YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	STELLA MARIS COLLEGE (AUTONOMOUS)
• Name of the Head of the institution	Dr. Sr. Rosy Joseph fmm
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04428110121
• Alternate phone No.	9962709459
• Mobile No. (Principal)	8608246737
• Registered e-mail ID (Principal)	principal@stellamariscollege.edu.in
• Address	17, Cathedral Road
• City/Town	Chennai
• State/UT	Tamil Nadu
• Pin Code	600086
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	22/09/1987
• Type of Institution	Women
• Location	Urban

• Financial Status	`UGC 2f and 12(B)`
• Name of the IQAC Co-ordinator/Director	`Dr. Lakshmi Priya Daniel`
• Phone No.	`04428111987`
• Mobile No:	`9840690217`
• IQAC e-mail ID	`iqacsmc@stellamariscollege.edu.in`
3.Website address (Web link of the AQAR (Previous Academic Year)	https://stellamariscollege.edu.in/assets/documents/AQAR_2020_2021_FINAL.pdf
4.Was the Academic Calendar prepared for that year?	`Yes`
• if yes, whether it is uploaded in the Institutional website Web link:	https://stellamariscollege.edu.in/assets/documents/Handbook%202021-2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Five Star	0	2000	17/04/2000	16/04/2005
Cycle 2	A	3.57	2008	16/09/2008	15/09/2013
Cycle 3	A	3.68	2014	21/02/2014	20/02/2021
Cycle 4	A+	3.44	2021	16/11/2021	15/11/2026

6.Date of Establishment of IQAC	`15/09/2004`

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Institution	CPE - College with Potential for Excellence	UGC	21/07/2016	15000000
Institution	DST-FIST	DST	21/07/2016	10000000
Dr. Aruna Sharmili S Dr Jayashree	Ad - Hoc ICMR Project	ICMR	23/03/2021	3315478

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI

View File

9.No. of IQAC meetings held during the year | 21

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?

Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?

No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Successful Completion of NAAC 4th Cycle of Accreditation

Several programs organised for faculty members such as on "Outcome Based Performance Assessment" & Five-day Faculty Development Program for Humanities and Social Sciences in Collaboration with PR Department

"Leading Together - Dialogues Online International Conference" in collaboration with The University of Melbourne

Facilitated participation in Bhumi Campus Awards 2022 in which a faculty member won The Most Socially Responsible Staff Award

Several activities conducted for IQAC Student Wing including a Workshop titled 'Heal The Self, Heal The World'"

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Preparation for NAAC PTV	Smooth conduct of PTV
SMC 75 years celebration	Series of academic and cultural programs
Conduct of FDPs	Several FDPs conducted including on OBE and Teaching-Learning
Organise Capacity building programmes for teaching and non teaching staff	Workshops like the Administrative Staff Workshop on Enhanced use of Digital Tools and interactive sessions such as on
Conducting Student wing enhancement activities	IQAC Student Representative Workshop 'Heal the Self, Heal the World'
Organising consultancy training workshop	Conducted a workshop on 'Consultancy Training' for MQC members
Collaborating with various centres	Facilitated conduct of activities in collaboration with CWS, SMICMR and SCEED among other centres in College
Facilitate conduct of visits	Visits by academicians and experts from other colleges as well as the industry such as Team Visit from St.John College of Arts and Science and
Timely submission of reports online through enhancement of digital data collection and dissemination	All reports submitted on time. Submission of data for Bhumi awards led to a teaching faculty receiving Most Socially Responsible staff Award
Conduct an Academic Audit	Academic Audit conducted October 2021
Enhance collaborations at national and international levels	Conference organised in collaboration with the University of Melbourne

13.Was the AQAR placed before the statutory	Yes

body?

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Management Committee	19/04/2023

14.Was the institutional data submitted to AISHE ? | **Yes**

- Year

Year	Date of Submission
2021-2022	19/01/2023

15.Multidisciplinary / interdisciplinary

Interdisciplinary Courses were introduced early in the curriculum as outlined in various forums including academic audits and at various internal review mechanisms undertaken by the IQAC . The College has also offered allied courses which were at its inception taught by one department to students of another department and later on these courses were pooled together and students of various disciplines could choose from the pool that had been identified as being relevant to them. Subsequent revisions saw the introduction of a 5-credit Interdisciplinary Core Course at the Bachelor's Level in the 2019 curriculum restructure and also a new set of courses, co-designed, co-taught and co-evaluated by two independent Departments which meant that equal weightage was ensured in terms of content and evaluation for both the collaborating departments. Interdisciplinary courses have been designed so that closely related departments such as English and Fine Arts could offer relevant courses, as well as completely different departments such as Economics and Physics from the disciplines of science and Social Humanities keeping in mind student needs and global trends. This has created a dynamic and versatile bouquet of multidisciplinary and interdisciplinary courses which are immensely beneficial for the student community.

16.Academic bank of credits (ABC):

Stella Maris College has always endorsed academic flexibility for students and permitted lateral entry thus enabling their mobility across Higher Education Institutions which is the basic premise of

creating the Academic Bank of Credits (ABC). Students from other Universities are admitted to the College through a process of lateral entry on the condition that the University of Madras gives them an Eligibility Certificate.

