Students' Union are:

- To uphold, work for and implement the vision and mission of the College in a befitting manner by organising programmes/ activities/events which have the prior sanction of the Principal and in consultation with Deans of Student Affairs.
- To promote healthy and responsible participation in extracurricular activities.
- To take feedback regarding general facilities on campus from the student body under the guidance and supervision of the Deans of Student Affairs and resolve issues wherever possible.

The office bearers of the Students' Union are the President, Vice-President, Treasurer, General Secretary and two Cultural Secretaries. They are elected by the students by secret ballot at the end of each academic year for the following year. The Class Representatives are elected by their respective classes at the beginning of the academic year. Together with the Students' Union members, they constitute the Student Council.

STUDENT SERVICES

The Office of the Deans of Student Affairs

The Office of the Deans of Student Affairs comprises a team of faculty members who are advisors to the Students' Union. Their responsibility is to promote student welfare at all levels. The office offers

- Guidance and assistance in the co-ordination of student activities
- Counselling
- Information on the availability of student scholarships
- Arrangements for bus passes for students

SCHOLARSHIPS

Various Government scholarships are available for students belonging to Scheduled Castes, Scheduled Tribes (including those converted to Christianity), Most Backward Classes and Denotified Communities and Other Backward Classes. Free Education is also available to SC/ST students (including converts) and to first generation learners among Backward Classes. Such students should apply to the College Office immediately after the reopening of the College for the relevant application forms.

Scholarships instituted by the Management and other sources, including those instituted in the Golden Jubilee Year and in the New Millennium, are also available. Fee concessions are available for deserving students.

Mentoring

In order to help students, plan their course of study and to offer general advice on the academic programmes, a student is assigned to a member of the faculty who will function as her Mentor throughout her period of study. The Mentor will counsel students on matters regarding choice of courses, plan of study, personal matters and issues related to the student's life on campus.

Students must inform their Mentor about their course registration, fulfillment of credit requirements, and matters relating to attendance.

The student should meet her Mentor at least three times per semester, on the date and time specified by the department.

Student Feedback—Class Committee Meetings

The Deans of Academic Affairs organise Class Committee Meetings for every class for obtaining feedback on the Academic Programmes.

Every class in the College has a separate Class Committee Meeting with the Deans of Academic Affairs and Vice-Principals once a semester. The Class Committee consists of five student representatives from each class.

Counselling

Trained counsellors are available on campus to help students cope with psychological and emotional pressures of life. Based on individual needs, students may also consult a professional counsellor who is available on campus once a week. Counsellors are available at SMCDRIVE, the Extension Project Centre on campus from Monday to Friday.

Clubs

Various clubs have been established on campus in order to encourage the interests of the students and to help channelise their talents constructively.

Cercle de Francophiles	Mime & Street Theatre Club
Classical Dance	Photography and Film-making Club
Dramatics	Quiz, Debate & Current Affairs
Enviro Club	Rotaract Club
Event Management	Sanskrit Club–Kalakriti
Folk Dance	Stellaeidoscope
Hindi Club-Anubuthi	Tamil Club–Bharathi Mandram
Light Music	Western Music
Damini	Western Dance

Every student is expected to enrol in a club. Elections of the office bearers are held at the end of each academic year. Each club has a faculty advisor.

Book Bank

The objective of the scheme is to lend text books to deserving students. Text books on all subjects are available in the respective departments. A student borrowing books from the Book Bank is fully responsible for their safe custody. The books should not be marked, written upon or damaged. In the event of any damage or loss, she shall replace it with a new copy of the book or pay such compensation as may be decided by the Principal. Students are not allowed to sub-lend the book. All books on loan must be returned before the end of each year. If the books are not returned on time, the student will not be eligible to borrow books in future.

Computer Centre

The Computer Centre of Stella Maris College has state-of-the-art facilities with networks of around 100 nodes. Besides having two well-equipped computer laboratories attached to the Department of Computer Science, the College has other well-equipped computer laboratories which are used by other departments for courses in Computer Science as well as for Internet browsing.

Stella Maris Pathway Programme

The Stella Maris Pathway Programme, with its goal 'Pathway to Opportunities' focusses on the overall development of students, through training in Life Skills, Computer Skills and Employability Skills, from Semesters I to VI.

Language Partnership Programme (LPP)

The LPP is a language support programme which aims at improving the English language proficiency of first year undergraduate students who need help in this area. Teaching is done by student-teachers who volunteer to teach. They are monitored by the faculty members in charge of the programme.

Remedial Coaching Programme (RCP)

RCP sessions are conducted on campus for both Shifts I and II either during the remedial hour or after regular class hours. RCP has been established to help the students improve their academic performance through peer teaching.

