STELLA MARIS COLLEGE
(AUTONOMOUS), CHENNAI, INDIA

2024 - 2025

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BLESSED MARY OF THE PASSION 1839 - 1904

(HÉLÈNE DE CHAPPOTIN)

FOUNDRESS, INSTITUTE OF THE FRANCISCAN MISSIONARIES OF MARY

———— ∽∿∽ ————

FOUNDED IN OOTACAMUND, INDIA

on **JANUARY 6, 1877**

147 years
in the service of humanity
in five continents
with around 5035 Sisters
of 77 nationalities
in 73 countries

PRAYER OF SAINT FRANCIS OF ASSISI (Prayer for Peace)
Patron, Franciscan Missionaries of Mary

Lord, make me an instrument of your peace;
Where there is hatred, let me sow love;
Where there is injury, pardon;
Where there is discord, harmony;
Where there is error, truth;
Where there is doubt, faith;
Where there is despair, hope;
Where there is darkness, light;
And where there is sadness, joy.

O Divine Master, grant that I may not so much seek
To be consoled as to console;
To be understood as to understand;
To be loved as to love with all my soul;
For it is in giving that we receive;
It is in pardoning that we are pardoned;
And it is in dying that we are born to eternal life.

PERSONAL INFORMATION

Name ....

Address ....

....

....

Year .... Department ....

Mobile .... Landline ....

Emergency Contact Number ....

E-Mail ....

Vehicle Registration Number ....

Driving License Number ....

Aadhaar Card Number ....

Blood Group ....

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MESSAGE FROM THE PRINCIPAL

Dear Students of Stella Maris and Colleagues, I am delighted to warmly welcome you all back to campus for the start of the new academic year. I am also very happy to welcome the new faculty members who have joined our community this year. I wish you all the very best as you begin your work in educating our diverse community of vibrant, young women, who have come here with high aspirations and hope for a purposeful and fulfilling life.

We have been a strong strand in the fabric of higher education in India ever since our founding in 1947. We have a well-established liberal education curriculum facilitated by committed, well-qualified faculty and dedicated administrative and support staff. Underpinning classroom participatory activities are valuable out-of-classroom learning experiences through internships, research opportunities, global exposure through exchange programmes, and cultural events which hone talent and aptitude.

All our programmes train students to absorb knowledge, develop critical thinking skills and strong communication skills that prepare you, for jobs in the region and abroad and empower each one of you to face challenges with courage and become responsible citizens. In addition, we will offer you avenues to explore your creative instincts, fulfill your drive to innovate and aspiration to achieve

academic fulfilment. Our students are the most important people on campus and we strive to create opportunities for you to achieve your individual and collective goals.

We will ensure that you enjoy a powerful and abiding sense of community and peaceful coexistence through curricular training modules, encouraging cooperation among diverse student cohorts, instilling empathy and kindness in our interactions, ensuring mental and physical well-being, and fostering an inclusive attitude in the classroom and on campus. We will work together to create a campus community that is respectful of differences and values harmonious relationships.

Looking ahead, we will launch a new strategic plan that will enable us to build on our strengths, advance our mission and make our vision a reality in the next five years.

I encourage each one of you to become deeply involved in life on campus. We will offer you whatever support you need to live out fulfilling, enriching experiences during your time with us.

We guarantee you will be changed persons at the end of your studies here, changed into becoming the best persons you can possibly be.

With best wishes and God bless,

Dr. Sr. Stella Mary fmm
Principal-in-Charge
Stella Maris College (Autonomous)
Chennai 600086

ABOUT THE COLLEGE

Stella Maris College, a Catholic minority institution of higher education for women is an autonomous institution affiliated to the University of Madras and is partly residential. It is managed by the Society of the Franciscan Missionaries of Mary, a Catholic religious congregation founded in 1877 by Hélène de Chappotin, today revered as Blessed Mary of the Passion. Guided by her charism, the initiatives of the College arise from a sound philosophy of life based on faith in God and the contemporary reality of a pluralistic Indian society that is challenged by global ideologies and cultures.

The College was founded on 15 August 1947 in a small one-storeyed building with 32 students in Santhome, in the city of Chennai. In 1960, it moved to its present campus "The Cloisters" on Cathedral Road. Today, the College has an enrollment of more than 6000 students from diverse backgrounds, communities and nations.

The College is committed to serving the economically and socially marginalised sections of society. It provides university education in a Christian atmosphere for deserving students, especially those belonging to the Catholic community. Admission is open to all, irrespective of caste and creed and their rights of conscience are respected.

The College is affiliated to the University of Madras and became autonomous in 1987. It currently offers 25 undergraduate, 15 postgraduate programmes, seven research programmes and a PG Diploma in Computer Science. and two certificate programmes in International Business and Data Science. Collaborative international programmes include a stand-alone Postgraduate Certificate in International Business leading to a one-year International Master's in Business Administration (IMBA), a one-year Stella Maris College

Diploma in Data Science, leading to a one-year MSc in Science from at Liverpool University, UK, and a Graduate Express Gateway Certificate in Leadership leading to a two-year Masters in Leadership from Trinity Western University, Canada.

As an Autonomous institution, the College frames its own courses of study and adopts innovative methods of teaching, learning and evaluation. In keeping with its tradition of promoting innovation and growth, the College introduced the Choice Based Credit System (CBCS) for the undergraduate programmes from the academic year 1997–98. The CBCS was introduced for all postgraduate programmes from the academic year 2000–2001. With the introduction of the CBCS, new academic programmes, including interdisciplinary programmes and courses, were offered. The goals of the CBCS are as follows:

- to provide a broad-based, liberal education for all students
- to enable students to choose courses at basic/advanced levels
- to enable students to progress at their own pace
- to enable highly motivated students to go beyond minimum requirements and earn extra credits

Truth and Charity is the motto of the College. The College strives to encourage young women to continually search for truth, and grow into mature and responsible women, ready to face the challenges of life at home and in society. The ceaseless quest for truth and the untiring spirit of selfless service is the hallmark of a true Stella Marian.

The College emblem represents a ship sailing on stormy waters led by a star. This symbolises the student's life, guided amidst tempests by the light of Stella Maris, Mother Mary, the Star of the Sea.

Blue and Gold are the colours of the Stella Maris standard. Blue symbolises truth, loyalty and fidelity and gold symbolises love, zeal and charity.

VISION AND MISSION

Vision Statement

The vision of the College is to build a vibrant and inclusive learning community in a culture of excellence sustained by a sound value system that promotes responsible citizenship and effects social change.

Mission Statement

The mission of the College is to empower young women to face the challenges of life with courage and commitment, to be builders of a humane and just society, and to promote a learning community in which all, especially those from less privileged backgrounds, feel part of the collaborative high quality educational process which is value based and leads to holistic growth.

To realise this vision and accomplish its mission, the College has set the following objectives:

- To nurture in the College, a community of individuals endowed with intellectual curiosity, and an eagerness for lifetime learning who will use knowledge creatively for social transformation
- To form women of character with sound moral principles and integrated personalities
- To instill in the students a sense of national pride and appreciation of Indian traditions and cultures
- To create awareness among students about current socio-economic, political and cultural issues and to denounce all forms of oppression relating to class, caste and gender
- To sensitise students to environmental issues, thus motivating them to promote ecological justice and sustainable development
- To establish a link between the institution and policy makers through collaborative research leading to social development

COLLEGE TIMINGS

Shift I : 7:50 a.m. to 12:50 p.m.

Shift II : 12:50 p.m. to 5:30 p.m.

COLLEGE OFFICE

Office Hours for Students : 10:00 a.m. to 12 noon and 02:00 p.m. to 04:00 p.m.

- Requests for certificates, testimonials and other documents requiring the Principal's signature should be addressed to the Principal and submitted to the College Office.
- The Principal will take into consideration the reports of the departments when issuing academic/conduct/attendance/other certificates.
- A student desiring to obtain a certificate (transfer/conduct /age etc.) shall apply for it in the prescribed form available in the College Office. The application should be submitted along with a search fee.

A minimum of five working days are required to process these requests.

COLLEGE FEES

- Every student shall be liable to pay the whole fee for each semester during any part of which her name is on the rolls. **The fees shall be paid online before the commencement of the semester.**
- Students who have not paid the fees within the due date will pay the fees with a penalty. Absence from College, whether with leave or without leave, forms no ground for exemption from the enforcement of the rule.

- Students who fail to pay the whole amount due from them before the commencement of the semester will have their names deleted from the rolls.
- Holders of scholarships are bound by all the above regulations.

INFRASTRUCTURE AND FACILITIES

The College prides itself on the well-developed infrastructure and facilities on its campus, all of which support the mission of the College to create an atmosphere conducive to the teaching-learning process, research, and student welfare. Our goal is to ensure that students have access to all resources that will enable them to succeed in their pursuit of educational excellence and become responsible citizens.

THE LIBRARY

The Stella Maris College Library is fully automated with a wide collection of the latest books, periodicals and CDs. There are 117221 books, 8559 journals (print and online) accessible to all members of the College community. The library subscribes to several magazines and 12 newspapers. The Open Access System provides reading and reference facilities for faculty and students.

All the operations and services of the library have been automated with RFID (Radio Frequency Identification) technology. This is one of the latest technologies used in library theft detection systems and also eases circulation services and inventory control. Electronic databases like EBSCO, N-List, Indiastat.com, Sage online journals and American Economic Review journals are made available to the members of the library via the internet and the College's intranet. The Library also hosts DSpace, a digital repository which provides access to syllabi, academic papers presented at national and international fora, question papers, course schedules, synopses of theses and other research-related documents with full text wherever possible.

The Library has subscribed to the plagiarism software TURNITIN which helps to detect plagiarism in a document and also generates a report showing the similarities. Wi-Fi Facility is available in the Library. Reprographic services like photocopying, printing and scanning are made available to all members of the College Community.

Every student is required to attend an orientation programme "Know Your Library" immediately after enrolment.

Library Working Hours

Monday – Saturday	: 7:30 a.m. to 6:00 p.m.
Non-working Saturday	: 8:00 a.m. to 2:00 p.m.

The Library remains closed on Sundays and all public holidays.

Library Services

The major services rendered in addition to the conventional Library and Information Services are:

- Orientation Programmes
- Availability of Electronic Databases
- Institutional Repository - DSpace
- Library Catalogue (OPAC)
- Audio-Visual Facility
- Inter-library Loan
- Computer Systems with JAWS & NVDA Software for the Visually Challenged
- "Earn While You Learn" Scheme for Students
- Information Literacy Programmes
- Establishment of a Local Chapter for NPTEL Online Courses
- Membership for Alumnae / Retired Staff / Research scholars of other institutions

Lending Services

- Every undergraduate student may borrow two library books and every postgraduate student may borrow five library books at a time for a period of one week.
- Books that have been reserved by other members of the library are issued for two days only.
- Books can be issued either at the counter or by using the RFID self-

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kiosk.

- Books can be returned at the return counter or through the drop box kept outside the Library adjacent to the OAT.

Identity Cards

- Students must scan their Identity card (ID) before entering the library.
- Exchange of ID cards is not permitted.
- Students must immediately report the loss of their ID card to the Librarian.

Rules And Regulations

- Strict silence should be maintained in the library.
- Books will be issued or renewed only if the student produces/ her identity card.
- Students are not allowed to bring any printed matter or files into the library.
- Students must deposit their mobile phones and wallets at the token counter and obtain a token to ensure return of the articles.
- Books must not be marked or damaged in any manner.
- Students must examine each book before borrowing and immediately report any damaged/missing pages to the Librarian.
- Students shall replace or pay for the cost of any book lost or damaged by them. If one book of a set is lost or damaged the whole set shall be replaced.
- A fine of Rs.2/- is charged for each day a book is overdue for the first week, and thereafter Rs.3/- for each day it is overdue.
- The student must return all books and settle any outstanding dues prior to applying for the Transfer Certificate.

ARCHIVES

Stellarchives, the College archives, is housed inside the Stella Maris College Library. Stellarchives serves the College community by preserving institutional records, artefacts, and manuscripts. The archival collections document the history of the institution from its founding in 1947 to the present day.

Stellarchives houses a few rare, old books, autographed books written by the faculty, students and visitors to the College, doctoral theses of students and faculty members; photographs and ephemera such as invitations, programme sheets printed for various occasions; magazines and departmental journals printed and published over the years, and records of the different projects carried out by the various departments in the College.

The archives include a collection of posters and brochures of all College events, the history of the College Logo and the College Song, blueprints of all College buildings with their history. It also houses an extensive collection of artefacts such as the College seal, logo, printing blocks, banners, and flags as well as the College Visitors' Books. There is also a unique collection of about 600 coins from six continents.

The holdings are accessible to all in digitised form. The preserved originals are available only for restricted viewing.

CENTRES FOR ACADEMIC EXCELLENCE AND CAPACITY BUILDING

The College has developed core facilities that bring together existing expertise and resources into focused Centres that seek to develop abilities, explore issues, encourage and sustain research, introduce new ideas, skills, enable technological advancements and offer training to empower and prepare students for higher levels of academic attainment.

DST-FIST Laboratories

The earliest of such Centres is the state-of-the-art laboratory instituted by the Department of Mathematics in 2006 with financial assistance from the Fund for Improvement of Science & Technology Infrastructure (FIST) of the Department of Science & Technology (DST), Government of India, with the aim of introducing a scientific computing environment based on mathematical approaches to cater to the needs of teaching, learning, research and industrial applications. Funds were also sanctioned for purchase of books to support and enhance research activities.

In 2015, the DST also sanctioned financial assistance under the DST–FIST Programme—2015 Level '0' to purchase high-end equipment, software and books to strengthen teaching and research facilities in science departments of the College. Funds were also sanctioned for purchase of books to support and enhance research activities. Equipment which includes Solid UV–Vis Spectrophotometer, ATR–FTIR Spectrophotometer, HPLC, Gel-Doc Molecular Imager, Orbital Shaker, Probe Sonicator, Electrochemical Workstation and two software—Schrodinger and MATLAB—have been obtained with the sanctioned grant.

The Centre for Research in Science and Technology

The Centre for Research in Science and Technology (CRIST) was set up in 2010 with the objective of promoting research in the fields of Chemistry, Biotechnology and Microbiology. Set up with basic instruments, today, the Centre has preeminent facilities with state-of-the-art equipment and instruments and is a prime resource Centre for research for faculty, research scholars and students.

A three-month Certificate Course on Exploring Nanoscience— Synthesis and Characterization of Nanoparticles in collaboration with the DST unit of Nanoscience and Thematic Unit of Excellence,

IIT-Madras, is offered to undergraduate students of the departments of Physics, Chemistry, Botany and Zoology under the auspices of CRIST. A series of lectures from eminent personalities in the field of science and technology is arranged periodically. The sophisticated instrumentation facility is outsourced to students from other colleges, universities and research institutions.

Stella Maris Research and International Partnerships Centre

The Stella Maris Research and International Partnerships Centre (SMRIPC) was first conceived in 2013 as the Stella Maris International Centre for Multidisciplinary Research, (SMICMR) instituted with the purpose of striving for enhancing research in the College and bringing together like-minded researchers and scholars to leverage the existing skills and expertise for excellence and innovation in research.

Building on the existing research strength and recognizing the need to merge local academic interests with the global and address a much-needed initiative of internationalisation of research, the SMRIPC was re-conceptualised into the Stella Maris Research and International Partnerships Centre. The Centre focuses on encouraging and creating avenues for international research partnerships and exchange programmes to enable the College community to explore and take advantage of global educational developments. The Research Centre provides information and services in support of research activities carried out within the College. The main objective of the Centre is to assist the College community in gaining and managing research collaborations and partnerships, shared research activities, grants and international contracts. The Centre supports the integration of a research ambience within the institutional academic climate, positioning research as an integral aspect of educational endeavours, right from the undergraduate to the PhD level.

In collaboration with SKILLSCAPE, an incubated cell of IIT Madras Research Park, the SMRIPC has opened opportunities for students and faculty to take up courses in Academic Writing and Research Projects writing. The Academic Writing will be enhanced with upscaled tools and methods with an emphasis on areas in content development, journal writing, research and proposal writing assistance.

The Centre is supported by a dedicated team of the Research Council Advisory Board and the SMC Ethics committee.

Centre for Women's Studies

The Centre for Women's Studies (CWS) was instituted on 12 December 2009 and was sanctioned by the UGC under the XI Plan in the academic year 2009- 2010.

The vision of the Centre is to sensitise, educate, and empower students to work towards the creation of a just and egalitarian society that upholds the dignity and equality of women in India.

The Centre aims to

- create awareness regarding disparities and challenges faced by women
- provide an insight into the gender construct and its various dimensions
- be instrumental in bringing about a paradigm shift in the socialisation of women's issues through a systematic programme of teaching, research, action and appropriate interventions
- create an understanding of women-related issues and empower young women to become agents of social change

Incubation Centre

The Incubation Centre promotes technological, and knowledge based innovative ventures among students and faculty. It facilitates

collaborative networks through partnerships between academia, industry, government and financial Institutions. The aim is to encourage and assist students to emerge as financially independent women by training and enabling them to set up profitable ventures.

The following are the objectives of the Centre.

- To catalyse the transformation of students from job seekers to job providers
- To build a vibrant start-up ecosystem by providing cost-effective, value-added services
- To support entrepreneurial activities in the initial stages so that they can eventually grow into profitable ventures
- To provide a platform for commercialisation of technologies

Any member of the academic community of the College may avail of the various facilities available at the Centre, by applying for it along with relevant documents indicated in the form.

