

Accredited by NAAC with an 'A' Grade and a CGPA of 3.68 on a 4 point scale

College with Potential for Excellence

2019 - 2020

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# PERSONAL INFORMATION

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# A Student's Prayer

St. Thomas Aguinas

Creator of all things, true source of light and wisdom, origin of all being, graciously let a ray of your light penetrate the darkness of my understanding.

Take from me the double darkness in which I have been born, an obscurity of sin and ignorance.

Give me a keen understanding, a retentive memory, and the ability to grasp things correctly and fundamentally.

Grant me the talent of being exact in my explanations and the ability to express myself with thoroughness and charm.

Point out the beginning, direct the progress, and help in the completion.

I ask this in your holy name.

Amen.

#### **ABOUT THE COLLEGE**

Stella Maris College, a Catholic minority institution of higher education for women is an autonomous institution affiliated to the University of Madras and is partly residential. It is managed by the Society of the Franciscan Missionaries of Mary, a Catholic religious congregation founded by Blessed Mary of the Passion (Hélène de Chappotin) in Ootacamund, Tamil Nadu, in 1877. Guided by her charism, the initiatives of the College arise from a sound philosophy of life based on faith in God and the contemporary reality of a pluralistic Indian society that is challenged by global ideologies and cultures.

The College was founded on 15 August 1947 in a small onestoreyed building with 32 students in Santhome, Mylapore, Chennai. In 1960, it moved to its present campus "The Cloisters" on Cathedral Road in the heart of the city. Today, the College has an enrolment of more than 5,000 students from diverse backgrounds, communities and nations.

The College is committed to serving the economically and socially marginalised sections of society. It provides university education in a Christian atmosphere for deserving students, especially those belonging to the Catholic community. Admission is open to all, irrespective of caste and creed and their rights of conscience are respected.

The College became autonomous in 1987 and has currently 21 undergraduate and 13 postgraduate programmes with seven departments offering M.Phil. programmes and six departments offering Ph.D. programmes. Postgraduate Diplomas and Certificate Courses are also offered.

The College frames its own courses of study and adopts innovative methods of teaching, learning and evaluation. In keeping with its tradition of promoting innovation and growth, the College has introduced the Choice Based Credit System (CBCS) for the undergraduate programmes from the academic year 1997–98. The CBCS was introduced for all postgraduate programmes from the academic year 2000–2001. With the introduction of the CBCS new academic programmes, including interdisciplinary courses, were offered. The goals of the CBCS are as follows:

- to provide a broad-based, liberal education for all students
- to provide them with greater flexibility in the choice of courses
- to enable them to choose courses at basic/advanced levels
- to enable students to progress at their own pace
- to enable highly motivated students to go beyond minimum requirements and earn extra credits

Truth and Charity is the motto of the College. The College strives to encourage young women to continually search for Truth, and grow into mature and responsible women, ready to face the challenges of life at home and in society. The ceaseless quest for truth and the untiring spirit of selfless service is the hallmark of a true Stella Marian.

The College emblem represents a ship sailing on stormy waters led by a star. This symbolises the student's life, guided amidst tempests by the light of Stella Maris, Mother Mary, the Star of the Sea.

Blue and Gold are the colours of the Stella Maris standard. Blue symbolises truth, loyalty and fidelity and gold symbolises love, zeal and charity.

#### VISION AND MISSION

#### **Vision Statement**

The vision of the College is to build a vibrant and inclusive learning community in a culture of excellence sustained by a sound value system that promotes responsible citizenship and effects social change.

#### Mission Statement

The mission of the College is to empower young women to face the challenges of life with courage and commitment, to be builders of a humane and just society, and to promote a learning community in which all, especially those from less privileged backgrounds, feel part of the collaborative high quality educational process which is value based and leads to holistic growth.

To realise this vision and accomplish its mission, the College has set the following objectives:

- To nurture in the College, a community of individuals endowed with intellectual curiosity, and an eagerness for lifetime learning who will use knowledge creatively for social transformation
- To form women of character with sound moral principles and integrated personalities
- To instill in the students a sense of national pride and appreciation of Indian traditions and cultures
- To create awareness among students about current socioeconomic, political and cultural issues and to denounce all forms of oppression relating to class, caste and gender
- To sensitise students to environmental issues, thus motivating them to promote ecological justice and sustainable development
- To establish a link between the institution and policy makers through collaborative research leading to social development

#### THE STUDENT

Every student is encouraged to make the most of every opportunity given to her to develop and grow into the best person she can possibly be. Stella Maris College expects each student to uphold the ideals and values of the institution, not only during her student days but also throughout her life. The spirit of Stella Maris is one of truth, compassion, service and devotion to God and one's country. It is for each Stella Marian to imbibe this spirit and demonstrate it in all her actions.

Truth and Charity is the hallmark of a true Stella Marian and should be reflected in her character, relationships and interactions, both within the College community and in society at large. A Stella Marian should be sensitive, courteous, caring and compassionate and uphold the virtues of honesty, respect for elders and kindness towards all.

Every Stella Marian should apply herself to regular, systematic and focussed study. Such sustained efforts will ensure that she achieves a high level of academic excellence and overall development.

Admission into the College mandates that students abide by the rules and regulations of the College. The decision of the Principal shall be final in all matters regarding rules and regulations and the enforcement of discipline.

#### CODE OF CONDUCT FOR STUDENTS

- Students are expected to follow all rules and regulations as laid down in the handbook
- 2. Students are expected to attend classes regularly.
- 3. Attendance is taken at every lecture, practical or tutorial as specified in the College timetable.
- Attendance requirements must be fulfilled by every student in each course.
- 5. Students can check their attendance on the College website through their student login. Any discrepancy may be reported to the course teacher, rectified by the teacher concerned and reported to the Deans of Academic Affairs within three days. No further corrections in attendance status will be permitted.
- 6. Students are expected to write all the tests and submit assignments given for each course on time. Any malpractice during Tests/ Examinations will result in their cancellation. In the case of End Semester examinations the student will also be debarred from writing the rest of the examinations of the semester.
- All students must be present on the reopening day of each semester.
   Those who are absent on these days will have to pay the prescribed fine.
- 8. The day begins with a common prayer for which all should be present and in which all should participate with due reverence.
- Students are not permitted to leave the College during working hours.
   In case of an emergency, permission to do so must be obtained from the Head of the Department.
- 10. Every student should wear her identity card while on campus.
- Every student is expected to dress simply and modestly. The College mandates that students wear a saree, or salwar kameez, or jeans and kurta while on campus. Sleeveless attire is not permitted.
- 12. Students are not permitted to be in the parking lot during class hours.
- 13. Students are not permitted to model/participate in live modelling shows/fashion shows/stage shows.
- Students are not permitted to do any of the following without prior permission from the Principal: give interviews, publish any material, participate in radio/TV programmes.

- 15. The use of mobile phones is banned on campus. Students are not permitted to use mobile phones at any time or in any place on the College campus. Violation of this rule will result in confiscation of the phone and a fine will be levied. Confiscated phones will be returned on payment of the fine.
- Mobile phones may not be used to take photographs/videos on campus without the permission of the Deans of Student Affairs/Head of Department.
- 17. All students who come to College by car/two-wheeler must buy the appropriate vehicle passes by June 30,2019. Vehicles without passes will not be allowed into the campus thereafter. Drivers are not permitted to remain on campus.
- 18. Students may not post negative statements about the College/ faculty/staff/other students on social media websites. Violation of this will result in severe sanctions, including dismissal from the College.
- Littering is prohibited. Students are expected to keep the campus neat and clean
- 20. Students should not damage/deface College property (chairs, benches, tables, walls, etc.) A heavy fine will be levied on students who misuse/damage College property.
- 21. Students are not permitted to eat in the classrooms.
- 22. Students shall report to the office of the Deans of Student Affairs whenever they change residence. Failure to report within three days will be regarded as a serious breach of discipline. In the case of students residing in the hostel, permission to vacate the hostel must be obtained in advance from the Principal.
- Tampering with/misuse of ID Cards or bus passes will result in withdrawal of these facilities.
- 24. Smoking, consumption of alcohol, possession/use of drugs or drug peddling is strictly forbidden. Students found guilty of substance abuse or in possession of drugs will be suspended/dismissed from the College.
- 25. Protests/strikes on campus by students are banned. Students participating in them are liable to be suspended/dismissed from the College.

#### **ACADEMIC PROGRAMMES**

Each year of study is divided into two semesters. The duration of a semester is 90 working days. The semester from June to November is the odd semester and the semester from November to April is the even semester.

In each semester, the course work includes lectures, tutorials, assignments and seminars. Most courses have an End Semester Examination. Some courses have projects, term papers, dissertations, or theses, in lieu of an End Semester Examination.

# AIDED SECTION (Shift I)

# **Undergraduate Programmes**

Bachelor of Arts (BA) History and Tourism

Sociology Economics English

Bachelor of Visual Arts (BVA) (Specialisation in Painting or Design)

Four year Programme

Bachelor of Science (BSc) Mathematics

Physics Chemistry

Plant Biology and Plant Biotechnology

Advanced Zoology and Biotechnology

Bachelor of Commerce (BCom)

**Postgraduate Programmes** 

Master of Arts (MA) Economics

English

History of Fine Arts

Master of Social Work (MSW)

Master of Science (MSc) Mathematics

# **SELF-FINANCING SECTION (Shift II)**

# **Undergraduate Programmes**

Bachelor of Arts (BA) English and Communic ation Skills

Bachelor of Science (BSc) Mathematics, Psychology

Bachelor of Commerce (BCom) General

Bachelor of Commerce (BCom CS) Corporate Secretaryship Bachelor of Commerce (BCom A&F) Accounting and Finance

Bachelor of Business Administration (BBA) Bachelor of Computer Applications (BCA)

Bachelor of Social Work (BSW)

Bachelor of Vocation Programme (BVoc)

Food Processing and Quality Control Sustainable Energy Management

#### Postgraduate Programmes

Master of Arts (MA) International Studies

**Public Relations** 

Master of Science (MSc) Bioinformatics

Biotechnology

Information Technology

Chemistry

Master of Commerce (MCom)

Diploma Courses Postgraduate Diploma in

Computer Science

#### RESEARCH PROGRAMMES

MPhil & PhD Economics

English

History of Fine Arts Mathematics

Social Work

PhD Chemistry

# UNDERGRADUATE PROGRAMMES STRUCTURE OF THE PROGRAMMES

The College follows the semester pattern requiring six semesters of study for a Bachelor's degree and eight semesters for BVA, and the CBCS for all academic programmes.

In the CBCS, each course offered in a semester is assigned a certain number of credits, depending on the quantum of work required of the student every week. Credit is a unit of measurement for the quantum of work required of a student in a particular course. It reflects the number of instructional hours assigned to a course every week. e.g. 2 credits, 3 credits, 4 credits (2, 3, or 4 instructional hours per week respectively).

A student will earn the credits assigned to a course only when she successfully completes all the requirements of the course. A student will be awarded her degree on completion of the requirements of the curriculum: Parts I to V for the undergraduate degree and Part A and Part B for the postgraduate degree. At the undergraduate level a student must necessarily complete a minimum of 149 credits for a Bachelor's degree and 174 credits for the Bachelor's Degree in Visual Arts.

# **Course Codes: What They Represent**

Each course is represented by a code. The code is composed of letters and numbers:

15EC/MC/ME14 (undergraduate course)

15EL/PC/AL14 (postgraduate course)

15SW/RC/RM105 (MPhil degree course)

#### The year

15EC/MC/ME14: the first two numerals indicate the year in which the syllabus became effective.

#### The Department

15EC/MC/ME14: the two letters following the year indicate the department offering the course,

EC: Economics, EL: English, SW: Social Work, HS: History, CM: Commerce, CA: Computer Applications, SC: Sociology, FA: Fine Arts, BT: Botany, MT: Mathematics. PY: Psychology, etc.

#### The Category

15EC/MC/ME14: the next two letters indicate the course category,

#### Undergraduate

Foundation Core (FC), Major Core (MC), Major Elective (ME), Allied Core (AC), Allied Elective (AE), General Core (GC), General Elective (GE), Value Education (VE), Social Awareness Programme (SA) and Service Learning (SL)

#### **Postgraduate**

Postgraduate Core (PC), Elective (PE), Value Education (PV), Soft Skills (PK), Internship (PN), Social Awareness Programme (PA) and Service Learning (PL)

#### Research

Research Core (RC), Research Optional (RO) and Research Specialisation (RS)

#### The Title

15EC/MC/ME14 The next two letters stand for the title of the course, ME: Micro Economics, AL: American Literature, RM: Research Methodology, etc.

#### The Semester and the Credits assigned

# Theory courses

The first number following those letters indicate the semester in which the course is offered and the second indicates the number of credits assigned to that particular course.

15EL/PC/AL14: 1 indicates semester one and 4 indicates the number of credits allotted to the course.

#### Practical courses

In the case of a practical course, the letter P is followed by three numerals.

15PH/MC/P132: P1 indicates Practical One; 3 indicates semester III and the last number 2 indicates the number of credits assigned to the course.

#### Research courses

For MPhil Courses, of the three numerals, the first indicates the semester, the next two indicate the credits assigned to that particular course:

I5SW/RC/RM105: 1 indicates semester one and 05 indicates the number of credits.

The undergraduate programme has the following components:

Part I Foundation Course in Language

Tamil/Hindi/Sanskrit/French (Aided)

Tamil/Hindi/French (Self financing)

Part II Foundation Course in English

Part III (a) Major Core Courses

(b) Allied Core Courses

(c) Major Elective Courses

(d) Allied Elective Courses

Part IV (a) General Elective Courses/Basic Tamil

(b) Value Education

(c) Environmental Studies

(d) Soft Skills

(e) Extra Credits from value-added courses

Part V (a) Student Training Programmes

NSS/NCC/Games/Youth Red Cross

(b) Social Awareness Programme/Service Learning

#### **BACHELOR OF VOCATION PROGRAMMES**

The BVoc is a unique programme with multiple exit points. A student can opt to exit the programme at the end of the first year earning a Diploma or at the end of the second year earning an Advanced Diploma or after completion of three years earning a BVoc Degree.

A student must complete a minimum of 59 credits for Diploma, 117 credits for Advanced Diploma and 180 credits for a BVoc Degree.

The BVoc programme has the following components

Part I Foundation course in Language - Tamil/French

Part II Foundation course in English

Part III a) Non-Major Elective (General Elective)

(b) Environmental Studies

(c) Value Education

(d) Extension Activity

(e) Soft Skills

Part IV Skills Component

Core Subjects

(Theory & Practical, Allied Courses and Project)

# Part I Language & Part II English are mandatory courses for all students.

Part III comprises Major Core, Allied Core, Major Elective and Allied Elective courses. Major Electives are offered by departments to students of their own department. Allied Electives form a pool of courses offered to students of related departments. In addition to Core courses, a student is required to take courses under Part IV and Part V to obtain the minimum number of credits to graduate. Students who have not studied Tamil upto Std X are required to take two courses in Basic Tamil of two credits each over two semesters in order to graduate. Two Basic English courses of two credits each are offered to students who need to enhance their English language skills.