Writing Centre

The Centre functions at the Stella Maris International Centre for Multidisciplinary Research (SMICMR). The objective of the Writing Centre is to improve the writing skills of students, specifically in the areas of grammar, organisation and style. Students from various departments, and research students who need help, may approach the Centre where they will receive guidance in academic writing.

Fitness Centre

The Stella Maris College Fitness Centre was started on campus to create a personalised environment which would enable faculty and students to pursue their fitness goals and lead healthy lifestyles.

The Centre was inaugurated on 14 February 2018. An air-conditioned room with modern equipment is provided exclusively for cardio and strength training.

Student Welfare & Co-Curricular Activity Committee

Principal

Vice Principal

Deans of Student Affairs

Physical Director

Deans of Academic Affairs

Appeal and Grievance Redressal Committee

In order to afford students, the opportunity to redress any grievance regarding Continuous Assessment and End Semester Examinations, the College has set up an Appeal and Grievance Redressal Committee with the Principal as the Chairperson.

Ragging Prevention Committee

In accordance with UGC norms, ragging in any form is strictly forbidden. Any student found guilty of ragging will face cancellation of admission/ suspension from the College/hostel, and a fine of Rs. 25,000 to Rs.1 lakh may be levied.

Members

Principal

Secretary

Faculty

Sr. Stella Mary fimm

Contact Numbers

044 28110121

044 28110309

9840388264

Students

Ava Chris P F
Catherine Ann Jacob
D Shreya
Kshreeraja Satish
Rithika D
Elina Abraham

Inspector of Police, Teynampet 044 2345 2569

In case a student has been subjected to ragging, she should contact the above number or drop her complaint in the Complaint Box provided at the entrance to CC Block.

The Bank

The Stella Maris College Branch of the Indian Overseas Bank (IOB), with an ATM facility, is located on campus and serves the College and other customers.

Bank Timings: Monday to Saturday: 10:00 a.m. to 4:00 p.m.

The second and fourth Saturdays are Bank Holidays.

Other Facilities

The College provides photocopying and telephone facilities for faculty and students.

RESIDENTIAL FACILITIES

The Hostels

There are five hostels for resident students: Our Lady's Hostel, St. Joseph's Hostel, Nava Nirmana, Mother Klemens Hostel and Snehalaya. Apart from a friendly rivalry in games and sports, all the residents are united as one large, happy family. They elect their own representatives at the beginning of each term who then assume responsibility for the varied activities of hostel life, which include get-togethers, entertainment and inter-hostel sports.

THE LIBRARY

The Stella Maris College Library is fully automated with a wide collection of the latest books, periodicals and CDs. There are 1,10,437 books, 9953 journals and 12 newspapers. This collection is expanded and updated regularly every year. The Open Access System provides reading and reference facilities for faculty and students.

All the operations and services of the library have been automated with RFID (Radio Frequency Identification) technology. This is one of the latest technologies used in library theft detection systems and also eases circulation services and inventory control. Electronic databases are made available to the members of the library via the internet and the College's intranet. The Library also hosts DSpace, a digital repository which provides access to syllabi, academic papers presented at national and international fora, question papers, course schedules, synopses of theses and other research related documents with full text wherever possible.

Every student is required to attend an orientation programme "Know Your Library" immediately after enrolment.

LIBRARY WORKING HOURS

Monday – Friday: 8:00 a.m. to 6:00 p.m.

Saturday: 8:00 a.m. to 1:00 p.m.

The Library remains closed on Sundays and all public holidays.

LIBRARY SERVICES

The major services rendered in addition to the conventional Library and Information Services are:

- Orientation programmes
- Institutional Repository - DSpace
- Audio Visual facility
- Computer Systems with JAWS & NVDA Software for the visually challenged
- Local Chapter for NPTEL online courses
- Online Research library (Questia.com)
- Library Catalogue (OPAC)
- Inter-library loan
- "Earn While You Learn" scheme for students
- Membership for Alumnae

LENDING SERVICES

- Every undergraduate student may borrow two library books and every postgraduate student may borrow five library books at a time for a period of one week.
- Books that have been reserved by other members of the library are issued for two days only.

IDENTITY CARDS

- Students must scan their Identity card (ID) before entering the library.
- Exchange of ID cards is not permitted.
- Students must immediately report the loss of their ID card to the Librarian.

RULES AND REGULATIONS

- Strict silence should be maintained in the library.
- Books will be issued or renewed only if the student produces her identity card.
- Students are not allowed to bring any printed matter or files into the library.
- Students must deposit their mobile phones and wallets at the token counter for security reasons.
- Books must not be marked or damaged in any manner.
- A student found guilty of damaging books will be debarred from using the library.
- Students must examine each book before borrowing and immediately report any damaged/missing pages to the Librarian.
- Students shall replace or pay for the cost of any book lost by them. If one book of a set is lost or damaged the whole set shall be replaced.
- A fine of Rs.2/- is charged for each day a book is overdue for the first week, and thereafter Rs.3/- for each day it is overdue.
- The student must return all books and settle any outstanding dues prior to applying for the Transfer Certificate.

