

## **ADMISSION PROCEDURE**

## http://reg1.stellamariscollege.edu.in/OnlineApp Home.aspx

• After publication of Plus Two results, the candidates can apply online through <a href="http://reg.stellamariscollege.edu.in/OnlineApp\_Home.aspx#!">http://reg.stellamariscollege.edu.in/OnlineApp\_Home.aspx#!</a>

for admission to their respective courses. The candidates are required to enter the details (Personal and contact information, Education document details) and submit the Online Application Form provided on the College website. Supporting documents are mandatory to be uploaded for the online application submission to be complete.

- The Principal shall constitute a central Admissions Core Committee(ACC) in keeping with governmental regulations. This Committee shall be headed by the Principal.
- Departmental Admissions Committee shall be formed by the Head of Departments.
- Once the online applications are received, the process of scrutinizing the same (Verification of Marks and Documents uploaded) is made. After scrutiny, the list of candidates selected for interview is uploaded on the college website and the candidates are also notified via email and sms.
- Entrance Tests shall be held (online or in person, depending on the current situation) for those programmes where it is a requirement.
- The list of final selection of candidates, together with instructions for admission and fee payment will be uploaded on the college website.
- All decisions regarding final selection of candidates shall be taken by the Principal in consultation with the Head of Department and the Departmental Admissions Committee. In any issue regarding admissions, the decision of the Principal shall be final.