In terms of academic flexibility not only have a number of Elective Courses been included in the curriculum for students to choose from based on their interests but also from additional Student Training Programmes and Independent Electives across disciplines. The College also currently offers international partnership programmes including summer study abroad and student exchange thus attracting international students every year to various departments. From the very outset departments such as Commerce and Social Work have had students on exchange programmes to earn credits that are transferrable to their parent University. MoUs and such collaborations have also yielded faculty exchanges, study tours, research collaborations, provision of short course and long transfer courses to support educational programmes and student learning.

Multidisciplinary and interdisciplinary research activities at national and global levels by networking with other institutes of higher learning, corporates and industry associations for conferences, workshops, seminars, certificate programmes has also created a viable quality culture which is readily extendable to creating a sound academic pool for academic bank of credits.

17.Skill development:

The College has been working towards enhancing employability and entrepreneurial skills since 2015. Two Undergraduate Vocational (B.Voc) Programmes - (i) Sustainable Energy Management and (ii) Food Processing & Quality Control - were introduced in 2016-17. The focus of the programmes is on skill development and hands -on-training to prepare the students to meet the needs of the industry. They were supported by the UGC (for a period of three years) under the aegis of National Skill Development Corporation (NSDC) and the respective Sector Skill Councils. All students of the two programmes are certified at Levels 4,5,6 & 7 by the NSDC. Several skill-based Courses were introduced in the curriculum restructuring undertaken in 2015. The quantum of skill based courses was further increased in the 2019 revision. While stand-alone skill based courses have been introduced by the Departments at both the Undergraduate and the Postgraduate level,care has been taken to incorporate some skills training even in predominantly conceptual or theoretical courses in

terms of practical application of the concepts/theories learnt. The College also further offers several Value Added Certificate Courses that have a specific focus on employability skills. These are in the form of Certificate Courses, with around 30-hours of contact classe, with a special emphasis on hands-on training. The resource persons are industry experts, prospective employers and faculty members with an exposure to the industry. In the strategic plan for the College for the period 2017-2022 "Skill development for Employability and Encouraging Entrepreneurship" was identified as a key thrust area for Quality Enhancement. As visualised in the strategic plan, the College initiated the establishment of an Entrepreneurial Development Cell (EDC) in June 2017 and it was inaugurated in August 2017.The Cell conducts orientation and induction programmes every year. It also conducts seminars/webinars in which successful entrepreneurs address the members of the Cell on issues related to entrepreneurship. They share their entrepreneurial journey and their inspiring success stories, while also giving practical insights into the challenges entrepreneurs face in the initial stages of business development.

The institution has also been involved in skill development for women in the neighbouring and rural communities by organising several utreach activities through SMCDRIVE, the extension project of the College, which has been successfully conducting programmes for women, children, the elderly, transgender persons and the differently abled. The college has an Extension Project Center at Thiruppachur village where regular summer training programmes under the National Digital Learning Mission (NDLM) are conducted.

A few other skill enhancement initiatives begun for the student community include an Incubation Centre and food kiosks run by student alumnae entrepreneurs.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our institution understands the importance of instilling in students the values of respect and acceptance, and of fostering an inclusive environment that operates beyond religious, cultural, linguistic and economic differences. Students from varied backgrounds are admitted to the College and we try to create a welcoming and respectful learning environment where all students feel valued.

As part of the curriculum, foundation courses in English, Tamil, Hindi, Sanskrit, and French help the students in honing their communication and interpersonal skills while also introducing them to cultural and literary aspects of these languages.These courses expose the students to the existing rich heritage of indian Knowledge systems that broadens their world view and enables them to operate efficiently in the multicultural, multi-ethnic world.

Cultural and socio-emotional support systems like personal mentoring and counseling are available to students. Within the campus, students have taken the responsibility to nurture inclusivity. The Students Union conducts regular cultural programmes that provide a platform to students from diverse socioeconomic and cultural backgrounds to interact and exchange their respective cultural perspectives.The students are also enrolled in various clubs to ensure exposure to folk traditions and thus gain further knowledge of Indian culture Students find an opportunity to showcase their extra-curricular talents through cultural fests and events organised by these clubs.

Every Independence Day, tableaus and competitions are held to showcase the regional, cultural, linguistic and communal diversity of India. In order to sustain and promote the folklore, culture and heritage of Tamil Nadu, a number of activities are conducted wherein artists from several communities are invited to train students in Poikkal Kuthirai Attam, Udambattam, Parai Attam, and Therukoothu. Opportunities such as these not only impart knowledge about indigenous practices but also foster in students a sense of communal harmony. There are also certifcate courses in Sanskrit, Hindi, Tamil languages apart from cultural activities held by the language clubs which create a vibrant atmosphere for Indian Language learning. The use of organic herbal products and the upkeep and maintenance of a herbal garden based on Ayurveda in Herbal Therapy courses and the conduct of Yoga sessions are encouraged throughout the campus.