ARCHIVES

“Stellarchives,” the College archives, is housed inside the Stella Maris College Library. Stellarchives serves the College community by preserving institutional records, artefacts and manuscripts. The archival collections document the history of the institution from its founding in 1947 to the present day.

Stellarchives houses a few rare, old books, autographed books written by the faculty, students and visitors to the College, doctoral theses of students and faculty members; photographs and ephemera such as invitations, programme sheets printed for various occasions; magazines and departmental journals printed and published over the years, and records of the different projects carried out by the various departments in the College.

The archives include a collection of posters and brochures of all College events, the history of the College Logo and the College Song, blueprints of all College buildings with their history. It also houses an extensive collection of artefacts such as the College seal, logo, printing blocks, banners and flags as well as the College Visitors' Books. There is also a unique collection of about 600 coins from six continents.

The holdings are accessible to all in digitised form. The preserved originals are available only for restricted viewing.

Stella Maris International Centre for Multidisciplinary Research (SMICMR)

The SMICMR provides resources and training programmes for both faculty and students to facilitate and encourage research activities that meet both national needs and global standards. It aims to strengthen networking and collaborative provisions between the College, departments, industry, institutions of higher education, research institutes both abroad and in India, thereby offering all members of the College community a wide range of options to enrich their campus experience.

The Centre also facilitates exchange programmes with institutions across the world for both faculty and students.

The Centre for Research in Science and Technology (CRIST)

The Centre for Research in Science and Technology (CRIST) was set up in 2010 with the objective of promoting research in the fields of Chemistry, Biotechnology and Microbiology. A three-month Certificate course on Exploring Nanoscience—Synthesis and Characterization of Nanoparticles in collaboration with the DST unit of Nanoscience and Thematic Unit of Excellence, IIT-Madras, is offered to undergraduate students of the departments of Physics, Chemistry, Botany and Zoology under the auspices of CRIST. A series of lectures from eminent personalities in the field of science and technology are arranged periodically. The sophisticated instrumentation facility is outsourced to students from other colleges, universities and research institutions.

DST-FIST Programmes

2006

The Department of Mathematics instituted a state-of-the-art laboratory with financial assistance from the Fund for Improvement of Science & Technology Infrastructure (FIST) of the Department of Science & Technology (DST), Government of India, with the aim of introducing a scientific computing environment based on mathematical approaches to cater to the needs of teaching, learning, research and industrial applications. Funds were also sanctioned for purchase of books to support and enhance research activities.

2015

The DST also sanctioned financial assistance under the DST-FIST Programme—2015 Level '0' to purchase high-end equipment, software and books to strengthen teaching and research facilities in science departments of the College. Equipment which include Solid UV-Vis Spectrophotometer, ATR-FTIR Spectrophotometer, HPLC, Gel-Doc Molecular Imager, Orbital Shaker, Probe Sonicator, Electrochemical Workstation and two software—Schrodinger and MATLAB—have been obtained with the sanctioned grant.

Centre for Women's Studies

The Centre for Women's Studies was sanctioned by the UGC under the XI Plan in the academic year 2009-2010, and was inaugurated

in December 2010. The Centre seeks to consolidate and strengthen many initiatives of the College for women's education, research and interventions on gender issues. As a resource centre, it takes up research and documentation in the field. The Centre also seeks to focus on linkages between activism, intervention and academics.

STELLA MARIS COLLEGE GENDER CENTRE (SMC-GC)

The Stella Maris College Gender Centre was started in the year 2018 with the vision of creating gender consciousness and sensitisation among the youth in our society. It lays emphasis on participatory action to reach out to society by engaging in gender mainstreaming activities within and outside the College. The vision of SMC-GC articulates the inclusive vision of our college.

The Goal of SMC-GC:

The goal of SMC-GC is to generate awareness and create a vibrant environment in which gender issues and concerns can be discussed with openness and transparency.

Objectives:

1. To promote gender inclusivity.
2. To enhance capacity-building within College through an introductory (certificate) course/workshop on gender; gender awareness training for faculty and students.
3. To promote gender equality and equity through outreach activities in schools and colleges within Chennai.
4. To identify the gaps and needs pertaining to gender issues in Tamil Nadu through quality research.