Informatics Centre

The Informatics Centre aims to provide Information Technology Services and e-Governance solutions to the institution. The following are the objectives of the Centre:

- To support the teaching and learning process by harnessing Information Technology tools and services
- To promote research by providing state-of-the-art computing, networking, software and storage technologies
- To create the right technology platform to promote e-Governance and m-Governance
- To enhance information security, privacy and accessibility to all the users
- To facilitate documentation and instant report generation

The Centre will focus on the following services/activities:

- Networks and Connectivity
- Web Design and Development
- Software Development & E-Governance
- Multimedia & Video Conferencing
- IT Help Desk and Support
- E-mail Services
- Database Storage, Server Management and Web Hosting
- IT Infrastructure Development
- Technical Support to Departments

SMCDRIVE

Stella Maris Centre for Development of Resources for Inclusion and Vocational Enrichment (SMCDRIVE), the Extension Centre of the College, has its roots in the Social Welfare Centre Shanthi Bhavan started by Sr. Thecla Camacho fmm, in 1954. In keeping with the changing needs of society SMCDRIVE aims at fostering an inclusive and just society.

SMCDRIVE Skills Development Centre in collaboration with Bank of New York Mellon and International Association for Human Values offers certificate courses in

- Employability skills (Digital literacy-Excel, Tally, Soft Skills and English Communication) necessary for development, employment, entrepreneurship and sustainability.
- Livelihood skills through beautician and tailoring courses
- Special Certificate courses in Sign Language and Lay Counselling

All these certificate courses are offered free of cost for both Stella Maris students and marginalised sections of society. Job fairs are conducted to support in placements.

Stella Maris College Extension Project Centre

The Stella Maris College Extension Project Centre (SMCEPC) at Tirupachur village was dedicated to the local community with the

construction of a new facility in 2013. Situated on thirteen acres of village land, this rural Centre provides urban school and college youth a place to reflect and equip themselves to serve the rural community. Students of the College can also translate the learning from the classrooms and labs into practice in the community.

A Common Service Centre (CSC) has been set up offering fourteen Business to Consumer, nine Government to Citizen and five Skill Development Services. Computer training is given to Anganwadi workers under the National Digital Literacy Mission (NDLM) and is available to all in the village.

Stella Maris Centre for Human Resource Development

The Stella Maris Centre for Human Resource Development (SMCHRD) seeks to enhance innovative and collaborative high-quality education and promote institutional development. Enhancing and sustaining quality in education, fostering a sense of belonging to the institution and strengthening the culture of excellence is the prime objective of the Centre. The Centre functions as the focal point of institutionalising and channelising the activities of the various Centres of the College.

It will facilitate effective organisation of training programmes for the professional and personal development of faculty and students. Its activities will also be geared towards skill development training, exploring/undertaking projects, networking and collaborating with different organisations, effective implementation of the eco-initiatives of the College and the improved use of sustainable energy for environmental upkeep and ecological balance.

Jayshree Venkatraman Digital Learning and Research Centre

The Jayshree Venkatraman Digital Learning and Research Centre (JVDLRC) was inaugurated on 31 August 2021 in memory of

Ms. Jayshree Venkatraman, an alumnus of Stella Maris College.

The Digital Centre, installed with cutting-edge equipment alongside sophisticated audio-visual technology, aims to leverage the students' potential in learning and research with the aid of digital technology.

Computer Centre

The Computer Centre of Stella Maris College has state-of-the-art facilities with networks of around 715 nodes. Besides having two well-equipped computer laboratories attached to the Department of Computer Science, the College has other well-equipped computer laboratories which are used for courses in Computer Science, computational and IT needs of students as well as for internet browsing.

Application Development Innovation Engine

The Application Development Innovation Engine (ADIE) was set up with a vision to encourage students explore and develop applications that are closer to operating system. It aims to create a student community with enhanced programming skills and apply industry standard practices.

The lab has been setup and maintained by the ADIE members. This exposure will enrich their knowledge in all dimensions and offers an extra lead in taking up open-source community projects.

Stella Maris Industry Connect

The Stella Maris Industry Connect was initiated to enhance the relevance and quality of higher education by bridging the gap between academia and industry for the holistic development of students. It will serve as a vital link between SMC and industries - foster collaborations, facilitate internships, support innovation, and organise industry events and workshops.

St Francis of Assisi Centre for Peace Studies

The St Francis of Assisi Centre for Peace Studies, inaugurated on 19 July 2023, is the nodal point for all activities related to Peace Education in Stella Maris College. Set up as part of the Project titled Youth for Peace: Enhancing Knowledge, Attitude, Skills and Behaviour for Peacebuilding and Conflict Transformation funded by the United Board for Christian Higher Education in Asia, the Centre, housed in Room F 1-7, coordinates all peace related training programmes, talks and workshops for faculty and students. It also functions as a resource centre for scholars who wish to work on Peace Studies.

Stella Maris Think Tank

The Stella Maris College Think Tank focuses its work along specific themes in keeping with the mission and vision of the College and in alignment with the interests and expertise of the various members who belong to different concentrations of study.   The members include students and faculty members.

The members work policy analysis at the local level to provide evidence based solutions for societal change, addressing issues of social justice and equity, studying the impact of AI and other emerging technologies on education and society in terms of ethical implications, researching intersections of culture, race and identity and the impact of globalisation on indigenous societies, and probing possibilities and modes of conflict resolution and peaceful negotiations beginning with campus societies and moving on to local and regional communities for the establishment of peace initiatives.

STUDENT SERVICES

The Office of the Deans of Student Affairs

The Office of the Deans of Student Affairs comprises a team of faculty

members who are advisors to the Students' Union. Their responsibility is to promote student welfare at all levels. The office offers the following services:

- Guidance and assistance in the co-ordination of student activities
- Counselling
- Information on the availability of student scholarships
- Arrangements for bus passes for students
- Distribution of food tokens for the students in need
- Conducts Students' Union elections

The Students' Union

The Students' Union, comprising representatives elected via secret ballot from both shifts, offers a range of services to fellow students. They act as the official representatives of the student body within the institution. The office bearers of the Students' Union comprise the President, Vice President, two Treasurers, General Secretary, and two Cultural Secretaries. They are elected annually by the students through a confidential online ballot conducted at the end of each academic year for the subsequent term.

The Students' Union conducts elections for Class Representatives for their respective classes at the beginning of the academic year. Together with the Students' Union members, they constitute the Student Council. The Students Union also oversees the election of office bearers for the various clubs on campus and co-ordinate the activities of these clubs.

The aims of the Students' Union are:

- To uphold and work for the attainment of the vision and mission of the College by organising suitable programmes and events in consultation with Deans of Student Affairs and with the prior sanction of the Principal promote healthy and responsible participation in extracurricular activities.
- To take feedback regarding general facilities on campus from the

student body under the guidance and supervision of the Deans of Student Affairs and resolve issues wherever possible.

Mentoring

The College has a well-established mentoring programme for students, focusing on the mentee's academic advancement, career development, and personal development.

The mentoring objectives for students are:

- To help mentees clarify their academic goals and develop study skills
- To enable them to overcome the diverse challenges of campus life
- To help them navigate and explore career options, internships and job opportunities
- To help them develop confidence and motivation to achieve their full potential
- To guide them in their quest for selfhood
- To support leadership development and resilience
- To facilitate the creation of avenues for networking and collaboration with peers, faculty, and alumnae for guidance and support
- To foster in mentees a strong sense of community within the campus, an understanding of unity in difference
- To help them create lasting bonds of friendship through acceptance and inclusive practices

The programme aims to ensure that students are well prepared to meet the challenges of the workplace and life beyond the campus and become responsible and proactive citizens who will contribute to society's progress.

Counselling

The Department of Psychology at Stella Maris College actively pursues activities to promote mental health awareness. To this end, it is home to an excellent Counselling Service and a critical support system for students and staff. The value of this service lies not only in receiving timely assistance but also enables students to see how mental health can be nurtured and regained after facing challenges in life. In addition, the Counselling services are supported by skilled counsellors who are well-versed in recognizing students' challenges. Going the extra mile, the Counselling Services offer psychological testing /assessments to provide further referrals to students to enable them to complete the crucial journey to optimize their mental well-being.

Ensuring all who need help are provided the same, the counselling services offer individual and group therapy. To this point, it was gratifying to have pro-bono telephonic sessions for students, their families, and the general public during the COVID-19 pandemic. Most importantly, it also runs support groups to benefit group therapy. An efficient Lead Counsellor with a proactive team heads the counselling endeavours on campus and runs training programs for faculty on mentoring and counselling. Whether a single counsellor or a team, the resources available at the Stella Maris College Counselling Services and its empathetic staff are always available with their selfless service and guidance.

Scholarships

Various Government scholarships are available for students belonging to Scheduled Castes, Scheduled Tribes (including those converted to Christianity), Most Backward Classes and De-notified Communities and Other Backward Classes. Free Education is also available to SC/ST students (including converts) and to first generation learners among Backward Classes. Such students

should apply to the College Office immediately after the reopening of the College for the relevant application forms.

Scholarships instituted by the Management and other sources, including those instituted in the Golden Jubilee Year, the Diamond Jubilee Year, the New Millennium and the Semi-sesquicentennial Year are also available.

Fee concessions are available for deserving students through their class teachers/mentors.

Stella Maris Pathway Programme

The Stella Maris Pathway Programme, with its goal 'Pathway to Opportunities', focusses on the overall development of students, through training in Life Skills, Computer Skills and Employability Skills, from Semesters I to VI.

Language Partnership Programme

The Language Partnership Programme (LPP) is a language support programme which aims at improving the English language proficiency of first year undergraduate students who need help in this area. Teaching is done by student-teachers who volunteer to teach. They are monitored by the faculty members in charge of the programme.

Remedial Coaching Programme

Remedial Coaching Programme (RCP) sessions are conducted on campus for both Shifts I and II either during the remedial hour or after regular class hours. RCP has been established to help the students improve their academic performance through peer teaching.

Campus Ministry

To foster the faith of Catholic students, the College offers activities such as Prayer Meetings and Bible Study. Student prayer groups

both in English and Tamil are given direction and guidance by members of the Campus Ministry.

Workshops on the art and science of relationship, well being and meditation, as well as guest lectures on course-related themes, are organised for the students.

Star of the Sea Group

The Star of the Sea Group (SSG) is an important organ of the Campus Ministry. It was founded in the academic year 2019-2020 in order to inculcate leadership qualities and foster faith formation in the Catholic students of the College. The key initiatives of SSG includes Leadership training programs, Outreach programs, Bible quizzes, Feast Day celebrations, SSG Talent Competition, Chirstmas programs and Youth conventions.

Stella Maris Sustainable Development Students' Hub

The college is an officially recognised member of Sustainable Development Solutions Network (SDSN) - a global initiative for the United Nations. The Stella Maris Sustainable Development Student Hub (SMSDSH) is a student-initiated programme aiming to amplify the tremendous energy and capabilities of today's youth in generating broader buy-in for the Sustainable Development Goals (SDGs).

Three wings—Education, Solutions Lab and Community—have been established to carry out the operations of the Hub. The SMSD Students Hub facilitates the creation of student-inspired innovative solutions and connects local action with global advocacy.

Infirmary

First aid is given to the sick and injured at the infirmary situated at the ground floor, Main Block.

Clubs

Various clubs have been established on campus in order to encourage the interests of the students and to help channel their talents constructively.

Cercle de Francophiles	Mime & Street Theatre
Classical Dance	Photography and Film-making
Dramatics	Quiz, Debate & Current Affairs
Enviro	Rotaract
Event Management	Kala Kriti
Folk Dance	Stellaeidoscope
Anubuthi	Bharathi Mandram
Light Music	Western Music
Damini	Western Dance
Bureau of India Standards (BIS)	Galactic
Anti-Drug Abuse	UNICEF on Campus
Girl-Up Cell	

Every student is expected to enroll in a club. Elections of the office bearers are held at the end of each academic year. Each club has a faculty advisor.

Book Bank

The objective of the scheme is to lend text books to deserving students. Text books on all subjects are available in the respective departments. A student borrowing books from the Book Bank is fully responsible for their safe custody. The books should not be marked, written upon or damaged. In the event of any damage or loss, she shall replace it with a new copy of the book or pay such compensation as may be decided by the Principal. Students are not

allowed to sub-lend the book. All books on loan must be returned before the end of each year. If the books are not returned on time, the student will not be eligible to borrow books in future.

Appeal and Grievance Redressal Committee

In order to afford students, the opportunity to redress any grievance regarding Continuous Assessment and End Semester Examinations, the College has set up an Appeal and Grievance Redressal Committee with the Principal as the Chairperson.

Ragging Prevention Committee

In accordance with UGC norms, ragging in any form is strictly forbidden. Any student found guilty of ragging will face cancellation of admission/ suspension from the College/hostel, and a fine of Rs. 25,000 to Rs.1 lakh may be levied.

Members	Contact Numbers
Principal	044 28110121
Secretary	044 28110309

Faculty
Sr. Furtado Luiza Fatima fmm   9840429175

Students
Shift I
Faiza Afrha
A. Doris
Anushya K.

Shift II
Dashiya R.
Yaamina Buhari
Hari Priya P.
Varssha Rose

Inspector of Police Teynampet   044 2345 2569

In case a student has been subjected to ragging, she should contact the above number or drop her complaint in the Complaint Box provided at the entrance to CC Block.

STUDENT FACILITIES

Indoor Badminton Court

Stella Maris College Indoor shuttle badminton court, established on April 27, 2023, has since been instrumental in enhancing the college team's performance, leading to numerous tournament victories. Sponsored by the MRF foundation, it is also used for inter-year competitions, inter-collegiate tournaments, and sports quota admission trials.

Basketball and Tennis Court

The College has a Basketball and Tennis court used for inter-year competitions, inter-collegiate tournaments, and sports quota admission trials.

Canteen

The College Canteen typically offers a variety of affordable food options to cater to diverse tastes and dietary likings. Additionally, there are various snack centers inside the college campus.

Desktop Publishing Services

The college provides Desktop Publishing (DTP) services for browsing, scanning, printing and other related services for faculty and students.

Fitness Centre

The Stella Maris College Fitness Centre was started on campus to create a personalised environment which would enable faculty and students to pursue their fitness goals and lead healthy lifestyles.

The Centre was inaugurated on 14 February 2018. An air-

conditioned room with modern equipment is provided exclusively for cardio and strength training.

The Bank (Indian Overseas Bank)

The Stella Maris College Branch of the Indian Overseas Bank (IOB), with an ATM facility, is located on campus and serves the College and other customers.

Bank Timings - Monday to Saturday: 10:00 a.m. to 4:00 p.m. The second and fourth Saturdays are Bank Holidays.

SPECIAL EVENTS OF THE COLLEGE

Celebration of the Holy Eucharist

At the beginning of each year an Inaugural Mass is celebrated to invoke God's blessings on the new academic year. A Thanksgiving Mass is also celebrated at the end of the academic year to thank God for His bountiful blessings and guidance.

The Annual Retreat

The College arranges an annual retreat for the Catholic students. All Catholic students of the College are expected to attend the retreat. All non-Catholic students attend workshops on specified dates.

Valedictory Function

A valedictory is organised at the end of the year to bid farewell to the outgoing students.

Cultural Activities

Inter-year and inter-collegiate cultural programmes are held annually in a spirit of friendly rivalry and healthy competition. The College encourages an atmosphere of secularism and inclusivity by celebrating major religious festivals across the academic year.

Parent-Teacher Meet

Parents are required to meet the mentors/faculty members of the

department every semester to facilitate co-operation and collaboration in our educational endeavours. These meetings are organised by the respective departments.

Foundress Day

Foundress's Day, celebrated on November 15, commemorates the feast day of Blessed Mary of the Passion, the Foundress of the Franciscan Missionaries of Mary.

Feast of St. Francis

October 4 is celebrated as the feast of our patron, St. Francis of Assisi.

Dedicated Days

Mentoring Day, Research Day, NCC Day, Sports Day, NSS Day, Entrepreneur's Day, SMC Quiz Day, College Day, International Women's Day, Union Day and Hostel Day.

PUBLICATIONS

The College Magazine

The College Magazine is published each academic year. The Editorial Board consists of a team of faculty members assisted by student volunteers.

SAMUDRA

SAMUDRA is a theme-based, fully open-sourced online double-blind peer reviewed multidisciplinary journal of Humanities, Social Sciences and Commerce, hosted on the Stella Maris College website. The journal aims at providing a space for the free flow of fresh perspectives between multiple disciplines. It offers a space for faculty, research scholars, independent academics, students and practitioners to publish their work.

Other Publications

The Departments of English, Economics, Commerce Shift II, History, Sociology, Social Work, Physics, Chemistry, Public Relations, International Studies and Hindi publish department journals. The College also publishes Stellaeidoscope, an online newspaper.

RESIDENTIAL FACILITIES

The Hostels

There are five hostels for resident students: Our Lady's Hostel, Nava Nirmana, Mother Klemens Hostel, Snehalaya and Assisi Hostel. Apart from a friendly rivalry in games and sports, all the residents are united as one large, happy family. They elect their own representatives at the beginning of each term who then assume responsibility for the varied activities of hostel life which include get-togethers, entertainment and inter-hostel sports.

THE STUDENT

Every student is encouraged to make the most of every opportunity given to her to develop and grow into the best person she can possibly be. Stella Maris College expects each student to uphold the ideals and values of the institution, not only during her student days but also throughout her life. The spirit of Stella Maris is one of truth, compassion, service and devotion to God and one's country. It is for each Stella Marian to imbibe this spirit and demonstrate it in all her actions.

Truth and Charity is the hallmark of a true Stella Marian and should be reflected in her character, relationships and interactions, both within the College community and in society at large. A Stella Marian should be sensitive, courteous, caring and compassionate and uphold the virtues of honesty, respect for elders and kindness towards all.

Every Stella Marian should apply herself to regular, systematic and focused study. Such sustained efforts will ensure that she achieves a high level of academic excellence and overall development.