SMCDRIVE, the extension project of the College, has also been organising programmes for varied communities in order to promote our ethos. The students who reside in the college hostels also conduct several programmes to emphasise the need to create a secular environment. Celebrations during the Christmas season, Onam, Diwali and Pongal are examples of student initiatives to foster cultural inclusivity

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Stella Maris College is committed to whole-person education and offers a range of programmes and course options that are aligned with local, national, regional and global developmental needs and trends. The curriculum developed and implemented in 2019-2020 integrates Outcome Based Education into the existing five part curriculum in the CBCS format. Institutional Learning Outcomes (ILOs), Programme Learning Outcomes (PLOs), Programme Specific Learning Outcomes (PSLOs) and Course Learning Outcomes (CLOs) are aligned with national and global mandates of high quality education, life-long learning, development of critical thinking and problem solving skills, effective communication, and the ability to work in communities. Core and Major Elective courses contribute to the development of disciplinary knowledge, its related technical and analytical skills and employability of the students. It also focuses on identifying cutting-edge tools in the disciplines in addition to equipping them to pursue academic/professional/industrial careers that would contribute meaningfully towards nation building. Keeping in view the need for an interdisciplinary approach in education, the college offers interdisciplinary courses in the curriculum and are intended to encourage students to engage in research output, collaboration, and networking at different levels in academia. General elective courses offered gives students an opportunity for holistic development and encourages exploration of various fields outside their major field of study. Life skills courses, an important part of our vision of education, equip students with basic computer skills, personal and social skills. They also create awareness in areas such as responsible citizenship, some important legal rights, food and energy balance and energy conservation. Environmental Studies and related core courses offered by various departments ensure that students adopt sustainable alternatives, appreciate the importance of biodiversity and a balanced ecosystem. The value education courses enable students to reflect upon values in personal life and help them build selfawareness with an emphasis on the emotional and spiritual quotient. These courses also help the students to appreciate cultural diversity of the nation, to understand the role of youth in nation building, to handle value conflicts and to contribute to peace initiatives towards building harmony. Student training programmes and Service Learning/Social Awareness courses are aligned with national mandates to create sensitive and compassionate citizens who actively work for social justice. This enablesstudents to develop ethical competency and sensitivity and prepare them to share their knowledge, experience and capabilities with the marginalised and oppressed communities.

Foundation courses in English, Tamil, Hindi, Sanskrit, and French are relevant to the needs of national and global intercultural and academic exchange. These courses expose the students to literature that broadens their world view and enables them to operate efficiently in the multicultural, multi-ethnic world. Value-added Certificate courses offered for extra credits are application and skill based. These courses build competency to operate in a workplace and facilitate interaction with experts in the field. The entire curriculum is structured in order to help students grow into well-rounded individuals who are capable of adopting a holistic way of life and can contribute meaningfully to nation building and global development.

20.Distance education/online education:

Stella Maris College encourages independent learning through online courses such as SWAYAM, NPTEL, and COURSERA for which additional credits are awarded.The College has established a Local Chapter for NPTEL (National Programme on Technology Enhanced Learning) with Indian Institute of Technology, Madras facilitated by the Librarian for conduct of online courses. MHRD initiated a number of projects to assist students, scholars, teachers and lifelong learners in their studies. These initiatives cover educational requirements of learners ranging from school to Post Graduate. The introduction of projects like SWAYAM, SWAYAMPRABHA that provides high quality educational programs , National Digital Library and FOSSEE - Free/Libre and Open Source Software for Education promote open source softwares for education as well as professional use was immensely beneficial for many of our College students and faculty. Students also enrolled in curated courses offered by platforms such as Coursera and on successful completion earned extra credits.

To offer a wholesome global learning environment Stella Maris College has a number of facilities in Centres such as Jayshree Venkatraman Digital Learning and Research Centre, Office of Research and International partnerships, Academic Collaborations, Facilitated Academic And Resource Centre (FARR), Centre for Business Skill Enrichment, Centre for Business Quest and Connect, Gender Centre and TNOU Learner Support Centre, Project Centre, Centre for Women Studies, and SCEED (Stella Centre for Effective Education and Development). The College plans to offer more online courses and use online learning platforms such as MOOCS optimally in order to create future-ready graduates.

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	**50**

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

2.Student

2.1 Total number of students during the year:	**5859**

File Description	Documents
Institutional data in Prescribed format	[View File]()

2.2 Number of outgoing / final year students during the year:	**1888**

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	**5627**

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

3.Academic

3.1 Number of courses in all programmes during the year:	**1266**

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

3.2 Number of full-time teachers during the year:	**237**

File Description	Documents
Institutional Data in Prescribed Format	

3.3 Number of sanctioned posts for the year:	**237**
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**1471**
4.2 Total number of Classrooms and Seminar halls	**113**
4.3 Total number of computers on campus for academic purposes	**536**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**8,37,28,412.00**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The curriculum integrates Outcomes Based Education into the existing five part curriculum in the CBCS format in alignment with local, national, regional and global developmental needs and demands. Institutional Learning Outcomes(ILOs), Programme Learning Outcomes(PLOs), Programme Specific Learning Outcomes(PSLOs) and Course Learning Outcomes(CLOs) listed in the 2019-2020 syllabi revision is reflective ofthe high quality education the College is committed to.