SMCDRIVE

Extension and outreach activities form an important aspect of the life of the campus community. The Stella Maris Centre for Development of Resources for Inclusion and Vocational Enrichment (SMCDRIVE) offers education and support services for children, women and the elderly from socially and economically backward communities in the neighbourhood. In collaboration with an NGO, The Banyan, a multi-disciplinary team is available on the third Saturday of every month

to provide care, support and treatment in the field of mental health. Counselling services are provided free of cost and have been utilised by many within and outside the college. Other services at the centre include alternative medicine, referral services and training in low cost nutrition and life-skills.

Centre for Skills Development

A new initiative of the College this academic year is the setting up of a Centre for Skills Development which operates through the outreach project of the College—SMCDRIVE. The Centre intends to partner with multiple stakeholders with the aim of developing diverse skill sets among students to handle the challenges of life after university education.

The staff at the Centre will work with students individually or in groups to develop and hone skills in a wide range of initiatives. It will strive to meet the unique needs of our student community and seek to match their expectations.

SMCEPC

The Stella Maris College Extension Project Centre (SMCEPC) at Tirupachur village was dedicated to the local community with the construction of a new facility in 2013. Situated on thirteen acres of village land, this rural centre provides urban school and college youth a place to reflect and equip themselves to serve the rural community. Students of the College can also translate the learning from the classrooms and labs into practice in the community. A Common Service Centre (CSC) has been set up offering fourteen Business to Consumer, nine Government to Citizen and five Skill Development Services. Computer training is given to Anganwadi workers under the National Digital Literacy Mission (NDLM) and is available to all in the village.

Stella Centre for Effective Education and Development (SCEED)

The Stella Centre for Effective Education and Development seeks to enhance innovative and collaborative high quality education and promote institutional development. Enhancing and sustaining quality in education, fostering a sense of belonging to the institution and strengthening the culture of excellence is the prime objective of the Centre. The Centre will function as the focal point of institutionalising and channelising the activities of the various centres of the College.

It will facilitate effective organisation of training programmes for the professional and personal development of faculty and students. Its activities will also be geared towards skill development training, exploring/undertaking projects, networking and collaborating with different organisations, effective implementation of the eco-initiatives of the College and the improved use of sustainable energy for environmental upkeep and ecological balance.

Campus Ministry

To foster the faith of Catholic Students, the College offers activities such as Prayer Meetings and Bible Study. Student prayer groups both in English and Tamil are given direction and guidance by members of the Campus Ministry.

Workshops on different forms of prayer, yoga and meditation, as well as guest lectures on course-related themes, are organised for the students.

Star of the Sea Group (SSG)

The Star of the Sea Group (SSG) is an important organ of the Campus Ministry. It was founded in the academic year 2019-2020 in order to inculcate leadership qualities and foster faith formation in the Catholic students of the college. The activities include leadership training programmes, bilingual (English & Tamil) liturgical worship, feast day celebrations, outreach programmes, Christmas programmes and youth conventions.

OTHER PROGRAMMES OF THE COLLEGE

At the beginning of each year an Inaugural Mass is celebrated to invoke God's blessings on the new academic year. A Thanksgiving Mass is also celebrated at the end of the academic year to thank God for His bountiful blessings and guidance.

The Annual Retreat

The College arranges an annual retreat for the Catholic students. All Catholic students of the College are expected to attend the retreat. All non-Catholic students attend workshops on specified dates.

Cultural Activities

Inter-year and inter-collegiate cultural programmes are held annually in a spirit of friendly rivalry and healthy competition.

Parent-Teacher Meet

Parents are required to meet the mentors/faculty members of the department every semester to facilitate co-operation and collaboration in our educational endeavours. These meetings are organised by the respective departments.

Foundress' Day

Foundress' Day celebrated on November 15, commemorates the death anniversary of Blessed Mary of the Passion, Foundress of the Franciscan Missionaries of Mary.

Feast of St. Francis

October 4 is celebrated as the feast of our patron, St. Francis of Assisi.

Special College Events

College Day, Sports Day, NSS Day, NCC Day, International Women's Day, Union Day and Hostel Day are celebrated during the second semester. Prizes are awarded to meritorious students on these days.

Valedictory Function

A valedictory is organised at the end of the year to bid farewell to the outgoing students.

PUBLICATIONS

The College Magazine

The College Magazine is published each academic year. The Editorial Board consists of a team of faculty members assisted by student volunteers.

Other Publications

The Departments of English, Economics, History, Sociology, Social Work, Physics, Chemistry, Public Relations, International Studies and Hindi publish department journals. The College also publishes Stellaidoscope, an on-line newspaper.

ALUMNAE ASSOCIATION OF STELLA MARIS COLLEGE

Every graduate of the College is encouraged to become a member of the Alumnae Association (AASMC).