Admission into the College mandates that students abide by the rules and regulations of the College. The decision of the Principal shall be final in all matters regarding rules and regulations and the enforcement of discipline.

ATTENDANCE

- Regular attendance in the classroom as well as the laboratory is expected of all students. Attendance is taken for every class, including Social Awareness Programmes, NCC/NSS/Games etc.
- Students must be present on the re-opening day of each semester. Those who fail to return on the specified day after the break will have to pay a fine.

MINIMUM ATTENDANCE REQUIREMENT

- A student will be permitted to take the End Semester Examination provided she has a minimum of **85 percent** attendance per course.

- Students whose attendance falls between 75% and 85% due to participation in co-curricular and extra-curricular activities may be permitted to take the examinations on the recommendation of the respective faculty-in-charge/Head of Department.

- Students whose attendance falls between 75% and 85% due to participation in NCC/NSS/Sports may be permitted to take the examinations on the recommendation of the faculty-in-charge.

- Students whose attendance falls between 75% and 85% due to long-term illness/hospitalisation of ten days and above may be permitted to take the examination provided the Head of the Department has been notified on or before the third day of illness. A leave letter along with a medical certificate must be submitted

to the Head of the Department by the parent or guardian on or before the third day of leave.

- **Students whose attendance falls below 50% in any course in a semester will have to re-register and repeat the course requirements after their final semester.**

THE DECISION OF THE PRINCIPAL IS FINAL IN ALL MATTERS CONCERNING ATTENDANCE.

CODE OF CONDUCT FOR STUDENTS

Students, you are expected to maintain the highest standards of discipline and behaviour inside as well as outside the College campus by following the rules and regulations as laid down in the handbook.

1. It is your responsibility to preserve an environment conducive to learning.

2. You should respect and obey the rules and policies of the College.

3. Regular attendance at classes is mandatory.

4. Attendance requirements for every course must be fulfilled. Attendance is taken at every lecture, practical or tutorial as specified in the College timetable.

5. You can check your attendance on the College website through the student login. Any discrepancy may be reported to the course teacher and rectified within three days. No further corrections in attendance status will be permitted.

6. You are expected to write all the tests and submit assignments/seminars requirements for each course on time. Any malpractice during Tests/ Examinations will result in their cancellation. In the case of End Semester examinations, you will

also be debarred from all the exams of the semester.

7. You must be present on the reopening day of each semester. Those who are absent on these days will have to pay the prescribed fine.

8. The day begins with a common prayer for which all should be present and in which all should participate with due reverence.

9. You are not permitted to leave the College during working hours. In case of an emergency, permission to do so must be obtained from the Head of the Department.

10. You should wear identity card while on campus.

11. Students are expected to wear simple and modest dress. Students are permitted to wear a saree, or salwar kameez, or jeans and kurta, long kurtis and shirts. Sleeveless attire is not permitted. Long T-shirts are permitted only on Fridays.

12. You are not permitted to be in the parking lot during class hours.

13. You may not model/participate in live modelling shows/fashion shows/stage shows.

14. You may not participate in any of the following without prior permission from the Principal: give interviews, publish any material, or participate in radio/TV programmes.

15. Those of you who come by two-wheelers should obtain a vehicle pass on payment of a fee, and park in the allotted space. Vehicles without passes will not be allowed into the campus.

16. Undergraduate students are not permitted to park their four-wheelers on campus. They may be dropped off at college and picked up after classes if they have a vehicle pass.

17. Postgraduate students, MPhil and Doctoral scholars may park their self-driven cars in the area allocated for them on campus.

Chauffeurs are not allowed to remain on campus.

18. Vehicle passes will not be necessary for those who come to college by cycle and electric bikes.

19. The helmet for two-wheeler riders is mandatory.

20. Littering is prohibited. You are expected to keep the classroom and campus neat and clean.

21. You should take care not to damage/deface College property (chairs, benches, tables, walls, etc.) A heavy fine will be levied on those of you who misuse/damage College property.

22. Eating in classrooms is not permitted.

23. You are expected to report to the Office of the Deans of Student Affairs whenever you change residence. Failure to report within three days will be regarded as a serious breach of discipline. In the case of those residing in the college hostel, permission to vacate the hostel must be obtained in advance from the Principal.

24. Tampering with/misuse of ID Cards or bus passes will result in withdrawal of these facilities

25. Smoking, consumption of alcohol, possession/use of drugs or drug peddling is strictly forbidden. Students found guilty of substance abuse or in possession of drugs will be suspended/dismissed from the College.

26. Protests/strikes on campus by students are banned. Students participating in them are liable to be suspended/dismissed from the College.

27. No student shall engage in any form of discrimination of another student/faculty.

28. The use of cell phones is banned in the classroom unless the teacher permits it for academic purposes.

29. Students are strictly prohibited from posting any derogatory content about the college, any faculty or any student on any social media site. If found guilty, strict disciplinary action will be taken including dismissal from the College.

ACADEMIC AND ADMINISTRATIVE INFORMATION

Registration for all Courses	Deans of Academic Affairs
Attendance Clarification	Deans of Academic Affairs & Course Teacher
Registration for Regular, Supplementary and Arrear Exams	Controller of Examinations
Results Clarification	Controller of Examinations
Distribution of Mark Sheets	Controller of Examinations

General

Attestation of Certificates	Vice-Principals
Student Bonafide Certificates	Principal/Vice Principals
Scholarships	Pay & Accounts Office
Term Fees	Pay & Accounts Office
Exam Fees	Controller of Examinations
Bus Passes	Deans of Student Affairs
Leave Application	
a. Day Scholars	Head of Department
b. Hostel Residents	Hostel Warden & Head of Department

ALUMNAE ASSOCIATION OF STELLA MARIS COLLEGE

Every graduate of the College is encouraged to become a member of the Alumnae Association (AASMC).

Objectives of the Alumnae Association

- To foster fellowship among alumnae and encourage them to maintain continued contact with their Alma Mater
- To facilitate creative involvement in the progress and activities of the College
- To encourage joint endeavours in the building of the community and society

Career Guidance Cell

The Career Guidance Cell in the College is administered entirely by the alumnae of the College. It is dedicated to providing comprehensive, quality career development and employment training programmes. These programmes equip the diverse student community with knowledge and skills to successfully meet the demands and challenges of a career.

Objectives

- To organise training programmes/workshops/seminars and special events to assist students with life planning
- To provide information on jobs, positions and opportunities
- To provide employment opportunities through recruitment programmes on campus and to foster partnerships both on and off campus
- To mobilise resources for needy students to apply for jobs or to start enterprises
- To enhance services through innovative technology, programme development, and continuous updating of resource

ACADEMIC PROGRAMMES

Stella Maris College offers a wide range of programmes and course options to fulfill its vision and mission of imparting whole-person education in an inclusive environment. Rooted in the core values of the institution, the curriculum is designed to align with local, regional, national, and global developmental needs and a rapidly changing technological environment.

The College revises the curriculum every three years taking into consideration feedback from all stakeholders: students, alumnae, course teachers, industrial experts, members of the Academic Audit Committee and Boards of Studies. The revision made in the academic year 2019-20 integrates Outcome Based Education into the existing five-part curriculum in the Choice Based Credit System (CBCS) format.

The College has introduced the Learning Outcome-based Curriculum Framework (LOCF) model for all undergraduate and postgraduate programmes from the academic year 2023 – 2024. LOCF is a pedagogical model where the curriculum, pedagogy and assessment are planned to achieve predetermined and measurable outcomes. The focus of the model is on planning, mapping, and measuring of student outcomes.

All programmes of study are planned with Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs).

All POs, PSOs and COs are aligned with the Institution's Vision, Mission and Educational Objectives which are aligned in turn with national and global mandates for quality education: life-long learning, employability, entrepreneurship, and the ability to engage effectively with social realities.

Core and Major Elective courses contribute to the development of disciplinary knowledge. The Interdisciplinary and Elective Courses

offered by other departments offer students an opportunity to explore points of intersection between different disciplines and enable students to function effectively in an increasingly multidisciplinary academic world. Foundation courses in English, Tamil, Hindi, Sanskrit, and French help undergraduate students in honing their communication and interpersonal skills while introducing them to cultural and literary aspects. Student development and training programmes and mandatory Service-Learning/Social Awareness courses create compassionate citizens who will be sensitive to social and environmental justice. The institutionalisation of Service Learning as a pedagogy creates avenues for students to strengthen classroom learning through interaction with communities and reflection on their experiences.

Independent learning and research are encouraged through Independent Electives and independent research projects. Certificate courses offered on online platforms such as SWAYAM offer opportunities for students to obtain extra credits.

Each year of study is divided into two semesters. The duration of a semester is 90 working days. The odd and even semesters are from June to November and November to April respectively.

Most courses have an End Semester Examination. Some courses prescribe submission of projects, portfolios, term papers, dissertations in lieu of an End Semester Examination.

Course Codes: What They Represent

Each course is represented by a code. The code is composed of letters and numbers:

23EC/MC/ME14 | 19EC/MC/ME14 (undergraduate course)

23EL/PC/AL14 (postgraduate course)

The Year

23EC/MC/ME14 | 19EC/MC/ME14: the first two numerals indicate the year in which the syllabus became effective.

The Department

23EC/MC/ME14 | 19EC/MC/ME14: the two letters following the year indicate the department offering the course.

EC: Economics, EL: English, SW: Social Work, HS: History, CM: Commerce, CS: Computer Science, SC: Sociology, FA: Fine Arts, BT: Botany, MT: Mathematics, PY: Psychology, etc.

Course Category

23EC/MC/ME14 | 19EC/MC/ME14: the next two letters indicate the course category

Undergraduate Programme Course Codes

Foundation Core (FC), Major Core (MC), Major Elective (ME), Allied Core (AC), Interdisciplinary Core (IC), General Core (GC), General Elective (GE), Value Education (VE), Soft Skills (SS), Social Awareness Programme (SA) and Service-Learning (SL)

Postgraduate Programme Course Code

Postgraduate Core (PC), Postgraduate Elective (PE), Value Education (PV), Soft Skills (PK), Internship (PN), Social Awareness Programme (PA) and Service-Learning (PL)

The Semester and the Credits Assigned to Theory Courses

The first number following those letters indicate the semester in which the course is offered and the second indicates the number of credits assigned to that particular course.

23EL/PC/AL14: 1 indicates semester one and 4 indicates the number of credits allotted to the course.

Practical Courses

In the case of a practical course, the letter P is followed by three numerals. 23PH/MC/P132 | 19PH/MC/P132: P1 indicates Practical One; 3 indicates semester Ill and 2 indicates the number of credits assigned to the course.

UNDERGRADUATE PROGRAMMES

B. A., B. V. A., B. Sc., B. Com., B. B. A., B. C. A., B. S. W., B. Voc.

STRUCTURE OF THE UNDERGRADUATE PROGRAMMES

The College follows the semester pattern requiring six semesters of study for a Bachelor's degree and eight semesters for B. V. A., and the CBCS for all academic programmes.

In the CBCS, each course offered in a semester is assigned a certain number of credits, depending on the quantum of work required of the student every week. A Credit is a unit of measurement for the quantum of work required of a student in a particular course. It reflects the number of instructional hours assigned to a course every week. e.g., 2 credits, 3 credits, 4 credits will have 2, 3, or 4 instructional hours per week respectively.

A student will earn the credits assigned to a course only when she successfully completes all the requirements of the course. A student will be awarded her degree on completion of the requirements of the curriculum: Parts I to V for B. A., B. V. A., B. Sc., B. Com., B. B. A., B. C. A., and B. S. W. programmes and Part I to IV for B. Voc. degree programmes.

A student must necessarily complete a minimum of 149 credits for a Bachelor's degree, 189 credits for the Bachelor's Degree in Visual Arts and 172 credits for Bachelor's Degree in Commerce (Honours) and 180 credits for Bachelor's Degree in vocational programmes.

Undergraduate programmes for B. A., B. V. A., B. Sc., B. Com., B. B. A., B. C. A., and B. S. W. degrees have the following components:

Part I	Foundation Course in Language Tamil/Hindi/Sanskrit/French
Part II	Foundation Course in English
Part III	(a) Major Core Courses

	(b) Allied Core Courses
	(c) Major Elective Courses
	(d) Interdisciplinary Core Courses
Part IV	(a) General Elective Courses/Basic Tamil/Advanced Tamil
	(b) Value Education
	(c) Environmental Studies
	(d) Soft Skills
	(e) Extra Credits from Value-added Courses
Part V	(a) Student Training Programmes NSS/YRC/RRC/NCC/Games
	(b) Social Awareness Programme/Service-Learning

Part I Language & Part II English are mandatory courses for all students.

Part III comprises Major Core, Allied Core, Major Elective and Interdisciplinary Core Courses. Major Electives are offered by departments to students of their own department. Interdisciplinary Core courses are offered jointly by two departments. In addition to Core courses, a student is required to take courses under Part IV and Part V to obtain the minimum number of credits to graduate. Students who have not studied Tamil up to Std. X are required to take two courses in Basic Tamil of two credits each over two semesters in order to graduate. Students who have studied Tamil up to X/XII standard and have not taken Tamil in Part I are required to take two courses of two credits each in Advanced Tamil over two semesters in order to graduate.

ELECTIVE COURSES

Major Electives

Undergraduate students have the option of choosing between subject-related Major Elective (ME) courses – courses/project/ subject-related skill development courses. Students must choose two such elective courses of five credits each and earn a total of ten credits.

Interdisciplinary Core Courses

The Credit requirement for the Interdisciplinary Core courses (IC) is five credits. Students are given the opportunity to explore the links between two different disciplines through a course designed and offered jointly by two departments.

General Elective Courses

The total credit requirement for General Elective (GE) courses is eight credits. The student can choose any four courses of two credits each across disciplines, but not from the parent department.

- A student cannot opt for more than two GEs from any one department.
- Students who have taken Tamil in Part I can take any four GE courses across disciplines.
- Students who have studied Tamil up to X/XII Std. and have not taken Tamil in Part I have to take two courses in Advanced Tamil over two semesters and two from other disciplines.
- Students who have not studied Tamil up to Std. X have to take two courses in Basic Tamil over two semesters and two from other disciplines.

Optional, Value-Added Courses

Undergraduate students can earn extra credits by taking up the following courses/programmes:

Independent Elective (UI)

Internships (UN)

Certificate Courses (CT)

Research Projects/Papers (RP)

Independent Elective Courses

A student may register for one UI course of three credits per semester. UI courses may be taken either from the parent department or from other departments. A three-hour End Semester Examination will be held for all Independent Elective courses. The marks and extra credits for those courses will be included in the marksheet. However, these marks will not be considered for the final classification.

- A student who fails a UI course is not eligible for course completion for the same.
- A student who fails a UI course cannot re-register for the same course.
- UIs will not be offered in the first semester.

Registration Procedure for Elective Courses

Students are expected to register online on the specified dates during the relevant semester for courses to be taken in the following semester.

For UI courses, students are expected to register online on the specified dates during the same semester.

The courses offered under Part III for the various programmes are as follows:

SHIFT I
BACHELOR OF ARTS – B. A.
Branch I (A) – History and Tourism

Major Core Courses

Ancient India up to CE 700
Introduction to Tourism
Medieval India (CE 712-1707)
Modern India (CE1707-1858)
Indian National Movement
History of USA up to 1968
Contemporary India (1947-2014)
History of Europe (1648-1871)
History of Europe (1871-1945)
History of World Civilizations
Intellectual History
Gender Studies
International Relations Since 1945
The Indian Constitution
Art and Architecture in India
History of China and Japan (1839-2003)

Allied Core Courses

History of Tamil Nadu up to 19th Century
Geography for Tourism
Social and Cultural Heritage of Chennai City
Global Cuisines

Major Elective Courses

Indian Heritage and Tourism
India and Her Neighbours (1947- 2004)
Airport Customer Services
Entrepreneurship
Introduction to Archaeology
Project

Interdisciplinary Core Courses (HS and CM)

Tourism Marketing

Independent Elective Courses

History of South East Asia since 1945

China and Japan in the 20ᵗʰ Century

Branch III – Sociology

Major Core Courses

      Principles of Sociology I & II
      Sociology of Indian Society
      Development of Indian Social Thought
      Development of Sociological Thought
      Social Research and Social Statistics
      Sociological Theory
      Sociology of Development
      Sociology of Media
      Sociology of Crime and Victims
      Sociology of Ethnic Relations
      Rural Urban Sociology
      Sociology of Religion
      Environmental Sociology
      Sociology of Law
      Social Movements

Allied Core Courses

      Social Gerontology
      Sociology of Gender
      Social Anthropology
      Fundamentals of Social Psychology

Major Elective Courses

      Non-Governmental Organisations
      Logic and Scientific Methods
      Industrial Sociology
      Political Sociology
      Sociology of Health
      Social Entrepreneurship
      Project

Interdisciplinary Core Course (SC and ZL)

      Socioethnozoology

Independent Elective Courses

      Social Networking

Corporate Social Responsibility

Branch IV – Economics

Major Core Courses
Microeconomics I and II
Indian Economic
Development
Regional Economics – Tamil Nadu
Environmental Economics
Behavioural Economics
Macroeconomics I and II
Monetary Economics
Public Finance
Development Economics
Data Analytics and
Economic Analysis
Public Policy
International Economics
History of Economic Thought
Introduction to Gender Economics

Allied Core Courses
Statistics for Economics
Mathematical Methods for Economics
Introductory Econometrics

Major Elective Courses
Marketing
Financial Markets
Economic Research and Analysis
Agricultural Economics
Applied Mathematics
Health Economics

Interdisciplinary Core Course (EC and PH)
Renewable Energy and Energy Economics

Independent Elective Courses
Managerial Economics
Nobel Laureates in Economics

Branch XII – English

Major Core Courses

Prose
Poetry
Drama
Indian Literatures – I and II
Fiction
Literary Criticism – I and II
Literature of East and South Asia
Literature of the British Isles: Sixteenth Century and after
American Literature
Literatures of Australia, Canada and New Zealand
African and Caribbean Literatures
West Asian Literature

Allied Core Courses

Introduction to Linguistics
Subaltern Writing
Literature and Ideas
Literature and Gender

Major Elective Courses

English Language Teaching
Introduction to Children's Literature
Journalistic Writing
Travel Writing
Literature and Food
Project

Interdisciplinary Core Course (EL)

Writing and Art for Picture Books

Interdisciplinary Core Course (VA)

Colonial Art and Literature

Independent Elective Courses

Novel of Courtship and Marriage
Poetry of the Romantic Age

BACHELOR OF VISUAL ARTS – B. V. A.