#### **ELECTIVE COURSES**

#### Major Electives

Undergradute students have the option of choosing between subject related Major Elective courses (ME) courses/project and subject related skill developement courses. Students must choose two such elective courses of five credits each and earn a total of ten credits.

#### Allied Electives

Undergraduate students have the option of choosing one five credit Allied Elective (AE) course from a pool of courses offered by related departments.

#### **General Electives**

The total credit requirement for the General Elective (GE) courses for each student is sixteen credits. The student can choose courses across disciplines, subject to the following regulations:

A Science student should take a minimum of one GE course of three credits from the Arts or Commerce streams.

An Arts student should take a minimum of one GE course of three credits from the Science or Commerce streams.

A Commerce student should take a minimum of one GE course of three credits from the Arts or Science streams.

A student cannot opt for more than two GEs from any one department. All students are expected to register for, and complete four General Elective courses of three credits each.

Students who have studied Tamil up to Std.X have to take any two GE courses of two credits each across disciplines.

Students who have not studied Tamil up to Std.X have to take two courses in Basic Tamil of two credits over two semesters.

Two Basic English courses of two credits each are offered to students who need to enhance their English language skills.

# Optional. Value Added Courses

Undergradute students can earn extra credits by taking up the following courses/programmes:

Independent Elective (UI)
Language Partnership Programme (LPP)
Internships (UN)
Certificate Courses (CC)
Research Projects/Papers (RP)
Vocational Courses (VC)

# **Independent Electives**

A student may register for one Independent Elective (UI) course of three credits per semester. UI courses may be taken either from the parent department or from other departments. A three hour End Semester Examination will be held for all Independent Elective courses. The marks and extra credits for those courses will be included in the marksheet. However, these marks will not be considered for the final classification.

A student who fails a UI course is not eligible for course completion for the same.

A student who fails a UI course cannot re-register for the same course.

UI will not be offered in the first semester

# **Registration Procedure for Elective Courses**

Students are expected to register online on the specified dates during the current semester for courses to be taken in the following semester.

The courses offered under Part III for the various programmes are as follows:

# SHIFT I BACHELOR OF ARTS BA Branch I A History and Tourism

#### **Major Core Courses**

Ancient India upto 700 A.D.

Introduction to Tourism

Medieval India (712-1707 A.D.)

**Business of Tourism** 

India's Struggle for Independence

Social and Cultural History of Chennai City since 1639

Contemporary India

History of Europe (1789-1871)

History of World Civilisations

Tourism Marketing and Management

International Relations Since 1945

**Indian Constitution** 

History of Europe (1871-1945)

#### **Allied Core Courses**

History of Tamil Nadu upto the 16th Century

Pre-Colonial India upto 1858

Hospitality Management and Catering Human Rights

# **Major Elective Courses**

Project

Airport Customer Services

Women's Studies

Art and Architecture for Tourism

#### **Allied Elective Courses**

Social Entrepreneurship

Appreciation of Indian Art

Journalistic Writing

Consumer Psychology

#### **Independent Elective Courses**

History of the USA

China and Japan in the 20th Century

# **Branch III Sociology**

#### **Major Core Courses**

Principles of Sociology I & II

Sociology of Indian Society

Social Anthropology

Development of Social Thought

Fundamentals of Social Research and Statistics

Sociological Theory

Sociology of Media

Crime and Victimology

Sociology of Ethnic Relations

Sociology of Religion

**Environmental Sociology** 

Sociology of Globalisation

#### **Allied Core Courses**

Social Psychology

Tribal Development

Women and Development

Social Gerontology

#### **Major Elective Courses**

Non-Governmental Organisations (Skill Development Course)

Project

Organisational Behaviour

Logic and Scientific Methods

#### **Allied Elective Courses**

Indian Heritage and Tourism

Appreciation of Indian Art

Journalistic Writing

Consumer Psychology

Social Entrepreneurship

# **Independent Elective Courses**

Corporate Social Responsibility

Social Networking

#### **Branch IV** Economics

#### **Major Core Courses**

Micro Economics I & II

Indian Economic Development I & II

Monetary Economics I & II

**Development Theory** 

Macro Economics I & II

Public Finance I & II

**Economic Thought** 

International Economics

#### **Allied Core Courses**

Statistics for Economics

Mathematical Methods for Economics

Principles of Financial Management

Introductory Econometrics

# **Major Elective Courses**

**Environmental Economics** 

Research Methods and Economic Analysis

**Human Resource Development** 

Project

#### **Allied Elective Courses**

Social Entrepreneurship

Operations Research

**Accounting Practices** 

Journalistic Writing

Consumer Psychology

**Economics of Budget** 

# **Independent Elective Courses**

Managerial Economics

Nobel Laureates in Economics

# **Branch XII** English

#### **Major Core Courses**

Prose

Poetry

Drama

Literary Criticism I & II

Fiction

Indian Literature in Translation

Indian Literature in English

East and South Asian Literatures

British Literature 16th Century to the 21st Century

American Literature

West Asian Literatures

African and Caribbean Literatures

# **Allied Core Courses**

Introduction to Linguistics

Subaltern Writing

Literature and Ideas

Literature and Gender

# **Major Elective Courses**

English Language Teaching

Introduction to Children's Literature

Literatures of Australia, Canada and New Zealand

#### **Allied Elective Courses**

Social Entrepreneurship Indian Heritage and Tourism Appreciation of Indian Art Consumer Psychology

#### **Independent Elective Courses**

The Novel of Courtship and Marriage Poetry of the Romantic Age

# BACHELOR OF VISUAL ARTS BVA (Four Year Programme)

#### Branch X Visual Arts

#### **Major Core Courses**

Buddhist Art in India

Drawing—Practical

Hindu and Jaina Art

Art from Prehistory to Medieval Europe

Indo-Islamic Art and Rajput Miniatures

Basic Painting—Practical

Art in Europe (1280-1790)

Art in Europe (1780-1910)

Indian Craft and Folk Art Traditions

Digital Photography—Practical

Modernism and Postmodernism in the West

Paper Art—Practical

Modern Art in India

Modern Architecture

Art of Indigenous Cultures

#### **Allied Core Courses**

Fundamentals of Art History

Drawing and Rendering—Practical

Design Fundamentals—Practical

Figure Drawing—Practical

#### **Major Elective Courses**

Colour—Practical

Still Life Painting—Practical

Illustration—Practical

Figure Painting —Practical

Textile Surface Patterning—Practical

Landscape Painting—Practical

Typography and Design—Practical

Figure Illustration—Practical

Visual Merchandising—Practical

Creative Expressions—Practical

Project Design Process and Development

Project Art Process and Development

Project Design

Project Art

#### **Allied Elective Courses**

Social Entrepreneurship

Indian Heritage and Tourism

Journalistic Writing

Consumer Psychology

# **Independent Elective Courses**

Fashion Concepts, Manufacture and Retail

History of Graphic Design

# BACHELOR OF SCIENCE BSc Branch I Mathematics

# **Major Core Courses**

**Differential Calculus** 

Algebra and Trigonometry

Multiple Integral and Laplace Transforms

**Analytical Geometry** 

Vector Analysis and Applications

Introduction to Graph Theory

Sequences, Series and Fourier Series

Algebraic Structures

Principles of Real Analysis

**Elements of Differential Equations** 

**Vector Spaces and Linear Transformations** 

**Principles of Complex Analysis** 

Principles of Mechanics

#### **Allied Core Courses**

Physics I & II

Physics I & II—Practical

Mathematical Statistics 1 & II

#### **Major Elective Courses**

**Optimisation Techniques** 

Project

Elements of Space Science

**Numerical Analysis** 

Numerical Methods with Program in C

# **Allied Elective Courses**

The Economic Budget

**Accounting Practices** 

#### **Independent Elective Course**

Formal Languages and Automata Theory

# Branch III Physics\* (Theory and Practicals)

# **Major Core Courses**

Electronics I & II

Properties of Matter and Atomic Physics

Experimental Physics I, II, III, IV, V & VI

Thermal Physics and Statistical Mechanics

Mechanics

Optics and Spectroscopy

Mathematical Physics

Electromagnetism

Microprocessors and Microcontrollers Solid State Physics Quantum Mechanics and Relativity Nuclear and Particle Physics

#### **Allied Core Courses**

Mathematics for Physics | & II Fundamentals of Chemistry | & II Organic Analysis—Practical General Chemistry—Practical

#### Major Elective Courses

Communication Systems Essentials of Nano Science Laser Physics Project

#### **Allied Elective Courses**

Applied Chemistry
Bioinstrumentation
Introduction to Human Physiology and Immunology

### **Independent Elective Courses**

General Chemistry

Astrophysics Geophysics

# Branch IV Chemistry\* (Theory and Practicals)

#### **Major Core Courses**

Analytical Chemistry
Volumetric Analysis—Practical
Organic Chemistry I, II & III
Semi Micro Qualitative Analysis I & II—Practical
Inorganic Chemistry I & II
Physical Chemistry I, II & III
Organic Chemistry I & II—Practical
Biochemistry
Physical Chemistry I & II—Practical
Spectroscopy

#### **Allied Core Courses**

Physics I & II

Physics I & II—Practical

Mathematics for Chemistry I & II

#### **Major Elective Courses**

Computers in Chemistry (Skill Development Course)

Project

Pharmaceutical Chemistry

Polymer Chemistry

#### **Allied Elective Courses**

Bioinstrumentation

Fundamentals of Nanoscience

Introduction to Human Physiology and Immunology

#### **Independent Elective Courses**

**Industrial Chemistry** 

**Drugs and Diseases** 

# Branch V (A) Plant Biology And Plant Biotechnology\* (Theory and Practicals)

#### **Major Core Courses**

Algae, Fungi and Lichens

Principles of Applied Biotechnology

Algae, Fungi and Lichens—Practical

Bryophytes, Pteridophytes and Gymnosperms

Bryophytes, Pteridophytes and Gymnosperms—Practical

Taxonomy of Angiosperms and Economic Botany

Taxonomy of Angiosperms and Economic Botany—Practical

Phytotherapy and Ethnobotany

Anatomy and Embryology of Angiosperms

Anatomy and Embryology of Angiosperms—Practical

Cell and Molecular Biology

Microbiology

Ecology and Environmental Biotechnology

Cell and Molecular Biology, Microbiology, Ecology & Environmental Biotechnology—Practical

Plant Physiology

Plant Biotechnology & Genetic Engineering
Genetics, Plant Breeding & Evolution

Plant Physiology, Plant Biotechnology & Genetic Engineering, Genetics, Plant Breeding & Evolution—Practical

#### **Allied Core Courses**

General Zoology | & ||
General Zoology | & ||
Fundamentals of Biochemistry | & ||
Biochemistry | & ||
Practical

# **Major Elective Courses**

Fruit Preservation and Nutrition (Skill Development Course)
Project

Horticulture (Skill Development Course) Analytical Techniques in Plant Sciences

# Allied Elective Courses

Applied Chemistry
Fundamentals of Nanoscience
Introduction to Human Physiology and Immunology

# **Independent Elective Courses**

Agriculture Forestry

# Branch VI (A) Advanced Zoology And Biotechnology\* (Theory and Practicals)

#### **Major Core Courses**

Invertebrata

Economic Zoology

Invertebrata and Economic Zoology—Practical

Chordata

Chordata—Practical

Vertebrate Physiology

**Developmental Biology** 

Physiology and Developmental Biology—Practical

Microbiology

Microbiology—Practical

Cell and Molecular Biology

Genetics

Fundamentals of Biotechnology

Genetics, Cell and Molecular Biology and

Biotechnology—Practical

Animal Behaviour

**Ecology and Evolution** 

Immunology

Animal Behaviour, Ecology and Immunology—Practical

#### **Allied Core Courses**

General Botany I & II

General Botany I & II—Practical

Fundamentals of Biochemistry I & II

Biochemistry I & II—Practical

#### **Major Elective Courses**

Conservation Biology (Skill Development Course)

Medical Laboratory Technology

Environmental Biotechnology

Project

#### **Allied Elective Courses**

Applied Chemistry

Fundamentals of Nanoscience

Bioinstrumentation

# **Independent Elective Courses**

Fundamentals of Food Science Introduction to Wildlife Biology

\*Selected for the Star College Scheme of the Department of Biotechnology, Ministry of Science & Technology, Government of India, for strengthening Basic Science programmes in 2009. In 2013 DBT accorded Star Department Status to the departments of Physics, Chemistry, Botany and Zoology.