Objectives of the Alumnae Association

- To foster fellowship among alumnae and encourage them to maintain continued contact with their Alma Mater

- To facilitate creative involvement in the progress and activities of the College
- To encourage joint endeavour in the building of the community and society

Career Guidance Cell

The Career Guidance Cell in the College is administered entirely by the alumnae of the College. It is dedicated to providing comprehensive, quality career development and employment training programmes. These programmes equip the diverse student community with knowledge and skills to successfully meet the demands and challenges of a career.

Objectives:

- To organise training programmes/workshops/seminars and special events to assist students with life planning
- To provide information on jobs, positions and opportunities
- To provide employment opportunities through recruitment programmes on campus and to foster partnerships both on and off campus
- To mobilise resources for needy students to apply for jobs or to start enterprises
- To enhance services through innovative technology, programme development, and continuous updating of resources

Information for Students

ACADEMICS

Registration for all Courses	Deans of Academic Affairs
Attendance Clarification	Deans of Academic Affairs & Course Teacher
Registration for Regular, Supplementary and Arrear Exams	Controller of Examinations
Results Clarification	Controller of Examinations
Distribution of Mark Sheets	Controller of Examinations

GENERAL

Attestation of Certificates	Vice-Principals
Student Bonafide Certificates	Principal/Vice Principals
Scholarships	Pay & Accounts Office

Term Fees
Exam Fees
Bus Passes

Pay & Accounts Office
Controller of Examinations
Deans of Student Affairs

Leave Application

- a. Day Scholars
- b. Hostel Residents

Head of Department
Hostel Warden & Head of Department

THE STAFF COUNCIL

The Staff Council comprises the Principal, the Secretary, the Vice-President of the FMM, the Vice-Principals, the Dean of Planning and Communication, the Dean of Commerce and Business Studies, the Controller of Examinations, the Associate Controller of Examinations, the Deans of Academic Affairs, the Deans of Student Affairs, the Heads of Departments, the IQAC Coordinator, the Value Education Coordinators, the Librarian, the Physical Directress, the NSS Coordinator, the NCC Officer, the Dean of Research, Director Stella Centre for Effective Education and Development (SCEED), the Public Relations Officer, the Office Superintendent, the Bursar and the Campus Maintenance Manager.

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Sr. Susan Matheikal fmm

MEMBERS OF THE FACULTY

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S. Mercy Soruparani MSc., MPhil., PhD.

A. Josephine Lissie MSc., MPhil.

V. Jude Annie Cynthia MSc., MPhil., PhD.

V. Dhanalakshmi MSc., MPhil., PhD.

Teresa Arockiamary Santiago MSc., MPhil., PhD.

A. S. Shanathi MSc., MPhil., PhD.

S. Sarah Surya MSc., MPhil., PhD.

Principal

Vice Principal

Dean of Academic Affairs

Head of Department

Self Financing

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S. Sindiya Therese MSc., MPhil.

Dr. S. Chinthamani MSc., MPhil., PhD.

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Shan Eugene Palakkal MA., MPhil., PhD.

Cinthia Jude MA., MTM., MPhil., PhD., PGDIA.

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Coordinator, SMC-GC**

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Vice Principal

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Head of Department

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Sr. Stella Mary fmm, MA., MPhil., PhD.

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Ishleen MA., MPhil.

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S. Sindhu MA.

Arpitha Bhaskar MA., MPhil.

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Vice Principal**

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K. Arul Devi

Nurse

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Sr. Denis fmm, MA, MEd.

Sr. Assumpta Pereira fmm, BA., PGCBD.

Sr. Leema Morais fmm, MTh. (USA)

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Secretary

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Superintendent

Sr. Veera Janette Barboza fmm

Bursar

K. Vareed Tojo

E. Irudayaraj

C. Mohan

Sr. Arul Mary fmm

Naseem Hussaini

S. Arokia Selvi

J. Usha Rani

J. Antony Raj

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Sr. Stella Stanislas fmm

C. Sekhar

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S. Gowri
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V. Joice Merlin
K. Bhuvaneswari
M. Savari Juliet
A. Pragasamary
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Kumaresan K.
Subha Laxmi Jayakumar
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S.G. Priyadarshini
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S. Steffi Samson
M. Caroline Jesintha
J Geonie Neptha
George Anitha D.
S Ebnasiya Suzan
Sasikala C
Arul Lenni C
A. Tamilmaran
S. Mangalam Mary
Faith Leela
B. L. Amalorpava Mary
S. Mary Stella
Fatima Mary George
A. Victoria
K. Krishnaveni
A. Amali
Fatima B. P.
R. Amirdham
A. Antony
K. Sheela Devi
M. Arul Das
E. Elangovan
S. Maria Veronica
Y. Victoria Rani
M. Poongodi
S. Poulina Mary
A. Lourthu Mary
I. P. Jacqueline
Sivakami R.
Sulochana P.
D. Jothi
R. Dhavanakodi
N. Sri Priya
G. Gnana Oli
S. Lakshmi
M. Jagadeesan