(Four-year programme)
Branch X – Visual Arts

Major Core Courses

    Fundamentals of Art History
    Drawing I – Practical
    Art of Indigenous Cultures
    Ancient to Medieval Art in the West
    Buddhist Architecture and Sculpture in India
    Art in Europe (1280 – 1790)
    Art in Europe (1780 – 1910)
    Hindu Architecture and Sculpture
    Figure Drawing Practical
    Design Fundamentals Practical
    Indo-Islamic Architecture
    Indian Painting
    Drawing III – Practical
    Modern and Postmodern Art in the West
    Art of Asia
    Modern Art in India
    Printmaking - Practical
    Indian Craft and Folk Art Traditions
    Art and its Histories

Allied Core Courses

    Perspective Drawing Practical
    Drawing II Practical
    Basic Painting Practical
    Digital Photography Practical

Major Elective Courses

    Illustration Practical
    Painting I – Practical
    Design for Textiles Practical
    Figure Illustration Practical
    Graphic Design I Practical
    Painting II Practical
    Textile Product Design Practical

Creative Expressions Practical
        Graphic Design II Practical
        New Media Practical
        Project – Design
        Project – Art

Interdisciplinary Core Course (VA)
        Colonial Art

Interdisciplinary Core Course (EL)
        Writing and Art for Picture Books

Independent Elective Courses
        Fashion Concepts, Manufacture and Retail
        History of Graphic Design

BACHELOR OF SCIENCE – B. Sc.
Branch I – Mathematics

Major Core Courses
        Differential Calculus
        Algebra and Trigonometry
        Integral Calculus
        Analytical Geometry
        Elements of Graph Theory
        Differential Equations
        Sequence and Series
        Discrete Mathematics
        Vector Analysis and Applications
        Algebraic Structures
        Principles of Real Analysis
        Integral Transforms
        Vector Spaces and Linear Transformations
        Principles of Complex Analysis
        Principles of Mechanics

Allied Core Courses
        Mathematical Statistics I & II
        Physics for Mathematics I & II
        Physics Practical I & II

Major Elective Courses

Operations Research
Elements of Space Science
Numerical Methods with Programs in C ++
Programming in C++
Project

Interdisciplinary Core Course (MT and CS)
Mathematics through Scientific Software

Independent Elective Course
Combinatorics

Branch III – Physics*
(Theory and Practical)

Major Core Courses
Properties of Matter and Sound
Experimental Physics I, II, III, IV, V, VI, VII &VIII
Thermal Physics and Statistical Mechanics
Mechanics
Optics and Spectroscopy
Electronics I & II
Mathematical Physics
Microprocessors and Microcontrollers
Solid State Physics
Electricity, Magnetics and Electromagnetics
Atomic and Nuclear Physics
Quantum Mechanics and Relativity

Allied Core Courses
Mathematics for Physics I & II
Fundamentals of Chemistry I & II
Biochemistry Practical
General Chemistry Practical

Major Elective Courses
Nanoscience and Nanotechnology
Laser Physics
Communication Systems
Astronomy and Astrophysics
Medical Instrumentation

Interdisciplinary Core Course (PH and EC)
 Renewable Energy and Energy Economics

Independent Elective Courses
 Geophysics

Branch IV – Chemistry*
(Theory and Practicals)

Major Core Courses
 General Chemistry
 Volumetric Analysis Practical
 Organic Chemistry I, II & III
 Analytical Chemistry
 Inorganic Qualitative Analysis - Practical I and II
 Inorganic Chemistry I & II
 Physical Chemistry I, II & III
 Organic Chemistry Practical I & II
 Spectroscopy
 Biochemistry

Allied Core Courses
 Mathematics for Chemistry I & II
 Physics for Chemistry I & II
 Physics Practical I & II

Major Elective Courses
 Pharmaceutical Chemistry
 Polymer Chemistry
 Computers in Chemistry
 Food Chemistry
 Project

Interdisciplinary Core Course (CH and BT)
 Bioanalytical Techniques

Independent Elective Courses
 Industrial Chemistry
 Drugs and Diseases

Branch V (A) – Plant Biology and Plant Biotechnology*
(Theory and Practicals)

Major Core Courses

Algae, Fungi and Lichens
Algae, Fungi and Lichens Practical
Bryophytes, Pteridophytes and Gymnosperms
Bryophytes, Pteridophytes and Gymnosperms Practical
Basics of Microbial Technology
Taxonomy of Angiosperms and Economic Botany
Phytotherapy and Ethnobotany
Taxonomy of Angiosperms and Economic Botany Practical
Anatomy and Embryology of Angiosperms
Anatomy and Embryology of Angiosperms Practical
Cell and Molecular Biology
Microbiology
Ecology and Environmental Biotechnology
Cell and Molecular Biology, Microbiology, Ecology and
    Environmental Biotechnology Practical
Plant Physiology
Plant Biotechnology
Genetics, Plant Breeding and Evolution
Plant Physiology, Plant Biotechnology and Genetics, Plant
    Breeding and Evolution Practical

Allied Core Courses

General Zoology I & II
General Zoology I & II Practical
Fundamentals of Biochemistry I & II
Biochemistry Practical I & II

Major Elective Courses

Fruit Preservation and Nutrition
Project
Horticulture
Introduction to Bioinformatics
Biostatistics

Interdisciplinary Core Course (BT and CH)

Bioanalytical Techniques

Independent Elective Courses

      Agriculture
      Forestry

Branch VI (A) – Advanced Zoology and Biotechnology*
(Theory and Practical)

Major Core Courses

      Invertebrata
      Invertebrata Practical
      Chordata
      Developmental Biology
      Chordata and Developmental Biology Practical
      Animal Physiology
      Evolution
      Animal Physiology and Evolution Practical
      Microbiology
      Microbiology Practical
      Cell and Molecular Biology
      Fundamentals of Biotechnology
      Genetics
      Cell and Molecular Biology, Genetics and Biotechnology
          Practical
      Animal Behaviour
      Ecology
      Immunology
      Animal Behaviour, Ecology and Immunology Practical

Allied Core Courses

      Fundamentals of Biochemistry I & II
      Biochemistry Practical I & II
      General Botany I & II
      General Botany I & II Practical

Major Elective Courses

      Applied Zoology
      Medical Laboratory Technology
      Environmental Biotechnology
      Introduction to Marine Biology

Project

Interdisciplinary Core Course (ZL and SC)
Socioethnozoology

Independent Elective Courses
Introduction to Wildlife Biology
Fundamentals of Food Science

* Selected for the Star College Scheme of the Department of Biotechnology, Ministry of Science & Technology, Government of India, for strengthening Basic Science programmes in 2009. In 2013, DBT accorded Star Department Status to the departments of Physics, Chemistry, Botany and Zoology.

BACHELOR OF COMMERCE – B. Com. (General)

Major Core Courses
Financial Accounting
Principles and Practice of Management
Cost Accounting
Marketing
Legal Environment of Business
Financial System
Management Accounting
Business Ethics and Social Responsibility
Financial Management
Banking Theory and Practices
Company Law
Human Resource Management
Business Research
Income Tax Law and Practice
E-enterprise Management
Business Communication
Corporate Accounting
Supply Chain and Logistics Management
Entrepreneurial Development
Auditing

Allied Core Courses

Business Statistics
Computer Application in Finance
Business Economics
Mathematics for Commerce

Major Elective Courses

Advertising and Media Management
Retail Management
Organisational Behaviour
Security Analysis and Portfolio Management
Advanced Corporate Accounting
Consumer Behaviour

Interdisciplinary Core Course (CM and HS)

Tourism Marketing

Independent Elective Courses

New Age Marketing
Consumer Rights

SHIFT II
BACHELOR OF ARTS – B. A.
English and Communication Skills

Major Core Courses

Presentation Skills
Introduction to Prose and Poetry
Academic Writing
Introduction to Drama and Fiction
Writing for the Media
British Literature
Literary Criticism
Contemporary World Literature
English Language Teaching
Indian Literature I
English for Advertising
Indian Literature II
American Literature
Technical Writing

Allied Core Courses

    Introduction to Subaltern Writing
    Introduction to Linguistics
    Literature and Ideas
    Literature and Gender

Major Elective Courses

    World Classics in Translation
    Literature of Asia
    Content and Copy-
    Editing Travel Writing
    Reading Films
    Literature and Food
    Project

Inter Disciplinary Core Course (CE and PY)

    Literature and Psychology

Independent Elective Courses

    Novel of Courtship and Marriage
    Poetry of the Romantic Age

Tourism and Travel Management

Major Core Courses

    Introduction to Tourism
    Travel Agency and Tour Operators Management
    Front Office Management
    History of India – I (Up to 17th Century)
    History of India – II (From 14th Century to 20th Century)
    Hospitality Management
    Global Cuisines
    Indian Heritage and Culture
    Emerging Trends in Tourism
    Art and Architecture of India
    Event Management
    Ticketing and Fare Construction
    Global Tourism
    Medical Tourism

Entrepreneurship in Tourism
Tourism Cargo and Logistics

Allied Core Courses

Map Study for Tourism
International Tourism Geography
Human Resource Management
Public Relations for Tourism

Major Elective Courses

Tourism Law
Eco Tourism and Sustainability
Technology in Tourism
Airport Customer Relations
Project

Inter Disciplinary Core Course

Tourism Marketing

Independent Elective Courses

Tourism Products of India
Tourist Transportation

BACHELOR OF SCIENCE – B. Sc.
Branch I – Mathematics

Major Core Courses

Differential Calculus
Algebra and Trigonometry
Integral Calculus
Analytical Geometry
Elements of Graph Theory
Differential Equations
Sequence and Series
Discrete Mathematics
Vector Analysis and Applications
Algebraic Structures
Principles of Real Analysis
Integral Transforms
Vector Spaces and Linear Transformations

Principles of Complex Analysis
Principles of Mechanics

Allied Core Courses

Mathematical Statistics I & II
Physics for Mathematics I & II
Physics Practical I & II

Major Elective Courses

Operations Research
Elements of Space Science
Numerical Methods with Programs in C ++
Programming in C++
Project

Inter Disciplinary Core Course (MT and CS)

Mathematics through Scientific Software

Independent Elective Courses

Combinatorics

Psychology

Major Core Courses

General Psychology I & II
Biological Psychology I & II
Developmental Psychology I & II
Introduction to Research
Methodology
Experimental Psychology Practical
Abnormal Psychology I & II
Applied Psychology
Psychological Assessment Practical
Counselling Psychology
Rehabilitation Psychology

Allied Core Courses

Social Psychology I & II
Statistics in Psychology
Theories of Personality

Major Elective Courses

Consumer Psychology

Organizational Psychology
Health Psychology
Indigenous Psychology
Project

Inter Disciplinary Core Courses (PY and CE)
Literature and Psychology

Inter Disciplinary Core Courses (PY and CS)
Human Computer Interaction

Soft Skills

Independent Elective Courses
Psychology Classics
Personality Enrichment

BACHELOR OF COMMERCE – B. Com. (General)

The B.Com. (General) degree programme equips students with the knowledge and technical skills necessary to understand and participate in the modern business world. The programme allows the students to critically evaluate and improve decision making skills. It provides a foundation for students who aspire to pursue professional courses such as CA, ICWA, CMA, ACCA, CFA, and MBA.

Major Core Courses
Financial Accounting
Principles and Practice of Management
Cost Accounting
Marketing
Legal Environment of Business
Financial System
Management Accounting
Business Ethics and Social Responsibility
Financial Management
Banking Theory and Practices
Company Law
Human Resource Management
Business Research
Income Tax Law and Practice
E-enterprise Management

Business Communication
Corporate Accounting
Supply Chain and Logistics Management
Entrepreneurial Development
Auditing

Allied Core Courses

Business Statistics
Computer Application in Finance
Business Economics
Mathematics for Commerce

Major Elective Courses

Advertising and Media Management
Retail Management
Organisational Behaviour
Security Analysis and Portfolio Management
Advanced Corporate Accounting
Consumer Behaviour
Rural Marketing
Marketing Analytics
Indirect Taxation

Inter Disciplinary Core Course (B.Com.(General) and A&F)

Social Finance and Impact Investing

Independent Elective Courses

New Age Marketing
Consumer Rights

BACHELOR OF COMMERCE – B. Com. (CS)
Corporate Secretaryship

B.Com. Corporate Secretaryship primarily focuses on the areas of secretarial practices and corporate laws. A Course on 'Drafting and Conveyancing' is integrated into the curriculum, which helps in enriching the professional skills of the students. An exposure to corporate proceedings would enable the students to maintain documents in accordance with accounting standards and procedures.

Major Core Courses

Cost and Management Accounting

Organisation Structure and Management
Financial Accounting
Corporate Ethics and Governance
Economic and Commercial Law
Banking and Financial Services
Company Law
Compliance Audit
Introduction to Financial Management
Industrial Law
Capital Markets
Intellectual Property Right
Income Tax Practices
Corporate Accounting and Restructuring
Drafting and Conveyancing
Secretarial Practice
Goods and Services Tax
Social Security Laws
Due Diligence and Compliance Management
Internship

Allied Core Courses

Quantitative Techniques for Business
Computer Tools for Business Data Analysis
Corporate Law
Economic Environment of Business

Major Elective Courses

Industrial Regulations
Human Resource Management
Entrepreneurial Development
Essentials of Marketing
Commodities Market

Inter Disciplinary Core Course (B.Com.(CO) and B.F.E.)

Design Thinking and Innovation for Entrepreneurs

Independent Elective Course

Compensation Management

BACHELOR OF COMMERCE – B. Com. (A & F)
Accounting & Finance

B.Com. Accounting & Finance is designed to develop skills and competencies of the students in the field of Accountancy and Finance. This programme provides in-house training in SAP FICO and Financial Analytics which will enable the students to pursue different career paths.

Major Core Courses

Financial Reporting and Analysis
Management Principles and Applications
Cost Concepts and Methods
Principles of Marketing
Financial Management
Tools for Managerial Decision-Making
Business Law
Business Ethics and Corporate Governance
Corporate Accounting and Restructuring
Banking and Insurance
Corporate Law
Financial Technology
Individual Tax Assessment
Computer Aided Financial Analysis
Security Analysis and Portfolio Management
Financial Services
Entrepreneurial Finance
Business Taxation
Auditing and Assurance
Tools for Financial Analytics

Allied Core Courses

Statistics for Business Decisions
Introduction to Financial Analytics and its Applications
Money, Financial Markets and International Trade
Mathematics for Commerce

Major Elective Courses

Stock Market Operations
Business Tax Planning and Procedures
E-Commerce

Organisation and People Management
Forensic Audit and Fraud Detection

Interdisciplinary Core Course (A&F and B.Com.(General))
Social Finance and Impact Investing

Independent Elective Course
Investment Planning

BACHELOR OF COMMERCE – B. Com. (Honours)

B.Com. (Hons.) - ACCA, integrates a Bachelor's programme in Commerce with the globally recognised ACCA Certification, offered by the Association of Chartered Certified Accountants, UK. Students are given from ACCA, an exemption for 9 papers out of 13 papers and are provided training to enable them to complete the 4 professional papers and become ACCA Affiliates along with the B.Com. Hons. Degree.

B.Com. Hons. is an intensive programme with 172 credits, which augments the ability of the students in multiple avenues. It develops the students' analytical ability, communication skills and creative thinking, preparing the students for direct entry to business careers, entrepreneurship ventures and research through maximised industry interface.

Major Core Courses
Financial Accounting Concepts
Commercial Law
Statistics for Business
Management and its Dimensions
Financial Accounting
Corporate Law
Cost Accounting
Banking and Financial Services
Marketing Management
Auditing and Assurance
Cost Accounting Techniques
Financial Management
Corporate Governance
Human Resource Management
Direct Taxation

Strategic Management Concepts
Computer Applications in Business
Management Accounting and Control
Corporate Accounting
Performance Management
Business Policy and Environment
Research Methodology
Strategic Management Dynamics
Investment Analysis and Appraisal
Accounting for Corporate Re-Organisation
Corporate Reporting
Business Valuation and Restructuring
Entrepreneurship
Project
Internship

Allied Core Courses
Business Economics
Mathematics for Commerce

Soft Skills Courses
Financial Communication
Board Room Etiquette
Corporate Communication

BACHELOR OF COMMERCE – B. Com. (B. F. E.)
Banking, Finance and Entrepreneurship

B.Com. – B.F.E. is a three year Bachelor's Programme in Commerce with specialisation in Banking, Finance and Entrepreneurship. The programme is integrated with the Certified Management Accountant (CMA) certification from United States, which is a globally recognised advanced level credential in the area of management accounting. It focuses on equipping the students with skills required to support their career preference in today's competitive business environment. The curriculum exposes students to the fundamental and recent concepts in the field of banking, finance and entrepreneurship.

The programme is designed to impart holistic knowledge on banking, finance and entrepreneurship in consonance with the evolving trends in

the business environment. Seminars workshops, case studies and internships are conducted in order to provide students with a high level of knowledge and competence in the core specialisations.