# **BACHELOR OF COMMERCE BCom (General)**

#### **Major Core Courses**

**Financial Accounting** 

Marketing

Cost Accounting

**Business Management** 

**Business Law** 

Banking and Financial Services

Management Accounting

Business Ethics & Corporate Social Responsibility

Financial Management

Company Law

Financial Markets

Corporate Accounting

**Human Resource Management** 

Income Tax Law and Practice

Entrepreneurship

E-Commerce

#### **Allied Core Courses**

Indian Economy

**Economics for Business** 

Mathematics for Commerce

Statistical Techniques for Business

### **Major Elective Courses**

Project

Consumer Behaviour

Retail Marketing

Organisational Behaviour

Auditing

Advanced Corporate Accounting

Portfolio Management

Office Organisation and Management

**Automated Accounting Practices** 

Office Procedures and Practices

# **Allied Elective Courses**

Social Entrepreneurship

The Economic Budget

Operations Research

#### **Independent Elective Courses**

Consumer Rights
International Marketing

# SHIFT II BACHELOR OF ARTS BA English and Communication Skills

#### **Major Core Courses**

Presentation Skills

Introduction to Prose and Poetry

Academic Writing

Introduction to Drama and Fiction

Writing for the Media

**British Literature** 

Literary Criticism

**English Language Teaching** 

American Literature

English for Advertising

World Classics in Translation

Indian Writing in English

**Technical Writing** 

#### **Allied Core Courses**

Introduction to Subaltern Writing

Introduction to Linguistics

Literature and Ideas

Literature and Gender

# **Major Elective Courses**

Indian Writing in Translation

Literatures of Asia

Advanced Business Writing

# **Allied Elective Courses**

Fiction and Film

# BACHELOR OF SCIENCE BSc

#### **Branch I Mathematics**

### **Major Core Courses**

**Differential Calculus** 

Algebra and Trigonometry

Multiple Integral and Laplace Transforms

**Analytical Geometry** 

Vector Analysis and Applications

Introduction to Graph Theory

Sequences, Series and Fourier Series

Algebraic Structures

Principles of Real Analysis

Elements of Differential Equations

Vector Spaces and Linear Transformations

Principles of Complex Analysis

Principles of Mechanics

#### **Allied Core Courses**

Physics I & II

Physics I & II—Practical

Mathematical Statistics 1 & II

#### **Major Elective Courses**

**Optimisation Techniques** 

Project

Elements of Space Science

**Numerical Analysis** 

Numerical Methods with Program in C

#### **Allied Elective Courses**

Industrial Relations

Cyber Security and Forensics

Data Analysis

**Accounting Practices** 

Consumer Psychology

# **Independent Elective Course**

Formal Languages and Automata Theory

# BACHELOR OF SCIENCE BSc Psychology

#### **Major Core Courses**

Basic Psychology I & II

Developmental Psychology I & II

Research Methods in Psychology

Statistics for Psychology I & II

Abnormal Psychology I & II

Experimental Psychology

Counselling Psychology

Psychological Testing

Applied Psychology

#### **Allied Core Courses**

Social Psychology I & II

Foundations of Bio Psychology

Health Psychology

#### **Major Elective Courses**

Organisational Psychology

Project

**Human Resource Management** 

Rehabilitation Psychology

#### **Allied Elective Courses**

Food and Nutrition

Social Enterprise Management

Cyber Security and Forensics

**Industrial Relations** 

# **BACHELOR OF COMMERCE BCom (General)**

# **Major Core Courses**

Financial Accounting

Marketing

**Cost Accounting** 

**Business Management** 

**Business Law** 

Banking and Financial Services

Management Accounting

Business Ethics & Corporate Social Responsibility

Financial Management

Company Law

Financial Markets

Corporate Accounting

**Human Resource Management** 

Income Tax Law and Practice

Entrepreneurship

E-Commerce

#### **Allied Core Courses**

Indian Economy

**Economics for Business** 

Mathematics for Commerce

Statistical Techniques for Business

#### **Major Elective Courses**

Project

Consumer Behaviour

Retail Marketing

Organisational Behaviour

Auditing

**Advanced Corporate Accounting** 

Portfolio Management

Office Organisation and Management

**Automated Accounting Practices** 

Office Procedures and Practices

# **Allied Elective Courses**

Operations Research

Cyber Security and Forensics

Data Analysis

Social Entreprise Management

Food and Nutrition

# **Independent Elective Courses**

Consumer Rights

International Marketing

# **BACHELOR OF COMMERCE BCom (CS)**

#### **Corporate Secretaryship**

#### **Major Core Courses**

Financial Accounting

Marketing

**Cost Accounting** 

**Business Management** 

Legal Aspects of Business

Banking and Financial Services

Management Accounting

Business Ethics & Corporate Social Responsibility

Financial Management

Company Law & Secretarial Practice

Corporate Accounting

**Human Resources Management** 

Financial Markets

Labour and Social Security Laws

E-Commerce

Internship

#### **Allied Core Courses**

Indian Economy

**Economics for Business** 

**Business Statistics** 

**Business Analysis using Computer** 

#### **Major Elective Courses**

**Business Environment** 

**Business Taxation** 

Project

Auditing

Advertising

#### **Allied Elective Courses**

Operations Research

Cyber Security and Forensics

Data Analysis

Social Enterprise Management Food and Nutrition

# **Independent Elective Courses**

International Marketing Consumer Rights

# BACHELOR OF COMMERCE BCom (A&F) Accounting and Finance

# **Major Core Courses**

Accounting I & II

**Business Organisation and Management** 

Cost and Management Accounting

Essentials in Marketing

Regulatory Aspects of Business

Corporate Law

Financial Market and Financial Institutions

Principles of Financial Management

Advanced Cost and Management Accounting

Income Tax Law and Practice

**Auditing Techniques** 

Corporate Finance

**Advanced Corporate Accounting** 

**Business Taxation** 

Portfolio Management

# **Allied Core Courses**

Indian Economy

**Economics for Business** 

Mathematics for Commerce

Statistical Techniques for Business

# **Major Elective Courses**

Corporate Social Responsibility

Entrepreneurship Development

Project

Managerial Economics

**Human Resource Practices** 

#### **Allied Elective Courses**

Operations Research

Cyber Security and Forensics

Data Analysis

Social Enterprise Management

Food and Nutrition

# **Independent Elective Courses**

Investment Planning

Performance Appraisal

#### BACHELOR OF BUSINESS ADMINISTRATION BBA

#### **Major Core Courses**

Accounting for Management I & II

Principles of Management

Marketing Management

**Business and Society** 

Legal Framework of Business I & II

**Human Resource Management** 

Indian Financial System

Introduction to Financial Management

Essentials of Workplace Behaviour

Entrepreneurial Management

**Indian Taxation Law** 

**Production and Operations Management** 

Strategic Management

Fundamentals of Public Relations

# **Allied Core Courses**

Managerial Economics

**Business Applications in Computers** 

Quantitative Techniques for Management

Operations Research

# **Major Elective Courses**

Retail Management

Project

Supply Chain and Logistics Management

Industrial Relations Management

#### **Allied Elective Courses**

Operations Research
Cyber Security and Forensics
Data Analysis
Social Enterprise Management
Food and Nutrition

# **Independent Elective Courses**

Principles of E-Commerce Consumer Rights

Stella Maris College has an MoU with the Association of Chartered Certified Accountants (ACCA), a global body for professional accountants, that will enable undergraduate students of the Department of Commerce to acquire the ACCA qualification in addition to their BCom degree. The course is conducted by industry professionals on campus. On completion of the course, students will also receive a professional diploma from ACCA and a BSc in Accounting from Oxford Brookes University, UK.

Coaching for the Chartered Accountancy course is offered to the students of the Department of Commerce. The classes are conducted on campus by renowned practising Chartered Accountants.

In order to enable students to obtain a professional qualification while pursuing their BCom degree, CA coaching classes for CPT are held in collaboration with John Morris & Co., along with coaching for the existing ACCA certification.

# BACHELOR OF COMPUTER APPLICATIONS BCA (Theory & Practical)

# Major Core Courses

Procedure Oriented Programming with C
Procedure Oriented Programming with C—Practical

Multimedia—Practical

Data Structures and Algorithms

**Computer Concepts** 

Data Structures and Algorithms—Practical

**Database Management Systems** 

Object Oriented Programming with Java

Software Engineering

Relational Database Management Systems—Practical

Object Oriented Programming with Java—Practical

**Operating Systems** 

Web Programming

Web Programming—Practical

Software Testing

Advanced Java Programming

Visual Programming

Advanced Java Programming—Practical

Visual Programming with C #—Practical

**Network Concepts** 

Emerging Trends in Information Technology

Project

#### **Allied Core Courses**

Mathematics for Computer Science I & II

Financial Statement and Analysis

Principles of Financial Management

#### **Major Elective Courses**

Linux Programming

Software and Information Security

HTML 5 and Game Programming

Mobile App Development for Android

#### **Allied Elective Courses**

Industrial Relations

Operations Research

Social Enterprise Management

Food and Nutrition

Recent Trends in Marketing

# **Independent Elective Courses**

Cloud Computing

Big Data Analytics

Wireless Sensor Networks

# **BACHELOR OF SOCIAL WORK BSW**

# **Major Core Courses**

Social Work Profession History and Philosophy Field Work I, II, III, IV, V & VI

Social Work Methods I (Case Work and Group Work)

Social Work Methods II (Community Organisation and Social Action)

Generalist Practice in Social Work

Fields of Social Work

Basic Research and Statistics for Social Work

Social Work Administration

Health Care Services

Gender and Development - Issues and Concerns

Proiect

**Block Placement** 

#### **Allied Core Courses**

Fundamentals of Sociology

Introduction to Psychology

Indian Economy and Development Issues

Human Rights, Social Justice and Advocacy

# **Major Elective Courses**

International Co-operation and Humanitarian Assistance

Ecology, Development and Social Work Intervention

Disaster Preparedness and Risk Reduction

Disability Rehabilitation and Social Work Practice

#### **Allied Elective Courses**

Operations Research

Cyber Security and Forensics

Data Analysis

Industrial Relations

Data Analysis

Recent Trends in Marketing

# **Independent Elective Course**

Leadership, Training and Development

# BACHELOR OF VOCATION BVoc BVoc Sustainable Energy Management

# **Major Core Courses**

Forms of Energy and Energy Crisis Solar Energy

Fundamentals of Photovoltaics

**Energy Conversion Techniques** 

Bio Energy

Waste Segregation and Management

Advanced Bioenergy

Biofuel Crops and Biofuels

Novel Materials for Sustainability

Software Tools for Energy Analysis

Solar Power plan Designing

Green Buildings and Passive Architecture

**Entrepreneurial Initiatives** 

Green Management Urban and Rural Scenario

**Energy for Smart Cities** 

Project

#### **Allied Core Courses**

**Energy Economics** 

Environment and Ecology

Microbial Fuel Cells

# **Major Elective Courses**

**Energy Management and Energy Audit** 

Conservation of Water Resources - Watershed Management

# **General Elective Courses**

Electronic Documentation and Presentation

Banking Practices

# **BVoc Food Processing and Quality Control**

# **Major Core Courses**

Food Microbiology with Laboratory Work

Technology of Fruits and Vegetables Processing

Hands-on Training

Bakery and Dairy Technology

Basic Principles of Food Processing and Preservation

**Dairy Processing** 

Food Analysis

Analytical Techniques in Food Quality Assurance

Food Laws and Food Safety

Community Nutrition and Fortification of Foods

Sensory Evaluation with Laboratory Work

**Entrepreneurial Initiatives** 

Post-Harvest Technology

Food Safety and Management

Waste Management in Food Industry

Emerging Trends in Food Processing and Technology

Project

#### **Allied Core Courses**

Food Hygiene and Sanitation Principles of Basic Nutrition

**Basic Dietetics** 

#### **Major Elective Courses**

Food Packaging

Flavour Chemistry and Technology

#### **General Elective Courses**

Diseases and Management

**Banking Practices** 

# **COURSES OFFERED UNDER PART IV**

# (a) General Electives:

To enhance inter-disciplinary learning the College offers students General Elective Courses. A student needs to take four General Electives of three credits each and two General Electives of two credits each across disciplines.

**History** Heritage Awareness

History of Chennai City

Introduction to Indian Performing Arts & Painting

Study of Indian Cinema

Fundamentals of Indian Constitution

International Affairs since 1945

Sociology Sociology of Sports

Organisational Development and Change

Sociology of Popular Culture

Gender Studies Society and Media Society and Law

Psychology Fundamentals of Human Behaviour

Basic Skills in Counselling Introduction to Social Behaviour

Personality Enrichment
General Psychology
Psychology of Adalasses

Psychology of Adolescence

**Economics** Ecofeminism

Economic Issues Money Matters Public Policy

**Economics for Competitive Examinations** 

Women and Work

English Basic English I & II

Fiction and Film

English for the Workplace Basic Theatre Skills Writing for the Media

Travel Writing

Fine Arts Recycled Art — Practical

Fabric Art — Practical

Creative Printing — Practical Embroidery — Practical

Collage — Practical

Jewellery from Alternate Material — Practical

Mathematics Fascinating World of Mathematics

Basic Mathematics

Essentials of Logic and its Applications Resource Management Techniques

Celestial Wonders Applied Statistics Physics Basic Principles of Physics

Physics of Music

**Basics of Communication Systems** 

Digital Photography

Home Electrical Installations

Energy Physics Trouble Shooting Programming in C

E-commerce with Content Management System

Security Issues in Information Technology

**Chemistry** Chemistry in Everyday Life

Cosmetics and Personal Care

Food Quality and Detection of Food Adulteration

Nutraceuticals and Health Care Basic Nutritional Chemistry

Forensic Chemistry

**Botany** Herbal Therapy

Fruit Preservation

Fundamentals of Horticulture

Waste Management

Food Science Floriculture

**Zoology** Diseases and Management

Concepts in Animal Welfare Genes–Diseases–Society Nutrition and Diet Therapy

Applied Zoology

Biology of Human Reproduction

Commerce Banking Practices

Financial Services Business Leadership

Fundamentals of Marketing Contemporary Advertising Personnel Management

Basic Accounting

Salesmanship

Financial Analysis and Reporting

**Business Tax Procedures and Management** 

Personnel Management

Corporate Communication

Computerised Accounting Systems

Stock and Commodities Market

Intellectual Property Rights

Rural Marketing

# **Computer Science**

Electronic Documentation and Presentation

Digital World — Tools and Techniques

Image Editing and Animation

System Assembling, Installation and

Trouble Shooting Programming in C

E-Commerce with Content Management System Security Issues in Information Technology

#### Social Work

Migration Issues and Human Security

Marriage and Family Life Education

UN Systems for Development and Social Change

Human Rights and Justice Issues Corporate Social Responsibility Conflict and Peace Building

# Languages

Basic Tamil I & II

Medai Pechchu Padaippu Illakiyam

Nattuppuraiyal

Suttrula

Hindi for Beginners

Public Speaking in Hindi

Spoken Hindi

Creative Writing in Hindi French for Beginners

French for Business

Spoken French

Spoken Sanskrit

Stress Management in Sanskrit Literature

**(b) Value Education** (Christian Perspectives/Ethics): Students are expected to earn six credits over three years.

# **Christian Perspectives**

Values in Personal Life

Responsible Citizenship and Peace Initiatives

Values in Social and Family Life

#### **Ethics**

Values in Personal Life

Responsible Citizenship and Peace Initiatives

Values in Social and Family Life

- (c) Environmental Studies: A student is expected to earn two credits.
- (d) Soft Skills: A mandatory two-credit course to enhance personal excellence and employability of the students.

#### COURSES OFFERED UNDER PART V

# (a) STUDENT TRAINING PROGRAMMES

All students are required to enroll in any one of the programmes (NSS/NCC/Games/Youth Red Cross) to earn a compulsory minimum of two credits.

- Students opting for Games will earn two credits in one year (one credit per semester).
- Students opting for NCC will have to compulsorily continue in the third year. A minimum of 75% parade attendance is required. They will earn one credit each in the first and second years and two credits in the third year.
- Students opting for NSS/Youth Red Cross will have to be involved in these activities for a minimum of two years. They will earn a total of two credits (one credit per year).

# National Service Scheme (NSS)

The objectives of the NSS are:

- To create social awareness leading to effective action
- To be actively and constructively involved in the needs and problems of the community and thus become agents of social change

- To bring about an overall development of the personality of students through involvement in projects
- To train students for responsible leadership

These objectives are to be realised through various projects under the guidance and supervision of the NSS Programme Officer assisted by faculty members.

# **National Cadet Corps (NCC)**

The NCC plays a vital role in moulding the character of young women. It lays stress on developing qualities of leadership among the cadets and also inculcating in them the spirit of sportsmanship.

