



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>STELLA MARIS COLLEGE (AUTONOMOUS)</b>
• Name of the Head of the institution	Dr. Sr. Stella Mary fmm	
• Designation	Principal in - charge	
• Does the institution function from its own campus?	Yes	
• Phone No. of the Principal	04428110121	
• Alternate phone No.	04428111987	
• Mobile No. (Principal)	9840388264	
• Registered e-mail ID (Principal)	principal@stellamariscollege.edu.in	
• Address	17, Cathedral Road	
• City/Town	Chennai	
• State/UT	Tamil Nadu	
• Pin Code	600086	
<b>2.Institutional status</b>		
• Autonomous Status (Provide the date of conferment of Autonomy)	22/09/1987	
• Type of Institution	Women	
• Location	Urban	

• Financial Status	UGC 2f and 12(B)
• Name of the IQAC Co-ordinator/Director	Dr. Rebecca Devaprasad
• Phone No.	04426261591
• Mobile No:	9884109563
• IQAC e-mail ID	iqacsmc@stellamariscollege.edu.in
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://stellamariscollege.edu.in/assets/documents/AQAR_2021_2022.pdf">https://stellamariscollege.edu.in/assets/documents/AQAR_2021_2022.pdf</a>
<b>4. Was the Academic Calendar prepared for that year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://stellamariscollege.edu.in/assets/documents/Handbook2022-2023.pdf">https://stellamariscollege.edu.in/assets/documents/Handbook2022-2023.pdf</a>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Five Star	0	2000	17/04/2000	16/04/2005
Cycle 2	A	3.57	2008	16/09/2008	15/09/2013
Cycle 3	A	3.68	2014	21/02/2014	20/02/2021
Cycle 4	A+	3.44	2021	16/11/2021	15/11/2026

**6. Date of Establishment of IQAC**

15/09/2004

**7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Department of History	Peoples Education Programme by KVIC	Khadi and Village Industries Commission, Govt. of	09/02/2023	50,000

		India		
Dr.K Veena Gayathri (Department of Biotechno logy)	Senior Research Fellowship -ICMR	Indian Council of Medical Research (IC MR)-Departme nt of Health Research, Ministry of Health and Family Welfare, Government of India	10/11/2022	2,86,700
Stella Maris College	Letter of Appreciation from UN Sustainable Development Solutions Network, New York, USA	UN Sustainable Development Solutions Network, New York, USA	15/08/2022	Nil
Department of Mathematics	Internationa l Conference on Recent Strategies in Mathematics and Statistics -ICRSMS 2022.	Council of Scientific and Industrial Research (CSIR) Human Resource Development Group	19/05/2022	50,000
Stella Maris College	Paramarsh - Mentor Institution for six mentee HEIs	UGC	11/09/2019	15,00,000
Stella Maris College	TNOU - Learner Support Centre	TN.Govt	28/08/2019	95,225
Stella Maris	Unnat Bharat	Ministry of	02/03/2019	50,000

College	Abhiyan	Education		
PG Science Departments	DST-FIST	Department of Science and Technology, Govt. of India	27/09/2016	1,00,00,000
Stella Maris College	College with Potential for Excellence	UGC	21/07/2016	1,50,00,000
UG Science Departments	Star Department	Department of Biotechnology, Govt. of India	17/07/2013	10,85,000
Stella Maris College	Star College	Department of Biotechnology, Govt. of India	06/03/2009	66,00,000
Stella Maris College	Establishment of an Entrepreneurship Cell.	Department of Science and Technology, Govt. of India	21/08/2006	10,73,000
Department of Mathematics	DST-FIST	Department of Science and Technology, Govt. of India	15/07/2006	22,50,000
Stella Maris College	Autonomy	UGC	22/09/1987	Nil

#### 8. Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> <li>Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>16</b>	

<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Did IQAC receive funding from any funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<ul style="list-style-type: none"> <li>• The IQAC has established a continuous learning and skills development culture on campus, ensuring that the quality assurance mandate of the Cell is carried forward consistently.</li> </ul>		
<ul style="list-style-type: none"> <li>• Input sessions are held periodically for faculty. The programmes have enabled faculty members as well as administrative staff to enhance their knowledge, skills and competencies, particularly with regard to keeping pace with technology development and use. Faculty Development Programs and workshops were held for faculty and student members of the IQAC team on topics including "Enhancing Competence and Productivity using Digital Tools", "Outcome Based Learning and Course Mapping" and "Outcome-based Performance Appraisal"</li> </ul>		
<ul style="list-style-type: none"> <li>• Benchmarking the performance of the institution against other comparable institutions has helped in identifying effective practices and adopting strategies to improve gaps in effectiveness and competencies, especially with regard to consultancy. A consultancy policy has clarified the directions the institution could take to improve ratings. The Cell also facilitated the visit of four educational institutions to Stella Maris College to share the best practices of our institution. MoUs were signed with two of the institutions - Kristu Jayanti College and Tuljaram Chaturchand College - following these visits.</li> </ul>		
<ul style="list-style-type: none"> <li>• Academic and administrative audits were carried out to identify gaps in programme and curriculum structures and content, identify flaws in procedures and processes and potential improvement areas. This formal feedback loop has enabled the Cell to advise and guide departments to take informed decisions for improvement in the quality of education which is reflected in the outcome-based</li> </ul>		

curriculum framework that was designed in 2023.

- The involvement of students in quality assurance processes has helped them to become aware of the various components of a quality culture on campus. The student wing of the IQAC is actively involved in the educational process. The Cell also organised an International Conference titled 'Leading Together' in collaboration with the University of Melbourne, Australia for the student members of the IQAC

**12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
To conduct FDPs on Outcome-based Education and Technology-enabled teaching	Two-Day Faculty Development Programme Organised by IQAC on 'Outcome Based Learning and Course Mapping' - 15 and 16 July 2022 Online session on "Enhancing Competence and Productivity using Digital Tools" on 24 March 2023 Online session - IQAC and SMICMR organised MQC Faculty Development Programme on "Truth and Moral Discourse in a Digitally Mediated World: Ethical Issues in Deployment and Use of Digital Technology" on 29 March 2023.
To organise capacity building sessions to enhance competence and productivity of teaching and non-teaching staff	For teaching faculty: Workshop on "Future Ready: Outcome Based Performance Appraisal" on 21 October 2022 For non-teaching staff: Workshop on "Gender Rights" on 13 December 2022.
Develop leadership qualities in the IQAC student wing	Organised an International Conference in collaboration with the University of Melbourne , Australia titled "Leading Together" on 12 and 13 September 2022 Workshop on "Future Ready: Outcome Based Performance Appraisal" on 21 October 2022 Workshop for Class Representatives and the Student Wing on 6 March 2023
Collaborating with the various centres	Coordinated and executed collaborative activities in conjunction with the offices of Deans and other centres.
Quality improvement initiatives undertaken	The college was awarded the 37th rank in the NIRF 2023 all India ranking.

<b>13. Was the AQAR placed before the statutory body?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <tr> <td>Name of the statutory body</td> <td>Date of meeting(s)</td> </tr> <tr> <td>Management Committee</td> <td>05/04/2024</td> </tr> </table>		Name of the statutory body	Date of meeting(s)	Management Committee	05/04/2024
Name of the statutory body	Date of meeting(s)				
Management Committee	05/04/2024				
<b>14. Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Year</li> </ul>					
<table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td>2022-23</td> <td>19/03/2024</td> </tr> </table>		Year	Date of Submission	2022-23	19/03/2024
Year	Date of Submission				
2022-23	19/03/2024				
<b>15. Multidisciplinary / interdisciplinary</b>					
<p>Allied courses offered by outside Departments: At Stella Maris College Interdisciplinary courses were introduced early in the curriculum. All programmes have allied courses/courses offered by an outside department. Interdisciplinary Core Course: During the 2019 curriculum restructure a 5-credit Interdisciplinary Core Course was introduced for all UG-level programmes. These new set of courses were co-designed, co-taught, and co-evaluated by two independent Departments which meant that equal weightage was ensured in terms of content and evaluation for both the collaborating departments. These Interdisciplinary courses have been designed so that closely related departments such as English and Fine Arts could offer relevant courses, as well as completely different departments such as Economics and Physics from the disciplines of science and Social Humanities, keeping student needs and global trends in mind. This has created a dynamic and versatile bouquet of multidisciplinary and interdisciplinary courses that are immensely beneficial for the student community. General Electives: Skilled-based non-major elective courses are interdisciplinary in nature where students are allowed to choose from a pool of courses each offered by a department keeping in mind the current trends and requirements. Multidisciplinary/Interdisciplinary Student Projects: Some of the UG projects done by the Science departments are also multidisciplinary/interdisciplinary. Multidisciplinary components in all programmes: Common courses like English, Language, Value</p>					



Education, Environmental studies, etc which are woven into every programme have ensured their multidisciplinary nature.