D. Saritha
C. Deva Raj
Bhuvaneshwari G.
G. Rajasekar
M. Ammu
S. Santhosh
X. Arokiya Nathan
H. Susheela
S. Thiyagarajan
C. Antony Magimai Raj
K. Pavala Raj
C. Shakila
S. Kala
Paul Amirtharaj K.
Karpagavalli P
S Meenakshi
S. John Samuel
Loganandh MC
M. Jagadeesh
Manjula E
D. Vasantha
Velu S
Jayanthi L
N. Selvarani
S. Vanitha
R. Arockia Mary
S Madharasi
S. Sagaya Mary
Johnmary Arockiadass
Reeta M
R. Erudhaya Selvam
S. Nirmala Rani
J Christopher

COLLEGE SONG

Alma Mater, our youthful hearts in chorus
Sing of our love and loyalty today:
Proudly we bear thy crest aloft and hail thee
Guide of our lives and star of our way!

Stella Maris, shine on our lives forever
Until our souls are radiant with thy light
Star of the Sea, our eyes shall seek thy guidance
When storms arise and day gives way to night.
Star of the Sea, draw us ever upwards,
Along life's way with thy beacon bright,
Goodness and Truth, great ideals of virtue,
Love ruling all, our courage and our might.

Alma Mater, our youthful souls are offered
By sacrifice, by truth and charity,
Sweet be our days in this our home beloved,
Sweet be the memories we cherish of thee.

Alma Mater, our dear India awaits thee,
Mother of hearts both generous and brave.
Give to our country heroines and patriots,
Hearts that will serve, devotion that will save.

கல்லூரீய் பாடல்

எம்மறிவுத் தாயகமே !

எம்மிள இதயங்கள் இன் றுனை
அன்பு முண்மையு மிசைந்து பாடும்
உனக் குரிமையாகி உயர்ந்தோம்.
பெருமை தந்து சிறந்தோம்.
என் வாழ்வுப் பாதையிலே
வழி காட்டும் வான் விளக்கே !
அலைகடல் ஒளியீனே! எம்
அறிவுறு செந்தேனே !

கடும்புயலும் காரிருளும் சேர்ந்தாலும்
எம் விழிகள் உன் துணையே நாடும்
ஆன்மப் பேரொளி நிறைந்திடவே
அலைகடல் ஒளியீனே! எம்
அறிவுறு செந்தேனே !

நன்மையும் வாய்மையும் உயர்
எண்ணமும் திண்மையும் தந்து
எமை முன்செலுத்தும் பேரொளியே !
அனைத்தையும் ஆளும் அன்பே !
அலைகடல் ஒளியீனே! எம்
அறிவுறு செந்தேனே !

அறிவுத் தாயகமே !
அருள் நெஞ்சமும், மாறா வீரமும்,
ஆளும் தலைமையும் அயரா துழைத்து
தாய்த்திரு நாட்டினைத் தரணியில் உயர்த்திடப்,
பொற்புடை மாதரை அளித்திட,
உணையே நோக்கும் நம்மாருயிர்ப் பாரதம்
அலைகடல் ஒளியீனே! எம்
அறிவுறு செந்தேனே !

தமிழாக்கம்
கமலாட்சி ஸ்ரீனிவாசன்
தமிழ்த்துறை

தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலைமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே!
அத்திலக வாசனைபோல் அனைத்துலகம் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந்
தமிழணங்கே! தமிழணங்கே!
உன் சீரிளமைத் திறம் வியந்து செயல் மறந்து
வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே!

மனோன்மணியம் பேராசிரியர் டெ. சுந்தரம் பிள்ளை

TREE PLANTING SONG

Stay here for us, for we must leave
Our Alma Mater dear
Send deep your roots, grow strong and straight
As we were nurtured here.
The class of...must part
From this campus, yet so dear,
We'll leave you here, dear little tree,
To be our souvenir.

The Cloisters' noble silent trees
Were our professors too
Who whispered to our listening hearts
What we should be and do,
So you'll remind us, little trees—
For oft we'll think of you—
To be as open to the light,
To grow as good and true.

We thank you, Stella Maris dear,
For your maternal care
For all the goodness and the truth
You tried with us to share,
And by the steady light you gave
Our homeward way to chart,
We'll reach the port of Endless Spring
Adieu, but ne'er to part.

HOSTEL SONG

East and West are happily combined
North and South leave rivalry behind
For here no barrier can rise
All tongues and races harmonise.