Major Core Courses

    Financial Accounting
    Banking Functions and Services
    Cost Management
    Legal and Regulatory Aspects of Banking
    Corporate Financial Reporting
    Retail and Corporate Banking
    Management Principles and Applications
    Entrepreneurship Ecosystem
    Financial Management
    Human Capital Management
    Accounting for Decision Making
    Indian Financial System
    Business Law
    Corporate Finance
    Corporate Governance and Ethics
    Legal Aspects of Entrepreneurship
    Corporate Law
    Marketing & Advertising
    Taxation
    Corporate Accounting

Allied Core Courses

    Monetary Economics
    Strategic Financial Planning
    Strategic Edge Analysis
    Financial Analysis using Computers

Major Elective Courses

    Social Entrepreneurship
    Security analysis and Portfolio Management
    Customer Relationship Management
    Technology in Banking and Finance
    Digital Communication in the Corporate World

Interdisciplinary Core Course (B.F.E., B.Com.(CO) and B.B.A.)

Design Thinking and Innovation for Entrepreneurs

Independent Elective Course

Family Business Management

BACHELOR OF BUSINESS ADMINISTRATION – B. B. A.

The unique feature of this programme is that it is integrated with Business Analytics, offered in association with the Institute of Analytics.

Major Core Courses

Accounting for Managers
Management Concepts
Cost Accounting
Marketing Management
Human Resource Management Ethics, Governance and
    Sustainability Financial Markets and Services
Retail Marketing
Workforce Behaviour
Introduction to Financial Management
Service Marketing
Business Etiquette and Presentation Skills
Performance Management
Business Taxation
Business Analytics
Leadership and Team Management
Business Process Automation
Total Quality Management
Global Business Management
Project Management

Allied Core Courses

Economic Applications for Managers
Management Information System
. Business Statistics
Quantitative Techniques for Managers

Major Elective Courses

Supply Chain Management
Change Management
Emotional Intelligence and Managerial Counselling

Leadership and Team Management
Consumer Behaviour and Neuro Marketing

Inter Disciplinary Core Courses (B.B.A. and SW)
Introduction to Social Enterprises Management

Independent Elective Course
Production and Operations Management

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS (ACCA)

An option to acquire a professional qualification for students of Commerce Shift II. Stella Maris College has signed an MoU with the Association of Chartered Certified Accountants (ACCA), which will enable undergraduate students of the Department of Commerce to acquire the ACCA qualification in addition to their B.Com. degree. The course will be delivered through industry professionals on campus. The students, on completion of their B.Com. Degree, will also receive a BSc in Accounting from Oxford Brookes University, UK.

COACHING FOR ICAI-CPT
Coaching for the Chartered Accountancy course is offered to the students of the Department of Commerce Shift II. The classes are conducted on campus by renowned practicing Chartered Accountants of ICAI (Institute of Chartered Accountants of India).

COACHING FOR CMA
The Certified Management Accountants (CMA) is an advanced professional course offered by the Department of Commerce (Shift II) in collaboration with IMA (Institute of Management Accountants) and ISDC (International Skill Development Corporation). The IMA certificate is recognised globally.

BACHELOR OF COMPUTER APPLICATIONS – B. C. A.
(Theory & Practical)

Major Core Courses
Fundamentals of Computing
Digital Logic Fundamentals
Procedure Oriented Programming
Algorithms and Data Structures
Object Oriented Programming
Fundamentals of Database Management Systems

Software Engineering and Testing
Database Management Systems Practical
Image Editing and Documentation
Operating Systems
Web Programming
Operating System Practical
Web Programming Practical
Computer Networks
Data Science
Functional Web Development
Data Science Practical
Critical Analysis on an Advanced Technology
Security Concepts
Cloud Computing
Project

Allied Core Courses

Mathematics for Computer Science – I & II
Entrepreneurship – New Venture Creation
Accounting for Business

Major Elective Courses

Advanced Java Programming
Distributed Networking
Game Programming
Artificial Intelligence
Internet of Things
Algorithm Design Techniques
Mobile App Development for Android

Inter Disciplinary Core Course (CS and PY)
Human Computer Interaction

Independent Elective Courses
Block Chain
Digital Marketing

BACHELOR OF SOCIAL WORK – B. S. W.

Major Core Courses
Social Work Profession – History and Philosophy

Field Work I, II, III, IV, V & VI
Social Case Work
Social Group Work
Alternative Media Skills in Social Work Practice
Community Organisation and Social Action
Rural Camp
Fields of Social Work
Generalist Practice in Social Work
Health Care and Services
Basic Research and Statistics for Social Work
Social Welfare Administration
Basic Counselling in Social Work Practice
Study Tour
Gender and Development – Issues and Concerns
Mini Research Project on Social Issues
Block Placement

Allied Core Courses
Introduction to Sociology
Introduction to Psychology
Indian Economy and Development Issues
Human Rights, Social Justice and Advocacy

Major Elective Courses
Ecology, Development and Social Work Intervention
Social Work Intervention in Disaster Management
Social Work with Persons with Disabilities
Food, Nutrition and Food Security

Inter Disciplinary Core Course (SW and B.B.A.)
Introduction to Social Enterprise Management

Independent Elective Course
Leadership and Development

BACHELOR OF VOCATION – B. Voc.

The Bachelor of Vocation is a unique programme with multiple exit points. A student can opt to exit the programme at the end of the first year earning a Diploma or at the end of the second year earning an Advanced Diploma or after completion of three years earning a

B. Voc. Degree.

A student must complete a minimum of 59 credits for Diploma, 117 credits for Advanced Diploma and 180 credits for a B. Voc. Degree.

The B. Voc. programme has the following components:

Part I	Foundation Course in Language – Tamil/French
Part II	Foundation Course in English
Part III	(a) Non-Major Elective (General Elective)
	(b) Environmental Studies
	(c) Value Education
	(d) Extension Activity
	(e) Soft Skills
	(f) Extra credits from Value-added courses (Optional)
Part IV	Skills Component
	Core Subjects
	(Theory & Practical, Allied Subjects and Project)

B. Voc. – Sustainable Energy Management (SEM)

Skills Component: Major Core Courses

Forms of Energy and Energy Crisis
Solar Energy
Fundamentals of Photovoltaics
Energy Conversion Techniques
Bio Energy
Waste Management
Advanced Bioenergy
Biofuels
Novel Materials for Sustainability
Software Tools and Green Cloud Computing
Solar Power Plant Designing
Green Building
Entrepreneurial Initiatives for Sustainable Development
Green Management - Urban and Rural Scenario
Energy for Smart Cities
Project

Allied Core Courses
Energy Economics
Environment and Ecology
Microbial Fuel Cells

Vocational Elective Courses
Energy Management and Energy Audit
Conservation of Water Resources: Watershed Management

General Elective Courses
Documentation and Presentation
Introduction to Computer Skills
Banking Practices
Human Behaviour and Basic Tamil I & II

Extension Activity

Soft Skills

B. Voc. – Food Processing and Quality Control (FPQC)
Skills Component: Major Core Courses
Food Microbiology with Laboratory Work
Technology of Fruits and Vegetables Processing –
    Hands – on Training
Baking Technology
Principles of Food Processing and Preservation
Dairy Processing
Sensory Evaluation with Laboratory Work
Food Analysis and Instrumentation - I
Food Laws and Food Safety
Community Nutrition
Food Analysis and Instrumentation - II
Entrepreneurial Initiatives
Post Harvest Technology
Food Quality Assurance
Waste Management in Food Industry
Advancements in Food Processing and Technology
Project

Allied Core Courses
Food Hygiene and Sanitation

Basic Nutrition
Nutrition through Lifecycle

Vocational Elective Courses
Flavour Chemistry and Technology
Food Packaging

General Elective Courses
Diseases and Management
Banking Practices
Basic Tamil I & II

Extension Activity

Soft Skills

B. Voc. – Tourism and Hospitality (T and H)

Skills Component: Major Core Courses
Introduction to Tourism
Travel Agency and Tour Operators Management
Front Office Management
Indian Heritage and Culture
Art and Architecture of India
Hospitality Management
Tourism and Cuisines
Public Relations for Tourism
Emerging Trends in Tourism
Tour Guiding and Travel Consultancy
Human Resource Management
Air Ticketing and Fare Construction
Global Tourism
Medical Tourism
Entrepreneurship in Tourism
Project/Dissertation

Allied Core Courses
Map Study
International Tourism Geography
Tourism Marketing

Vocational Elective Courses
Advertising for Tourism Business

Travel Writing
Tourism Law
Eco Tourism and Sustainability

General Elective Courses

Soft Skills for Employability
Introduction to Computer Skills
Airport Customer Relations
Basic Tamil I & II

B. Voc. – Banking, Financial Services and Insurance (BFSI)

B.Voc. – Banking, Financial Services and Insurance (BFSI) is a three year Bachelor's Degree Programme. It is a vocational training programme which provides a judicious mix of skills relating to a profession and a general appreciation of courses in Commerce and Business. This programme is a blend of theoretical inputs, practical exercises and internship training. The certification levels for this programme will lead to Diploma/Advanced Diploma/ B.Voc. Degree in Banking, Financial Services and Insurance (BFSI).

Skills Component: Major Core Courses

Functions and Services of Banks and Non- Banking
Financial Corporations
Principles and Practices of Accounting
Legal and regulatory Framework of Banks and NBFCs
Retail, Corporate and SME Banking
Financial Services
Business Management
Indian Securities Market
Essentials of Marketing
Cost and Management Accounting
Financial Planning
Financial Markets
Advertising
Principles of Insurance
Insurance Regulations
Business Law
Income Tax
Entrepreneurial Development

Health Insurance

Human Resource Management

Project

Allied Core Courses

Office Management and Practices

Accounting Software

Vocational Elective Courses

Computer Application in Business

Business Ethics

Business statistics

Customer Relationship Management

Soft Skills

Computer Basics

Business Communication

Business Etiquette and Professional skill

Presentation Skills

Time Management

COURSES OFFERED UNDER PART IV

(a) General Electives: To enhance inter-disciplinary learning the College offers students General Elective Courses. A student needs to take four General Electives of two credits each across disciplines.

General Elective Courses for Shift I

History	History of Chennai City
	Introduction to Indian Performing Arts and Painting
	Appreciation of Indian Cinema
	Fundamentals of the Indian Constitution
	International Affairs Since 1945
Sociology	Sociology of Sports
	Sociology of Popular Culture
	Gender Studies
	Society and Media
	Society and Law
Psychology	Fundamentals of Human Behaviour

	Basic Skills in Counselling
	Principles of Psychology
	Gender and Sexuality
	Psychology of Adolescence
	Introduction to Social Behaviour
Economics	Economic Issues
	Money Matters
	Public Policy
	Women and Work
	Ecofeminism
English	Fiction and Film
	The Graphic Novel
	Basic Theatre Skills
	Popular Culture
	English for Advertising
	English for Competitive Examinations
Fine Arts	Recycled Art Practical
	Creative Printing Practical
	Fabric Art Practical
	Collage Practical
	Jewellery from Alternate Materials Practical
Mathematics	The Fascinating World of Mathematics
	Celestial Wonders
	Automata
	Basic Mathematics
	Resource Management Techniques
Physics	Basic Principles of Physics
	Home Electrical Installations
	Energy Physics
	Wireless Communication
Chemistry	Cosmetics and Personal Care
	Nutraceuticals and Health Care
	Food Quality and Detection of Food Adulteration
	Basic Nutritional Chemistry
	Forensic Chemistry
	Chemistry in Everyday Life
Botany	Herbal Therapy

	Fruit Preservation
	Fundamentals of Horticulture
	Waste Management
	Floriculture
Zoology	Pet Care
	Nutrition and Therapeutic Diet
	Genes, Diseases and Society
	Biology of Human Reproduction
	The Fascinating World of Insects
Commerce	Fundamentals of Investment Planning
	Customer Care and Protection
	Social Media Marketing
	Banking Practices
	E-Filing of Returns
Languages	Nattupurakkalai
	Padaippilakkiam
	Potti Thervu Tamil
	Nadaga Tamil
	Medaipecchu
	Basic Tamil I & II
	Advanced Tamil I & II
	Hindi for Beginners
	Spoken Hindi
	Sanskrit for Beginners
	Stress Relieving Techniques in Sanskrit Literature
	French for Beginners
	French for Business
	French for Tourism
	Spoken French

General Elective Courses for Shift II

English	Fiction and Film
	English for Competitive Examinations
	Popular Culture
	The Graphic Novel
Tourism and Travel Management	
	Travel and Tourism
	Travel Writing

	Advertising for Tourism Business
	Heritage Tourism
	Virtual Tourism
Mathematics	The Fascinating World of Mathematics
	Celestial Wonders
	Automata
	Basic Mathematics
	Resource Management Techniques
Psychology	Fundamentals of Human Behaviour
	Basic Skills in Counselling
	Introduction to Social Behaviour
	Interpersonal Relationship
	Introduction to Gender and Sexuality
	Psychology of Adolescence

Commerce (General)
- Fundamentals of Investment Planning
- Customer Care and Protection
- Social Media Marketing
- Banking Practices
- E-Filing of Returns

Commerce (Corporate Secretaryship)
- Documentation and Compliance
- Listing of Securities
- Right to Information Act
- Company Secretarial Correspondence

Commerce (Accounting & Finance)
- Stock Market Investment
- Financial Budgeting for Entertainment Industry
- New Venture Finance
- Personal Financial Planning

Commerce (Banking, Finance and Entrepreneurship)
- Digital Marketing
- Personal Financial Planning
- Right to Information Act
- Seed Finance

Business Administration
- Team Dynamics

	Corporate Etiquettes
	Cross Culture Management
	Media Management
Computer Science	
	Computer Fundamentals
	Image Editing and Animation
	Cyber Security
	Documentation and Presentation
	Introduction to Data Analysis
Social Work	Migration Issues and Human Security
	Marriage and Family Life Education
	UN Systems for Development and Social Change
	Human Rights and Justice Issues
	Conflict and Peace Building
Languages	Nattupurakkalai
	Padaippilakkiam
	Potti Thervu Tamil
	Nadaga Tamil
	Medaipecchu
	Basic Tamil I & II
	Advanced Tamil I & II
	Hindi for Beginners
	Spoken Hindi
	Sanskrit for Beginners
	Stress Relieving Techniques in Sanskrit Literature
	French for Beginners
	French for Business
	French for Tourism
	Spoken French

(b) Value Education: Students are expected to earn seven credits over three years.

Catholic Doctrine	Christian Faith Formation I & II
Ethics	Values in Personal Life
	Society and Peace Initiatives
	Life Skills for Holistic Way of Life
Scripture	Scripture Study I & II

(c) **Environmental Studies:** A student is expected to earn two credits.

(d) **Soft Skills:** A student is expected to earn twelve credits from four mandatory three credit courses to enhance personal excellence, life skills and employability.

CREDITS EARNED UNDER PART V FOR B. A., B. V. A., B. Sc., B. Com., B. B. A., B. C. A., and B. S. W. AND PART III FOR B.Voc.

(a) STUDENT TRAINING PROGRAMMES (STP)

All students are required to enroll in any one of the programmes (NSS/YRC/RRC/NCC/Games) to earn a compulsory minimum of two credits and a maximum of five credits over three years.

- B. A., B. V. A., B. Sc., B. Com., B. B. A., B. C. A., and B. S. W. students opting for Games will earn two credits in one year (one credit per semester). B. Voc. students can only choose Games under STP and should earn one credit in one semester.

- Students opting for NCC will have to compulsorily continue in the third year. A minimum parade attendance of 60 hours in the first year and 70 hours in the second year and third year is required. They will earn one credit each in the first and second years and two credits in the third year.

- Students opting for NSS/YRC/RRC will have to be involved in activities during their first and second year for a minimum of 120 hours each year (240 hours at the end of the two years). They will earn a total of two credits (one credit at the end of each academic year).

National Service Scheme (NSS)

The objectives of the NSS are:

- Creating social awareness to drive effective action.
- Active participation in the community's needs and problems

to become agents of social change.

- Facilitating the overall development of students' personalities through involvement in community welfare projects.
- Training students for responsible leadership roles.

Youth Red Cross (YRC)

The principles of the YRC are:

- Health: Protecting health and life.
- Service: Assisting the sick and suffering.
- Friendship: Promoting national and international friendships to enhance the mental and moral capacities of youth.

Red Ribbon Club (RRC)

The objectives of the RRC are:

- Reducing new HIV infections among young people by increasing risk perception through life skills education and raising awareness of sex, sexuality, and HIV/AIDS.
- Encouraging young people to support those living with HIV/AIDS.
- Combating stigma and discrimination against people with HIV/AIDS.
- Empowering youth as peer educators and change agents through leadership, negotiation, and team-building skills.
- Promoting volunteer non-remunerative blood donation among youth.

National Cadet Corps (NCC)

The National Cadet Corps offers an enriching experience to cadets, instilling in them a sense of patriotism and contributing to their overall development.

The aims of the NCC are:

- Offering an enriching experience to cadets, instilling in them

a sense of patriotism, and contributing to their overall development.

- Developing character, comradeship, discipline, leadership, secular outlook, spirit of adventure, and ideals of selfless service among the country's youth.
- Creating organised, trained, and motivated students for leadership roles and national service.
- Providing a conducive environment to inspire youth to pursue careers in the Armed Forces.

Sports and Games

Stella Maris College offers sports and games facilities to every student aspiring to develop her potential in sports.

These include major group games, athletics, karate, yoga, etc. Students opting for games must earn at least 2 credits, one credit per semester.

(b) SOCIAL AWARENESS PROGRAMME (SAP)

Social awareness is defined by the Collaborative for Academic, Social, and Emotional Learning (CASEL) as, "the ability to take the perspective of and empathise with others, including those from diverse backgrounds and cultures. [It is] the ability to understand social and ethical norms for behavior and to recognise family, school, and community resources and supports."