#### **16.Academic bank of credits (ABC):**

**Student Mobility through Lateral Entry:** Stella Maris College has always endorsed academic flexibility for students and permitted lateral entry thus enabling their mobility across Higher Education Institutions which is the basic premise of creating the Academic Bank of Credits (ABC). Students from other Universities are admitted to the College through a process of lateral entry on the condition that the University of Madras gives them an Eligibility Certificate.

**International Partnership and Student/Faculty Exchange Programmes:** The College currently offers international partnership programmes including summer study abroad and student exchange thus attracting international students every year to various departments. From the very outset departments such as Commerce and Social Work have had students on exchange programmes to earn credits that are transferable to their parent University. MoUs and such collaborations have also yielded faculty exchanges, study tours, research collaborations, and provision of short course and long transfer courses to support educational programmes and student learning.

#### **17.Skill development:**

The College has been working towards enhancing employability and entrepreneurial skills since 2015. Two Undergraduate Vocational (B.Voc) Programmes - (i) Sustainable Energy Management and (ii) Food Processing and Quality Control - were introduced in 2016-17. In 2019 B.Voc Tourism and Hospitality was introduced. This course was converted into B.A Travel and Tourism management in 2022. In 2022 B.Voc Banking, Financial Services, and Insurance was introduced. The focus of these programmes is on skill development and hands-on training to prepare the students to meet the needs of the industry. They were supported by the UGC (for three years) under the aegis of the National Skill Development Corporation (NSDC) and the respective Sector Skill Councils. All students of the two programmes are certified at Levels 4,5,6 & 7 by the NSDC. While stand-alone skill-based courses have been introduced by the Departments at both the Undergraduate and the Postgraduate levels, care has been taken to incorporate some skills training even in predominantly conceptual or theoretical courses in terms of the practical application of the concepts/theories learned. The College also further offers several Value Added Certificate Courses that have a specific focus on employability skills. These are in the form of Certificate Courses, with around 30 hours of contact classes, with a special emphasis on

hands-on training. The resource persons are industry experts, prospective employers, and faculty members with exposure to the industry. The Entrepreneurial Development Cell (EDC) organises an EDC day where students bring their creations for sale. The EDC also regularly organises seminars/webinars in which successful entrepreneurs address the members of the Cell on issues related to entrepreneurship. They share their entrepreneurial journey and their inspiring success stories, while also giving practical insights into the challenges entrepreneurs face in the initial stages of business development. The institution has also been involved in skill development for women in the neighbouring and rural communities by organising several outreach activities through SMCDRIVE, the extension project of the College, which has been successfully conducting programmes for women, children, the elderly, transgender persons and the differently abled. The college has an Extension Project Center at Thiruppachur village where regular summer training programmes under the National Digital Learning Mission (NDLM) are conducted. A few other skill enhancement initiatives begun for the student community include an Incubation Centre and food kiosks run by student alumnae entrepreneurs.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Diverse student community: Our institution understands the importance of instilling in students the values of respect and acceptance, and of fostering an inclusive environment that operates beyond religious, cultural, linguistic and economic differences. Students from varied backgrounds are admitted to the College and we try to create a welcoming and respectful learning environment where all students feel valued. Imparting Indian Knowledge through the study of Indian languages: As part of the curriculum, foundation courses in English, Tamil, Hindi, Sanskrit, and French help the students hone their communication and interpersonal skills while also introducing them to cultural and literary aspects of these languages. These courses expose the students to the existing rich heritage of Indian Knowledge systems that broaden their worldview and enable them to operate efficiently in the multicultural, multi-ethnic world. Cultural and socio-emotional support systems: Cultural and socio-emotional support systems like personal mentoring and counselling are available to students. Within the campus, students have taken the responsibility to nurture inclusivity. Student forums and platforms for showcasing and engaging in cultural exchanges : (i). The Students Union conducts regular cultural programmes that provide a platform for students from diverse socioeconomic and cultural backgrounds to interact and

exchange their respective cultural perspectives. (ii) The students are also enrolled in various clubs to ensure exposure to folk traditions and thus gain further knowledge of Indian culture. Students find an opportunity to showcase their extra-curricular talents through cultural fests and events organised by these clubs. (iii) Every Independence Day, tableaux and competitions are held to showcase the regional, cultural, linguistic, and communal diversity of India. (iv) In order to sustain and promote the folklore, culture, and heritage of Tamil Nadu, a number of activities are conducted wherein artists from several communities are invited to train students in Poikkal Kuthirai Attam, Udambattam, Parai Attam, and Therukoothu. Opportunities such as these not only impart knowledge about indigenous practices but also foster in students a sense of communal harmony. (v) There are also certificate courses in Sanskrit, Hindi, and Tamil languages apart from cultural activities held by the language clubs which create a vibrant atmosphere for Indian Language learning. (vi) The use of organic herbal products and the upkeep and maintenance of a herbal garden based on Ayurveda in Herbal Therapy courses and the conduct of Yoga sessions are encouraged throughout the campus. (vii) SMCDRIVE, the extension project of the College, has also been organising programmes for varied communities in order to promote our ethos. (viii) The students who reside in the college hostels also conduct several programmes to emphasise the need to create a secular environment. Celebrations during the Christmas season, Onam, Diwali and Pongal are examples of student initiatives to foster cultural inclusivity.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

**Five-Part Curriculum:** Stella Maris College is dedicated to providing comprehensive, whole-person education and uses the five-part curriculum encompassing learning of Language and English skills, Disciplinary and interdisciplinary core courses, interdisciplinary and skill-based electives and Student Training Programmes including NCC, NSS, Sports, RRC, YRC etc. **Outcome Based Education:** In the 2019 curriculum revision we introduced the OBE system to the existing five-part curriculum. The following are some of the highlights of our OBE system: (i) Institutional Learning Outcomes (ILOs), Programme Learning Outcomes (PLOs), Programme Specific Learning Outcomes (PSLOs) and Course Learning Outcomes (CLOs) are aligned with national and global mandates of high-quality education, life-long learning, development of critical thinking and problem-solving skills, effective communication, and the ability to work in communities. (ii) Core and Major Elective courses contribute to the development of disciplinary knowledge, its related technical

and analytical skills and the employability of the students. It also focuses on identifying cutting-edge tools in the disciplines in addition to equipping them to pursue academic/professional/industrial careers that would contribute meaningfully towards nation-building. (iii) Keeping in view the need for an interdisciplinary approach in education, the college offers interdisciplinary courses in the curriculum and is intended to encourage students to engage in research output, collaboration, and networking at different levels in academia. (iv) General elective courses offered give students an opportunity for holistic development and encourage exploration of various fields outside their major field of study. (v) Life skills courses, an important part of our vision of education, equip students with basic computer skills, and personal and social skills. They also create awareness in areas such as responsible citizenship, some important legal rights, food and energy balance, and energy conservation. (vi) Environmental Studies and related core courses offered by various departments ensure that students adopt sustainable alternatives, and appreciate the importance of biodiversity and a balanced ecosystem. (vii) The Value education courses enable students to reflect upon values in their personal lives and help them build self-awareness with an emphasis on the emotional and spiritual quotient. These courses also help the students to appreciate the cultural diversity of the nation, to understand the role of youth in nation-building, to handle value conflicts and to contribute to peace initiatives towards building harmony. (viii) Student training programmes and Service Learning/Social Awareness courses are aligned with national mandates to create sensitive and compassionate citizens who actively work for social justice. This enables students to develop ethical competency and sensitivity and prepares them to share their knowledge, experience and capabilities with the marginalised and oppressed communities. (ix) Foundation courses in English, Tamil, Hindi, Sanskrit, and French are relevant to the needs of national and global intercultural and academic exchange. These courses expose the students to literature that broadens their worldview and enables them to operate efficiently in the multicultural, multi-ethnic world. (x) Value-added Certificate courses offered for extra credits are application and skill-based. These courses build competency to operate in a workplace and facilitate interaction with experts in the field. The entire curriculum is structured in order to help students grow into well-rounded individuals who are capable of adopting a holistic way of life and can contribute meaningfully to nation-building and global development.