Star of the Sea shine on our hostel home
Keep us united in the years to come
We'll ne'er forget the student days we share
Our youthful hearts are fair and free from care
Though we be far from home or country dear
Our common ideal makes us one family here
In work or play our constant aim shall be
Sacrifice, truth and sincere charity.

And when duty's task is done each day
Stella Maris rings with laughter fair
In life we learn to face each trial
With courage and a cheerful smile.

THE PLEDGE

I promise to serve my country, to the best of my ability,
To live up to the ideals of my Alma Mater,
To be firm in my faith and trust in God,
To work and pray for unity, peace and progress in my country,
To use my education and experience
to help the less fortunate,
and in my life to be pure and sincere,
seeking the highest good,
in all things worthy of my model,
THE STAR OF THE SEA .

CALENDAR

ACADEMIC YEAR 2020-2021

All Sundays and Last Saturday of every month are Holidays
Internal Assessment is part of the working days
One week will constitute of 7 working days with 4 hours each

JULY 2020

13 Mon

14 Tue

15 Wed

Day 1

16 Thu

Day 2

17 Fri

Day 3

18 Sat

Day 4

19 Sun

Do few things but do them well. Simple things are holy.

St. Francis of Assisi

JULY 2020

20 Mon

Day 5

21 Tue

Day 6

22 Wed

Day 1

23 Thu

Day 2

24 Fri

Day 3

25 Sat

26 Sun

Peace builds bridges; hatred is the builder of walls.

Pope Francis

JULY/AUGUST 2020

27 Mon

Day 4

28 Tue

Day 5

29 Wed

Day 6

30 Thu

Day 1

31 Fri

Day 2

1 Sat

Bakrid

2 Sun

Truth is the emptying of all that is not God

Blessed Mary of the Passion

AUGUST 2020

3 Mon

Day 3

4 Tue

Day 4

5 Wed

Day 5

6 Thu

Day 6

7 Fri

Day 7

8 Sat

Day 1

9 Sun

God doesn't require us to succeed, he only requires that you try.

Mother Teresa

AUGUST 2020

10 Mon

Day 2

11 Tue

Krishna Jayanthi

12 Wed

Day 3

13 Thu

Day 4

14 Fri

Day 5

15 Sat

Independence Day

16 Sun

Lock up your libraries if you like; but there is no gate, no lock, no bolt that you can set upon the freedom of my mind.

Virginia Woolf

AUGUST 2020

17 Mon

Day 6

18 Tue

Day 7

19 Wed

Day 1

20 Thu

Day 2

21 Fri

Day 3

22 Sat

Vinayagar Chathurthi

23 Sun

No medicine cures what happiness cannot.

Gabriel García Márquez

AUGUST 2020

24 Mon

Day 4

25 Tue

Day 5

26 Wed

Day 6

27 Thu

Day 7

28 Fri

Day 1

29 Sat

30 Sun

Over every mountain, there is a path, although it may not be seen from the valley.
Theodore Roethke

AUGUST/SEPTEMBER 2020

31 Mon

Day 2

1 Tue

Day 3

2 Wed

Day 4

3 Thu

Day 5

4 Fri

Day 6

5 Sat

Day 7

6 Sun

Above all, be the heroine of your life, not the victim.

Nora Ephron

SEPTEMBER 2020

7 Mon

Day 1

8 Tue

Day 2

9 Wed

Day 3

10 Thu

Day 4

11 Fri

Day 5

12 Sat

Day 6

13 Sun

You may not control all the events that happen to you, but you can decide not to be reduced by them.

Maya Angelou

SEPTEMBER 2020

14 Mon

Day 7

15 Tue

Day 1

16 Wed

Day 2

17 Thu

Day 3

18 Fri

Day 4

19 Sat

Day 5

20 Sun

My coach said I run like a girl, and I said if he ran a little faster, he could too.

Mia Hamm

SEPTEMBER 2020

21 Mon

Day 6

22 Tue

Day 7

23 Wed

Day 1

24 Thu

Day 2

25 Fri

Day 3

26 Sat

27 Sun

An important attribute of success is to be yourself. Never hide what makes you, you.

Indra Nooyi

SEPTEMBER/OCTOBER 2020

28 Mon

Day 4

29 Tue

Day 5

30 Wed

Day 6

1 Thu

Day 7

2 Fri

Gandhi Jayanthi

3 Sat

Day 1

4 Sun

I am lucky that whatever fear I have inside me, my desire to win is always stronger.

Serena Williams

OCTOBER 2020

5 Mon

Day 2

6 Tue

Day 3

7 Wed

Day 4

8 Thu

Day 5

9 Fri

Day 6

10 Sat

Day 7

11 Sun

Celebration and assertion: these are the two wings. And that's how we fly.