The aims of the NCC are:

- To develop qualities of courage, comradeship, discipline, leadership, a secular outlook, the spirit of adventure, sportsmanship and the ideal of selfless service among youth to make them useful citizens
- To create a human resource of organised, trained and motivated youth who will be always available for the service of the nation

# **Sports and Games**

Sports and games facilities are offered to every student of Stella Maris who desires to develop her potential in sports.

Sports and games include major group games, athletics, karate, yoga, etc. A minimum of 75% attendance is required of students opting for games. They should earn the required minimum of 2 credits within one academic year, one each semester.

# (b) SOCIAL AWARENESS PROGRAMME/SERVICE LEARNING:

The Social Awareness Programme (SAP)/Service Learning (SL) enables students as growing individuals to become aware of their capacities and roles in society. SAP seeks to enable the student to become aware of the needs and concerns of those who are economically and socially marginalised. The programme ensures that theoretical inputs are supplemented with action-based initiatives aimed at encouraging students to become active agents of social change.

SL is based on a mutual learning relationship between students and the community, where learning reinforces and strengthens service and service enriches and expands the boundaries of learning.

#### SAP/SL aims at

- bridging the gap between education, knowledge and its relevance
- enabling the application of classroom learning to real life

Students are expected to earn two credits by completing any one of the following course options:

Heritage Awareness

Rural Realities Village Visit

Child Welfare

Art for Children

Pollutants and Adulterants

Plants and People

Health and Hygiene

Care of the Differently Abled

**Computer Basics** 

Urban Realities — Underdeveloped Areas (Slums)

Welfare of the Aged

Socio Economic issues

Civic Awareness

# **CERTIFICATE COURSES**

The following Certificate Courses are offered by the College to give students useful, job-oriented training:

Herbal Therapy and Beauty Care

Animal Cell Culture Techniques

Insurance and Risk Management

Principles of Financial Planning and Portfolio Management

Copyediting

Stocks, Bonds, Derivatives and other Investment Avenues

Employee Benefits and Retirement Planning

Personal Taxation and Estate Planning

Investment Management and Advanced Financial Planning

**Data Analytics** 

Gender and Work

**Cloud Computing** 

Gaming

Spanish for Tourism

Tour Guide

Competitive Exams

Aptitude and Communication Skills

Sociology of Law

Media and Society

Social Entrepreneurship

**Exploring Nanoscience** 

NPTEL (Online)

#### POSTGRADUATE PROGRAMMES

# MA, MSc, MSW, MCom STRUCTURE OF THE PROGRAMMES

As an autonomous College, Stella Maris follows the semester system requiring four semesters of study for a Master's Degree. A student must necessarily complete a minimum of 91 credits for an MA/MSc/MSW/MCom Degree.

The postgraduate programmes have the following components:

Core Courses
Elective Courses
Value Education
Soft Skills
Social Awareness Programme
Internship

#### **Elective Courses**

The total credit requirement for the postgraduate elective (PE) courses for each student is twenty credits. The student is expected to choose three courses from the parent department. The other two should be chosen from other disciplines; a student cannot opt for more than one PE from any one department.

# **Independent Electives**

A student may register for one Independent Elective (PI) course of three credits per semester.

PI courses may be taken either from the parent department or from other departments. A three hour End Semester Examination will be held for all Independent Elective Courses. The marks and extra credits for these courses will be included in the marksheet. However these marks will not be considered for the final classification.

A student who fails a PI course is not eligible for course completion for the same.

A student who fails a PI course cannot re-register for the same course. PI will not be offered in the first semester.

# **Registration Procedure for Elective Courses**

Registration for Elective Courses is online. Students are expected to register on the specified dates during the current semester for courses to be taken in the following semester.

#### **Certificate Courses**

Postgraduate students may register for Certificate Courses; however they will not earn extra credits for the same. They will be awarded certificates on successful completion of the requirements of the course.

#### SHIFT I

# MASTER OF ARTS MA Branch III Economics

#### Core Courses

Micro Economic Analysis I & II

Monetary Economics

Growth and Development Economics

Research Methods and Analysis I & II

International Trade

Gender Economics

Macro Economics I & II

Public Economics I & II

**Human Resource Development** 

**Environmental Economics** 

Dissertation

# Elective Courses Offered to Students of the Parent Department

Mathematics for Economics

Industrial Economics

Advanced Managerial Economics

**Econometric Methods** 

**Economics for Business and Marketing** 

Advanced Econometrics

# **Elective Courses Offered to Students of other Departments**

Contemporary Economic Issues

**Economics for Managers** 

# **Summer Internship**

#### **Independent Elective Courses**

**Economic Thought** 

Financial Institutions & Markets in India

# **Branch VII English**

#### **Core Courses**

British Literature I & II

American Literature: Modernism and After

Literature and Subalternity

Women's Writing

Linguistics

Contemporary Critical Theory I & II

Postcolonial Studies

Indian Literature in Translation

Literature and Ecology

Modern Indian Literature in English

Literature and Mysticism

Shakespeare

Dissertation

# **Elective Courses Offered to Students of the Parent Department**

Detective Fiction

Technical Writing

English Language Teaching | 1 & | I

Children's Literature

New Fiction and the Contemporary World

# **Elective Courses Offered to Students of other Departments**

English for Communication

Introduction to Technical Writing

Literature and Spiritualty

# **Summer Internship**

# **Independent Elective Courses**

Literature and Science

Popular Fiction

Fantasy Fiction

# **Branch X** History of Fine Arts

#### **Core Courses**

Arts and Ideas

Design History

Drawing and Painting—Practical

Design Dynamics—Practical

Weaving—Practical

Publishing Design—Practical

Illustration—Practical

Textile Printing—Practical

Communication Design I & II—Practical

Mobile Application & Web Page Design—Practical

Fashion, Accessories & Embellishment—Practical

Textile Product Development—Practical

Dissertation

# **Elective Courses Offered to Students of Parent Department**

Digital Photography—Practical

Creative Photography—Practical

Research Methodology

Critical Writing

Visual Culture

Crafts in India

# **Elective Courses Offered to Students of other Departments**

Textile Dyeing & Printing—Practical

Creative Design—Practical

# **Summer Internship**

# **Independent Elective Courses**

Indian Aesthetics and Philosophy

Indian Iconography

# MASTER OF SOCIAL WORK MSW

#### **Core Courses**

Social Work Profession—History, Philosophy and Ideologies

Social Work with Individuals

Social Work with Groups

Field Work I, II, III & IV

Community Organisation and Social Action

Social Work Research and Statistics

Integrated Practice in Social Work

Human Rights and Social Work

Management for Non Profit Organisations

Dissertation

Counselling Theory and Practice

Gender and Social Work Practice

# **Elective Courses Offered to Students of Parent Department**

Fundamentals of Sociology

Fundamentals of Psychology

Child Rights and Social Work

Medical Social Work

**Development Planning and Administration** 

Family Social Work

Mental Health and Social Work

Social Entrepreneurship

Youth Development

Community Health

Development Practice—Urban and Rural

# Internship

Block Placement

# **Independent Elective Course**

**Disaster Management** 

# MASTER OF SCIENCE MSc Branch I Mathematics

#### **Core Courses**

Modern Algebra

Real Analysis

Continuum Mechanics

**Differential Equations** 

Linear Algebra

Measure Theory and Integration

Research Methods and Tools

Complex Analysis

Fluid Dynamics

**Graph Theory** 

Topology

**Functional Analysis** 

Calculus of Variation and Integral Equations

Differential Geometry

Dissertation

# **Elective Courses Offered to Students of the Parent Department**

Number Theory and Cryptography

Analysis of Algorithms

Fuzzy Set Theory and Applications

Mechanics

Mathematical Modeling

Probability and Random Processes

# **Elective Courses Offered to Students of other Departments**

Formal Languages and Automata Theory

Statistics for Research

# **Summer Internship**

# **Independent Elective Course**

Financial Mathematics

# SHIFT II MASTER OF ARTS MA Public Relations

#### **Core Courses**

Basics of Public Relations

Community Relations

Interpersonal and Group Communication

Marketing and Advertising Management in Public Relations

Public Relations in the Corporate Sector

**Customer Relations** 

Mass Communication

Public Relations in the Service Sector

**Employee Relations** 

Writing for Media

Public Relations in the Government Sector

Dissertation

Public Relations Campaign Management

Government Relations

# **Elective Courses Offered to Students of the Parent Department**

**Event Management** 

Media Management

Communication Tools for Public Relations

Creative Public Relations

Perspectives of Human Resource Management in Public Relations

Digital Public Relations

# **Elective Courses Offered to Students of the other Departments**

Introduction to Public Relations

Public Relations Skills

#### **Summer Internship**

Summer Internship (Corporate Sector/Non-Government

Organisation)

Internship (Service Sector/Government Organisation)

# **Independent Elective Course**

Global Public Relations

# **International Studies**

#### **Core Courses**

International History (1648-1945)

International Relations since 1945

International Security

International Political Economy

Theories and Issues of International Relations

International Law I & II

India's Foreign Policy

Research Methodology

Conflict and Cooperation in South Asia

International Organisations

Human Rights
American Foreign Policy
The International Order in the Asia Pacific
Dissertation

# **Elective Courses Offered to Students of the Parent Department**

International Terrorism

Introduction to Peace and Conflict Studies Ethnicity, Culture and International Relations Latin America's Polity, Society and Economy Government and Politics of the Middle East

# **Elective Courses Offered to Students of other Departments**

Globalisation World Affairs

#### **Summer Internship**

# **Independent Elective Courses**

Third World Development and Challenges Introduction to Political Thought

#### MASTER OF COMMERCE MCom

#### **Core Courses**

Marketing Management
Strategic Human Resource Management
Regulatory Aspects of Business
Accounting for Managerial Decisions
Service Marketing

Corporate Governance and Social Responsibility Financial Management and Policy

Indian Financial System

**Business Research** 

Corporate Accounting

Global Strategic Management

Individual and Corporate Tax Planning

Investment Planning

Principles of E-Commerce

Dissertation

# **Elective Courses Offered to Students of the Parent Department**

Organisational Theory and Behaviour

Advertising

Insurance and Risk Management

**Business Venture Management** 

**Business Applications in Computers** 

International Business

# **Elective Courses Offered to Students of other Departments**

**Essentials of Marketing** 

Human Resource Management

# **Summer Internship**

# **Independent Elective Courses**

Training and Development
Advertising and Salesmanship

# MASTER OF SCIENCE MSc Branch IV Chemistry

#### **Core Courses**

Organic Chemistry I & II

Advanced Physical Chemistry

Structural Inorganic Chemistry

Physical Chemistry—Practical

Inorganic Qualitative and Quantitative Analysis—Practical

Quantum Chemistry and Group Theory

Coordination Chemistry

Organic Separation and Analysis—Practical

Synthetic Organic Chemistry and Natural Products

Molecular Spectroscopy

Organic Synthesis and Purification—Practical

Analytical Instrumentation

Analytical Instrumentation—Practical

Dissertation

# **Elective Courses Offered to Students of the Parent Department**

Research Methodology

Industrial Waste Management

Polymer Materials and Applications

Biochemistry

Phytochemistry

Nanochemistry

# **Elective Courses Offered to Students of other Departments**

Medicines and Health Care

Food Chemistry and Nutrition

# **Summer Internship**

#### **Independent Elective Courses**

Introduction to Forensic Chemistry Chemistry of Natural Products

# **Biotechnology**

#### Core Courses

Microbiology

Biochemistry

Molecular Biology

Microbiology—Practical

Biochemistry and Molecular Biology—Practical

Recombinant DNA Technology

Animal and Plant Biotechnology

Recombinant DNA Technology—Practical

Animal and Plant Biotechnology—Practical

Enzyme and Bioprocess Technology

Immunology

Enzyme and Bioprocess Technology—Practical

Immunology—Practical

Stem Cell and Tissue Engineering

Food and Pharmaceutical Biotechnology

Dissertation

# **Elective Courses Offered to Students of the Parent Department**

Biophysics and Bioinstrumentation

Bio-nanotechnology

Research Methodology and Biostatistics

Patenting and Entrepreneurship

Environmental Biotechnology Marine Biotechnology

# **Elective Courses Offered to Students of other Departments**

Applications of Biotechnology

**Human Genetics** 

# **Summer Internship**

# **Independent Elective Courses**

Molecular Oncology Virology

#### **Bioinformatics**

#### **Core Courses**

Biochemistry

**Database Management Systems** 

Programming in C++

**Biophysics** 

Molecular Biology

Molecular Biology—Practical

**Bioinformatics** 

Bioinformatics—Practical

Genomics and Proteomics

Perl

Algorithms for Bioinformatics

Molecular Modeling and Computer-Aided Drug Design

Basics of Clinical Research Management

Advances in Bioinformatics

Dissertation

# **Elective Courses Offered to Students of the Parent Department**

**Basic Mathematics** 

Cell Biology and Genetics

Research Methodology and Scientific Communication

Cheminformatics

**Data Mining** 

**Immunoinformatics** 

# **Elective Courses Offered to Students of other Departments**

Pharmacogenomics

**Fundamentals of Bioinformatics** 

#### **Summer Internship**

# **Independent Elective Courses**

Python

Systems Biology

# **Information Technology**

#### **Core Courses**

Algorithms and Data Structures

**Database Management Systems** 

Advanced Programming with C

Formal Languages and Finite Automata

Object Oriented Programming with Java

Operating Systems

Object Oriented System Development

Network Management and Administration

Visual Programming

Advanced Java Programming

Research Methodology

PHP with Linux

Software Quality Assurance and Testing

Project

# **Elective Courses Offered to Students of the Parent Department**

Web Designing

Game Programming

Security Issues in Information Technology

Computer Architecture

Mobile Computing and App Development

Big Data Analytics using R

# **Elective Courses Offered to Students of other Departments**

Advanced Office Tools

Multimedia

E-Commerce and Content Management Systems

# **Summer Internship**

# **Independent Elective Courses**

Emerging Trends in Information Technology Green Computing Pervasive Computing

# POSTGRADUATE DIPLOMA IN COMPUTER SCIENCE (PGDCS)

Programming with C

Programming with C—Practical

Multimedia Practical

Programming with Java

Programming with Java—Practical

Software Engineering

**Computer Concepts** 

Data Structures and Algorithms

Web Programming

Web Programming—Practical

**Network Concepts** 

Project

# Social Awareness Programme/Service Learning

Socio Economic Issues

Health and Hygiene

Rural Realities Village Visit

Urban Realities Underdeveloped Areas (Slums)

Child Welfare

Care for the Differently Abled

Welfare of the Aged

Art for Children

Civic Awareness

Learning from the Community

Food Adulteration and Water Pollution

**Computer Basics** 

Value Education Christian Perspectives/Ethics

Students are expected to earn four credits over two years.