The Social Awareness Programme (SAP) of the College enables students to understand and react appropriately to both the problems and needs of society and the interpersonal struggles of the members of the communities around them. It trains and sensitises them to become aware of their environment as well as interpret the emotions of people with whom they interact. Students will improve their skills   in connecting with others verbally and non-verbally, acquire higher levels of emotional intelligence, the ability to

empathise with others and understand the roles they play in society.

The following are the course options offered by the College under the Social Awareness Programme.

Care of the Differently Abled
Child Welfare
Civic Awareness
Health and Wellness
Mental Health
Rural Realities
Social and Economic Issues
Urban Realities
Welfare of the Aged

SERVICE-LEARNING (SL)

Service-Learning is a course-based experiential learning pedagogy that engages students in service to the community as an integrated aspect of a course. Students participate in an organised service activity and reflect to gain further understanding of course content and a broader appreciation of the discipline. The service activity that meets identified community needs enables an enhanced sense of personal values and civic responsibility. This method is seen as an effective way to enable students to achieve required learning outcomes through service to the community. Service-Learning seeks to advance the goals of the curriculum.

The method/approach promotes mutual learning experiences for both students and members of the community.

The following are the courses offered by the College under the Service-Learning Programme.

Service-Learning – Undergraduate Courses

Art for Children
Computer Basics

Health and Hygiene
Heritage Awareness
Faunal Diversity and Conservation
Pollutants and Adulterants
Plants and People

CERTIFICATE COURSES

The following Certificate Courses are offered by the College:

Tour Leaders and Travel Consultants
Social Entrepreneurship
Stock Currency and Commodity Trading
Film and Society
Basic Concepts of Mind and Work
Sculpture
Digital Illustration
C++
Analytics 101
Data Analysis using Python
Introduction to Scientific Language Editing ISLE
Water Quality, Testing, Mapping and Analysis
Herbal Therapy
Medical Biotechnology
Butterfly Studies
Basics of Bird Watching
Stock Training
Digital Marketing
Tally
Financial Analytics
Blockchain Technology
Digital Marketing for Financial Products
Mechanics of Translation
Data Science using Python
Image Editing using GIMP

Competitive Exam Training
Pediatric Palliative Care
Community Interventions
Rights-based Community Interventions
Employability Skills
Basic Sign Language
Sign Language
Focus on the Self
Quantitative and Reasoning
Silambam
Banking and Entrepreneurship
Exploring Nanoscience
Cosmetic Formulations for Skin and Hair

POSTGRADUATE PROGRAMMES
M. A., M. Sc., M. S. W., M. Com.

STRUCTURE OF THE POSTGRADUATE PROGRAMMES

As an autonomous College, Stella Maris follows the semester system requiring four semesters of study for a Master's Degree. A student must necessarily complete a minimum of 94 credits for an M. A. / M. Sc. / M. Com. Degree and 98 credits for an M. S. W. degree.

The postgraduate programmes have the following components:

Core Courses
Elective Courses
Value Education
Soft Skills
Social Awareness Programme
Internship

Elective Courses

The total credit requirement for the postgraduate elective (PE) courses for each student is twenty-one credits. The student is

expected to choose three courses from the parent department. The other two should be chosen from other disciplines; a student cannot opt for more than one PE from any one department.

Independent Electives

A student may register for one independent Elective (PI) course of four credits per semester.

PI courses may be taken either from the parent department or from other departments. A three-hour End Semester Examination will be held for all Independent Elective Courses. The marks and extra credits for these courses will be included in the marksheet. However, these marks will not be considered for the final classification.

A student who fails a PI course is not eligible for course completion for the same.

A student who fails a PI course cannot re-register for the same course.

PI will not be offered in the first semester.

Registration Procedure for Elective Courses

Registration for Elective Courses is online. Students are expected to register on the specified dates during the current semester for courses to be taken in the following semester.

Certificate Courses

Postgraduate students may register for Postgraduate Certificate Courses for which they will earn extra credits.

SHIFT I
MASTER OF ARTS – M. A.
Branch III – Economics

Core Courses

     Microeconomic Analysis I & II
     Monetary Economics
     Development Economics
     Research Methods and Analysis I & II
     Indian Economy Issues and Policies
     Macroeconomics I & II
     Public Economics
     Gender Economics
     Environmental Economics
     Econometric Methods
     International Trade
     Dissertation

Elective Courses Offered to Students of Parent Department

     Mathematics for Economics
     Advanced Managerial Economics
     Agricultural Economics and Sustainable Development
     Economics of Education and Health
     Advanced Econometrics
     Industrial Economics
     Economic Thought
     Institutional Economics
     Behavioural Economics and Policies

Elective Courses Offered to Students of other Departments

     Contemporary Economic Issues
     Introduction to Economics
     Economics for Business and Marketing
     Introduction to Data Analytics

Soft Skills

Summer Internship

Independent Elective Courses

     Financial Institutions & Markets in India

Gender Economics

Branch VII – English

Core Courses

Literature of the British Isles – I & II
American Literature: Modernism and After Literature and
    Subalternity
Gender Studies Literature and Mysticism
Contemporary Critical Theory – I & II
Postcolonial Studies
Literature and Ecology
Indian Literatures – I & II
Linguistics
Shakespeare
Dissertation

Elective Courses Offered to Students of Parent Department

Detective Fiction
Technical Writing
English Language Teaching
Children's Literature
Creative Writing
New Fiction and the Contemporary World
Reading Films

Elective Courses Offered to Students of Other Departments

English for Communication
Literature and Spiritualty
Literature, Myth and Folklore
Fantasy Fiction

Soft Skills

Summer Internship

Independent Elective Courses

Literature and Science
Popular Fiction

Branch X – History of Fine Arts

Core Courses

Arts and Ideas – Indian
Arts and Ideas – Western
Drawing Practical
Fundamentals of Design – Practical
Textiles Surface Design – Practical
Communication Design I – Practical
Photography Practical
Crafts in India
Textile Printing – Practical
Communication Design II – Practical
Visual Culture
Textile Embellishment and Product Design Practical
Communication Design III – Practical
Dissertation

Elective Courses Offered to Students of Parent Department

Painting – Practical
Media Exploration – Practical
Book Illustration – Practical
Digital Illustration – Practical
Critical Writing
Research Methodology

Elective Courses Offered to Students of Other Departments

Creative Design Practical
Paper Art Practical

Soft Skills

Summer Internship

Independent Elective Courses

Fundamentals of Fashion Management
Indian Miniature Painting

MASTER OF SOCIAL WORK – M. S. W.

Core Courses

Social Work Profession
Social Work with Individuals

Social Work with Groups
Field Work – I, II, III & IV
Alternative Media Skills Workshop
Community Organisation and Social Action
Social Work Research and Statistics
Management of Development Organisations
Social Work for Peace Building and Conflict Transformation
Health Information and Communication – Workshop
Medical Social Work
Mental health and Psychiatric Social Work
Development Planning and Administration
Social Entrepreneurship
Social Work with Children
Family Social Work
Dissertation
Counselling – Theory and Practice
Social Work with Persons with Disabilities
Mental Health Care Approaches and Practice
Community Development – Rural, Urban and Tribal
Participatory Governance and Development Tools for
     Development Practice
Gerontological Social Work

Elective Courses Offered to Students of Parent Department

Fundamentals of Sociology
Fundamentals of Psychology
Human Rights and Social Work
Gender and Social Work Practice
Environmental Social Work
Social Work with Addictive Behaviour
Disaster Management
Corporate Social Responsibility
Social Audit

Elective Course Offered to Students of Other Departments

Indian Constitution and Human Rights

Internship

Block Placement (or Block Field Work)

Independent Elective Courses
> Displacement, Migration and Refugee Issues
> Qualitative Research

MASTER OF SCIENCE – M. Sc.
Branch I – Mathematics

Core Courses
> Abstract Algebra
> Real Analysis
> Graph Theory
> Ordinary Differential Equations
> Linear Algebra
> Measure Theory and Integration Topology
> Partial Differential Equations
> Functional Analysis
> Mathematical Statistics in the position after Functional
>   Analysis
> Research Methods and Tools
> Complex Analysis
> Stochastic Process in the position after Complex Analysis
> Continuum and Fluid Mechanics
> Dissertation

Elective Courses Offered to Students of Parent Department
> Number Theory and Cryptography
> Calculus of Variation and Integral Equations
> Analysis of Algorithms
> Fuzzy Set Theory and Applications
> Differential Geometry
> Mathematical Python
> Mathematical Statistics

Elective Courses Offered to Students of Other Departments
> Essentials of Discrete Mathematics
> Elements of Applicable Mathematics
> Data Analysis using R

Soft Skills

Summer Internship

Independent Elective Course
Mathematical Modeling

SHIFT II
MASTER OF ARTS – M. A.
Public Relations

Core Courses
Fundamentals of Public Relations
Community Relations
Inter-personal and Group Communication
Marketing Management in Public Relations
Corporate Public Relations
Stakeholder Relations
Public Relations Agency Services
Digital Public Relations
Public Relations Campaign Management
Public Relations and Outreach -Communication
Writing for Media
Social Media Management
Dissertation

Elective Courses Offered to Students of Parent Department
Event management
Advertising in Public Relations
Media Management
Communication Tools for Public Relations
Design tools for Public Relations
Artificial Intelligence for Public Relations
Entertainment Public Relations
Storytelling for Public Relations

Elective Courses Offered to Students of Other Departments
Introduction to Public Relations
Digital Marketing
Public Relations Skills

Soft Skills

Summer Internship

Independent Elective Courses

> Digital Communications
> Global Public Relations

International Studies

Core Courses

> International History (1648-1945)
> International Relations Since 1945
> International Security
> International Political Economy
> Theories of International Relations
> International Law I & II
> India's Foreign Policy
> International Organisations
> Research Methodology
> Foreign Policy of Great Powers USA and Russia
> Human Rights
> Introduction to Peace and Conflict Studies
> Government and Politics of China
> Dissertation

Elective Courses Offered to Students of Parent Department

> International Terrorism
> Globalisation
> Maritime Trade, Shipping and Port Management
> Political Geography and International Relations
> Latin American: Polity, Economy and Society
> Contemporary Issues of the Middle East
> Introduction to Political Thought
> Emergence of the Indo-Pacific: Prospects and Challenges
> Africa in World Affairs

Elective Courses Offered to Students of Other Departments

> Global Environmental and Policy Issues
> Politics, Society and Cinema
> Indian Polity and Politics for Competitive Exams

Soft Skills

Summer Internship

Independent Elective Courses
>Ethnicity Culture and International Relations
>Third World Development and Challenges

Human Resource Management

Core Courses
>Human Resource Management
>Organisational Behaviour
>Financial Concepts
>Labour Legislations
>Human Resource Development
>Organisational Management
>Research and Statistics
>Diversity Management
>Employee Welfare and Industrial Relations
>Compensation Management and Social Security
>Strategic Human Resource Management
>Global Human Resource Management
>HR Analytics
>Managerial Counselling
>Dissertation

Elective Courses Offered to Students of Parent Department
>Performance Appraisal
>Women and Workspace
>Entrepreneurship Development
>Total Quality Management
>Managing Interpersonal Effectiveness
>Learning and Development

Elective Courses Offered to Students of Other Departments
>Management of Development Organisations
>Indian Constitution and Labour Welfare
>Designing Organisations for Innovations

Summer Internship

Independent Elective Courses
>Qualitative Research
>Psychology and Structure of Organisation

English (Subject to Approval)

Core Courses

Literature of the British Isles – I
American Literature: Modernism and after Literature and Subalternity
Gender Studies
Literature of the British Isles – II
Literature and Mysticism
Contemporary Critical Theory – I
Postcolonial Studies
Literature and Ecology
Indian Literatures – I
Contemporary Critical Theory – II
Linguistics
Shakespeare
Indian Literatures – II
Dissertation

Elective Courses Offered to Students of Parent Department

Detective Fiction
Technical Writing
English Language Teaching
Children's Literature
Creative Writing
New Fiction and the Contemporary World
Reading Films

Elective Courses Offered to Students of Other Departments

English for Communication
Literature and Spirituality Literature
Myth and Folklore
Fantasy Fiction

Summer Internship

Soft Skills

Independent Elective Courses

Literature and Science
Popular Fiction

MASTER OF COMMERCE – M. Com.

Core Courses

      Accounting for Decision Making
      Global Business Environment
      Managerial Economics
      Organisational Theory and Behaviour
      Marketing Management
      Corporate Taxation
      Management of Transformation
      Strategic Financial Management
      Financial Planning
      Retail Marketing
      Dissertation
      Regulatory Aspects of Business
      Financial Markets
      Project Management
      Advanced Corporate Accounting
      Data Analysis for Research

Elective Courses Offered to Students of Parent Department

      Advertising Management
      Customer Relationship Management
      Business Data Analysis
      Security Analysis and Portfolio Management
      Training and Development
      Service Marketing
      E-Commerce

Elective Courses Offered to Students of Other Departments

      Entrepreneurship and Family Business
      Human Resource Management

Soft Skills

Summer Internship

Independent Elective Course

      Retail Banking

MASTER OF SCIENCE – M. Sc.
Branch III – Physics

Core Courses

     Mathematical Physics I & II
     Statistical Mechanics
     Electronics
     Experimental Physics I, II & III
     Classical Mechanics
     Quantum Mechanics I & II
     Solid State Physics
     Electromagnetic Theory
     Nuclear and Elementary Particle Physics
     Spectroscopy
     Dissertation

Elective Courses Offered to Students of Parent Department

     Crystal Physics
     Plasma Physics
     Nanoscience and Nanotechnology
     Medical Physics and Ultrasonics
     Astrophysics
     Geophysics
     Introduction to R programming

Elective Courses Offered to Students of Other Departments

     Everyday Physics
     Electrical Installations
     Energy Physics

Soft Skills

Summer Internship

Independent Elective Courses

     Digital Communication
     Data Communication and Computer Networks

Branch IV – Chemistry

Core Courses

     Organic Chemistry I & II

Advanced Physical Chemistry
Structural Inorganic Chemistry
Inorganic Qualitative and Quantitative Analysis – Practical
Quantum Chemistry and Group Theory
Coordination Chemistry
Organic Separation and Analysis – Practical
Research Methodology
Molecular Spectroscopy
Synthetic Organic Chemistry and Natural Products
Physical Chemistry – Practical
Analytical Instrumentation – Practical
Organic Synthesis and Purification – Practical
Dissertation

Elective Courses Offered to Students of Parent Department

Analytical Instrumentation
Industrial Waste Management
Polymer Materials and Applications
Essentials of Biochemistry
Corrosion and its Prevention
Green Chemistry
Phytochemistry
Nano chemistry

Elective Courses Offered to Students of Other Departments

Medicines and Health Care
Cosmetics and Herbal Products
Food Chemistry and Nutrition

Soft Skills

Summer Internship

Independent Elective Courses

Introduction to Forensic Chemistry
Chemistry of Natural Products

Biotechnology

Core Courses

Biochemistry
Microbiology

Molecular Biology and Recombinant DNA Technology
Biochemistry and Microbiology - Practical
Molecular Biology & Recombinant DNA Technology - Practical
Animal and Plant Biotechnology
Research Methodology
Animal and Plant Biotechnology - Practical
Immunotechnology
Bioprocess and Fermentation Technology
Environmental Biotechnology
Immunotechnology - Practical
Bioprocess and Fermentation Technology and
    Environmental Biotechnology - Practical
Stem Cell and Tissue Engineering
Bio-nanotechnology
Dissertation

Elective Courses offered to Students of Parent Department

Food Biotechnology
Bioinstrumentation
Pharmaceutical Biotechnology
IPR, Biosafety, Bioethics and Entrepreneurship
Basics of Bioinformatics
Virology
Marine Biotechnology

Elective Courses Offered to Students of Other Departments

Applications of Biotechnology
Human Diseases and Management

Soft Skills

Summer Internship

Independent Elective Course

Oncology

Bioinformatics

Core Courses

Biomolecules and Biochemistry
Essentials of Bioinformatics
Programming in C++ and Perl

Database Management Systems
Molecular Biology
Genomics and Transcriptomics
Python and R Programming
Python and R Programming – Practical
Proteomics and Metabolomics
Machine Learning, Deep Learning and Artificial Intelligence
Molecular Modeling and Computer Aided Drug Design
Molecular Modeling and Computer Aided Drug Design –
 Practical
Molecular Biology – Practical
Applied Bioinformatics
Big Data Analysis
Systems Biology
Dissertation

Elective Courses offered to Students of Parent Department

Cell Biology and Genetics
Biomathematics and Biostatistics
Immunoinformatics
Clinical Research Management
Structural Bioinformatics
Algorithms for Bioinformatics

Elective Courses offered to Students of Other Departments

Introduction to Bioinformatics
Applications of Bioinformatics
Computer Aided Drug Design

Soft Skills

Summer Internship

Independent Elective Courses

Translational Bioinformatics
Java for Bioinformatics

Information Technology

Core Courses

Programming with Python
Discrete Mathematics for Computer Science

Software Engineering
Operating Systems – Concepts and Applications
Database Management Systems
Design and Analysis of Algorithms
Object Oriented Programming Concepts and Practice
Network Management and Administration
Research Methodology
Data Analytics
Artificial Intelligence
Formal Languages and Finite Automata
Cloud Computing – Theory and Practice
Dissertation

Elective Courses Offered to Students of Parent Department

UI, UX and Design Thinking
Cyber Security
Software Testing
Mobile Computing Advanced Technologies in Information
    Technology
Visual Programming
Advanced Database Systems

Elective Courses Offered to Students of Other Departments

Documentation and Presentation
Emerging Trends in Information Technology
Multimedia
E-Commerce and Content Management Systems

Soft Skills

Summer Internship

Independent Elective Courses

Digital Forensics
Digital Image Processing

Psychology

Core Courses

Cognitive Psychology
Theories of Personality
Psychometry

Psychological Assessment – Practicals I
Applied Social Psychology
Neuropsychology
Psychological Assessment – Practicals II
Psychopathology
Counselling Skills and Techniques
Research methods and Applied Statistics
Behaviour Modification
Training and Development
Psychotherapy
Case Study
Dissertation
Gender and Sexuality

Elective Courses Offered to Students of Parent Department

Educational Psychology
Sports Psychology
Organizational Behaviour
Positive Psychology
Marketing and Advertising

Elective Courses Offered to the Students of Other Departments of both Shifts I & II

Personal Effectiveness
Psychology of Well-being

Soft Skills

Summer Internship

Independent Elective Courses

Psychology of Conflict and Peace
Interpersonal Relationship and Communication

SOCIAL AWARENESS PROGRAMME (PA)

Social awareness is defined by the Collaborative for Academic, Social, and Emotional Learning (CASEL) as, "the ability to take the perspective of and empathise with others, including those from diverse backgrounds and cultures. [It is] the ability to understand social and ethical norms for behavior and to recognise family, school, and community resources and supports."