**20.Distance education/online education:**

Stella Maris College encourages independent learning through online courses such as SWAYAM, NPTEL, and COURSERA for which additional credits are awarded. The College has established a Local Chapter for NPTEL (National Programme on Technology Enhanced Learning) with Indian Institute of Technology, Madras facilitated by the Librarian for conduct of online courses. The introduction of projects like SWAYAM, SWAYAMPABHA that provides high quality educational programs, National Digital Library and FOSSEE - Free/Libre and Open Source Software for Education promote open source softwares for education as well as professional use was immensely beneficial for many of our College students and faculty. Students also enrolled in curated courses offered by platforms such as Coursera and on successful completion earned extra credits. To offer a wholesome global learning environment Stella Maris College has a number of facilities in Centres such as Jayshree Venkatraman Digital Learning and Research Centre, Office of Research and International partnerships, Academic Collaborations, Facilitated Academic And Resource Centre (FARR), Centre for Business Skill Enrichment, Centre for Business Quest and Connect, Gender Centre and TNOU Learner Support Centre, Project Centre, Centre for Women Studies, and SCEED (Stella Centre for Effective Education and Development). The College plans to offer more online courses and use online learning platforms such as MOOCS optimally in order to create future-ready graduates

## Extended Profile

### 1.Programme

1.1 53

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1 5828

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 1766

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 5563

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3.Academic

3.1 1283

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2 243

Number of full-time teachers during the year:

## Extended Profile

### 1. Programme

1.1 53

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2. Student

2.1 5828

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 1766

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 5563

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3. Academic

3.1 1283

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>



3.2	243
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	243
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	1175
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	114
Total number of Classrooms and Seminar halls	
4.3	741
Total number of computers on campus for academic purposes	
4.4	10,99,73,580.00
Total expenditure, excluding salary, during the year (INR in Lakhs):	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curriculum Design and Development</b>	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.	
Stella Maris College has a robust curriculum that integrates Outcomes Based Education into the existing five-part curriculum in the CBCS format in alignment with local, national, regional and global developmental needs and demands. Institutional Learning Outcomes (ILOs), Programme Learning Outcomes (PLOs), Programme Specific Learning Outcomes (PSLOs) and Course Learning Outcomes (CLOs) in the 2019 syllabus revision are reflective of the high-	



quality education the College is committed to.

#### Highlights of the Curriculum

- Core and Allied courses contribute to the enhancement of disciplinary knowledge
- Major Elective courses adopt an interdisciplinary approach
- General Elective courses encourage exploration outside major area of study
- Life Skills courses enhance personal and social skills
- Environmental Studies teach sustainable alternatives
- Value Education provides appreciation of self, values, cultural diversity, nation peace building
- Service Learning / Social Awareness help develop sensitive and compassionate citizens
- Foundation courses in English and Languages develop cognitive abilities, psychomotor skills, and critical insights
- Value-added Certificate courses build competency
- Independent Study Courses encourage self-learning
- Interdisciplinary Courses leading to interdisciplinary research
- Institutionalised programmes such as sports, NCC, NSS, YRC, RRC, etc inculcate self-discipline and responsible citizenship.

This comprehensive curriculum helps to identify each student's social and cognitive capacities and helps teachers to steer, support and encourage them to contribute meaningfully to nation building and global development.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="https://stellamariscollege.edu.in/Syllabus">https://stellamariscollege.edu.in/Syllabus</a>

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

857

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

101

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

53

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution remains committed to aspects of Gender, Environment and Sustainability, Human Values and Professional Ethics which is reflected in the syllabi of all programmes offered.

#### Professional Ethics

Around 80 courses across disciplines inculcate ethics to the student body thus enabling them to function effectively as individuals both at personal and professional level.

#### Gender

The curriculum sensitizes students on gender equality and empowerment, the basic foundation for achieving peace, prosperity and sustainable development. Around 50 courses across disciplines focus on the growth and development of women. The College has instituted the Centre for Women's Studies in 2009 and the Gender Centre in 2018 in order to strengthen women's education, research and sensitivity towards gender issues.

#### Human Values

The Department of Value Education offers courses that are taken up by all students in both undergraduate and postgraduate programmes. More than 130 courses focus on human values ensuring improvement of self and imbibing the spirit of selfless service to society.

#### Environment and Sustainability

Fostering student involvement for implementation of 'green' campus initiatives has always been the priority of the College. Students at the undergraduate level study Environmental Studies and more

than 150 courses across disciplines focus on sustainable ecofriendly practices.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

35

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1315

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

2952

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.4 - Feedback System

<b>1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni</b>	<b>A. All 4 of the above</b>
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File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://stellamariscollege.edu.in/AQAR2022_23/CR1/1.4_AllFeedback_Links.pdf">https://stellamariscollege.edu.in/AQAR2022_23/CR1/1.4_AllFeedback_Links.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.4.2 - The feedback system of the Institution comprises the following</b>	<b>A. Feedback collected, analysed and action taken made available on the website</b>
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File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://stellamariscollege.edu.in/AQAR2022_23/CR1/1.4_AllFeedback_Links.pdf">https://stellamariscollege.edu.in/AQAR2022_23/CR1/1.4_AllFeedback_Links.pdf</a>
Any additional information	<a href="#">View File</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

2057

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1701

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Stella Maris College is committed to creating an inclusive learning environment. The institution conducts programmes tailored to enhance the skill development and employability of both advanced and slow learners. The students are assessed and their learning speeds are identified during the admission process and the continuous assessment tests. The slow learners are integrated into various programmes aimed at helping them grow and develop. The College also strives to create a challenging learning environment for the advanced learners. The students are also given the required training by the Career Guidance Cell throughout their years in the institution.

Slow and advanced learners are identified through simple assessments such as class tests, ability to answer confidently in class, communication skills, general awareness and aptitude, attention span, etc. Once they are identified, they are encouraged to take part in various programmes specially designed for them.

Programmes that cater to the slow and advanced learners are given below.

### Slow Learners

- Language Partnership Programme
- Pathway Programme
- Remedial Coaching Programme

### Advanced Learners

- Certificate Courses
- Competitive Exams
- IAS Coaching
- Internships

- Online Courses (Coursera/MOOCs/NPTEL Courses)
- Presentations (Paper, Poster and Book Review)
- Optional Research Projects
- Self -study Courses (Independent Electives) - 263 students registered for 2022 - 2023
- Study Abroad Programme

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stellamariscollege.edu.in/AOAR2022_23/CR2/2.2.1 Advanced and Slow Learners 1 ist.pdf">https://stellamariscollege.edu.in/AOAR2022_23/CR2/2.2.1 Advanced and Slow Learners 1 ist.pdf</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
30/04/2023	5816	243

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

At Stella Maris College, the teachers act as facilitators enabling the College to cater to the diverse needs of the students and create a firm foundation for learning. The Choice-Based Credit System (CBCS) provides the students with greater academic flexibility enabling them to explore courses across disciplines through General, Interdisciplinary and Independent Electives.

The following methods are implemented to enhance the learning experience of the students.

#### Experiential Learning

- Field trips and industrial visits to encourage students to

take up learning first hand

- Role playing and hands on training through practical experience
- Internships so that students can gain new skills and opportunities
- Seminars/webinars in order to gain knowledge

#### Participative Learning

- Assignments help in self-exploration and self-learning
- Quizzes and group discussions help students to gain a positive competitive spirit
- Club activities and exhibitions enable working as a team
- Workshops encourage participative learning
- Models and Exhibition inculcate participative learning
- Participation in conferences, paper presentations, debates, group and panel discussions, etc enable active learning by students

#### Problem Solving

- Individual and Group projects at the undergraduate and postgraduate level help students acquire critical thinking and problem-solving skills
- Internships provide first-hand experience in the real world and help in problem solving
- Brainstorming and critical analysis enhance problem solving skills

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://stellamariscollege.edu.in/AQAR2022_23/CR2/2.3.1_StudentCentricMethods_List_Evidence.pdf">https://stellamariscollege.edu.in/AQAR2022_23/CR2/2.3.1_StudentCentricMethods_List_Evidence.pdf</a>

#### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Stella Maris College has been consistently implementing the use of customised ICT Enabled Tools in the teaching-learning process for more than two decades now. Proper utilisation of ICT tools and resources have brought about a paradigm shift in traditional views and methods of teaching-learning process. The ICT interventions



have greatly complimented and enhanced the traditional teaching-learning methods. The College utilises various ICT strategies which have contributed to an increased level of participation of students.

Video resources and e-content for General Elective and other courses created by faculty members are made available for students through YouTube and LMS platforms.

#### ICT Tools

- Smart classrooms comprising WiFi, LAN and Projectors
- Speakers and interactive projectors
- Audio-visual units
- Neo touch SMART Board with Web Cam
- LCD Projector with three display units with amplifiers, state-of-art sound and light systems

#### ICT Resources

- LMS platforms
- Web services such as Zoom, Google Meet, Edmodo, etc
- Scientific Literature websites such as ACS, RSC, etc
- Software for various academic activities such as ChemSketch, Schrodinger, Digifrog, PhysioEx, Jmol, Chimera, Stock exchange simulator, Mathcad, LaTeX, etc.
- Software to assist in research such as Mercury, Chemdraw, Origin, Mendele, etc.
- Online resources such as MOOCs, Swayam, NPTEL, Scifinder, Mentimeter, Casemine, etc.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://stellamariscollege.edu.in/AQAR2022_23/CR2/2.3.2_ICT_List_Evidence.pdf">https://stellamariscollege.edu.in/AQAR2022_23/CR2/2.3.2_ICT_List_Evidence.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

243

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar of the College is a detailed schedule of the academic year. It is drafted by a core team led by the Principal, Vice Principals and a team of faculty from across departments.

The highlights of the Academic Calendar are

- The history of the College, Vision and Mission statement, Faculty and Administrative staff list
- Rules and Attendance norms, programme structures and courses offered under the Choice Based Credit System
- Important dates of the year such as Continuous Internal Assessment, End Semester Examinations, Public and Revision holidays
- List of certificate courses, student services available, testing and evaluation patterns, etc.