Bama

OCTOBER 2020

12 Mon

Day 1

13 Tue

Day 2

14 Wed

Day 3

15 Thu

Day 4

16 Fri

Day 5

17 Sat

Day 6

18 Sun

No person is your friend who demands your silence, or denies your right to grow.

Alice Walker

OCTOBER 2020

19 Mon

Day 7

20 Tue

Day 1

21 Wed

Day 2

22 Thu

Day 3

23 Fri

Day 4

24 Sat

Day 5

25 Sun

Ayudha Pooja

A day without laughter is a day wasted.

Charlie Chaplin

OCTOBER/NOVEMBER 2020

26 Mon

Vijayadasami

27 Tue

Day 6

28 Wed

Day 7

29 Thu

Day 1

30 Fri

Milad-un-Nabi

31 Sat

1 Sun

I know what I can do, so I never doubt myself.

Usain Bolt

NOVEMBER 2020

2 Mon

Day 2

3 Tue

Day 3

4 Wed

Day 4

5 Thu

Day 5

6 Fri

Day 6

7 Sat

Day 7

8 Sun

You can cut all the flowers, but you can't stop spring from coming.

Pablo Neruda

NOVEMBER 2020

9 Mon

Day 1

10 Tue

Day 2

11 Wed

Day 3

12 Thu

Day 4

13 Fri

Day 5

14 Sat

Deepavali

15 Sun

Feet, what do I need you for when I have wings to fly?

Frida Kahlo

NOVEMBER 2020

16 Mon

Day 6

17 Tue

Day 7

18 Wed

Day 1

19 Thu

Day 2

20 Fri

Day 3

21 Sat

Day 4

22 Sun

One person with passion is better than forty people merely interested.

E. M. Forster

NOVEMBER 2020

23 Mon

Day 5

24 Tue

Day 6

25 Wed

Day 7

26 Thu

Day 1

27 Fri

Day 2

28 Sat

29 Sun

If you can mention it, you can manage it.

Fred Rogers

NOVEMBER/DECEMBER 2020

30 Mon

Day 3

1 Tue

Day 4

2 Wed

Day 5

3 Thu

Day 6

4 Fri

Day 7

5 Sat

Revision holidays begin

6 Sun

Because of your smile, you make life more beautiful.

Thich Nhat Han

DECEMBER 2020

7 Mon

8 Tue

9 Wed

10 Thu

11 Fri End Semester Exams begin

12 Sat

13 Sun

Creativity is intelligence having fun.

Albert Einstein

DECEMBER 2020

14 Mon

15 Tue

16 Wed

17 Thu

18 Fri

19 Sat

20 Sun

Optimism is the faith that leads to achievement.

Helen Keller

DECEMBER 2020

21 Mon

22 Tue

23 Wed

24 Thu

25 Fri

Christmas

26 Sat

27 Sun

Step out of the circle of time and into the circle of love.

Rumi

DECEMBER 2020/JANUARY 2021

28 Mon

29 Tue

30 Wed

31 Thu

1 Fri

New Year's Day

2 Sat

3 Sun

Mastering others is strength. Mastering yourself is true power.

Lao Tzu

NUMBER OF TEACHING HOURS

Weeks/Days	From	To	Hours	Holidays
Week 1 (6)	15.07.2020	21.07.2020	30	
Week 2 (6)	22.07.2020	29.07.2020	30	25.07.2020
Week 3 (7)	30.07.2020	07.08.2020	28	01.08.2020
Week 4 (7)	08.08.2020	18.08.2020	28	11.08.2020 15.08.2020
Week 5 (7)	19.08.2020	27.08.2020	28	22.08.2020
Week 6 (7)	28.08.2020	05.09.2020	28	29.08.2020
Week 7 (7)	07.09.2020	14.09.2020	28	
Week 8 (7)	15.09.2020	22.09.2020	28	
Week 9 (7)	23.09.2020	01.10.2020	28	26.09.2020
Week 10 (7)	03.10.2020	10.10.2020	28	02.10.2020
Week 11 (7)	12.10.2020	19.10.2020	28	
Week 12 (7)	20.10.2020	28.10.2020	28	26.10.2020
Week 13 (7)	29.10.2020	07.11.2020	28	30.10.2020 31.10.2020
Week 14 (7)	09.11.2020	17.11.2020	28	14.11.2020
Week 15 (7)	18.11.2020	25.11.2020	28	
Week 16 (7)	26.11.2020	04.12.2020	28	28.11.2020
Total (Hours)			452	

NOTES

NOTES

NOTES

Academic Year 2020 – 2021

JULY 2020

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2020

S	M	T	W	Th	F	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

SEPTEMBER 2020

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2020

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2020

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2020

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Semester:

Days	1	2	3	4
Day 1				
Day 2				
Day 3				
Day 4				
Day 5				
Day 6				
Day 7				