The Social Awareness Programme (SAP) of the College enables students to understand and react appropriately to both the problems and needs of society and the interpersonal struggles of the members of the communities around them. It trains and sensitises them to become aware of their environment as well as interpret the emotions of people with whom they interact. Students will improve their skills in connecting with others verbally and non-verbally, acquire higher levels of emotional intelligence, the ability to empathise with others and understand the roles they play in society.

The following are the course options offered by the College under the Social Awareness Programme for the postgraduates.

Care of the Differently Abled
Child Welfare
Civic Awareness
Health and Wellness
Learning from Communities
Rural Realities
Social and Economic Issues
Urban Realities
Welfare of the Aged

SERVICE-LEARNING (PL)

Service-Learning is a course-based experiential learning pedagogy that engages students in service to the community as an integrated aspect of a course. Students participate in an organised service activity and reflect to gain further understanding of course content and a broader appreciation of the discipline. The service activity that meets identified community needs enables an enhanced sense of personal values and civic responsibility. This method is seen as an effective way to enable students to achieve required learning outcomes through service to the community. Service-Learning seeks to advance the goals of the curriculum.

The method/approach promotes mutual learning experiences for both students and members of the community.

The following are the courses offered by the College under the Service-Learning Programme.

Service-Learning – Postgraduate Courses

Art for Children
Computer Basics
Food Adulteration and Water Pollution

VALUE EDUCATION

Students are expected to earn four credits over two years.

Catholic Doctrine	Christian Living
	Women and Christian Living
Ethics	Holistic Development of Personality
	Women in Family and Society

POSTGRADUATE DIPLOMA IN COMPUTER SCIENCE (PGDCS)

Core Courses

Programming with Python
Operating Systems: Concepts and Applications
Software Engineering
Research Methodology
Data Analytics
Design Thinking
Object Oriented Programming
Cloud Computing
Database Management Systems
Critical Analysis on an Advanced Technology
Dissertation

TESTING AND EVALUATION

Assessment of students' work at both undergraduate and postgraduate levels is based on both Continuous Assessment and Semester Examination held at the end of each semester. The weightage of marks is indicated below:

Course	Cont. Assessment	End Semester Exam
B. A./B. V. A./B. Sc./B. Com./ B. Com. (CS)/B. Com. (A & F)/ B. Com. (Honours)/B. Com. (BFE)/ B. B. A./B. C. A./B. S. W. (Theory and Practicals)	50%	50%
B. Voc.	25%	75%
M. A./M. Sc./M. S. W./M. Com. (Theory and Practicals)	50%	50%

Continuous Assessment (CA)

- Continuous Assessment will be carried out by the course teachers.
- Students are expected to take all testing units that are administered to them, i.e., two CA tests and additional components which may include seminar/assignment/project work/any other.
- The testing units carry equal weightage. Seminar/paper presentation is a requirement at the postgraduate level.
- **There is no minimum mark required for passing in the Continuous Assessment.**

Retests will be given only for those students who have missed the tests because of participation in College-sponsored activities such as NCC, NSS, Sports. These tests will be held before the commencement of the End Semester Examinations. Students must apply for the retest by filling in the prescribed forms available at the Vice-Principals' Office.

End Semester Examination

- A comprehensive examination is conducted in each course at the end of each semester.
- A student will be permitted to take the End Semester Examination provided she has a minimum attendance of **85 percent** in the course and has completed the Continuous Assessment requirements of test/assignments/seminars/project work etc.
- The minimum marks required for passing in each course is as follows:

Course	End Semester Exam	Aggregate of Cont. Assessment & End Semester Exam
B. A./B. V. A./B. Sc./B. Com./ B. Com. (CS)/B. Com. (A & F)/ B. Com. (BFE)/ B. B. A./ B. C. A./B. S. W./B. Voc. (Theory and Practicals)	40%	40%
B. Com. (Honours)	50% (Major and Allied) 40% (All other courses)	50% (Major and Allied) 40% (All other courses)
M. A./M. Sc./ M. S. W./M.Com. (Theory and Practicals)	50%	50%

Duration of Programme

- A student, who, for whatever reason is not able to complete the programme within the normal period (N) or the minimum duration prescribed for the programme, may be allowed two years' time beyond the normal period to clear any backlog to qualify for the degree. (Time span = N+2 years for the completion of the programme)
- In exceptional cases like major accidents or childbirth, an extension of one year beyond the maximum time span will be considered. (Time Span = N+2+1 years for the completion of the programme)

- During the extended period the student shall be considered a private candidate and **will not be eligible for ranking.**

Marks and Grades

a) The following table gives the conversion of marks, grade points, letter grades and classification to indicate the performance of the candidate for undergraduate programmes:

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90–100	9.0–10.0	O	Outstanding
80–89	8.0–8.9	D+	Excellent
75–79	7.5–7.9	D	Distinction
70–74	7.0–7.4	A+	Very Good
60–69	6.0–6.9	A	Good
50–59	5.0–5.9	B	Average
40–49	4.0–4.9	C	Satisfactory
0–39	0.0–3.9	U	Reappear
ABSENT	0.0	AAA	ABSENT

b) The following table gives the conversion of marks, grade points, letter grades and classification to indicate the performance of the candidate for postgraduate programmes:

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90–100	9.0–10.0	O	Outstanding
80–89	8.0–8.9	D+	Excellent
75–79	7.5–7.9	D	Distinction
70–74	7.0–7.4	A+	Very Good
60–69	6.0–6.9	A	Good
50–59	5.0–5.9	B	Average
0–49	0.0–4.9	U	Reappear
ABSENT	0.0	AAA	ABSENT

For a Semester

Grade Point Average **[GPA]** = $\sum_i C_i G_i \div \sum_i C_i$

GPA= $\dfrac{\textit{Sum of the multiplication of grade points by the credits of the course}}{\textit{Sum of the credits of the courses in a semester}}$

For the Entire Programme

Cumulative Grade Point Average **[CGPA]**

$$= \sum_n \sum_i C_{ni} G_{ni} \div \sum_n \sum_i C_{ni}$$

CGPA= $\dfrac{\textit{Sum of the multiplication of grade points by the credits of the entire programme}}{\textit{Sum of the credits of the courses of the entire programme}}$

C_i = Credits earned for course *i* in any semester.
G_i = Grade Point obtained for course *i* in any semester.
n refers to the semester in which such courses were credited.

- The class obtained by a student will be indicated in the Consolidated Marks Statement issued to her on successful completion of the programme.
- The University of Madras confers the degree on the students on successful completion of the programme of study.

Supplementary Examinations

- For students who fail to secure the minimum for a pass in the End Semester Examination, Supplementary Examinations will be conducted along with the regular exams in November and April.
- Supplementary Exams are also conducted every year in June. An Instant Examination will be conducted for those **outgoing students of the undergraduate and postgraduate programmes** who have failed in one course in the final year and therefore unable to complete the degree.
- The eligibility of a student to write the End Semester Examination is based on:

1. Minimum attendance requirement (refer Course Requirement)
2. Minimum CA requirement (refer Continuous Assessment)
3. Payment of the prescribed examination fee for courses for which she has registered.

   When a student reappears for an End Semester Examination it will be indicated on the Statement of Marks against the title of the course by a '#' sign.

All registrations for Supplementary Examinations must be done **online** through the College website **https://stellamariscollege.edu.in/** within **15 days** of the publication of results.

CLASSIFICATION OF SUCCESSFUL CANDIDATES

The class obtained by a student will be indicated in the Cumulative Marks Statement issued to her on successful completion of the Degree programme as follows:

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90–100	9.0–10.0	O	Outstanding
80–89	8.0–8.9	D+	Excellent
75–79	7.5–7.9	D	Distinction
70–74	7.0–7.4	A+	Very Good
60–69	6.0–6.9	A	Good
50–59	5.0–5.9	B	Average
0–49	0.0–4.9	U	Reappear
ABSENT	0.0	AAA	ABSENT

GRADE POINT AVERAGE (GPA)

$$\text{GPA} = \frac{\textit{Sum of the multiplication of grade points by the credits of the course}}{\textit{Sum of the credits of the courses in a semester}}$$

Marks and Grades for the Entire Programme

The Degree is awarded according to the following Classification:

CGPA	GRADE	CLASSIFICATION OF FINAL RESULT
9.5–10.0	O+	First Class–Exemplary*
9.0 and above but below 9.5	O	
8.5 and above but below 9.0	D++	First Class with Distinction*
8.0 and above but below 8.5	D+	
7.5 and above but below 8.0	D	
7.0 and above but below 7.5	A++	First Class
6.5 and above but below 7.0	A+	
6.0 and above but below 6.5	A	
5.5 and above but below 6.0	B+	Second Class
5.0 and above but below 5.5	B	
0.0 and above but below 5.0	U	Re-appear

* Only candidates who have passed in the first appearance and within the prescribed semester of the programme is eligible.

CUMULATIVE GRADE POINT AVERAGE (CGPA)

$$\textbf{CGPA} = \frac{\textit{Sum of the multiplication of grade points by the credits of the entire programme}}{\textit{Sum of the credits of the courses of the entire programme}}$$

CLASSIFICATION OF SUCCESSFUL CANDIDATES (MPhil)

Classes will be awarded separately in the following: Core, Elective, Specialisation.

RESEARCH PROGRAMMES

Ph. D.

The College offers research programmes (both part-time and full-time) leading to a Doctor of Philosophy Degree from the University of Madras. Scholars carry out research on a range of topics of contemporary social and practical relevance under the guidance of faculty who are recognised as supervisors by the University of Madras (UoM). The Departments of Biotechnology, Chemistry, Economics, English, Fine Arts, Mathematics and Social Work offer research programmes (both part-time and full-time) leading to a Doctor of Philosophy Degree from the University of Madras.

Application forms for admission to the Ph.D. programmes are issued by the University of Madras (UoM).

GRADUATION DAY

Graduation Day is held approximately four weeks after the Convocation at the University of Madras wherein graduands receive their degree certificates at the College.

THE STAFF COUNCIL

The Staff Council comprises the Principal, the Secretary, the Vice-President of the FMM, the Vice-Principals, the Dean of Planning and Communication, the Dean of Commerce and Business Studies, the Controller of Examinations, the Associate Controller of Examinations, the Deans of Academic Affairs, the Deans of Student Affairs, the Heads of Departments, the IQAC Coordinator, the Value Education Coordinators, the Librarian, the Physical Directress, the NSS Programme Officer, the YRC Programme Officer, the RRC Programme Officer, the NCC Coordinator, the Dean of Research, the Director of Stella Maris Centre for Human Resource Development (SMCHRD), the Public

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Devi Priya S. MA., DTTF., NET.

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Roshini S MSc.

Shilpa Siby MSc., PhD.

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Pujaa B MSc.

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Subhashree S. MSc., PhD.

Sonya J. MSc., PhD.

Sustainable Energy Management

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                                                   Head of Department

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Pauline Shyamala MA.

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Career Guidance Cell (CGC)

Mathavi Thangaraj **Director Training & Placement**

A Jansirani

Stella Maris Centre for Development of Resources for Inclusion and Vocational Enrichment (SMCDRIVE)

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Sr. Prema Lakra fmm	**Maintenance Manager**
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Lakshmi Sundar
Lakshmi S
Mary Sasireka
K Mageswari
S Lalitha
Daisy Sagayamary
Preethi S
Santhi D

A STUDENT'S PRAYER

St. Thomas Aquinas

Creator of all things,
true source of light and wisdom,
origin of all being,
graciously let a ray of your light penetrate
the darkness of my understanding.

Take from me the double darkness
in which I have been born,
an obscurity of sin and ignorance.

Give me a keen understanding,
a retentive memory, and
the ability to grasp things
correctly and fundamentally.

Grant me the talent
of being exact in my explanations
and the ability to express myself
with thoroughness and charm.

Point out the beginning,
direct the progress,
and help in the completion.

I ask this in your holy name.

Amen.

COLLEGE ANTHEM

Alma Mater, our youthful hearts in chorus
Sing of our love and loyalty today:
Proudly we bear thy crest aloft and hail thee
Guide of our lives and star of our way!

Stella Maris, shine on our lives forever
Until our souls are radiant with thy light
Star of the Sea, our eyes shall seek thy guidance
When storms arise and day gives way to night.
Star of the Sea, draw us ever upwards,
Along life's way with thy beacon bright,
Goodness and Truth, great ideals of virtue,
Love ruling all, our courage and our might.

Alma Mater, our youthful souls are offered
By sacrifice, by truth and charity,
Sweet be our days in this our home beloved,
Sweet be the memories we cherish of thee.

Alma Mater, our dear India awaits thee,
Mother of hearts both generous and brave.
Give to our country heroines and patriots,
Hearts that will serve, devotion that will save.

கல்லூரி கீதம்

எம்மறிவுத் தாயகமே !

எம்மின இதயங்கள் இன்னுணை
அன்பு முண்மையு மிசைந்து பாடும்
உனக் குரிமையாகி உயர்ந்தோம்.
பெருமை தந்து சிறந்தோம்.
என் வாழ்வுப் பாதையிலே
வழி காட்டும் வான் விளக்கே !
அலைகடல் ஒளிமீனே! எம்
அறிவுறு செந்தேனே !

கடும்புயலும் காரிருளும் சேர்ந்தாலும்
எம் விழிகள் உன் துணையே நாடும்
ஆன்மப் பேரொளி நிறைந்திடவே
அலைகடல் ஒளிமீனே! எம்
அறிவுறு செந்தேனே !

நன்மையும் வாய்மையும் உயர்
எண்ணமும் திண்மையும் தந்து
எமை முன்செலுத்தும் பேரொளியே !
அனைத்தையும் ஆளும் அன்பே !
அலைகடல் ஒளிமீனே! எம்
அறிவுறு செந்தேனே !

அறிவுத் தாயகமே !
அருள் நெஞ்சமும், மாறா வீரமும்,
ஆளும் தலைமையும் அயரா துழைத்து
தாய்த்திரு நாட்டினைத் தரணியில் உயர்த்திடப்,
பொற்புடை மாதரை அளித்திட,
உனையே நோக்கும் நம்மாருயிர்ப் பாரதம்
அலைகடல் ஒளிமீனே! எம்
அறிவுறு செந்தேனே !

<div align="right">

தமிழாக்கம்
கமலாட்சி ஸ்ரீனிவாசன்
தமிழ்த்துறை

</div>

தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்

சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்

தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்

தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே !

அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற

எத்திசையும் புகழ்மணக்க இருந்தபெருந்
                              தமிழணங்கே!   தமிழணங்கே!

உன் சீரிளமைத் திறம் வியந்து செயல் மறந்து
                வாழ்த்துதுமே!   வாழ்த்துதுமே!   வாழ்த்துதுமே!

<div style="text-align: right">மனோன்மணியம் பேராசிரியர் பெ. சுந்தரம் பிள்ளை</div>

TREE PLANTING SONG

Stay here for us, for we must leave
Our Alma Mater dear
Send deep your roots, grow strong and straight
As we were nurtured here.
The class of...must part
From this campus, yet so dear,
We'll leave you here, dear little tree,
To be our souvenir.

The Cloisters' noble silent trees
Were our professors too
Who whispered to our listening hearts
What we should be and do,
So you'll remind us, little trees—
For oft we'll think of you—
To be as open to the light,
To grow as good and true.

We thank you, Stella Maris dear,
For your maternal care
For all the goodness and the truth
You tried with us to share,
And by the steady light you gave
Our homeward way to chart,
We'll reach the port of Endless Spring
Adieu, but ne'er to part.

HOSTEL SONG

East and West are happily combined
North and South leave rivalry behind
For here no barrier can rise
All tongues and races harmonise.

Star of the Sea shine on our hostel home
Keep us united in the years to come
We'll ne'er forget the student days we share
Our youthful hearts are fair and free from care
Though we be far from home or country dear
Our common ideal makes us one family here
In work or play our constant aim shall be
Sacrifice, truth and sincere charity.

And when duty's task is done each day
Stella Maris rings with laughter fair
In life we learn to face each trial
With courage and a cheerful smile.

THE PLEDGE

I promise to serve my country, to the best of my ability,
To live up to the ideals of my Alma Mater,
To be firm in my faith and trust in God,
To work and pray for unity, peace and progress in my country,
To use my education and experience To help the less fortunate,
And in my life to be pure and sincere, Seeking the highest good,
In all things worthy of my model,
THE STAR OF THE SEA.

CALENDAR

ACADEMIC YEAR 2024 - 2025

Internal Assessment is part of the working days

Six working days with five hours each will constitute one week

17 Mon	

18 Tue	

19 Wed Day 1	Odd Semester Begins for II, III, IV UG and II PG

20 Thu Day 2	

21 Fri Day 3	International Yoga Day

22 Sat	

23 Sun	

To be humble is to recognize our nothingness and to adore God, who is everything.