#### Teaching Plans

The College follows a well-structured teaching plan with the course schedules/teaching plans formulated by the faculty members for the courses they teach. The students take up two CIA tests and one 'Other component' for the internal and end semester examination for the external. The question papers for the internal exams are submitted to the Controller of Examination and are scrutinized by the Head of the Department and the Department Quality Assurance Cell (DQAC) members. The use of e-governance for academics is beneficial to both staff and students, and demands adherence to the academic schedule without deviations.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full-time teachers against sanctioned posts during the year</b>	
243	
File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year</b>	
145	
File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)</b>	
2529	
File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	
<b>2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year</b>	
12	

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

266

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Examination Unit of Stella Maris College has incorporated IT integration in its examination system thus enabling all procedures to be computerised and automated.

Highlights of the IT integration in the Office of the Controller of Examinations

- Maintaining of students' information for courses selected, registered and exam attended
- Payment of exam fees and form filling
- End semester examination timetable with complete details
- Downloading of hall tickets with details of date, exam, time and room number allotment
- Seating arrangement for every examination
- Barcode for each student ensuring confidentiality and anonymity
- Lists for special children so that they can write the examination in separate halls with scribes
- Mark entry done by barcode system
- Publication of end semester examination results

- Generation of semester marksheets
- Generation of consolidated marksheets at the end of the programme
- Application for arrear examinations and arrear hall tickets
- Registration for certificate courses and independent electives
- Generation of course completion for certificate courses and independent electives

The Examination Module, an automated solution, is used to handle all exam-related functions. It has reduced the waiting time, errors and the need for direct or personal interface. The IT facility has proved useful in the conduct of the End Semester Examinations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://stellamariscollege.edu.in/AQAR2022_23/CR2/2.5.3_IT_Integration_in_Examination.pdf">https://stellamariscollege.edu.in/AQAR2022_23/CR2/2.5.3_IT_Integration_in_Examination.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Stella Maris College always strives to integrate its Mission and Vision at various levels in the Curriculum. To ensure adherence, the College has formulated a set template detailing Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) applicable for courses across disciplines in accordance with the UGC guidelines. The POs, PSOs and COs drafted by the various departments are then ratified by the Boards of Studies followed by the Academic Council. This is uploaded on the College website for the reference of teachers, students and other stakeholders.

The Program Learning Outcomes entailing a holistic view of the skills and knowledge attributes to be acquired by the student at the time of graduation are communicated during the common orientation. At the department level, the students and their parents are briefed about the PSOs and COs and the respective

course teachers communicate the syllabus with the COs at the beginning of each semester. Moreover, a detailed course schedule drafted by individual course teachers outlining weekly lesson plans scrutinized by the Departmental Quality Assurance Cell (DQAC) and uploaded to the college D-Space, acts as a guideline for prompt completion of portions and preparation of question papers for assessments.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://stellamariscollege.edu.in/Syllabus">https://stellamariscollege.edu.in/Syllabus</a>

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The attainment of the Programme Outcomes, Programme Specific Outcomes and Course Outcomes clearly mentioned in the current restructured syllabus is ensured through different methods which include assessments based on the number of students pursuing higher studies, undertaking research in premier institutions, clearing competitive examinations, etc.

The strategies adopted to ensure attainment of POs, PSOs and COs are primarily through matching the Course Learning Outcomes and the Programme Specific Learning Outcomes with the methodologies of attaining it. Furthermore, the DQAC carries over the careful scrutiny of question papers, thereby directing desired corrections in terms of relevance and validity to the course curriculum and its desired outcomes.

Good academic performance is a direct indicator of attainment of POs, PSOs and COs. The social responsibility of students is evaluated based on their participation in community-oriented projects and extension activities organised by the respective departments.

The success in teaching pedagogy is measured by the many research and academic ventures accomplished by students like seminars, conferences and workshops. Successful completion of competitive exams like GATE, NET/SET, CAT, MAT, XAT, GRE, IELTS and TOEFL by students is also a metric of attainment of PSOs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://stellamariscollege.edu.in/AQAR2022_23/CR2/2.6.2_Attainment_of_POs_List_Link.pdf">https://stellamariscollege.edu.in/AQAR2022_23/CR2/2.6.2_Attainment_of_POs_List_Link.pdf</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1766

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://stellamariscollege.edu.in/assets/documents/Magazine_2022.pdf">https://stellamariscollege.edu.in/assets/documents/Magazine_2022.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

[https://stellamariscollege.edu.in/AQAR2022\\_23/CR2/2.7.1\\_StudentSatisfactionSurvey.pdf](https://stellamariscollege.edu.in/AQAR2022_23/CR2/2.7.1_StudentSatisfactionSurvey.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Stella Maris Research Centre aims to create a solidly integrated community of researchers' knowledge, publications and substantial research production. To cope up with these standards, the Centre aims to forge strong and productive collaborations with partner institutions within the region and further with national

and international institutions. Building on our existing strengths we are open to innovative proposals and new research initiatives and other emergent areas of research in our campus providing an intellectually and creatively stimulating culture to thrive on. In this regard, the Multidisciplinary Research Centre

- Offers optional UG research programmes for extra credits
- Conducts capacity building sessions for faculty development
- Facilitates partnerships, collaborations and key research related activities
- Research Matters, an annual series of guest lectures by eminent academicians, industrialists, etc for each school of faculty, research scholars and students organised by the Stella Maris International Centre for Multidisciplinary Research.

The Research and Innovation Policy of SMC is a document that provides a framework for the development of a competitive, innovative, ethical and a socially responsible research culture at SMC for quantitative and qualitative improvements in sustainable research performance for continued excellence.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://stellamariscollege.edu.in/assets/documents/SMC%20Research%20and%20Innovation%20Policy.pdf">https://stellamariscollege.edu.in/assets/documents/SMC%20Research%20and%20Innovation%20Policy.pdf</a>
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

Rs. 8,90,000



File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

20

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

40,79,975.38

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.2.2 - Number of teachers having research projects during the year

19

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://stellamariscollege.edu.in/AQAR2022_23/CR3/3.2.1_3.2.2_3.2.4_ResearchProjects.pdf">https://stellamariscollege.edu.in/AQAR2022_23/CR3/3.2.1_3.2.2_3.2.4_ResearchProjects.pdf</a>
List of research projects during the year	<a href="#">View File</a>

### 3.2.3 - Number of teachers recognised as research guides

28

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

09

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="https://stellamariscollege.edu.in/AQAR2022_23/CR3/3.2.4_Websites_FundingAgencies.pdf">https://stellamariscollege.edu.in/AQAR2022_23/CR3/3.2.4_Websites_FundingAgencies.pdf</a>
Any additional information	<a href="#">View File</a>

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Stella Maris College has established exclusive Research Centres focusing on different thematic areas creating a sustainable ecosystem generating innovative transfers of knowledge.

1. MRF Incubation Centre
2. Centre for Research in Science and Technology (CRIST)
3. DST-FIST Lab
4. Stella Maris International Centre for Multidisciplinary Research (SMICMR)
5. Research Development and Innovation Centre - part of SMICMR
6. Jayshree Venkatraman Digital Learning and Research Centre
7. Facilitated Academic Resource and Research Centre (FARR)
8. Entrepreneurship Development Cell (EDC)
9. Stella Maris Women's Studies Centre
10. Stella Maris Gender Studies
11. Stella Maris Centre for Networking & Communications (SMCNC)
12. Stella Maris College Extension Project Centre (SMCEPC)
13. Stella Maris Centre for Development of Resources for Inclusion and Vocational Enrichment (SMCDRIVE)
14. Stella Centre for Effective Education and Development (SCEED)

The College owns a multidisciplinary journal, Samudra. Samudra is a bi-annual, fully open-sourced online double-blind peer reviewed multidisciplinary journal of Humanities, Social Sciences and Commerce. It promotes a multifaceted approach rather than a rigid discipline-centric one and encourages empirically, theoretically and analytically grounded articles related to any area of study under the umbrella term of Humanities, Social Sciences and Commerce: namely Economics, Commerce & Business Studies, Literary & Cultural Studies, Visual Arts, Sociology, History, Social Work, Political Science and International Relations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stellamariscollege.edu.in/AQAR2022_23/CR3/3.3.1_Ecosystem_for_innovation.pdf">https://stellamariscollege.edu.in/AQAR2022_23/CR3/3.3.1_Ecosystem_for_innovation.pdf</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

76

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

**09**

File Description	Documents
URL to the research page on HEI website	<a href="https://stellamariscollege.edu.in/SMICMR">https://stellamariscollege.edu.in/SMICMR</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

0.5761

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

0.1577

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stellamariscollege.edu.in/AOAR2022_23/CR3/3.4.4_Books_BookChapters.pdf">https://stellamariscollege.edu.in/AOAR2022_23/CR3/3.4.4_Books_BookChapters.pdf</a>