Core and Major Elective courses are structured using an interdisciplinary approach and contribute meaningfully to the

enhancement of disciplinary knowledge.General Elective courses encourage exploration of various fields outside major area of study.Life Skills courses, enhance personal, social and computer skills.Environmental Studies and related core courses help students adopt sustainable alternatives, appreciate conservation of biodiversity and a balanced ecosystem. Value Education provides scope for appreciation of self,values,cultural diversity, nationand peace building. Service Learning/Social Awareness is aimed at developing sensitive and compassionate citizens who are committed to social justice.Foundation courses in English, Tamil, Hindi, Sanskrit, and French opens doors to adapt effectively in the multicultural, multiethnic world.Value-added Certificate courses build competency and help students earn extra credits. The curriculum thus provides all round development, shaping students' contributionto the nation building process and global development.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	https://stellamariscollege.edu.in/Syllabus

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	[View File](#)

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

597

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

51

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

50

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution remains committed to aspects of Gender, Environment and Sustainability, Human Values and Professional Ethics which is reflected in the syllabi of all Courses offered (Part I-V and as Independent Study Courses).

The curriculum sensitises students on gender equality and empowerment, the basic foundation for achieving peace, prosperity and sustainable development.

Fostering student involvement for implementation of 'green' campus initiatives has always been the priority of the College. While itis mandatory for students at the undergraduate level to earn two credits for the course in Environmental Studies many of the programmes offer customised courseswhich focus on sustainable ecofriendly practices.

The courses and initiatives of the Department of Value Education and Campus Ministry ensures improvement of self in all dimensions. Under Part IV of the curriculum, a student earns six / four credits during her study period at the undergraduate / postgraduate programme respectively. The Department regularly organises conferences, workshops and guest lecturesfor training and sensitising students and faculty.

Thus the College aims to achieve overall development of students by providing value based education emphasising on Truth and Charity.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

17

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

491

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

2487

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni　　　**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://stellamariscollege.edu.in/assets/documents/Student%20Feedback%20Process.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following   **A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	https://stellamariscollege.edu.in/assets/documents/Student%20Feedback%20Process.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2088

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1655

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Stella Maris College is committed to creating an inclusive learning environment. The institution conducts programmes tailored to enhance the skill development and employability of both fast and slow learners.

The students are assessed and their learning speeds are identified during the admission process and the continuous assessment tests. The slow learners are integrated into various programmes aimed at helping them grow and develop. The students are also given pre-requisite training by the Career Guidance Cell in their final year.

The Language Partnership and the Remedial Coaching Programmes have been developed to assist first-year students improve their English-language competency and their scores through peer-teaching. The Departments also provides extra classes, practice hours and learning material.

The college also strives to create a challenging learning environment for the advanced learners. They are encouraged to take up research, additional assignments and independent learning projects. They can also do extra credit coursework through Independent Electives, Optional Research and enrolling for online courses.

The post-graduate advanced learners also go for summer and winter internships both at national and international levels. They undertake projects and internships with stipend in the Indian Academy of Sciences, IITs, CLRI, INSA, Deloitte and KPMG.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR2/2.2.1/2.2.1_AdvancedAndLearners_Link.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
02/08/2021	5859	237

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

At Stella Maris College, the teachers act as facilitators enabling the college to cater to the diverse needs of the students and create a firm foundation for learning.

The Choice-Based Credit System (CBCS) provides the students with greater academic flexibility enabling them to explore courses across disciplines through General, Interdisciplinary and Independent Electives. They also have the option of earning extra credits by enrolling in online courses on e-learning platforms.

The faculty plan the teaching methodology, learning and evaluation based on the POs, PSOs and COs that are clearly defined in the Curriculum. The faculty implement several methods for experiential learning to enhance the skill sets of the students. These include: hands-on training in the laboratories/industries/Language Labs, Workshops, Internships, Building Working Models, Field Visits/Field Projects, etc.

The teachers also encourage participative learning through Group Discussions, Panel discussions, Meet the Author Sessions, etc.

Analytical skill training, Data analysis, Case studies, developing in-house software applications for real time solutions, Data mining are some of the methods used to develop the problem solving-skills of the students. Students are required to do Mandatory Research Work for the Post Graduate programme and can opt for optional research work at the Under Graduate level.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://stellamariscollege.edu.in/AQAR_2022/CR2/2.3.1/2.3.1 Experiential Learning Link.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Stella Maris College has been consistently implementing the use of customised ICT Enabled Tools in the teaching-learning process for more than two decades now. The ICT interventions have greatly complimented and enhanced the traditional teaching-learning methods.

Video resources for General Elective courses created by faculty members are made available for students through LMS platforms.

Students are also encouraged to take up online courses for a different learning experience. Web services such as Zoom, Google Meet, Edmodo and Google Classroom, have contributed to an increased level of participation of students and have also enabled wider levels of networking with various individuals, industries and institutions at the national and international levels.

The college also utilizes specialised tools and platforms such as MATLAB and MATCHCAD to visualize mathematical concepts, ChemDraw for Molecular Modelling, Stock Exchange Simulator for safe trading practices, etc. This use of blended learning inculcates a more humane and eco-friendly approach to learning and experimenting. For instance, the use of simulation software by the Department of Zoology has replaced actual dissections of common animal specimens and PhysioEx is used to simulate human physiological processes.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://stellamariscollege.edu.in/AQAR_2022/CR2/2.3.2/2.3.2_ICT_Enabled_Learning_Link.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

219

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar of the college is a detailed schedule of the academic year. It is drafted by a core team led by the Principal, Vice Principals and a team of faculty from across departments.