# a) Christian Perspectives

Values and Competencies Values for Harmonious Living Women in Family and Society

#### b) Ethics

Values and Competencies
Values for Harmonious Living
Women in Family and Society

# RESEARCH PROGRAMMES

#### **MPhil**

The duration of the MPhil Degree Programme is one year, comprising two semesters from August to July. Admissions for MPhil Programmes are conducted after the results of the postgraduate programmes are declared by the University of Madras.

The last date for submission of the dissertation is 15 July. An extension of one week may be given on payment of a penalty prescribed by the College. There will be no further extension of time beyond this period. Any student failing to submit the dissertation within this period will be permitted to submit the dissertation only in the next academic year along with the next batch of students.

The Department of Social Work offers a part time MPhil Programme. The duration of the programme is two years.

# **Economics**

#### **Core Courses**

Research Methodology Advanced Economic Theory Human Resource Development Dissertation

# **History of Fine Arts**

# **Core Courses**

Art History and its Methods Theories in Art Methodology of Art Research Dissertation

# **English**

#### **Core Courses**

Indian Literature — Texts and Contexts
Contemporary World Literature — Texts and Contexts
Area of Research
Dissertation

# **Mathematics**

#### **Core Courses**

Advanced Algebra and Analysis Advanced Topology and Geometry Dissertation

# **Optional Courses**

Advanced Structures in Algebra
Functional Analysis
Graph Theory
Fuzzy Set Theory, Fuzzy Logic and Applications
Fluid Dynamics

# **Social Work**

#### Core Courses

Research Methodology for Social Work Advanced Social Work, Theory, Training and Practice Social Work Practicum Dissertation

#### **TESTING AND EVALUATION**

Assessment of students' work at both undergraduate and postgraduate levels is based on both Continuous Assessment and the Semester Examination held at the end of each semester. The weightage of marks is indicated below:

Course	Cont. Assessment	End Semester Exam
BA/BVA/BSc/BCom/BCom (CS BCom (A&F)/BCA/BBA/BSW (Theory and Practicals)	50%	50%
MA/MSc/MSW/MCom (Theory and Practicals)	50%	50%

#### Continuous Assessment

- Continuous Assessment will be carried out by the course teachers.
- Students are expected to take all testing units that are administered to them, i.e. one CA test and additional components which may include seminar/assignment/project work/any other.
- The testing units carry equal weightage. Seminar/paper presentation is a requirement at the postgraduate level.
- There is no minimum mark required for passing in the Continuous Assessment
- Students can choose to write an improvement test, conducted towards the end of the semester if they wish to improve their marks

Retests will be given only for those students who have missed the tests because of participation in College-sponsored activities such as NCC, NSS, Sports. These tests will be held before the commencement of the End Semester Examination. Students must apply for the retest by filling in the prescribed forms available at the Vice-Principals' Office.

#### **End Semester Examination**

 A comprehensive examination is conducted in each course at the end of each semester

- A student will be permitted to take the End Semester Examination provided she has a minimum attendance of 85 percent in every course and has completed the Continuous Assessment requirements of test/assignments/seminars/project work etc.
- The minimum marks required for passing in each course is as follows:

Course	End Semester Exam	Aggregate of Cont. Assessment &End Semester Exam.
BA/BVA/BSc/BCom/ BCom (CS)/ BCom (A&F) /BCA/BSW BBA/BVoc		
(Theory and Practicals) MA/MSc/MSW/MCom (Theory and Practicals)	40% 50%	40% 50%

# **Duration of Programme**

- A student who for whatever reason is not able to complete the programme within the normal period (N) or the minimum duration prescribed for the programme, may be allowed two years time beyond the normal period to clear any backlog to qualify for the degree. (Time span = N+2 years for the completion of the programme)
- In exceptional cases like major accidents or childbirth, an extension of one year beyond the maximum time span will be considered. (Time Span = N+2+1 years for the completion of the programme)
- During the extended period the student shall be considered a private candidate and will not be **eligible for ranking**.

#### Marks and Grades:

a) The following table gives the conversion of marks, grade points, letter grades and classification to indicate the performance of the candidate for undergraduate programmes:

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90–100	9.0–10.0	0	Outstanding
80–89	8.0–8.9	D+	Excellent
75–79	7.5–7.9	D	Distinction
70–74	7.0–7.4	A+	Very Good
60–69	6.0–6.9	Α	Good
50–59	5.0–5.9	В	Average
40–49	4.0-4.9	С	Satisfactory
0–39	0.0–3.9	U	Reappear
ABSENT	0.0	AAA	ABSENT

b) The following table gives the conversion of marks, grade points, letter grades and classification to indicate the performance of the candidate for postgraduate programmes:

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90–100	9.0–10.0	0	Outstanding
80–89	8.0–8.9	D+	Excellent
75–79	7.5–7.9	D	Distinction
70–74	7.0–7.4	A+	Very Good
60–69	6.0–6.9	А	Good
50–59	5.0–5.9	В	Average
0–49	0.0–4.9	U	Reappear
ABSENT	0.0	AAA	ABSENT

#### For a Semester:

Grade Point Average **[GPA]** =  $\sum_{i} C_{i} G_{i} \div \sum_{i} C_{i}$ 

GPA = sum of the multiplication of grade points by the credits of the courses in a semester

sum of the credits of the courses in a semester

# For the entire programme:

Cumulative Grade Point Average [CGPA]

$$= \sum_{n} \sum_{i} C_{ni} G_{ni} \div \sum_{n} \sum_{i} C_{ni}$$

**CGPA** = sum of the multiplication of grade points by the credits of the entire programme

sum of the credits of the courses of the entire programme

Ci = Credits earned for course i in any semester.

Gi = Grade Point obtained for course i in any semester.

n refers to the semester in which such courses were credited.

- The class obtained by a student will be indicated in the Consolidated Marks Statement issued to her on successful completion of the programme.
- The University of Madras confers the degree on the students on successful completion of the programme of study.

# **Supplementary Examinations**

- For students who fail to secure the minimum for a pass in the End Semester Examination, Supplementary Examinations will be conducted along with the regular exams in November and April.
- Supplementary Exams are also conducted every year in June.
   An Instant Examination will be conducted for those outgoing students of the undergraduate and postgraduate programmes who have failed in one course in the final year and therefore were not able to complete the degree.
- The eligibility of a student to write the end semester examination is based on:

- 1. Minimum attendance requirement (refer Course Requirement)
- 2. Minimum CA requirement (refer Continuous Assessment)
- 3. Payment of the prescribed examination fee, for courses for which she has registered.

When a student re-appears for an End Semester Examination it will be indicated on the statement of Marks against the title of the course by a '#' sign.

All registrations for supplementary exams must be done **online** through the College website **www.stellamariscollege.edu.in** within **15 days** of the publication of results.

# **Graduation Day**

Graduation Day is held approximately four weeks after the Convocation at the University of Madras. Graduands receive their degree certificates at the College on this day.

#### **CLASSIFICATION OF SUCCESSFUL CANDIDATES**

#### Marks and Grades for semester

The class obtained by a student will be indicated in the Cumulative Marks Statement issued to her on successful completion of the Degree as follows:

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90–100	9.0–10.0	0	Outstanding
80–89	8.0–8.9	D+	Excellent
75–79	7.5–7.9	D	Distinction
70–74	7.0–7.4	A+	Very Good
60–69	6.0–6.9	А	Good
50–59	5.0–5.9	В	Average
0–49	0.0	U	Re-appear
Absent	0.0	AAA	Absent

#### **GRADE POINT AVERAGE (GPA)**

GPA= Sum of the multiplication of grade points by the credits of the course

Sum of the credits of the courses in a semester

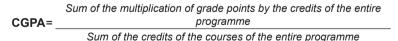
# Marks and Grades for the entire programme

The Degree is awarded according to the following Classification:

CGPA	GRADE	CLASSIFICATION OF FINAL RESULT
9.5–10.0	O+	First Class–Exemplary*
9.0 and above but below 9.5	0	First Class—Exemplary
8.5 and above but below 9.0	D++	
8.0 and above but below 8.5	D+	First Class with Distinction*
7.5 and above but below 8.0	D	
7.0 and above but below 7.5	A++	
6.5 and above but below 7.0	A+	First Class
6.0 and above but below 6.5	Α	
5.5 and above but below 6.0	B+	Second Class
5.0 and above but below 5.5	В	
0.0 and above but below 5.0	U	Re-appear

<sup>\*</sup> The candidates who have passed in the first appearance and within the prescribed semester of the programme are eligible.

# **CUMULATIVE GRADE POINT AVERAGE (CGPA)**



# **CLASSIFICATION OF SUCCESSFUL CANDIDATES (MPhil)**

Classes will be awarded separately in the following: Core, Elective, Specialisation

#### **COLLEGE TIMINGS**

Shift I Aided Section : 7:50 am to 12:50 pm

Shift II Self-Financing Section : 12:50 pm to 5:30 pm

BVoc Programmes : 10:05 am to 3:45 pm

#### **ATTENDANCE**

- Regular attendance in the classroom as well as the laboratory is expected of all students. Attendance is taken for every class, including Social Awareness Programmes, NCC, NSS, Games etc.
- Students must be present on the re-opening day of each semester.
   Those who fail to return on the specified day after the break will have to pay a fine.

#### MINIMUM ATTENDANCE REQUIREMENT

- A student will be permitted to take the End Semester Examination provided she has a minimum of 85% attendance per course.
- Students whose attendance falls between 75% and 85% due to participation in co-curricular and extra-curricular activities may be permitted to take the examinations on the recommendation of the respective faculty-in-charge/Head of Department.
- Students whose attendance falls between 75% and 85% due to participation in NCC/NSS/Sports may be permitted to take the examinations on the recommendation of the faculty-in-charge.
- Students whose attendance falls between 75% and 85% due
  to long-term illness/hospitalisation of ten days and above may
  be permitted to take the examination provided the Head of the
  Department has been notified on or before the third day of illness.
  A leave letter along with a medical certificate must be submitted to
  the Head of the Department by the parent or guardian on or before
  the third day of leave.

 Students whose attendance falls below 50% in any course in a semester will have to re-register and repeat the course requirements after their final semester.

## THE DECISION OF THE PRINCIPAL IS FINAL IN ALL MATTERS CONCERNING ATTENDANCE

#### THE COLLEGE OFFICE

Office Hours for Students: 9:50 am to 10:10 am and 3:45 pm to 4:10 pm

- Requests for certificates, testimonials and other documents requiring the Principal's signature should be addressed to the Principal and submitted to the College Office.
- The Principal will take into consideration the reports of the departments when issuing academic/conduct/attendance/other certificates.
- A student desiring to obtain a certificate (transfer/conduct/age etc.) shall apply for it in the prescribed form available in the College Office. The application should be submitted along with a search fee.

A minimum of five working days is required to process these requests.

## **COLLEGE FEES**

- Every student shall be liable to pay the whole fee for each semester during any part of which her name is on the rolls. The fees shall be paid online before the commencement of the semester.
- Students who have not paid the fees within the due date will
  pay the fees with a penalty. Absence from College, whether with
  leave or without leave, forms no ground for exemption from the
  enforcement of the rule.
- Students who fail to pay the whole amount due from them before the commencement of the semester will have their names deleted from the rolls.
- Holders of scholarships are bound by all the above regulations.

#### THE STUDENTS' UNION

The responsibilities of the Students' Union are:

- To uphold, work for and implement the vision and mission of the College in a befitting manner by organising programmes/ activities/events which have the prior sanction of the Principal and in consultation with Deans of Student Affairs.
- To promote healthy and responsible participation in extracurricular activities.
- To take feedback regarding general facilities on campus from the student body under the guidance and supervision of the Deans of Student Affairs and resolve issues wherever possible.

The office bearers of the Students' Union are the President, Vice-President, Treasurer, General Secretary and two Cultural Secretaries. They are elected by the students by secret ballot at the end of each academic year for the following year. The Class Representatives are elected by their respective classes at the beginning of the academic year. Together with the Students' Union members, they constitute the Student Council.

#### STUDENT SERVICES

#### The Office of the Deans of Student Affairs

The Office of the Deans of Student Affairs comprises a team of faculty members who are advisors to the Students' Union. Their responsibility is to promote student welfare at all levels. The office offers

- Guidance and assistance in the co-ordination of student activities
- Counselling
- Information on the availability of student scholarships
- · Arrangements for bus passes for students

#### SCHOLARSHIPS

Various Government scholarships are available for students belonging to Scheduled Castes, Scheduled Tribes (including those converted to Christianity), Most Backward Classes and Denotified Communities and Other Backward Classes. Free Education is also available to SC/ST students (including converts) and to first generation learners among Backward Classes. Such students should apply to the College Office immediately after the reopening of the College for the relevant application forms.

Scholarships instituted by the Management and other sources, including those instituted in the Golden Jubilee Year and in the New Millennium, are also available. Fee concessions are available for deserving students.

## Mentoring

In order to help students plan their course of study and to offer general advice on the academic programmes, a student is assigned to a member of the faculty who will function as her Mentor throughout her period of study. The Mentor will counsel students on matters regarding choice of courses, plan of study, personal matters and issues related to the student's life on campus.

Students must inform their Mentor about their course registration, fulfillment of credit requirements, and matters relating to attendance.

The student should meet her Mentor at least three times per semester, on the date and time specified by the department.

## **Student Feedback - Class Committee Meetings**

The Deans of Academic Affairs organise Class Committee Meetings for every class for obtaining feedback on the Academic Programmes.

Every class in the College has a separate Class Committee Meeting with the Deans of Academic Affairs and Vice-Principals once a semester. The Class Committee consists of five student representatives from each class.

## Counselling

Trained counsellors are available on campus to help students cope with psychological and emotional pressures of life. Based on individual needs, students may also consult a professional counsellor who is available on campus once a week. Counsellors are available at SMCDRIVE, the Extention Project Centre on campus from Monday to Friday.

#### Clubs

Various clubs have been established on campus in order to encourage the interests of the students and to help channelise their talents constructively.

Cercle de Francophiles Mime & Street Theatre Club

Classical Dance Photography and Film-making Club

Dramatics Quiz, Debate & Current Affairs

Enviro Club Rotaract Club

Event Management Sanskrit Club-Kalakriti

Folk Dance Stellaeidoscope

Hindi Club-Anubuthi Tamil Club-Bharathi Mandram

Light Music Western Music

Damini Western Dance

Every student is expected to enrol in a club. Elections of the office bearers are held at the end of each academic year. Each club has a faculty advisor.

## **Book Bank**

The objective of the scheme is to lend text books to deserving students. Text books on all subjects are available in the respective departments. A student borrowing books from the Book Bank is fully responsible for their safe custody. The books should not be marked, written upon or damaged. In the event of any damage or loss, she shall replace it with a new copy of the book or pay such compensation as may be decided by the Principal. Students are not allowed to sub-lend the book. All books on loan must be returned before the end of each year. If the books are not returned on time, the student will not be eligible to borrow books in future.