**3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed****3.4.5.1 - Total number of Citations in Scopus during the year**

635

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>

**3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University****3.4.6.1 - h-index of Scopus during the year**

12

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

2900.00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

19100.00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	<a href="#">View File</a>
List of facilities and staff available for undertaking consultancy	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Moulding students into socially sensitive and responsible citizens is the core thrust of the vision and mission of the College. In keeping with the mandate of the vision, the College instituted several centres and programmes to reach out on several social issues to sensitise students and expose them to ways of responding to social realities. The NSS, YRC unit with its commitment to save lives has consecutively won the Dr. Radhakrishnan Rolling Trophy for Blood Donation since 2010. The NCC Cadets and NCC officers have won awards in several Camps at National, International and regional level such as Republic Day Camps and other camps which have a strong social component. SMCDRIVE has provided a viable avenue for students to reach out to the communities through involvement in unique programmes. SMCDRIVE serves as a Field Placement Centre for UG and PG students in Social Work from Stella Maris and various National/International institutions. SMCDRIVE has a Skills Development Centre on employability and entrepreneurship skills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stellamariscollege.edu.in/AQAR2022_23/CR3/3.6.1_Links_MagazineReport.pdf">https://stellamariscollege.edu.in/AQAR2022_23/CR3/3.6.1_Links_MagazineReport.pdf</a>

**3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year**

17

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated**

**programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**

**133**

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

**5828**

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### **3.7 - Collaboration**

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

**506**

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

**76**



File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

- There are 100 classrooms spread across 10 blocks and 14 seminar halls with ICT facilities and 40 laboratories
- The 13 seminar halls, fully furnished conference rooms and capacious auditoriums with LCD projectors, computers, and latest audio visual and light effects
- The Open-Air Theatre houses a large digital LED display
- To offer a wholesome global learning environment the college has a number of facilities in Centres such as Jayshree Venkatraman Digital Learning and Research Centre, Office of Research and International partnerships, Academic Collaborations, Facilitated Academic And Resource Centre, Centre for Business Skill Enrichment, Centre for Business Quest and Connect, Gender Centre and TNOU Learner Support Centre, Project Centre, Centre for Women Studies, and SCEED Fitness Centre, MRF-SMC Incubation Centre.
- The DST-FIST Lab equipped with Solid UV-Vis Spectrophotometer, ATR - FT-IR Spectrophotometer, HPLC, Gel-Doc Molecular Imager, Electrochemical Workstation, Microwave synthesis system, Sonicator, Orbital shaking Incubator
- CRIST Lab FT-IR Spectrometer, Atomic Absorption Spectrophotometer, Millipore Water Purifier, Trinocular-Phase Contrast Microscope and CO2 Incubator, UV-visible

spectrophotometer, Centrifuge, laminar flow and Biochemical Analyser

- The Tinkering Creative Spaces are an initiative of the Research and International Partnerships Centre.
- Equipment's such as Colorimeter (A.M.L), Hair Dryer, Melting point apparatus, Digital Weighing Balance, Centrifuge and Hair Dryer are also installed.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stellamariscollege.edu.in/AOAR2022_23/CR4/4.1.1_Addl_Info_Video_Link.pdf">https://stellamariscollege.edu.in/AOAR2022_23/CR4/4.1.1_Addl_Info_Video_Link.pdf</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has facilities for organising Yoga classes and has an air-conditioned gymnasium which has been equipped with state-of-the-art fitness equipment designed for wholesome workout of the body. The equipment in Fitness Centre includes treadmills, elliptical trainers, rower, recumbent bike, air bike, multi station, leg extension/leg curl, outer/inner thigh, abdomen/back curl, stretch equipment etc. It also has free hand equipment like dumbbells, kettlebells, tera bands, barbells, plate weights and Swiss ball.

Students are encouraged to gain credits in games like Basketball, Kho-Kho, Cricket, Lawn Tennis, Table Tennis and Volleyball. The institution enhances its sports infrastructure regularly and currently houses the following Sports Facilities: Hockey Field(multipurpose), Basketball Court, Volleyball Court, Tennis Courts - Clay and Cement, Mobile Tennis Court, Ball badminton Court, In-door Table Tennis (2 tables) and a Cricket pitch (net), in-door shuttle badminton court, Kho-Kho Court

The Open-Air Theatre or OAT stands the most ideal place on Campus for large gatherings as the girded open-roofed structure is well equipped to easily accommodate more than 2500 to 3000 students. The Sancta Sofia Block also has an immense courtyard space in the

centre of the building ideal for staging events. The Students' Union has been very active on campus

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stellamariscollege.edu.in/AQAR2022_23/CR4/4.1.2 Link for AddInfo.pdf">https://stellamariscollege.edu.in/AQAR2022_23/CR4/4.1.2 Link for AddInfo.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

114

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

2,45,33,330.00

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The library is a two-storied building with a carpet area of 1560 sq. meters and has a separate collection for

undergraduate and postgraduate students with 16 departments having their own departmental collection.

- The library has a collection 1,16,920 books, 8559 journals (Print and Online), 1774 theses, 4219 back volumes, and 854 CDROMs, and subscribes to 12 newspapers in English, Tamil, and Hindi.
- The vintage collection of books is maintained in the Archives.
- The library is Wi-Fi enabled and has 60 computers.
- The library has been fully automated using the library management software e BLIS (electronic Bosco Library Information Software) and subscribes to electronic resources like EBSCO, N-List, American Economic Association Journals, Sage online Journals, and Indiastat.com.
- Our college has established a Local Chapter for NPTEL (National Programme on Technology Enhanced Learning) with the Indian Institute of Technology, Madras for better facilitation of their online courses.
- The library also hosts D Space which is the Institutional Repository of the College

Name of the ILMS software: eBLIS (Integrated Library Management System)

Nature of Automation : Fully Automated

Version : 2.0

Year of automation : 2003

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stellamariscollege.edu.in/library">https://stellamariscollege.edu.in/library</a>

<b>4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources</b>	<b>A. Any 4 or more of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 353 529 421">File Description</th> <th data-bbox="529 353 1436 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 529 600">Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership</td> <td data-bbox="529 421 1436 600"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 600 529 698">Upload any additional information</td> <td data-bbox="529 600 1436 698"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>	Upload any additional information	<a href="#">View File</a>			
File Description	Documents								
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>								
Upload any additional information	<a href="#">View File</a>								
<b>4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)</b>									
<b>22,95,938.00</b>									
<table border="1"> <thead> <tr> <th data-bbox="86 909 529 976">File Description</th> <th data-bbox="529 909 1436 976">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 976 529 1043">Audited statements of accounts</td> <td data-bbox="529 976 1436 1043"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1043 529 1111">Any additional information</td> <td data-bbox="529 1043 1436 1111"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1111 529 1276">Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)</td> <td data-bbox="529 1111 1436 1276"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Audited statements of accounts	<a href="#">View File</a>	Any additional information	<a href="#">View File</a>	Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Audited statements of accounts	<a href="#">View File</a>								
Any additional information	<a href="#">View File</a>								
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>								
<b>4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)</b>									
<b>4.2.4.1 - Number of teachers and students using the library per day during the year</b>									
<b>277</b>									
<table border="1"> <thead> <tr> <th data-bbox="86 1523 529 1590">File Description</th> <th data-bbox="529 1523 1436 1590">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1590 529 1680">Upload details of library usage by teachers and students</td> <td data-bbox="529 1590 1436 1680"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1680 529 1742">Any additional information</td> <td data-bbox="529 1680 1436 1742"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Upload details of library usage by teachers and students	<a href="#">View File</a>	Any additional information	<a href="#">View File</a>			
File Description	Documents								
Upload details of library usage by teachers and students	<a href="#">View File</a>								
Any additional information	<a href="#">View File</a>								
<b>4.3 - IT Infrastructure</b>									
4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities									
<p><b>The Institution regularly streamlines IT facilities including Wi-Fi and cyber security and has established a campus wide network with OFC Fiber Optic Cables and Wi-Fi which operates on the</b></p>									

efficiency of 500 Mbps internet connectivity speed. A well-equipped browsing facility for staff and students is offered along with excellent facilities for teaching and learning with classrooms designed to accommodate the demands of today's technological enhancements. The College website designed by an alumna is updated and maintained by the in-house IT team. The Institution also acquired a secure status for the website with periodical upgrades. Unrestricted Wi-Fi internet availability in the campus areas The Wi-Fi access points provided in campus areas are the sole property of the College.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stellamariscollege.edu.in/AOAR2022_23/CR4/4.3.1_IT_Infrastructure.pdf">https://stellamariscollege.edu.in/AOAR2022_23/CR4/4.3.1_IT_Infrastructure.pdf</a>

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5828	576

File Description	Documents
Upload any additional information	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stellamariscollege.edu.in/AQAR2022_23/CR4/4.3.4_E-Content_Evidence.pdf">https://stellamariscollege.edu.in/AQAR2022_23/CR4/4.3.4_E-Content_Evidence.pdf</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

5,81,65,650.00

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Stella Maris College with its green cover of 19.5 acres has been a haven for humans and animals alike. The development of infrastructural facilities while maintaining the ecological balance on campus has been at the crux of the experience gained by all who are accepted into folds of this institution. The College Management, in consultation with architects, oversees the development of infrastructure on campus. The Management deputed Campus Maintenance Managers usually from within their own Community of Sisters who live on campus to constantly monitor and meet the requirements of the College community. The infrastructure includes open air theatres, seminar halls, conference rooms, audio visual rooms, classrooms, buildings to house administrative offices, staff rooms, well equipped laboratories, a video conferencing facility, Fine Arts studios, library, a chapel, a common prayer room, students' common room, guest room, infirmary, wellness centre, games field, browsing centre.