The Calendar contains important information including the History of the College, the Vision and Mission statement, Administrative Staff

and Faculty list, Rules and Attendance Norms, Programme Structures
and Courses offered under the Choice Based Credit System (CBCS),
public holidays, dates of Internal Continuous Assessment, End of
Semester Examinations and other such details.

The college follows a well-structured teaching plan with the course
schedules formulated by the faculty members for the courses they
teach. These are then made available to the students.

The question papers for the internal exams are submitted to the
Controller of Examination and are scrutinized for validity and
reliability by the HoD and Department Quality Assurance Cell (DQAC)
members. A centralized timetable is also prepared by a core
committee every semester and circulated to the departments where the
department-specific timetable is made for the faculty and classes.

The use of e-governance for academics is beneficial to both staff
and students, and demands adherence to the academic schedule without
deviations.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

237

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	[View File](#)

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

120

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

2822

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

11

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

230

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Examination Unit of Stella Maris College has incorporated IT integration on campus enabling all examination and assessment procedures to be computerised and automated.

The Office of the Controller of Examinations has constantly innovated and updated itself in order to increase transparency, keeping in mind the needs of the student community. The examination procedures regularly reviewed and revised by the Examination Committee.

The college continues to follow the Continuous Assessment (CA) End Semester (ES) pattern for evaluation. Notable revisions have been made in the process of evaluation since the academic years 2015 and 2019.

The introduction of a single evaluation system in 2015 for undergraduate students enabled re-evaluation requests. The Examination Module, an automated solution is used to handle all exam-related functions, has reduced the waiting time, errors and the need for direct or personal interface. Barcoding used for regular examinations from 2017 has ensured confidentiality and anonymity.

It also lists the special children to cater to their needs. A automated room allocation and seatingchart for the End Semester Examination was created. The IT facility proved useful in the conduct and evaluation of the April 2022examinations.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://stellamariscollege.edu.in/AQAR_2022/ CR2/2.5.3/2.5.3_ExamAutomation_Link.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Stella Maris College always strives integrate its Mission and Vision at various levels in the Curriculum. To ensure adherence, the Academic Deans have formulated a set template detailing Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes(COs) applicable for courses across disciplines in accordance with the UGC guidelines.

The POs, PSOs and COs drafted by the various departments are then ratified by the Boards of Studies followed by the Academic Council. This is uploaded on the college website for the reference of students and other stakeholders.

The Program learning Outcomes entailing a holistic view of the skills and knowledge attributes to be acquired by the student at the time of graduation are communicated during the common orientation. At the department level, the students and their parents are briefed about the PSOs and COs and the respective course teachers communicate the syllabus with the COs at the beginning of each semester. Moreover, a detailed course schedule drafted by individual course teachers outlining weekly lesson plans scrutinized by the Departmental Quality Assurance Cell (DQAC) and uploaded to the college D-Space, acts as a guideline for prompt completion of portions and preparation of question papers for assessments.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://stellamariscollege.edu.in/Syllabus

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The attainment of the Programme Outcomes, Programme Specific Outcomes and Course Outcomes clearly mentioned in the current restructured syllabus is ensured through different methods which include assessments based on the number of students pursuing higher studies, undertaking research in premier institutions, clearing competitive examinations, etc. The strategies adopted to ensure attainment of POs, PSOs and COs are primarily through matching the Course Learning Outcomes and the Programme Specific Learning Outcomes with the methodologies of attaining it.

Furthermore, the DQAC carries over the careful scrutiny of question papers, thereby directing desired corrections in terms of relevance and validity to the course curriculum and its desired outcomes. An overall academic performance exceeding 90% pass is a direct indicator of attainment of POs, PSOs and Cos. The social responsibility of students is evaluated based on their participation in community-oriented projects and extension activities organised by the department. The success in teaching pedagogy is measured by the many research and academic ventures accomplished by students like seminars, conferences and workshops. Successful completion of competitive exams like GATE, NET/SET, CAT, MAT, XAT, GRE, IELTS and TOEFL by students is also a metric of attainment of PSOs.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional Information	https://stellamariscollege.edu.in/Syllabus

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1960

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://stellamariscollege.edu.in/assets/documents/Magazine_2021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://stellamariscollege.edu.in/AQAR_2022/CR2/2.7.1/2.7.1_Link_StudentSatisfactionSurvey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Stella Maris Research Centre aims to create a solidly integrated community of researchers' knowledge, publication and substantial research production. To cope up with these standards the Centre aims to forge strong and productive collaborations with partner institutions within the region and further with national and international institutions. Building on our existing strengths we are open to innovative proposals and new research initiatives and other emergent areas of research in our campus providing an intellectually and creatively stimulating culture to thrive on. Towards these aims the Multidisciplinary Research Centre facilitates information and services and conducts promotional activity which includes UG Research skills impartation, capacity building sessions for faculty development, collaborations and key research related activities. The Research and Innovation Policy of SMC is a document that provides a framework for the development of a competitive, innovative, ethical and a socially responsible research culture at SMC for quantitative and qualitative improvements in sustainable research performance for continued excellence.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	[View File](#)
Provide URL of policy document on promotion of research uploaded on the website	https://stellamariscollege.edu.in/AQAR_2022/ CR3/3.1.1/3.1.1_Link_Addnl_Info.pdf
Any additional information	[View File](#)