## **Computer Centre**

The Computer Centre of Stella Maris College has state-of-the-art facilities with networks of around 100 nodes. Besides having two well-equipped computer laboratories attached to the Department of Computer Science, the College has other well-equipped computer laboratories which are used by other departments for courses in Computer Science as well as for Internet browsing.

## Stella Maris Pathway Programme

The Stella Maris Pathway Programme, with its goal 'Pathway to Opportunities' focusses on the overall development of students, through training in Life Skills, Computer Skills and Employability Skills, from Semesters I to VI.

## Language Partnership Programme (LPP)

The LPP is a language support programme which aims at improving the English language proficiency of first year undergraduate students who need help in this area. Teaching is done by student-teachers who volunteer to teach. They are monitored by the faculty members in charge of the programme. Student-teachers can earn two extra credits under Part V of the curriculum.

## Remedial Coaching Programme (RCP)

RCP sessions are conducted on campus for both Shifts I and II either during the remedial hour or after regular class hours. RCP has been established to help the students improve their academic performance through peer teaching.

## **Writing Centre**

The Centre functions at the Stella Maris International Centre for Multidisciplinary Research (SMICMR). The objective of the Writing Centre is to improve the writing skills of students, specifically in the areas of grammar, organisation and style. Students from various departments, and research students who need help, may approach the Centre where they will receive guidance in academic writing.

#### **Fitness Centre**

The Stella Maris College Fitness Centre was started on campus to create a personalised environment which would enable faculty and students to pursue their fitness goals and lead healthy lifestyles.

The Centre was inaugurated on 14 Febuary 2018. An air-conditioned room with modern equipment is provided exclusively for cardio and strength training.

## Student Welfare & Co-Curricular Activity Committee

Principal

Vice Principal

Deans of Student Affairs

**Physical Director** 

Deans of Academic Affairs

Sr. Stella Mary fmm

## **Appeal and Grievance Redressal Committee**

In order to afford students the opportunity to redress any grievance regarding Continuous Assessment and End Semester Examinations, the College has set up an Appeal and Grievance Redressal Committee with the Principal as the Chairperson.

## **Ragging Prevention Committee**

In accordance with UGC norms, ragging in any form is strictly forbidden. Any student found guilty of ragging will face cancellation of admission/suspension from the College/hostel, and a fine of Rs. 25,000 to Rs.1 lakh may be levied.

Members	Contact Numbers
Principal	044 - 28110121
Secretary	044 - 28110309
Faculty	
Ms. Mary Abraham	9003919039

#### Students

Nivedita K Rose James Sera Grace John Krishna P Unny Jyotsna A Piduru Sree Dhanya

## Inspector of Police, Teynampet – 044 - 2345 2569

In case a student has been subjected to ragging, she should contact the above number or drop her complaint in the Complaint Box provided at the entrance to CC Block

#### The Bank

The Stella Maris College Branch of the Indian Overseas Bank (IOB), with an ATM facility, is located on campus and serves the College and other customers.

Bank Timings: Monday to Saturday: 9:30 am to 3:30 pm The second and fourth Saturdays are Bank Holidays.

#### Other Facilities

The College provides photocopying and telephone facilities for faculty and students.

#### RESIDENTIAL FACILITIES

#### The Hostels

There are five hostels for resident students: Our Lady's Hostel, St. Joseph's Hostel, Nava Nirmana Mother Klemens Hostel and Snehalaya. Apart from a friendly rivalry in games and sports, all the residents are united as one large, happy family. They elect their own representatives at the beginning of each term who then assume responsibility for the varied activities of hostel life, which include gettogethers, entertainment and inter-hostel sports.

#### THE LIBRARY

The Stella Maris College Library is fully automated with a wide collection of the latest books, periodicals and CDs. There are 1,10,437 books, 9953 journals and 12 newspapers. This collection is expanded and updated regularly every year. The Open Access System provides reading and reference facilities for faculty and students.

All the operations and services of the library have been automated with RFID (Radio Frequency Identification) technology. This is one of the latest technologies used in library theft detection systems and also eases circulation services and inventory control. The Library staff are committed to using technology in efficient and innovative ways. Electronic databases are made available to the members of the library via the internet and the College's intranet. The Library also hosts DSpace, a digital repository which provides access to syllabi, academic papers presented at national and international fora, question papers, course schedules, synopses of theses and other research related documents with full text wherever possible.

Every student is required to attend an orientation programme "Know Your Library" immediately after enrolment.

#### LIBRARY WORKING HOURS

Monday – Friday: 8:00 am to 6:00 pm Saturday: 8:00 am to 1:00 pm

The Library remains closed on Sundays and all public holidays.

## LIBRARY SERVICES

The major services rendered in addition to the conventional Library and Information Services are:

- · Orientation programmes
- Institutional Repository DSpace
- Audio Visual facility
- Computer Systems with JAWS & NVDA Software for the visually challenged
- Online Research library (Questia.com)
- Library Catalogue (OPAC)
- Inter-library loan
- "Earn While You Learn" scheme for students

Local Chapter for NPTEL online
 Membership for Alumnae courses

#### LENDING SERVICES

- Every undergraduate student may borrow two library books and every postgraduate student may borrow five library books at a time for a period of one week.
- Books that have been reserved by other members of the library are issued for two days only.

#### **IDENTITY CARDS**

- Students must scan their Identity card (ID) before entering the library.
- Exchange of ID cards is not permitted.
- Students must immediately report the loss of their ID card to the Librarian.

## **RULES AND REGULATIONS**

- Strict silence should be maintained in the library.
- Books will be issued or renewed only if the student produces her identity card.
- Students are not allowed to bring any printed matter or files into the library.
- Students must deposit their mobile phones and wallets at the token counter for security reasons.
- Books must not be marked or damaged in any manner.
- A student found guilty of damaging books will be debarred from using the library.
- Students must examine each book before borrowing and immediately report any damaged/missing pages to the Librarian.
- Students shall replace or pay for the cost of any book lost by them. If one book of a set is lost or damaged the whole set shall be replaced.
- A fine of Rs.2/- is charged for each day a book is overdue for the first week, and thereafter Rs.3/- for each day it is overdue.

 The student must return all books and settle any outstanding dues prior to applying for the Transfer Certificate.

#### **ARCHIVES**

"Stellarchives," the College archives, is housed inside the Stella Maris College Library. Stellarchives serves the College community by preserving institutional records, artefacts and manuscripts. The archival collections document the history of the institution from its founding in 1947 to the present day.

Stellarchives houses a few rare, old books, autographed books written by the faculty, students and visitors to the College, doctoral theses of students and faculty members; photographs and ephemera such as invitations, programme sheets printed for various occasions; magazines and departmental journals printed and published over the years, and records of the different projects carried out by the various departments in the College.

The archives include a collection of posters and brochures of all College events, the history of the College Logo and the College Song, blueprints of all College buildings with their history. It also houses an extensive collection of artefacts such as the College seal, logo, printing blocks, banners and flags as well as the College Visitors' Books. There is also unique collection of about 600 coins from six continents.

The holdings are accessible to all in digitised form. The preserved originals are available only for restricted viewing.

# Stella Maris International Centre for Multidisciplinary Research (SMICMR)

The SMICMR provides resources and training programmes for both faculty and students to facilitate and encourage research activities that meet both national needs and global standards. It aims to strengthen networking and collaborative provisions between the College, departments, industry, institutions of higher education, research institutes both abroad and in India, thereby offering all members of the College community a wide range of options to enrich their campus experience.

The Centre also facilitates exchange programmes with institutions across the world for both faculty and students.

## The Centre for Research in Science and Technology (CRIST)

The objective of the Centre for Research in Science and Technology (CRIST) is to promote scientific research especially in the fields of Chemistry, Biotechnology and Microbiology. The Centre houses sophisticated equipment which include Solid UV-Vis Spectrophotometer, ATR-FTIR Spectrophotometer, HPLC, Gel-Doc Molecular Imager, Orbital Shaker, Probe Sonicator, Electrochemical Workstation and two softwares: Schrodinger and MATLAB. These facilities are available to students and research scholars of all colleges and universities, all facilitated by the DST-FIST Programme-2015 Level '0' of the Department of Science and Technology, Government of India.

The Centre conducts a three-month Certificate course on Exploring Nanoscience-Synthesis and Characterization of Nanoparticles in collaboration with the DST unit of Nanoscience and Thematic unit of Excellence, IIT-Madras for undergraduate students of the departments of Physics, Chemistry, Botany and Zoology.

## **FIST Laboratory**

The FIST Laboratory of the Department of Mathematics was established with financial assistance from the Department of Science and Technology (DST), Government of India. The state-of-the-art lab was set up with the aim of introducing a scientific computing environment based on mathematical approaches to cater to the needs of teaching, learning, research and industrial applications.

#### Centre for Women's Studies

The Centre for Women's Studies was sanctioned by the UGC under the XI Plan in the academic year 2009-2010, and was inaugurated in December 2010. The Centre seeks to consolidate and strengthen many initiatives of the College for women's education, research and interventions on gender issues. As a resource centre, it takes up research and documentation in the field. The Centre also seeks to focus on linkages between activism, intervention and academics.

#### **SMCDRIVE**

Extension and outreach activities form an important aspect of the life of the campus community. The Stella Maris Centre for Development of Resources for Inclusion and Vocational Enrichment (SMCDRIVE) offers education and support services for children, women and elderly from socially and economically backward communities in the neighbourhood. In collaboration with an NGO, The Banyan, a multidisciplinary team is available on the third Saturday of every month to provide care, support and treatment in the field of mental health. Counselling services are provided free of cost and have been utilised by many within and outside the college. Other services at the centre include alternative medicine, referral services and training in low cost nutrition and life-skills.

#### **SMCEPC**

The Stella Maris College Extension Project Centre (SMCEPC) at Tirupachur village was dedicated to the local community with the construction of a new facility in 2013. Situated in thirteen acres of village land, this rural centre provides urban school and college youth a place to reflect and equip themselves to serve the rural community. Students of the College can also translate the learning from the classrooms and labs into practice in the community. A Common Service Centre (CSC) has been set up offering fourteen Business to Consumer, nine Government to Citizen and five Skill Development Services. Computer training is given to Anganwadi workers under the National Digital Literacy Mission (NDLM) and is available to all in the village.

## Stella Centre for Effective Education and Development (SCEED)

The Stella Centre for Effective Education and Development aids in enhancing innovative and collaborative high quality education and institutional development. The Centre will function as the focal point of institutionalising and channelising the activities of the various centres of the college. Enhancing and sustaining quality in education, a sense of belonging to the Institution and strengthening the work culture is the prime objective of the Centre. It will facilitate effective organisation of training programmes for the professional and personal development

of faculty and students. The activities will also be geared towards Skill Development training, exploring/undertaking projects, networking and collaborating with different organisations, effective implementation of the eco initiatives of the college and the improved use of sustainable energy for environmental upkeep and ecological balance.

## **Campus Ministry**

To foster the faith of Catholic Students, the College offers activities such as Prayer Meetings and Bible Study. Student prayer groups both in English and Tamil are given direction and guidance by members of the Campus Ministry.

Workshops on different forms of prayer, yoga and meditation, as well as guest lectures on course-related themes, are organised for the students.

#### OTHER PROGRAMMES OF THE COLLEGE

At the beginning of each year an Inaugural Mass is celebrated to invoke God's blessings on the new academic year. A Thanksgiving Mass is also celebrated at the end of the academic year to thank God for His bountiful blessings and guidance.

#### The Annual Retreat

The College arranges an annual retreat for the Catholic students. All Catholic students of the College are expected to attend the retreat. All non-Catholic students attend workshops on specified dates.

#### **Cultural Activities**

Inter-year and inter-collegiate cultural programmes are held annually in a spirit of friendly rivalry and healthy competition.

#### **Parent-Teacher Meet**

Parents are required to meet the mentors/faculty members of the department every semester to facilitate co-operation and collaboration in our educational endeavours. These meetings are organised by the respective departments.

## Foundress' Day

Foundress' Day celebrated on November 15, commemorates the death anniversary of Blessed Mary of the Passion, Foundress of the Franciscan Missionaries of Mary.

#### Feast of St. Francis

October 4 is celebrated as the feast of our patron, St. Francis of Assisi.

## **Special College Events**

College Day, Sports Day, NSS Day, NCC Day, International Women's Day, Union Day and Hostel Day are celebrated during the second semester. Prizes are awarded to meritorious students on these days.

## Valedictory Function

A valedictory is organised at the end of the year to bid farewell to the outgoing students.

#### **PUBLICATIONS**

## The College Magazine

The College Magazine is published each academic year. The Editorial Board consists of a team of faculty members assisted by student volunteers.

#### Other Publications

The Departments of English, Economics, History, Sociology, Social Work, Physics, Chemistry, Public Relations, International Studies and Hindi publish department journals. The College also publishes Stellaeidoscope, an on-line newspaper.

#### ALUMNAE ASSOCIATION OF STELLA MARIS COLLEGE

Every graduate of the College is encouraged to become a member of the Alumnae Association.

## Objectives of the Alumnae Association

- To foster fellowship among alumnae and maintain continued contact with their Alma Mater
- To facilitate creative involvement in the progress and activities of the College

 To encourage joint endeavour in the building of the community and society

#### Career Guidance Cell

The Career Guidance Cell in the College is administered entirely by the alumnae of the College. It is dedicated to providing comprehensive, quality career development and employment training programmes. These programmes equip the diverse student community with knowledge and skills to successfully meet the demands and challenges of a career.

## Objectives:

- To organise training programmes/workshops/seminars and special events to assist students with life planning
- To provide information on jobs, positions and opportunities
- To provide employment opportunities through recruitment programmes on campus and to foster partnerships both on and off campus
- To mobilise resources for needy students to apply for jobs or to start enterprises
- To enhance services through innovative technology, programme development, and continuous updating of resources

#### Information for Students

#### **ACADEMICS**

Registration for all Courses	Deans of Academic Affairs
Attendance Clarification	Deans of Academic Affairs
	& Course Teacher
Registration for Regular,	
Supplementary and Arrear Exams	Controller of Examinations
Results Clarification	Controller of Examinations
Distribution of mark sheets	Controller of Examinations

#### **GENERAL**

Attestation of Certificates Vice-Principals

Student Bonafide Certificates Principal/Vice Principals
Scholarships Pay & Accounts Office
Term Fees Pay & Accounts Office
Fxam Fees Controller of Examinations

Bus Passes Deans of Student Affairs

## Leave Application

a. Day Scholars Head of Department

b. Hostel Residents Hostel Warden & Head of Department

#### THE STAFF COUNCIL

The Staff Council comprises the Principal, the Secretary, the Vice-President of the FMM, the Vice-Principals, the Dean of Planning and Communication, the Dean of Commerce and Business Studies, the Controller of Examinations, the Associate Controller of Examinations, the Deans of Academic Affairs, the Deans of Student Affairs, the Heads of Departments, the IQAC Coordinator, the Value Education Coordinators, the Librarian, the Physical Directress, the NSS Coordinator, the NCC Officer, the Dean of Research, the Public Relations Officer, the Office Superintendent, the Bursar and the Campus Maintenance Manager.