SMCDRIVE the Extension Centre of the College with improved infrastructure and facilities is used for the conduct of various

outreach activities including lay counselling and conduct of skill development. Special Centres like SMICMR, SCEED, and SMCNC which have varied facilities are used extensively for enhancing research, quality initiatives and networking amongst other needs of the college community.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stellamariscollege.edu.in/AOAR2022_23/CR4/4.4.2 List for InfrastructureMaintenance.pdf">https://stellamariscollege.edu.in/AOAR2022_23/CR4/4.4.2 List for InfrastructureMaintenance.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

310

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

1528

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and**

**A. All of the above**



**Communication Skills Life Skills (Yoga,  
Physical fitness, Health and Hygiene)  
Awareness of Trends in Technology**

File Description	Documents
Link to Institutional website	<a href="https://stellamariscollege.edu.in">https://stellamariscollege.edu.in</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

**3852**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

710

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of outgoing students progressing to higher education

423

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

24

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

180

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Stella Maris College has an active democratic process to create an elected body of the Student Council. The Student Council comprising the Students' Union members, class representatives, assistant class representatives, and office bearers of various Clubs celebrated the jubilee year with great enthusiasm and zest. Student Council meeting is conducted twice a year. This serves as a platform for students to share their grievances with regards to the facilities and infrastructure provided by the Institution. To develop leadership qualities and make students be aware of the roles, responsibilities and functions of a leader, Leadership training programmes are conducted for the Student Council members annually. Student Representatives in Academic and Administrative bodies: Student representatives are a part of Academic Council, Internal Quality Assurance Cell, Board of Studies and other impromptu committees. Their feedback is discussed and suggestions given by the student representatives were also implemented. Roles and Responsibilities: The Student Council is involved in planning and organizing various activities for the students such as Orientation Programme for the first-year students, Class Representative elections and Executive Representative elections, College Day, Independence Day, College Birthday Celebration, Freshers Talent Hunt, Christmas Celebration and so on. They maintain the record of income and expenditure of that particular year. They share the concerns and grievances of students to the

administrative body.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stellamariscollege.edu.in/AOAR2022_23/CR5/5.3.2 Astra Annual Report 2022 23.pdf">https://stellamariscollege.edu.in/AOAR2022_23/CR5/5.3.2 Astra Annual Report 2022 23.pdf</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

64

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The brand of an educational institution is measured by the success stories of its former students. Stella Maris College has the AASMC registered under the fmm society. AASMC aims at promoting a strong lifelong bonding between the College and the Alumnae in many ways including social media. The Alumnae association acts as a powerful platform to highlight the achievements of the College and Alumnae and to create support for the needs of the college (like networking, sharing of expertise and resources). It works on nurturing mutually beneficial relationships between the College and the Alumnae. It also aspires to create a worldwide community of the Alumnae, so they can be involved with the College. The association encourages philanthropy among the alumnae and other benefactors to foster pride and loyalty among the Alumnae of the College. We try and engage our alumni through different means depending on their skills, interests and where they are currently in their life. Chapters of AASMC The Chapters in Kerala, Bangalore, and envisioning at Madurai, facilitate meaningful relationship between college and its Alumni, to enhance ways in

which we connect and interact with our Alma Mater, more importantly to contribute to this Institutions' fund-raising efforts for financial sustainability.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://stellamariscollege.edu.in/AASMC/index.html">https://stellamariscollege.edu.in/AASMC/index.html</a>

#### 5.4.2 - Alumni's financial contribution during the year

A. ? 15 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

- An important aspect of the vision of the College is to build an inclusive learning community and sensitise students to responsible citizenship in order to prepare them to be agents of social change.
- The vision and mission are oriented towards promoting a learning community founded on a collaborative high-quality educational process.
- The model of governance practiced in the Institution is transparent, collaborative, participatory and decentralised.
- All important academic, administrative issues are discussed at forums such as:
  - Management Committee & Governing Body: As a minority institution, the College has its own Management Committee comprising the Vice-President of FMM, Secretary, Principal, two religious staff, Bursar.
  - Academic Council: It comprises Principal as Chairperson, all Heads of Departments, four Teachers of the College, atleast four experts from outside the College, nominees of University, members invited by Chairperson and Member Secretary.
  - Staff Council: It comprises Principal, Secretary, Vice-

President of FMM, Vice-Principals, all Deans, all Heads of Departments, IQAC Coordinator, Directors, Coordinators and Officers in College, Office Superintendent, Bursar, Archivist and Campus Maintenance Manager.

- Student Council: It comprises Students' Union and Class representatives under the guidance of Deans of Student Affairs.
- Alumnae Association: Alumnae continue to be part of the College through the Alumnae Association, AASMC.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://stellamariscollege.edu.in/AOAR2022_23/CR6/6.1.1_SMC_Vision_Mission.pdf">https://stellamariscollege.edu.in/AOAR2022_23/CR6/6.1.1_SMC_Vision_Mission.pdf</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

- The various Departments and Centres of the College have clearly delineated roles and functions ensuring effective decentralisation and participation of all stakeholders.
- The functioning of IQAC is an example. In order to increase the engagement of faculty and students in the process of quality enhancement, three department-level bodies were created - Department Quality Assurance Cell (DQAC), Micro Quality Circle (MQC) and IQAC Student Council.
- The Head of the Department as the Chairperson and two senior faculty members as coordinators constitute the DQAC. The overriding objective of DQAC is to ensure quality permeates to every aspect of the department's functioning and to create awareness on the quality parameters of NAAC to all the other colleagues of the department.
- The MQC is the second arm of the IQAC whose function complements the functioning of DQAC. The Head of the Department nominates one or two mid-level faculty to be part of MQC. The primary objective of MQC is documentation and data dissemination, and coordinating with IQAC for the submission of required data.
- The IQAC Student Council strives to enlighten the quality standards of the College to the student community and IQAC ensures that students are active members of the decision making process.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://stellamariscollege.edu.in/AQAR2022_23/CR6/6.1.2_6.2.1_Strategic_Plan.pdf">https://stellamariscollege.edu.in/AQAR2022_23/CR6/6.1.2_6.2.1_Strategic_Plan.pdf</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

- One of the main goals of the Strategic Plan for 2022-27 is to inculcate a spirit of innovation among students leading to entrepreneurship, greater problem solving and creative abilities among the students.
- One of the objectives of the Strategic plan is to impart values of sustainability and expand opportunities for sustainable development and lifestyle. Towards fulfilling these goals the college established the Stella Maris Sustainable Development Students' Hub.
- The SMSD Students' Hub has successfully seen through the completion of several initiatives.
  - The TN SDG Girls Championship 2022, a state level hackathon organised in collaboration with the UN SDG Students Program, StartupTN and eight partnering colleges across the state had around 3800 participants. The Finals of the competition was conducted at Stella Maris College on 7 March 2023. This competition involved student teams presenting their ideas to solve problems related to any of the 17 SDGs. The students presented feasible and viable proposals and the best ideas were funded by StarupTN.
  - Project C, another initiative involved the collection of well-maintained clothes from the student community to set up a 'Just for a Day Boutique' at Semmenchery.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://stellamariscollege.edu.in/AQAR2022_23/CR6/6.1.2_6.2.1_Strategic_Plan.pdf">https://stellamariscollege.edu.in/AQAR2022_23/CR6/6.1.2_6.2.1_Strategic_Plan.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

- The Management Committee of the College, a Catholic minority institution run by the FMM, comprises the Principal, the Academic Head, and the Secretary, the Administrative Head. Institutional policies, appointments, salary revision, construction of new buildings are jointly decided.
- The Governing Body reviews academic and administrative processes.
- The Administrative Wing, including Human Resources & Infrastructure Management, is headed by the Secretary.
- The Principal, along with the Secretary, Vice Principals, Deans, Staff Council members, plans the academic activities of the College.
- The Controller of Examination and her team are responsible for the conduct of the end semester examination and publication of timely results.
- The Deans of Academic Affairs ensure the sustenance and enhancement of quality in the teaching-learning process.
- The Dean of Planning and Communication focuses on the policies of the College.
- The Dean of Commerce and Business Studies facilitates curricular and administrative initiatives.
- The Dean of Research facilitates research programmes, publications, consultations and international collaborations.
- A Coordinator heads the IQAC, an independent body which coordinates, plans and initiates processes and events for quality sustenance and enhancement.
- The Student Council is guided by the Dean of Student Affairs, for College activities and student welfare measures.