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

615000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	[View File](#)
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	[View File](#)
List of teachers receiving grant and details of grant received	[View File](#)
Any additional information	[View File](#)

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

19

File Description	Documents
e-copies of the award letters of the teachers	[View File](#)
List of teachers and details of their international fellowship(s)	[View File](#)
Any additional information	[View File](#)

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

Rs. 3557978

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

19

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://stellamariscollege.edu.in/AQAR_2022/CR3/3.2.2/3.2.2_Evidences_Link.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

28

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

5

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://stellamariscollege.edu.in/assets/documents/3.2.4_TNSCST_ICMR.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Stella Maris College has established 5 exclusive Research Centres focusing on different thematic areas including the Centres of Gender and Women's Studies and an Entrepreneurship Development Cell creating a sustainable ecosystem generating innovative transfers of knowledge. 1. Centre for Research in Science and Technology (CRIST) 2. Stella Maris International Centre for Multidisciplinary Research (SMICMR): 3. Innovation and Research Development (IRD). 4. Jayshree Venkatraman Digital Leaning and Research Centre 5. Facilitated Academic Resource and Research Centre (FARR): The FARR Centre is gifted by the Trinity University, Canada, to create collaborative platforms for sharing academic resource and research.

6. Entrepreneurship Development Cell (EDC) Established by the Department of Commerce Shift -II in 2017, the main objectives of the ECD are: To embrace academic and entrepreneurial skills To impart business knowledge among students and To device a new career path for nurturing young entrepreneurs. 7. Stella Maris Women's Studies Centre: aims at creating awareness and extending knowledge in the field of women's studies. 8. Stella Maris Gender Studies: Gender Studies is an initiative of the Sociology department to generate awareness and create a learning environment to discuss and understand gender based issues.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR3/3.3.1/3.3.1_Link_Addnl_Info.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

74

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

12

File Description	Documents
URL to the research page on HEI website	https://stellamariscollege.edu.in/SMICMR
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.5232

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0.1857

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stellamariscollege.edu.in/assets/documents/3.4.4_Data_Template_21_22.xls

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

58

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

7

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

75700

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

7493

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Moulding students into socially sensitive and responsible citizens is the core thrust of the vision and mission of the College. In keeping with the mandate of the vision, the College instituted several centres and programmes to reach out on several social issues to sensitise students and expose them to ways of responding to social realities. The NSS, YRC unit with its commitment to save lives has consecutively won the Dr. Radhakrishnan Rolling Trophy for Blood Donation since 2010.

The NCC Cadets and NCC officers have won awards in several Camps at National, International and regional level such as Republic Day Camps and other camps which have a strong social component.

SMC DRIVE has provided a viable avenue for students to reach out to the communities through involvement in unique programmes. SMC DRIVE serves as a Field Placement Centre for UG and PG students in Social Work from Stella Maris and various

National/International institutions. SMCDRIVE has a Skills Development Centre on employability and entrepreneurship skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR3/3.6.1/3.6.1_Link_Addnl_Info.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

26

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

107

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

5859

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

681

File Description	Documents
Copies of documents highlighting collaboration	[View File](#)
Any additional information	[View File](#)

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

35

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	[View File](#)
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

- **There are 99 classrooms spread across 10 blocks and 14 seminar halls well equipped with ICT facilities and 40 laboratories**
- **The 14 seminar halls consist of fully furnished conference rooms and capacious auditoriums with built-in features such as LCD projectors, computers, and latest audio visual and light effects to facilitate the conduct of seminars, conferences, workshops and panel discussions.**
- **The Open-Air Theatre (OAT) houses a large digital LED display unit for clear viewing by the audience during programs**
- **To offer a wholesome global learning environment the college has a number of facilities in Centres such as Jayshree Venkatraman Digital Learning and Research Centre, Office of Research and International partnerships, Academic Collaborations, Facilitated Academic And Resource Centre (FARR), Centre for Business Skill Enrichment, Centre for**

> Business Quest and Connect, Gender Centre and TNOU Learner Support Centre, Project Centre, Centre for Women Studies, and SCEED (Stella Centre for Effective Education and Development) Fitness Centre, MRF-SMC Incubation Centre
> - The DST-FIST Labequipped with Solid UV-Vis Spectrophotometer, ATR - FT-IR Spectrophotometer, HPLC, Gel-Doc Molecular Imager, Electrochemical Workstation, Microwave synthesis system, Sonicator, Orbital shaking Incubator
> - CRIST Lab FT-IR Spectrometer, Atomic Absorption Spectrophotometer, Millipore Water Purifier, Trinocular-Phase Contrast Microscope and CO_2 Incubator, UV-visible spectrophotometer, Centrifuge, laminar flow, Biochemical Analyser

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR4/4.1.1/4.1.1_AddlInfo_Video_Links.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Students are encouraged to gain credits in games like Basketball, Kho-Kho, Cricket, Lawn Tennis, Table Tennis and Volleyball. The institution enhances its sports infrastructure regularly and currently houses the following Sports Facilities: Hockey Field(multipurpose), Basketball Court, Volley Ball Court, Tennis Courts – Clay and Cement, Mobile Tennis Court, Ball badminton Court, In-door Table Tennis (2 tables) and a Cricket pitch (net).