#### SECRETARY AND CORRESPONDENT

Sr. Susan Matheikal fmm

#### MEMBERS OF THE FACULTY

#### **MATHEMATICS**

#### Aided

Sr. Rosy Joseph fmm, MSc., MPhil., PhD. Principal Felbin C. Kennedy MSc., MPhil., PhD. Vice Principal

S. Mercy Soruparani MSc., MPhil., PhD.

S. Nalini MSc., MPhil. Dean of Student Affairs

A. Josephine Lissie MSc., MPhil.

V. Jude Annie Cynthia MSc., MPhil., PhD. Head of Department

V. Dhanalakshmi MSc., MPhil., PhD.

Teresa Arockiamary Santiago MSc., MPhil., PhD.

A.S. Shanthi MSc., MPhil., PhD.

S. Sarah Surya MSc., MPhil., PhD.

## **Self Financing**

V.F. Fancy MSc., MPhil.

A. Dhanalakshmi MSc., MPhil.

S. Sindiya Therese MSc., MPhil.

#### **HISTORY & TOURISM**

#### Aided

Dolly Thomas MA., MPhil., PhD.

**Head of Department** 

Susan Paul MA., PhD.

Shan Eugene Palakkal MA., MPhil., PhD.

Cinthia Jude MA., MTM., MPhil., PhD., PGDIA.

## Management

Gayathri S. MA. (Def.Studies), MA. (History), MPhil., PhD.

#### SOCIOLOGY

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**Head of Department** 

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Jayasheela George MA., MPhil., PhD.

## Management

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#### Aided

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Millie Nihila MA., MPhil., PhD.

**Head of Department** 

A. Punitha MA., MPhil., PhD. Coordinator, Centre for Women's Studies

 $D. \ Hima \ Bindu \ \ \mathsf{MA., MPhil., PhD.}$ 

Crystal David John MA., PhD.

Mary lype MA., MPhil.

Sr. Stella Mary fmm, MA., MPhil., PhD.

**Dean of Student Affairs** 

Rebecca Devaprasad MA., MPhil.

Jayalakshmi MA., MPhil. PhD.

NCC Officer in charge

## Management

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## **PSYCHOLOGY**

#### Aided

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**Head of Department** 

Judith Aarthi K. MSc. (HRD), MPhil.

Varsha Giridhar MA. (Clinical Psychology)

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Anne Samuel MA., MPhil., PhD.

Lakshmi Priya Daniel MA., MPhil., PhD. IQAC Coordinator

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Arpitha Bhaskar MA., MPhil.

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D. Nandhini MA.

Sayujya Sankar MA., MPhil.

R. Kavithaa MA.

Tracy Jose MA.

Head of Department

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## Management

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Evelyn Sharon Rajapriya S. MA., MPhil.

Anuja Jose MA., MPhil.

Karunya V. MA., MPhil.

C.L. Shilaja MA., MPhil., PhD.

Sugi G. MA., PhD.

Gayatri Balakrishnan MA., MPhil.

S. A. Annie Swetha MA., MPhil.

Karpagavalli M. MA., MPhil.

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#### Aided

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Victoria Henry MCom., MPhil., MBA.

Controller of Examinations
Head of Department

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Vidya Srinivasan MCom., MPhil., PhD.

I. Valantina MCom., DCA., MPhil.

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C. Deepasri MCom., MPhil.

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**Head of Department** 

Vice-Principal

**Head of Department** 

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**Head of Department** 

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Sathya Bama S. MSc., MPhil., PhD.

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S. Diana Vinodhini MSc., MPhil., PhD.

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Kalpana Jayaraman MSc., PhD.

S. A. Vidhya MSc., PhD.

## Management

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### **SOCIAL WORK**

#### Aided

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Priya Mary George MA., PhD.

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J. Beula MA., MPhil., P.G. Diploma in PMIR.

Dean of Student Affairs
Head of Department

**Head of Department** 

**NSS Programme Officer** 

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Catherine Joseph MA., MPhil., PhD., PGDCP.

K. Vijayalakshmi ма.

Dean of Academic Affairs
Head of Department

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#### COMPUTER SCIENCE

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D. Renuka Devi MCA., MBA., MPhil.

Diana Judith I MCA., MPhil., ME.

A. Roselin Clara MCA.

Swetha Margaret T.A. MCA., MPhil., PhD.

K.C. Sharmili MCA., MTech.

Faustina Joan S.P. MCA., PhD.

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Shantha Rajamani MHSc., MPhil.

Subhashree S., MSc., MBA.

## **Sustainable Energy Management**

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Sownthari K. MSc., MPhil., PhD., ADCA.

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## **Banking, Financial Services and Insurance**

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**Head of Department** 

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Sr. Colleen North fmm, MA., PhD.

Sr. Flavia Mariapragasam fmm, MA., MPhil., PhD.

Sr. Leema Morais fmm, MTh. (USA).

Pauline Shyamala MA.

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## Management

B. Sunitha ма.

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Coordinator

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#### **DEAN, PLANNING AND COMMUNICATION**

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#### **SMCDRIVE**

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**Director** 

## **SCEED**

Geetha Swaminathan MSc., MPhil., PhD.

**Director** 

## **HEALTH SERVICES**

Sr. Eleykutty Cherolikal fmm

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Sr. Denis fmm, MA., MEd.

Sr. Assumpta Pereira fmm, BA., PGCBD.

Sr. Leema Morais fmm, MTh. (USA)

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Secretary

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Sr. Veera Janette Barboza fmm

Bursar

- A. Patrick Burnas
- K. Vareed Tojo
- E. Irudayaraj
- C. Mohan
- Sr. Arul Mary fmm

Naseem Hussaini

S. Arokia Selvi

Mary Clara Rani T.

- J. Usha Rani
- S. Philomenal
- P. Meena
- J. Antony Raj

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Sr. Hilda Pais fmm

Sr. Sheela Flizabeth Rani fmm

C. Sekar

N. Suffiya

M. Premi

Cecilia

K.R. Vatsala

Elizabeth

A. Dominic Savio

A. Arokia Mary

V. S. Gowri

Leema Joice

C. Joice Merlin

Bhuvaneswari

Savari Juliet

A. Pragasamary

A. Anitha

Lydia Cecilia Jansi Rani

C. Sujatha

Deepa A.

Gayathri M.

Tamilarasu C.

## **Maintenance Manager**

Internal Auditor

V.P. Sudhakar

Sahaya Joselin Shiny S.

P. Sri Priya

Catherine I. Anita

Daise John

Kothandaraman

K.R. Antony

Arokia Gracy A.

Sagaya Leela Alphonsa

Rajalakshmi S

T. Durga Bhavani

**Branfoot Pradeep Vincent** 

R. Aakash Kumar

Angel Ann Georlette Rani A.

Nivedidha S.

Jancy Rani P.

Kumaresan K.

G. Susai Rajaratnam

Tamilmaran

Mangalam Mary

Faith Leela

B. L. Amalorpava Mary

Mary Stella K. R.

Fatima George

A. Victoria

Krishnaveni

A. Amali

Fatima B. P.

R. Amirthammal

A. Antony

K. Sheela Devi

M. Arul Das

E. Elangovan

Maria Veronica

P. Victoria Rani

P. Poongodi

Paulin S.

Lourthu Mary

I. P. Jaculine

Sivakami R.

Sulochana P.

D. Jothi

Dhavanakodi

Sri Priva

Gnana Oli

S. Lakshmi

M. Jagadeesan

D. Saritha

C. Deva Rai

Bhuvaneshwari G.

Rajasekar

Ammu

Santhosh S.

Arokiya Nathan

Susheela

Thiyagarajan

Antony Magimai Raj

Pavala Raj

C. Shakila

S. Kala

Paul Amirtharaj K.

Karpagavalli

S. Meenakshi

John Samuel

Loganandh M.C.

Sangeetha

Jagadeesan

Manjula E.

Vasanthi D.

Velu D.

Jayanthi L.

H. Immanuvel Clinton

#### **COLLEGE SONG**

Alma Mater, our youthful hearts in chorus Sing of our love and loyalty today: Proudly we bear thy crest aloft and hail thee Guide of our lives and star of our way!

Stella Maris, shine on our lives forever
Until our souls are radiant with thy light
Star of the Sea, our eyes shall seek thy guidance
When storms arise and day gives way to night.
Star of the Sea, draw us ever upwards,
Along life's way with thy beacon bright,
Goodness and Truth, great ideals of virtue,
Love ruling all, our courage and our might.

Alma Mater, our youthful souls are offered By sacrifice, by truth and charity, Sweet be our days in this our home beloved, Sweet be the memories we cherish of thee.

Alma Mater, our dear India awaits thee, Mother of hearts both generous and brave. Give to our country heroines and patriots, Hearts that will serve, devotion that will save.

## கல்லூரிப் பாடல்

## எம்மறிவுத் தாயகமே !

எம்மிள இதயங்கள் இன் றுனை அன்பு முண்மையு மிசைந்து பாடும் உனக் குரிமையாகி உயர்ந்தோம். பெருமை தந்து சிறந்தோம். என் வாழ்வுப் பாதையிலே வழி காட்டும் வான் விளக்கே! அலைகடல் ஒளிமீனே! எம் அறிவுறு செந்தேனே!

கடும்புயனும் காரிருளும் சேர்ந்தானும் எம் விழிகள் உன் துணையே நாடும் ஆன்மப் பேரொளி நிறைந்திடவே அலைகடல் ஒளிமீனே! எம் அறிவுறு செந்தேனே!

நன்மையும் வாய்மையும் உயர் எண்ணமும் திண்மையும் தந்து எமை முன்செலுத்தும் பேரொளியே! அனைத்தையும் ஆளும் அன்பே! அலைகடல் ஒளிமீனே! எம் அறிவுறு செந்தேனே!

அறிவுத் தாயகமே! அருள் நெஞ்சமும், மாறா வீரமும், ஆளும் தலைமையும் அயரா துழைத்து தாய்த்திரு நாட்டினைத் தரணியில் உயர்த்திடப், பொற்புடை மாதரை அளித்திட, உனையே நோக்கும் நம்மாருயிர்ப் பாரதம் அலைகடல் ஒளிமீனே! எம் அறிவுறு செந்தேனே!

> தமிழாக்கம் கமலாட்சி ஸ்ரீனிவாசன் தமிழ்த்துறை

## தமிழ்த்தாய் வாழ்த்து

நீராரும் கடனுடுத்த நிலமடந்தைக் கெழிலொழுகும் சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில் தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும் தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே! அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே! தமிழணங்கே!

உன் சீரிளமைத் திறம் வியந்து செயல் மறந்து வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே!

மனோன்மணியம் பேராசிரியர் பெ. சுந்தரம் பிள்ளை

#### TREE PLANTING SONG

Stay here for us, for we must leave
Our Alma Mater dear
Send deep your roots, grow strong and straight
As we were nurtured here.
The class of...must part
From this campus, yet so dear,
We'll leave you here, dear little tree,
To be our souvenir.

The Cloisters' noble silent trees
Were our professors too
Who whispered to our listening hearts
What we should be and do,
So you'll remind us, little trees—
For oft we'll think of you—
To be as open to the light,
To grow as good and true.

We thank you, Stella Maris dear,
For your maternal care
For all the goodness and the truth
You tried with us to share,
And by the steady light you gave
Our homeward way to chart,
We'll reach the port of Endless Spring
Adieu, but ne'er to part.

## **HOSTEL SONG**

East and West are happily combined North and South leave rivalry behind For here no barrier can rise All tongues and races harmonise.

Star of the Sea shine on our hostel home Keep us united in the years to come We'll ne'er forget the student days we share Our youthful hearts are fair and free from care Though we be far from home or country dear Our common ideal makes us one family here In work or play our constant aim shall be Sacrifice, truth and sincere charity.

And when duty's task is done each day Stella Maris rings with laughter fair In life we learn to face each trial With courage and a cheerful smile.

## THE PLEDGE

I promise to serve my country, to the best of my ability,
To live up to the ideals of my Alma Mater,
To be firm in my faith and trust in God,
To work and pray for unity, peace and progress in my country,
To use my education and experience
to help the less fortunate,
and in my life to be pure and sincere,
seeking the highest good,
in all things worthy of my model,
THE STAR OF THE SEA.

# **CALENDAR**

# **ACADEMIC YEAR 2019-2020**

I, III, V, VII Semesters begin 17 June 2019

End Semester Examinations begin 30 October 2019

II, IV, VI, VIII Semesters begin 15 November 2019

End Semester Examinations begin 3 April 2020

# **JUNE 2019**

17	Mon	College reopens for all UG & II PG			
Da	Day 1				
18	Tue				
Da	y 2				
10	*** 1	C. II. C. ADC			
19	Wed	College opens for I PG			
Day	7 3				
20					
20	Thu				
Day	<i>i</i> 4				
21	Fri				
Day	7.5				
22	Sat				
23	Sun				

The beautiful thing about learning is nobody can take it away from you.

B.B. King

### **JUNE 2019**

24 Mon
Day 6
25 Tue
Day 1
24)
26 Wed
Day 2
27 Thu
Day 3
28 Fri
Day 4
Duy 1
29 Sat
30 Sun

The capacity to learn is a gift; the ability to learn is a skill; the willingness to learn is a choice.

Brian Herbert

### JULY 2019

V 021 2015
1 Mon
Day 5
2 Tue
Day 6
3 Wed
Day 1
4 Thu
Day 2
5 Fri
Day 3
6 Sat
7 Sun

The whole purpose of education is to turn mirrors into windows.

Sydney J. Harris

### JULY 2019

8	Mon	
Day 4		
9	Tue	
Day		
10	Wed	
Day	6	
11	Thu	
Day	1	
12	Fri	
Day	2	
13	Sat	
14	Sun	

Our greatest weakness lies in giving up. The most certain way to succeed is always to try just one more time.

Thomas A. Edison

### ЛПХ 2019

	00E1 201)	
15 Mon		
Day 3		
16 Tue		
Day 4		
17 Wed		
Day 5		
18 Thu		
Day 6		
19 Fri	II UG Retreat & Workshop	
Day 1		
20 Sat	II UG Retreat	
21 Sun		
 If you can dre	am it, you can do it.	Walt Disney

### JULY 2019

	0021 2019
22	Mon
Da	y 2
23	Tue
Da	y 3
24	Wed
Day	4
25	Thu
Day	5
26	Fri
Day	6
27	Sat
28	Sun

There isn't a person anywhere who isn't capable of doing more than he thinks he can.