File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://stellamariscollege.edu.in/assets/documents/Stella_Maris_College_Organogram.png">https://stellamariscollege.edu.in/assets/documents/Stella_Maris_College_Organogram.png</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://stellamariscollege.edu.in/assets/documents/Handbook2022-2023.pdf">https://stellamariscollege.edu.in/assets/documents/Handbook2022-2023.pdf</a>

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

- The College provides its staff a conducive atmosphere for upskilling and research.
- Faculty members are granted leave to complete Ph.D., seed money for research projects and financial aid for participation in conferences.
- Outstanding research contributions are duly recognised through institutional awards.
- Skill development programmes on soft skills, computer and communication skills are conducted for the non-teaching staff. They are also granted leave if they wish to pursue higher studies.
- Financial support was extended to staff who required it during the pandemic.
- Advance withdrawal of a part of the salary is allowed during

festivals or medical emergencies.

- The wards of staff, fulfilling the qualification norms, are given preference to pursue higher education at the Institution. Fee concession is also often granted to them whenever necessary.
- The College organises sessions on stress management and physical fitness techniques and also offers in-campus counselling services.
- Recreational activities like Non-teaching Staff Day and Christmas celebrations bring the College community together.
- On the completion of 25 years of service, staff members are presented with a memento at the College Day celebrations.
- The support staff are provided with uniforms by the Management and refreshments are served for the administrative and support staff during working hours.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stellamariscollege.edu.in/AQAR2022_23/CR6/6.3.1_Expenditure_Welfare_Measures_.pdf">https://stellamariscollege.edu.in/AQAR2022_23/CR6/6.3.1_Expenditure_Welfare_Measures_.pdf</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

15

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

22

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### **6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

50

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4 - Financial Management and Resource Mobilization**

##### 6.4.1 - Institution conducts internal and external financial audits regularly

- The Internal audit is conducted twice a year by an auditor appointed by the Management.
- The External audit is a three day government audit conducted annually. The Internal audit is a concurrent one.
- All accounting policies pertaining to the college are clarified and implemented with the approval of the Management and the auditor, ensuring strict accounting standards in the finance section.
- All financial bills are submitted by the teaching or non-teaching staff in charge to the College auditor. They are scrutinised and passed to the Bursar for payment/accounting.
- Objections raised by the auditor are clarified by the staff-in-charge prior to the passing of the bill. Therefore there are no internal audit objections.
- The objections raised in the government audit, if any, are clarified with proper evidence and are usually dropped during the respective audit reviews. And as per the instructions of the auditors corrections are carried over in the Attendance Register / Service Registers and Ledgers.

- The Audit Committee's functions include assisting in terms of e-governance and academic regulatory compliance, investment practices, examining high profile research projects, disbursing funds scholarships, remittance to various government sectors and overseeing the financial audit of the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stellamariscollege.edu.in/AOAR2022_23/CR6/6.4.1 Independent Auditors Report.pdf">https://stellamariscollege.edu.in/AOAR2022_23/CR6/6.4.1 Independent Auditors Report.pdf</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

Rs. 1,72,038,02

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

- The Bursar, in consultation with the Principal and the Finance Committee Members, develops a strategic plan for fundraising along with a budget every financial year. The plan is shared with the College Management, the Governing Body, and other officers of the Institution to streamline fundraising and utilisation processes.
- Resource Mobilization Policy: The Resource Mobilisation Policy identifies government, management, philanthropists, fund-raising programmes, and corporate sponsors as the main sources of funding. The resource mobilisation aims at meeting the financial requirements for developing and maintaining the infrastructure for academic and research purposes. A part of it is also spent on welfare measures for staff and students. Periodic reviews are conducted in order

to analyse funding patterns, institutional efforts for mobilisation of funds and to optimise the use of resources.

- Optimal Utilisation of Funds: Funds are provided for the establishment and maintenance of the infrastructural facilities of the College. Food tokens, Scholarships, fee concessions are provided to students. The institution also provided relief funds to the families of deserving students during the pandemic. Faculty members are given research seed money, conference funding, and small travel grants for research.
- The College provides loans, hospitalization expenses and fee concessions for wards of administrative staff. Stella Maris college entered the 75th year in 2021-2022 and to mark the event a scholarship fund for 75 lakhs was initiated in order to benefit the student community resources mobilised were far in excess and amounted to nearly 90 one lakh scholarships.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://stellamariscollege.edu.in/AQAR2022_23/CR6/6.4.3_Additional_Innformation.pdf">https://stellamariscollege.edu.in/AQAR2022_23/CR6/6.4.3_Additional_Innformation.pdf</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

- The IQAC continued its journey in the academic year 2022-2023 in creating a culture of excellence in quality.
- To set the stage for the introduction of the Learning Outcome Based Curriculum Framework the IQAC organised workshops for both faculty and students.
- A Faculty Development Programme on 'Outcome-Based Learning and Course Mapping' facilitated by a team from Holy Cross College, Tiruchirappalli. This programme set the tone for meeting the challenges of reframing the curriculum.
- A workshop titled 'Future Ready: Outcome-based Performance Appraisal' for the IQAC Student Wing ensured that the ongoing process of feedback and evaluation was well articulated for the main stakeholders and they understood

the intricacies of the LOCF system.

- Several collaborative training programmes were conducted for both faculty and students starting with an International Conference on 'Leading Together, in collaboration with the University of Melbourne, Australia.
- A workshop was organised for support staff on Gender Rights and POSH by Ms. Chitra, a lawyer, was highly interactive and involved fruitful engagement.
- Several teams from colleges across the country visited College in order to explore quality enhancement. These visits lead to signing of MoUs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stellamariscollege.edu.in/MOC">https://stellamariscollege.edu.in/MOC</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

- The teaching-learning process and methodologies are reviewed in regular intervals by involving all the stakeholders of the Institution.
- Faculty Feedback: The faculty of individual departments meet and share the experience of delivering the content of the courses handled by them. The departments hold pre-board meetings to elaborately discuss the syllabus for improvements and inclusions of the latest developments in their field. These suggestions are taken up in the Board of Studies meeting held every year which are then ratified at the Academic Council.
- Employer Feedback: The feedback in the form of a questionnaire is obtained to plan revision of syllabi incorporating the suggestions to enhance employability. Based on the feedback, the CGC has included training sessions in communication skills, team building, career mapping and other soft skill sessions for the final year students.
- Student Feedback: Every semester students are given an opportunity to give their feedback on the courses completed and on the teaching of the courses. The third years provide their feedback on the curriculum towards the end of their final semester.
- Alumnae Feedback: The Alumnae Association of the College has

regular meets both at the college level and the departmental level. They meet to foster progressive association and the feedback on enrichment of the curriculum are invited.

- **Academic Audits:** Regular academic audits are conducted where external members are invited to review our teaching learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stellamariscollege.edu.in/AOAR2022_23/CR6/6.5.2 Additional Information.pdf">https://stellamariscollege.edu.in/AOAR2022_23/CR6/6.5.2 Additional Information.pdf</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://stellamariscollege.edu.in/assets/documents/Magazine 2022.pdf">https://stellamariscollege.edu.in/assets/documents/Magazine 2022.pdf</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **Our College community is actively engaged in the mission of empowering young women and is keen on promoting gender**



equity through various initiatives

- The Gender Center conducted an expressive arts therapy session on 'Marriage, Money and Motherhood' with counselling specialist Ms. Surbhi Sethia. They also organised a workshop on gender-based violence in collaboration with the International Foundation for Crime Prevention and Victim Care.
- Stella Maris Sustainable Development (SMSD) Students Hub successfully conducted the state-wide initiative "The TN SDG Girls' Championship" in collaboration with the UN SDG Students Program and UN SDSN.
- SMCDrive conducted a job fair exclusively for female college students in which 1148 women candidates and 60 recruiters participated. They also organised a media workshop in which fifteen transwomen were trained in folk arts, drama, and theatre arts.
- A digital literacy programme was conducted at Stella Maris College Extension Project Centre at Thirupachur for 115 participants and for 33 women living with HIV infection.
- The College has embraced inclusivity by welcoming transwomen into its student community. SUDAR Canteen, run by transwomen is situated inside College.
- Ms. Rajni Sekhri Sibal, IAS (Retd) and Ms. Bhamathi Balasubramanian IAS (Retd) engaged in a discussion on "Women of Influence" in an event organised by Centre for Women Studies.
- The Department of English Shift I successfully conducted its fourth edition of the Annual Niharika Memorial Lecture on Journalistic Writing by Ms. Kavitha Muralidharan, Independent Journalist and Senior Reporting Fellow, PARI.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://stellamariscollege.edu.in/AQAR2022_23/CR7/7.1.1_Measures_Gender_Equity.pdf">https://stellamariscollege.edu.in/AQAR2022_23/CR7/7.1.1_Measures_Gender_Equity.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**A. Any 4 or All of the above**