The Open-Air Theatre or OAT stands the most ideal place on Campus for large gatherings as the girded open-roofed structure is well equipped to easily accommodate a crowd of more than 2500 to 3000 students.The Sancta Sofia Block also has an immense courtyard space in the centre of the building ideal for staging events.The Students' Union has been very active on campus post the pandemic lockdown. Virtual activities gave way to a flurry of on-campus activities and events which utilised the available infrastructure to the maximum benefit for the student community.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR4/4.1.2/4.1.2_LinkAddnlInfo.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

113

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

4,66,55,003.00

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Stella Maris College Library is fully automated and uses the Integrated Library Management System (ILMS) integrated with RFID Technology.

- **The Library is a two-storied building with a carpet area of**

1560 sq. meters and has a separate collection for undergraduate and postgraduate students with 16 departments having their own departmental collection.
- The Library has a collection 1,14,266 books, 8353 journals (Print and Online), and 1750 theses, 4219 back volumes, and 854 CDROMs and subscribes to 12 newspapers in English, Tamil and Hindi.
- The vintage collection of books is maintained in the Archives.
- The Library is Wi-Fi enabled and has about 60 computers.
- The Library has been fully automated using the library management software eBLIS (electronic Bosco Library Information Software) and subscribes to electronic resources like EBSCO, N-List, American Economic Association Journals, and Sage online Journals.
- Our College has established a Local Chapter for NPTEL (National Programme on Technology Enhanced Learning) with the Indian Institute of Technology, Madras for better facilitation of their online courses.
- The Library also hosts DSpace which is the Institutional Repository of the College

Name of the ILMS software: eBLIS(Integrated Library Management System)

Nature of Automation : Fully Automated

Version : 2.0

Year of automation : 2003

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stellamariscollege.edu.in/library

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

1778453

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

219

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Institution regularly streamlines IT facilities including Wi-Fi and cyber security and has established a campus wide network with OFC Fiber Optic Cables and Wi-Fi which operates on the efficiency of 500 Mbps internet connectivity speed. A well-equipped browsing facility for staff and students is offered along with excellent facilities for teaching and learning with classrooms designed to accommodate the demands of today's technological enhancements. The College website designed by an alumna is updated and maintained by

the in-house IT team. The Institution also acquired a secure status for the website with periodical upgrades.

- Unrestricted Wi-Fi internet availability in the campus areas
- The Wi-Fi access points provided in campus areas are the sole property of the College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR4/4.3.1/4.3.1_LinkAddnlInfo.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5859	536

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR4/4.3.4/VideoLinks.pdf
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

Rs. 5,76,27,469

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Stella Maris College with its green cover of 19.5 acres has been a haven for humans and animals alike. The development of infrastructural facilities while maintaining the ecological balance on campus has been at the crux of the experience gained by all who are accepted into folds of this institution. The College Management, in consultation with architects, oversees the development of infrastructure on campus. The Management deputes Campus Maintenance Managers usually from within their own Community of Sisters who live on campus to constantly monitor and meet the requirements of the College community. The infrastructure includes open air theatres, seminar halls, conference rooms, audio visual rooms, classrooms, buildings to house administrative offices, staff rooms, well equipped laboratories, a video conferencing facility, Fine Arts studios, library, a chapel, a common prayer room, students' common room, guest room, infirmary, wellness centre, games field, browsing centre.

SMCDRIVE the Extension Centre of the College with improved infrastructure and facilities is used for the conduct of various outreach activities including lay counselling and conduct of skill development. Special Centres like SMICMR, SCEED, and SMCNC which have varied facilities are used extensively for enhancing research, quality initiatives and networking amongst other needs of the college community.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR4/4.4.2/VideoLinks.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

927

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	[View File](#)
Upload any additional information	[View File](#)

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

1300

File Description	Documents
Upload any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills

A. All of the above

Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

File Description	Documents
Link to Institutional website	https://stellamariscollege.edu.in/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1685

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

617

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

538

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

11

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

92

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Stella Maris College in it's journey for the past 75 years has had an active democratic process to create an electedbody of the Student Council. The Student Council comprising theStudents' Union members, class representatives, assistant class representatives, and office bearers of various Clubs celebrated the jubilee year with great enthusiasm and zest. Student Council meeting is conducted twice a year. This serves as a platform for students to share their grievances with regards to the facilities and infrastructure provided by the Institution. In order to develop leadership qualities and make students be aware of the roles, responsibilities and functions of a leader, Leadership training programmes are conducted for the Student Council members annually. Student Representatives in Academic and Administrative bodies: Student representatives are a part of Academic Council, Internal Quality Assurance Cell, Board of Studies and other impromptu committees. Their feedback is discussed and suggestions given by the student representatives were also implemented. Roles and Responsibilities: The Student Council is involved in planning and organizing various activities for the students such as Orientation Programme for the first-year students, Class Representative elections and Executive Representative elections, College Day, Independence Day, College Birthday Celebration, Freshers Talent Hunt, Christmas Celebration

and so on. They maintain the record of income and expenditure of that particular year. They share the concerns and grievances of students to the administrative body.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR5/5.3.2/5.3.2_LinkUnionReport.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