Henry Ford

#### JULY/AUGUST 2019

GCEI/MCGCS1 2017	
29 Mon	
Day 1	
30 Tue	
Day 2	
31 Wed	
Day 3	
1 Thu	
Day 4	
2 Fri	
Day 5	
-5 -	
3 Sat	
4 Sun	
There are no shortcuts to any place worth going.	Helen Keller

# **AUGUST 2019**

5	Mon		
Da	Day 6		
6	Tue		
Da	y l		
7	Wed		
Da	y 2		
8	Thu		
Da	y 3		
9	Fri	PG Retreat & Workshop	
Da	y 4		
	•		
10	Sat	PG Retreat	
10	Sat	1 G Reticut	
11	Sun		

When you come out of the storm, you won't be the same person who walked in.

That's what this storm's all about.

Haruki Murakami

# **AUGUST 2019**

12	Mon	Bakrid		
13	Tue			
Da	y 5			
14	Wed			
Day	y 6			
15	Thu	Independence Day		
16	Fri	CA Test		
17	Sat	CA Test		
18	Sun			
Noth	Oothing that is worthwhile is ever easy.			

# **AUGUST 2019**

	Sun		
24	sai		
	Sat		
23	Fri	Krishna Jayanthi	
Day	I		
22	 Thu		
21	Wed	CA Test	
21	W. 1	CATest	
20	Гие	CA Test	
19	Mon	CA Test	

# **AUGUST/SEPTEMBER 2019**

26	Mon	
Day		
Day	, 2	
27	Tue	
Day	7 3	
28	Wed	
Day	4	
29	Thu	
Day	7 5	
30	Fri	I UG Retreat & Workshop
Day	7 6	
31	Sat	I UG Retreat
1	Sun	

The greatest enemy of knowledge is not ignorance; it is the illusion of knowledge.

Stephen Hawking

2	Mon	Vinayakar Chaturti
3	Tue	
Da	y 1	
4	Wed	
Day	y 2	
5	Thu	
Day	y 3	
6	Fri	
Day	y 4	
7	Sat	I UG VE Workshop
Da	y 5	
8	Sun	

People won't have time for you if you are always angry or complaining.

Stephen Hawking

9	Mon	Institutional Holiday	
10	Tue	Muharram	
11	Wed		
Da	y 6		
12	Thu		
Day	y 1		
13	Fri		
Day	y 2		
14	Sat		
Da	y 3		
15	Sun		
1 100	man wi	th a voice is by definition a strong woman	Melinda Gates

16 Mon
Day 4
17 Tue
Day 5
40. *** 1
18 Wed
Day 6
19 Thu
Day 1
20 Fri
Day 2
21 Sat
Zi Sat
22 Sun

No one can make you feel inferior without your consent.

Eleanor Roosevelt

	~22 12:1221 2017
23	Mon
Day	7 3
24	Tue
Day	
Duj	
	Wed
Day	5
26	Thu
Day	6
27	Fri
Day	71
28	Sat
Day	7 2
29	Sun

It takes a great deal of courage to stand up to your enemies, but even more to stand up to your friends.

J. K. Rowling

# SEPTEMBER/OCTOBER 2019

30	Mon		
Da	Day 3		
_			
1	Tue	Last date for other components	
Da	y 4		
2	Wed	Gandhi Jayanthi	
2	weu	Gandin Jayanun	
3	Thu		
Da	v 5		
Du.	, ,		
4	Fri		
Da	y 6		
5	Sat		
_	G		
6	Sun		

You have to dream before your dreams can come true.

APJ Abdul Kalam

# **OCTOBER 2019**

7	Mon	Ayudha Pooja
8	Tue	Vijaya Dasami
9	Wed	CAIT
Da	y 1	
10	Thu	CA IT
Day	7 2	
11	Fri	CA IT
Day	3	
12	Sat	CAIT
Day	7 4	
13	Sun	

Man needs his difficulties because they are necessary to enjoy success.

APJ Abdul Kalam

# **OCTOBER 2019**

14 Mon	CAIT
Day 5	
15 Tue	
Day 6	
16 Wed	
Day 1	
17 Thu	
Day 2	
18 Fri	
Day 3	
•	
19 Sat	
Day 4	
•	
20 Sun	

Do we not realize that self-respect comes with self-reliance?

APJ Abdul Kalam

#### OCTOBER 2019

21	Mon	
Da	Day 5	
22	Tue	
Da	y 6	
23	Wed	
Day	1	
24	Thu	
Da	y 2	
25	Fri	Revision holidays begin
26	Sat	
27	Sun	Deepavali

God, our Creator, has stored within our minds and personalities, great potential strength and ability. Prayer helps us tap and develop these powers.

# **OCTOBER/NOVEMBER 2019**

28	Mon	
29	Tue	
2)	Tuc	
30	Wed	End Semester Exams begin
31	Thu	
1	Fri	
1	ГП	
2	Sat	
3	Sun	
J	Dull	

If the only tool you have is a hammer, you tend to see every problem as a nail.

Abraham Maslow

# **NOVEMBER 2019**

4	Mon	
5	Tue	
6	Wed	
7	Thu	
8	Fri	
9	Sat	
10	Sun	Milad-un-Nabi

All the world is a laboratory to the inquiring mind.

Martin H. Fischer

#### **NOVEMBER 2019**

11	Mon	
12	Tue	
13	Wed	
14	Thu	
15	Fri	New Semester begins
Da	y 1	
16	Sat	
Da	y 2	
17	Sun	

Don't limit yourself. Many people limit themselves to what they think they can do. You can go as far as your mind lets you. What you believe, you can achieve.

### **NOVEMBER 2019**

1,0 (2,12,2,1,2,2,1,2,1,2,1,2,1,2,1,2,1,2,1,
18 Mon
Day 3
19 Tue
Day 4
20 Wed
Day 5
21 Thu
Day 6
22 Fri
Day 1
23 Sat
24 Sun

Education is what survives when what has been learned has been forgotten.

B. F. Skinner

# **NOVEMBER/DECEMBER 2019**

5 Mon
Day 2
6 Tue
Day 3
7 Wed
Day 4
9 Thu
8 Thu
Day 5
9 Fri
Day 6
0 Sat
Sun
earning is not attained by chance; it must be sought for with ardour and

Abigail Adams

attended to with diligence.

2	Mon	
Da	Day 1	
3	Tue	
Da	ay 2	
4	Wed	
Da	ay 3	
5	Thu	
Da	ay 4	
6	Fri	III UG Retreat & Workshop
Da	ay 5	
7	Sat	III UG Retreat
Da	y 6	
8	Sun	
Lea	rnina na	over exhausts the mind Leonardo da Vinci

9 Mon
Day 1
10. Tue
10 Tue
Day 2
11 Wed
Day 3
12 Thu
Day 4
13 Fri
Day 5
14 Sat
15 Sun

Develop a passion for learning. If you do, you will never cease to grow.

Anthony J. D'Angelo

I'm not afraid of storms, for I'm learning to sail my ship.

Aeschylus

23	Mon	
24	Т	
24	Tue	
25	Wed	Christmas
26	Thu	
20	1114	
27	Fri	
28	Sat	
29	Sun	
Greo	at achievement is usually ho	rn of great sacrifice, and is never the result

Great achievement is usually born of great sacrifice, and is never the result of selfishness

Napoleon Hill

# **DECEMBER/JANUARY 2020**

30	Mon	
31	Tue	
1	Wed	New Year's Day
1	wea	New Teal S Day
2	Thu	
3	Fri	College Reopens
Da	ay 5	
4	Sat	
D	ay 6	
5	Sun	
Who	so neal	ects learning in his youth loses the past and is dead for the

future.

Euripides

# **JANUARY 2020**

( Mari
6 Mon
Day 1
7 Tue
Day 2
8 Wed
Day 3
Duj 3
9 Thu
Day 4
•
10 Fri
Day 5
11 Sat
Day 6
40.0
12 Sun
Learning without thought is a labour lost, thought without learning is

Confucius

perilous.

# **JANUARY 2020**

13	Mon		
Day 1			
14	Tue		
Day	y 2		
15	Wed	Pongal	
16	Thu	Thiruvalluvar Day	
17	Fri	Uzhavar Thirunal	
18	Sat		
19	Sun		
All ti	hings go	ood to know are difficult to learn.	Greek Proverb

# **JANUARY 2020**

20	Mon	
Day	7 3	
21	Tue	
Day	7 4	
22	Wed	
Day	5	
23	Thu	
Day	6	
24	Fri	
Day		
Duj	•	
25	Sat	
26	Sun	Republic Day

Kindness is the language which the deaf can hear and the blind can see.

Mark Twain

### JANUARY/FEBRUARY 2020

		om (omit), i Ebitoimiti 2020	
27	Mon		
Day 2			
28	Tue	CA Test	
29	Wed	CA Test	
30	Thu	CA Test	
31	Fri	CA Test	
1	Sat	CA Test	
2	Sun		

God is our refuge and strength, an ever-present help in trouble.

**Psalms 46:1** 

# FEBRUARY 2020

3	Mon	
Day 3		
4	Tue	
	ay 4	
2.	·	
5	Wed	
Day	y 5	
6	Thu	
Da	y 6	
7	r.:	
Day	y 1	
8	Sat	NCC & NSS Day
9	Sun	
,	Suii	

Love does not claim possession, but gives freedom. Rabindranath Tagore

### FEBRUARY 2020

10 Mon
Day 2
11 Tue
Day 3
12 Wed
Day 4
Day 1
13 Thu
Day 5
14 Fri
Day 6
15 Sat
16 Sun
10 Juli

Commit to the Lord whatever you do, and He will establish your plans.

Proverbs 16:3

#### FEBRUARY 2020

	1 EDROMINI 2020
17 Mon	
Day 1	
18 Tue	
Day 2	
19 Wed	
Day 3	
20 Thu	
Day 4	
21 Fri	
Day 5	
22 Sat	Sports Day & Horizon
23 Sun	

It is not in the stars to hold our destiny but in ourselves.

William Shakespeare

#### FEBRUARY/MARCH 2020

24 Mon
Day 6
25 Tue
Day 1
26 Wed
Day 2
27 Thu
Day 3
28 Fri
Day 4
29 Sat
1 Sun

And we know that God causes everything to work together for the good of those who love God and are called according to His purpose.

Romans 8:28

2	Mon						
Da	Day 5						
3	Tue						
Da	y 6						
4	Wed						
Da	y 1						
5	Thu						
Da	y 2						
6	Fri						
Da	y 3						
7	Sat	College Day					
8	Sun						

For a man to conquer himself is the first and noblest of all victories.

Plato

9	Mon	
Day	4	
10	Tue	Last date for other components
Day	5	
11	Wed	
Day	6	
12	Thu	CA IT
Day	1	
13	 Fri	CAIT
Day	2	
14	Sat	CA IT
Day	3	
,		
15	Sun	

Ask, and it shall be given to you; seek, and ye shall find; knock, and it shall be opened unto you.

Matthew 7:7

WITHCH 2020	
16 Mon CAIT	
Day 4	
17 Tue CAIT	
Day 5	
18 Wed	
Day 6	
19 Thu	
Day 1	
20 Fri	
Day 2	
21 Sat	
22 Sun	
Pleasure in the job puts perfection in the work.	Aristotle

23	Mon	
Da		
Du	<i>y</i> 5	
24	Tue	
Da	y 4	
25	Wed	Ugadi
23	Wed	Gadi
26	Thu	
Da	y 5	
27	Fri	
Day	<i>i</i> 6	
28	Sat	
Da	y 1	
	~	
29	Sun	

So now faith, hope, and love abide, these three; but the greatest of these is love.

1 Corinthians 13:13

### MARCH /APRIL 2020

30	Mon				
Da	Day 2				
31	Tue	Davision halidaya hasin			
31	Tue	Revision holidays begin			
1	Wed				
2	Thu				
_					
3	Fri	End Semester Exams begin			
4	C-4				
4	Sat				
	C				
5	Sun				

There is no greatness where there is no simplicity, goodness, and truth.

Leo Tolstoy

### **APRIL 2020**

6	Mon	Mahaveer Jayanthi	
7	Tue		
8	Wed		
0	wed		
9	Thu		
10	Fri	Good Friday	
11	Sat		
12	Sun	Easter	
Love	is the beauty of the soil	ıl.	St. Augustine

#### **APRIL 2020**

13	Mon	
14	Tue	Tamil New Year / Ambedkar Jayanthi
15	Wed	
16	Thu	
17	Fri	
18	Sat	
19	Sun	

For the Spirit God gave us does not make us timid, but gives us power, love and self-discipline. 2 Timothy 1:7

# NUMBER OF TEACHING DAYS

Month	Total No. of Days			
SEMESTERS I, III, V, VII				
June 2019	10			
July	23			
August	20			
September	21			
October	17			
Total	91			
SEMESTERS II, IV, VI, VIII				
November	12			
December	16			
January 2020	20			
February	21			
March	22			
Total	91			
TOTAL	182			

# **NOTES**

# **Academic Year 2019 - 2020**

JUN	ΝE		2	019		
S	М	Т	W	Th	F	S
30						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

JULY					2	019
S	М	Т	W	Th	F	S
				4		
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	11 18 25	26	27
28	29	30	31			

AU	GUS	Γ			2	019
S	М	Т	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

2	019	SEF	PTEN	IBER	2		2	019
F	S	S	М	Т	W	Th	F	S
2	3	1	2	3	4	5	6	7
9	10	8	9	10	11	12	13	14
16	17	15	16	17	18	19	20	21
23	24	22	23	24	25	26	27	28
30	31	29	30					

OC.	TOBI	ER			2	019	NO	<b>VEM</b>	BER	
S	М	Т	W	Th	F	S	S	М	Т	١
		1	2	3	4	5				
6	7	8	9	10	11	12	3	4	5	
13	14	15	16	17	18	19	10	11	12	1
20	21	22	23	24	25	26	17	18	19	2
27	28	29	30	31			24	25	26	2

		,			_	• . •
S	М	Т	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### **DECEMBER**

## 2019 JANUARY

### 2020

S	М	Т	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S	М	Т	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
12 19	20	21	22	23	24	25
26	27	28	29	30	31	

#### **FEBRUARY**

#### 2020 MARCH 2020

S	М	Т	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

S	М	Т	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
S 1 8 15 22 29	30	31				

## **APRIL**

#### 2020

#### MAY 2020

S	M	Т	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

S	M	Т	W	Th	F	S
31					1	2
3	4	5	6	7 14 21 28	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Semester:

Days	1	2	3	4	2
Day 1					
 Day 2					
 Day 3					
 Day 4					
 Day 5					
 Day 6					

Semester:

Days	_	2	3	4	5
Day 1					
Day 2					
Day 3					
Day 4					
Day 5					
Day 6					

IMPORTANT TELEPHONE NUMBERS	
Name	Number