File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

- Organic waste generated from the various kitchens in the College is fed into the biogas digester. The Biogas Plant is equipped to process 175 Kg of organic waste producing an output of 8 kg LPG per day. The biogas generated is used for cooking, thus reducing the use of commercial gas cylinders to a great extent.
- The campus houses a greywater recycling system to recycle waste water from St. Joseph's hostel. An infiltration tank, and plants like Canna, Heliconia and Alpinia help in recycling the waste water for gardening.
- World Scrap Recycling Solutions Pvt. Ltd. have offered collection drives on campus for effective recycling of e-waste.
- The Campus has a centralised garbage collection mechanism with waste segregation. The garbage is collected everyday by the Greater Chennai Corporation.
- Solar Litter Bins named "Litter Box" are placed in many places on campus as part of the MoU agreement with iFOX OOH.
- The College is association with Earth Recycler Pvt Ltd., Chennai has installed a Pet Bottle Recycler on campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

#### 7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).**

- **Our Institution understands the importance of fostering an inclusive environment that operates beyond religious, cultural, linguistic and economic differences.**
- **More than 5500 students from diverse backgrounds, communities, and nations are admitted to the College where a welcoming and respectful learning environment is created for**

every student to feel valued.

- Personal mentoring and counselling are available to students who need support in dealing with life on campus.
- Department of Psychology organised a week-long virtual 'Wellness Workshop' for the students.
- Department of Botany organised a three-day national workshop with a session on "Techniques in Vegetative Analysis and Biodiversity Software"
- Department of English hosted Dr. Rebecca Whittington, Fulbright Nehru Scholar, as a Scholar-in-Residence. She conducted a workshop on Translation and Linguistic Diversity.
- 'Leading Together Conference', organised by IQAC and Students' Union-Astra, saw non-performing clubs conduct competitions under the banner 'Nirangal' to celebrate diversity and inclusivity.
- Department of Zoology conducted 'Moth Week at SMC' in which awareness programmes and competitions were held on the theme, moth diversity.
- As part of the Service Learning Programme, 'Faunal Diversity and Conservation', students visited local schools to carry out biodiversity surveys and familiarised school students on biodiversity through presentations, games, activities and nature walks.
- Students' Union-Astra and various clubs organised various events deriving inspirations from festivals.
- The six hostels on campus accommodates 540 students across India and from Myanmar.
- The College continues to provide assistance to students in the form of scholarships, fee concessions and food tokens.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- Stella Maris College upholds the ideals laid down by the Constitution of India and it is reflected in the various activities conducted in the College.
- The College celebrates important national holidays highlighting and promoting the ideals of national

integration and cultural diversity.

- The NCC Unit trains cadets and instils in them a patriotic commitment to serve the nation. The NCC cadets also demonstrated exceptional skills and abilities in various competitions held across various regions and states.
- The NSS Unit of the College reinforces students' duty to serve the society by rendering yeoman service to communities in and around Chennai. Post pandemic, the NSS & YRC units have raised their levels of involvement in service to community, participation in community-based services, training and awareness programmes, clean-up programmes, walkathons, and various camps among a plethora of other activities in and outside the campus.
- The 'Leading Together Conference', organised by the Students' Union-Astra and IQAC, saw non-performing clubs conduct competitions under the banner 'Nirangal', which focused on Astra's primary mission of celebrating diversity and inclusivity.
- With the aim of promoting unity in diversity, Astra organised diverse events deriving inspirations from festivals with the aim of nurturing a vibrant and inclusive community on campus.
- The institution actively incorporates inclusive perspectives into its courses through which the students are made aware of their rights and responsibilities as a citizen.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- The Students' Union commemorated the 76th Independence Day, with theme-based competitions like painting relay, essay writing, and interdepartmental dance-drama competitions.
- The College collaborated with the UN SDG Students Programme to host the International Youth Day Programme.
- On International Women's Day, a women's empowerment workshop was organised by SMCDRIVE for 35 women living with HIV.
- As part of the International Women's Day celebrations, the Department of English organised a workshop on creative writing, '(A)gendering Characters' by Ms. Sayujya Sankar and an intercollegiate competition, 'Twitterature'.
- On World Suicide Prevention Day, an awareness programme on 'Suicide Prevention—Creating Hope through Action,' in collaboration with the Institute of Mental Health was conducted.
- On World Mental Health Day, the Department of Psychology organised break-time events for the students which included a mime on suicide prevention, Pawsitivity with Pets and Affirmations Corner.
- NCC celebrated International Yoga Day with a yoga session for the cadets of 1 TN Girls Bn.
- First-year students of M.A.(HRM) organised celebrated Children's Day with the students of Chennai Middle School, RA Puram.
- On Suicide Prevention Awareness Day, the Department of Psychology organised a panel discussion titled 'Breaking the Silence: A Panel Discussion on Suicide Prevention' in collaboration with Emote, a mental health consultancy.
- World Tourism Day was celebrated by the Department of History with Mr. Rajesh Radhakrishnan of Park Hotel and Mr.

Rajiv Naidu of SOTC South, being guest speakers.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### BEST PRACTICE 1

**Title of the Practice: PROMOTING SUSTAINABILITY**

**Objectives of the Practice:**To foster a culture of environmental, social, and economic responsibility. To amplify the tremendous energy and capabilities of the student community in generating broader buy-in for the Sustainable Development Goals (SDGs).

**The Context:**Promoting sustainable development in higher education institutions reflects a commitment to environmental stewardship, social responsibility and economic viability.

**The Practice:**The SMSD Students' Hub student-driven program modelled on the United Nations SDG Students Program with three operating wings in Education, Solutions and Community was inaugurated.

### BEST PRACTICE 2

**Title of the Practice: INNOVATION, NETWORKING AND COLLABORATION**

**Objectives of the Practice:**To enhance communication, resource sharing and collaborative learning within and across educational institutions. To bridge the gap between academic curriculum and the industry requirements, ensuring a holistic and innovative educational experience.

**The Context:** The college considers it vital to communicate with



other institutions and industries to stay relevant and enhance career opportunities for the student community. This initiative is carried out through collaborative conferences, MoUs, and other similar initiatives.

The Practice: Centres and Departments have active MoUs promoting research and innovation among students and faculty.

File Description	Documents
Best practices in the Institutional website	<a href="https://stellamariscollege.edu.in/assets/documents/7.2.1_Best_Practices.pdf">https://stellamariscollege.edu.in/assets/documents/7.2.1_Best_Practices.pdf</a>
Any other relevant information	<a href="https://stellamariscollege.edu.in/SMSD_Students_Hub">https://stellamariscollege.edu.in/SMSD_Students_Hub</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

#### Civic Engagement and Social Impact in Action

- As a responsible and community-oriented institution, Stella Maris College acknowledges the important role it plays in promoting societal welfare.
- Our institution fervently pursues initiatives that transcend conventional borders, driven by a dedication to civic involvement and social impact, ultimately improving the lives of individuals and the communities.
- The following are two unique initiatives of the college - Star of the Sea Group (SSG) designed for under privileged students within our campus and SMCDRIVE, an outreach centre that reaches out to communities beyond the campus.
- The 'Star of the Sea Group', an initiative of the Department of Value Education is a programme curated to nurture and empower students from less privileged and low income backgrounds. The programme includes modules on core areas aimed at character building, professional grooming and leadership development focusing on faith and values, communication, entrepreneurship and financial fundamentals.
- SMCDRIVE has touched the lives of many people through their community service. The Centre offers several courses structured to provide employable skills to women, transgenders, cancer survivors and HIV infected women. Some



of the courses provided include tailoring. beauty therapy, digital literacy, bangle making and sign language. The Centre actively engages in assessing requirements and meeting needs in communities and organisations that they closely work with.

File Description	Documents
Appropriate link in the institutional website	<a href="https://stellamariscollege.edu.in/assets/documents/7.3.1 Institutional Distinctiveness.pdf">https://stellamariscollege.edu.in/assets/documents/7.3.1 Institutional Distinctiveness.pdf</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The College has envisioned to enhance industrial collaborations as well as collaborations in research. The College plans to collaborate with other higher education institutions in forming a Consortium of Higher Educational Institutions for Research and Development (CHIRD) to actively participate in research progression and improvement. This is likely to include joint research projects, participation in joint seminars and conferences, institutional exchange of academic resources, and improvement of consultancy services through exchange of faculty for consultancy among the member institutions. The College also plans to revitalise the Incubation Centre, encouraging the student community to contribute towards innovative practices. Enhancement of environmental initiatives on campus is also part of the action plan for the next academic year, in relation to the promotion of sustainability.

ICON, an industry connect initiative, will provide a collaborative platform where academia and industry seamlessly converge to foster learning, adaptability, and growth. By forging meaningful partnerships through placements and research collaborations, our aim is to bridge the divide between academic excellence and industry relevance.