Blessed Mary of the Passion

24 Mon	
Day 4	

25 Tue	
Day 5	

26 Wed	Orientation Programme for I UG and I PG
Day 6	

27 Thu	
Day 1	

28 Fri	
Day 2	

29 Sat	Orientation Programme for I UG

30 Sun	

Education is an integral part of the mission of the Church to proclaim the Good News of Jesus Christ to all people.

Pope Francis

1 Mon	
Day 3	

2 Tue	
Day 4	

3 Wed	
Day 5	

4 Thu	Club Fair
Day 6	

5 Fri	
Day 1	

6 Sat	II UG Retreat & Workshop

7 Sun	II UG Retreat

The beautiful thing about learning is that no one can take it away from you.

B. B. King

8 Mon	
Day 2	

9 Tue	
Day 3	

10 Wed	
Day 4	

11 Thu	
Day 5	

12 Fri	Tedx Talk
Day 6	

13 Sat	Mentoring Day

14 Sun

Education is the most powerful weapon which you can use to change the world.

Nelson Mandela

15 Mon
Day 1

16 Tue
Day 2

17 Wed   Muharram

18 Thu
Day 3

19 Fri
Day 4

20 Sat   Inter-Collegiate Cultural (Commerce)

21 Sun

The greatness of a man is not in how much wealth he acquires, but in his integrity and his ability to affect those around him positively.

Bob Marley

22 Mon	
Day 5	

23 Tue	
Day 6	

24 Wed	
Day 1	

25 Thu	
Day 2	

26 Fri	Fresher's Day
Day 3	

27 Sat	Inter-Collegiate Cultural (Arts)

28 Sun	

Let us seek God in all things and above all things.

Blessed Mary of the Passion

29 Mon	
Day 4	

30 Tue	
Day 5	

31 Wed	
Day 6	

1 Thu	Mentoring Day
Day 1	

2 Fri	
Day 2	

3 Sat	Classes for I UG and I PG

4 Sun	

Education is the best weapon to combat poverty and exclusion.

Pope Francis

5 Mon	
Day 3	

6 Tue	CA Test I

7 Wed	CA Test I

8 Thu	CA Test I

9 Fri	CA Test I

10 Sat	CA Test I

11 Sun	

The only way to do great work is to love what you do.

Steve Jobs

12 Mon
Day 4

13 Tue
Day 5

14 Wed
Day 6

15 Thu	Independence Day

16 Fri
Day 1

17 Sat	I UG Retreat & Workshop

18 Sun	I UG Retreat

Teachers can open the door, but you must enter it yourself.

Unknown

19 Mon	
Day 2	

20 Tue	Community Engagement / Madras Day
Day 3	

21 Wed	
Day 4	

22 Thu	
Day 5	

23 Fri	
Day 6	

24 Sat	Inter-Collegiate Cultural (Sciences)

25 Sun	

The greater our love for God, the greater will be our love for our neighbor.

Blessed Mary of the Passion

26 Mon	Krishna Jayathi

27 Tue	
Day 1	

28 Wed	Entrepreneur Day
Day 2	

29 Thu	
Day 3	

30 Fri	Converge 360
Day 4	

31 Sat	Research Day

1 Sun	

Dream is not something that you see while sleeping. It is something that does not let you sleep.

A P J Abdul Kalam

2	Mon

Day 5

3	Tue

Day 6

4	Wed

Day 1

5	Thu

Day 2

6	Fri

Day 3

7	Sat	Vinayagar Chathurthi

8	Sun

Education is not only a matter of transmitting knowledge but also of forming hearts.

Pope Francis

9 Mon	
Day 4	

10 Tue	Onam Celebration
Day 5	

11 Wed	
Day 6	

12 Thu	
Day 1	

13 Fri	
Day 2	

14 Sat	

15 Sun	Onam

The highest result of education is tolerance.

Helen Keller

16	Mon	Milad-un-Nabi

17	Tue	
Day 3		

18	Wed	Mentoring Day
Day 4		

19	Thu	Interyears
Day 5		

20	Fri	I & II PG Retreat & Workshop
Day 6		

21	Sat	I & II PG Retreat

22	Sun	

The purpose of education is to make minds, not careers.

William Deresiewicz

23 Mon	
Day 1	

24 Tue	
Day 2	

25 Wed	
Day 3	

26 Thu	
Day 4	

27 Fri	CA Test II

28 Sat	CA Test II

29 Sun	

Do not wish to be anything but what you are and try to be that perfectly.

Blessed Mary of the Passion

| 30 | Mon | CA Test II |

| 1 | Tue | CA Test II |

| 2 | Wed | Gandhi Jayanthi |

| 3 | Thu | CA Test II |

| 4 | Fri |
Day 5

| 5 | Sat |
Day 6

| 6 | Sun |

Education is not preparation for life; education is life itself.

John Dewey

7 Mon	
Day 1	

8 Tue	
Day 2	

9 Wed	Student Council Meet
Day 3	

10 Thu	
Day 4	

11 Fri	Ayutha Pooja

12 Sat	Vijaya Dasami

13 Sun	

Education is the most powerful weapon which you can use to change the world.

A P J Abdul Kalam

14 Mon Day 5	

15 Tue Day 6	Last Date for Other Components & Projects / Dissertations / Term Papers

16 Wed Day 1	

17 Thu Day 2	St. Francis of Assisi Celebrations

18 Fri Day 3	

19 Sat Day 4	

20 Sun	

We are what we repeatedly do. Excellence, then, is not an act, but a habit.

Aristotle

21 Mon	
Day 5	

22 Tue	
Day 6	

23 Wed	
Day 1	

24 Thu	
Day 2	

25 Fri	
Day 3	

26 Sat	Revision Holidays Begin

27 Sun	

The mind is not a vessel to be filled but a fire to be ignited.

Plutarch

28	Mon	

29	Tue	

30	Wed	

31	Thu	Deepavali

1	Fri	

2	Sat	

3	Sun	

Success is not final; failure is not fatal it is the courage to continue that counts.

Winston Churchill

4	Mon	End Semester Exams Begin

5	Tue	

6	Wed	

7	Thu	

8	Fri	

9	Sat	

10	Sun	

A single sunbeam is enough to drive away many shadows

St. Francis of Assisi

11 Mon

12 Tue

13 Wed

14 Thu

15 Fri

16 Sat

17 Sun

An important attribute of success is to be yourself. Never hide what makes you, you.

Indra Nooyi

18 Mon	Even Semester Begins
Day 1	

19 Tue
Day 2

20 Wed
Day 3

21 Thu
Day 4

22 Fri
Day 5

23 Sat

24 Sun

If your dreams do not scare you, they are not big enough.

Ellen Johnson Sirleaf

| 25 Mon | |
| Day 6 | |

| 26 Tue | |
| Day 1 | |

| 27 Wed | |
| Day 2 | |

| 28 Thu | |
| Day 3 | |

| 29 Fri | Foundress Day |
| Day 4 | |

| 30 Sat | |

| 1 Sun | |

Optimism is the faith that leads to achievement.

Helen Keller

---

2   Mon

Day 5

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3   Tue

Day 6

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4   Wed

Day 1

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5   Thu

Day 2

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6   Fri

Day 3

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7   Sat   Christmas Melodies

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8   Sun

Be faithful in small things because it is in them that your strength lies.

St. Mother Teresa

9 Mon		
Day 4		

10 Tue		
Day 5		

11 Wed		
Day 6		

12 Thu		
Day 1		

13 Fri	Christmas Fete	
Day 2		

14 Sat	

15 Sun	

If you don't like something, change it. If you can't change it, change your attitude.

Maya Angelou

16 Mon	
Day 3	

17 Tue	
Day 4	

18 Wed	
Day 5	

19 Thu	
Day 6	

20 Fri	
Day 1	

21 Sat	Christmas Celebration
Day 2	

22 Sun

Proclaim the truth and do not be silent through fear.

St. Catherine Of Siena

23 Mon

24 Tue

25 Wed   Christmas

26 Thu

27 Fri

28 Sat

29 Sun

Either way, change will come. It could be bloody or could be beautiful. It depends on us.

Arundhati Roy

30	Mon

31	Tue

1	Wed	New Year's Day

2	Thu

3	Fri

Day 3

4	Sat	Mentoring Day

Day 4

5	Sun

Without love, deeds, even the most brilliant, count as nothing.

St. Terese of Lisieux

6   Mon

Day 5

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7   Tue

Day 6

---

8   Wed

Day 1

---

9   Thu

Day 2

---

10   Fri

Day 3

---

11   Sat

Day 4

---

12   Sun

If you just set out to be liked, you would be prepared to compromise on anything at any time, and you would achieve nothing.

Margaret Thatcher

13	Mon	
Day 5		

14	Tue	Pongal

15	Wed	Thiruvalluvar Day

16	Thu	Uzhavar Thirunaal

17	Fri	
Day 6		

18	Sat	CA Test I

19	Sun	

Without an open-minded mind, you can never be a great success.

Martha Stewart

20	Mon	CA Test I

21	Tue	CA Test I

22	Wed	CA Test I

23	Thu	CA Test I

24	Fri	III UG (Shift I) Retreat & Workshop
Day 1		

25	Sat	III UG (Shift I) Retreat

26	Sun	Republic Day

I didn't get there by wishing for it or hoping for it, but by working for it.

Estée Lauder

27 Mon
Day 2

28 Tue
Day 3

29 Wed
Day 4

30 Thu
Day 5

31 Fri   III UG (Shift II) Retreat & Workshop
Day 6

1 Sat   III UG (Shift II) Retreat

2 Sun

You can waste your lives drawing lines. Or you can live your life crossing them.

Shonda Rhimes

3 Mon	Industry Connect	
Day 1		

4 Tue	Industry Connect	
Day 2		

5 Wed		
Day 3		

6 Thu		
Day 4		

7 Fri	NCC Day	
Day 5		

8 Sat	Aquilae	
Day 6		

9 Sun	

You can't give up! If you give up, you're like everybody else.

Chris Evert

10 Mon	
Day 1	

11 Tue	Thai Poosam

12 Wed	
Day 2	

13 Thu	
Day 3	

14 Fri	
Day 4	

15 Sat	College Play

16 Sun	

Step out of the history that is holding you back, Step into the new story you are willing to create.

Oprah Winfrey

17   Mon

Day 5

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18   Tue

Day 6

---

19   Wed

Day 1

---

20   Thu

Day 2

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21   Fri   Sports Day

Day 3

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22   Sat   SMC National Level Quiz / Debate / MUN / Presentations

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23   Sun

Spread love everywhere you go. Let no one ever come to you without leaving happier.

St. Mother Teresa

24 Mon
Day 4

25 Tue
Day 5

26 Wed
Day 6

27 Thu
Day 1

28 Fri	NSS Day
Day 2	

1 Sat

2 Sun

If you want to shine like a sun, first burn like a sun.

A P J Abdul Kalam

3	Mon	Mentoring Day
Day 3		

4	Tue	
Day 4		

5	Wed	Ash Wednesday
Day 5		

6	Thu	
Day 6		

7	Fri	
Day 1		

8	Sat	College Day

9	Sun

Above all, be the heroine of your life, not the victim.

Nora Ephron

10 Mon	
Day 2	

11 Tue	
Day 3	

12 Wed	CA Test II

13 Thu	CA Test II

14 Fri	CA Test II

15 Sat	CA Test II

16 Sun	

It's one of the greatest gifts you can give yourself, to forgive. Forgive everybody.

Maya Angelou

17	Mon	CA Test II

18	Tue	Student Council Meet
Day 4		

19	Wed	
Day 5		

20	Thu	Union Day
Day 6		

21	Fri	
Day 1		

22	Sat	

23	Sun	

Change your life today. Don't gamble on the future, act now, without delay.

Simone de Beauvoir

24 Mon	
Day 2	

25 Tue	Last Date for Other Components & Projects / Dissertations / Term Papers
Day 3	

26 Wed	Farewell Day
Day 4	

27 Thu	
Day 5	

28 Fri	
Day 6	

29 Sat	Valedictory
Day 1	

30 Sun	Telugu New Year

A surplus of effort could overcome a deficit of confidence.

Sonia Sotomayor

31	Mon	Eid-ul-Fitr

1	Tue	
Day 2		

2	Wed	
Day 3		

3	Thu	Revision Holidays Begin

4	Fri	

5	Sat	

6	Sun	

Let us always meet each other with a smile, for the smile is the beginning of love.

St. Teresa of Calcutta

| 7 | Mon | End Semester Exams Begin |

| 8 | Tue | |

| 9 | Wed | |

| 10 | Thu | |

| 11 | Fri | |

| 12 | Sat | |

| 13 | Sun | |

The best thing to hold onto in life is each other.

Audrey Hepburn

| 14 | Mon | Tamil New Year |

| 15 | Tue | |

| 16 | Wed | |

| 17 | Thu | Maundy Thursday |

| 18 | Fri | Good Friday |

| 19 | Sat | |

| 20 | Sun | Easter |

Normal is not something to aspire to, it's something to get away from.

Jodie Foster

21 Mon

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22 Tue

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23 Wed

---

24 Thu

---

25 Fri

---

26 Sat

---

27 Sun

I am always busy, which is perhaps the chief reason why I am always well.

Elizabeth Cady Stanton

NUMBER OF TEACHING DAYS

Month	Total No. of Days
SEMESTERS I, III, V, VII	
June 2024	08
July	23
August	21
September	21
October	19
Total	**92**
SEMESTERS II, IV, VI, VIII	
November	10
December	16
January 2025	21
February	20
March	22
April	02
Total	**91**
TOTAL	**183**

NOTES

Academic Year 2024 – 2025

JUNE   **2024**

S	M	T	W	Th	F	S
30						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

JULY   **2024**

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST   **2024**

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER   **2024**

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER   **2024**

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER   **2024**

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	19	30

DECEMBER 2024

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY 2025

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY 2025

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH 2025

S	M	T	W	Th	F	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

APRIL 2025

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY 2025

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Semester:

Days	1	2	3	4	5
Day 1					
Day 2					
Day 3					
Day 4					
Day 5					
Day 6					

Semester:

Days	1	2	3	4	5
Day 1					
Day 2					
Day 3					
Day 4					
Day 5					
Day 6					

IMPORTANT TELEPHONE NUMBERS

Name	Number

CAMPUS LAYOUT
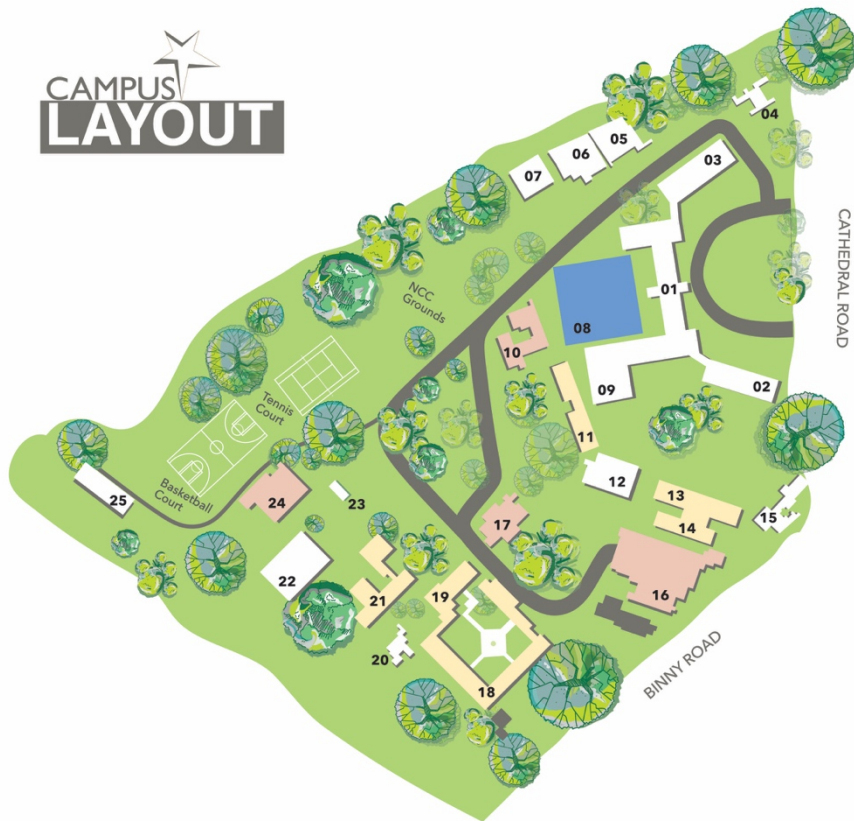
01 Main Block (**M Block**)

02 Hermine Block (**H Block**)

03 Assunta Block (**A Block**)

04 Shanthi Bhavan

05 St. Francis Hall (**F Block**)

06 DTP Centre & NSS Room (**C Block**)

07 Canteen (G Floor)
   Indoor Shuttle Badminton Court (I Floor)

08 Open Air Theatre (**OAT**)

09 Library

10 St. Clare Centre (**CC Block**)

11 St. Joseph's Hostel

12 Snehalya Hostel

13 Our Lady's Hostel

14 Assisi Hostel

15 Indian Overseas Bank

16 Mother Klemens Hostel

17 Bonaventure Block (**B Block**)

18 Convent (Sisters' Residence)

19 Chapel

20 Pushpanjali

21 Nava Nirmana (**NN Block**)

22 Sancta Sofia Block (**SS Block**)

23 Games Room

24 Helene de Chappotin Centre (**HC Block**)

25 Sr. Edith Tomory Block (**E Block**)

*D*o few things
but do them well,
simple joys
are holy.

St. Francis of Assisi