55

File Description	Documents
Report of the event	[View File](#)
List of sports and cultural events / competitions organised per year	[View File](#)
Upload any additional information	[View File](#)

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The brand of an educational institution is measured by thesuccess stories of its former students. Stella Maris College has the AASMC registered under the fmm society. AASMC aims at promoting a strong lifelong bonding between the College and the Alumnae in many ways including social media. The Alumnae association acts as a powerful platform to highlight the achievements of the College and Alumnae and to create support for the needs of the college(like networking, sharing of expertise and resources). It works on nurturing mutually beneficial relationships between the College and the Alumnae. It also aspires to create a worldwide community of the Alumnae, so they can be involved with the College. The association encourages philanthropy among the alumnae and other benefactors to foster pride and loyalty among the Alumnae of the College. We try and engage our alumni through different means depending on their skills, interests and where they are currently in their life.

Chapters of AASMC The Chapters in Kerala, Bangalore, and envisioning at Madurai, facilitate meaningful relationship between college and its Alumni, to enhance ways in which we connect and interact with our Alma Mater, more importantly to contribute to this Institutions' fund-raising efforts for financial sustainability.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	<u>https://stellamariscollege.edu.in/AASMC/index.html</u>

5.4.2 - Alumni's financial contribution during the year   A. ? 15 Lakhs

File Description	Documents
Upload any additional information	<u>View File</u>

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

An important aspect of the vision of the College is to build an inclusive learning community and sensitise students to responsible citizenship in order to prepare them to be agents of social change. This vision and mission are oriented towards promoting a learning community founded on a collaborative high-quality educational process. The model of governance practiced in the Institution is transparent, collaborative, participatory and decentralised. All important academic and administrative issues are discussed at various forums such as the Management Council, Governing Body, Academic Council, Staff Council, Student Council, Teaching and Administrative Staff, Student Representatives and External Experts. Advisory Committees are constituted to discuss important issues and to enhance quality pertaining to areas such as IQAC, Sports, Research, and Examination The centralised Internal Quality Assurance Cell (IQAC) and the Departmental Quality Assurance Cells (DQAC) oversee the planning and implementation of quality measures in the College and departments respectively. The roles of the Students' Union and the Student Council are also envisioned in such a manner as to make the student community an active agent in the

decisionmaking process. Through these measures, all stake-holders are involved at appropriate levels in the decision-making process.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://stellamariscollege.edu.in/AQAR_2022/CR6/6.1.1/6.1.1_Link_Vision_and_Mission_MOM.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Classes were held in the hybrid mode in the Academic year 2021-2022 as the previous year 2020-2021 which was marked by the pandemic and the first lockdown, witnessed a complete switch to online teaching mode. In order to ensure that no learner was put at a disadvantage because of the digital divide, the College involved all the students and teaching faculty in the process of decision making.

In the early days of the pandemic, the Management and the IQAC initiated discussions on online teaching methodology with both faculty and students. An online survey was administered to both to assess their preparedness and their needs.

The survey results indicated that many faculty members and students faced COVID related health issues and financial issues, issues with access to devices and connectivity. Based on the analysis, while the College decided on online methods during the pandemic upon return to campus in August 2021, several training sessions for teaching faculty and one-to-one mentoring sessions for students were conducted .

These collective measures during the past two years ensured optimal participation of all concerned in the teaching-learning process.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://stellamariscollege.edu.in/AQAR_2022/CR6/6.1.2/6.1.2_Link_Additional_Info.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Two important goals (2A ,2D) set out in the Strategic Plan 2017-2022 to impart basic computer skills to all in the College and to update and upgrade IT infrastructure. Towards fulfilling the first goal, the College incorporated Computer Fundamentals in the Life Skills course during the 2019 Curriculum Revision. The Academic Year saw students of the batch of 2020 completing this course. Students were introduced to some important aspects of computer configuration and somefundamental concepts related to connectivity and network.

They were acquainted with emerging trends in cyber storage and AI and were introduced to some important aspects of cyber security, given the high social media presence among them.This created awareness on cyber security laws and enabled students to navigate cyberspace safely and effectively. Installing Gsuite was an important step towards ensuring the smooth conduct of online teaching. The College also invested in purchasing zoom and webex packs for online meetings andwebinars. On 31 August 2021, the inauguration of the JVDLRC, astate-of-the-art Digital Centre, enabled a smooth campus-to- corporate transition with cutting-edge digital facilitiesproviding a space to conduct meetings, digital events and various online courses. Further, as part of the 75 year Jubilee celebrations, eminent personalities like the Tamil Nadu Chief Minister Thiru M.K. Stalin, Director General of Police Dr. C Sylendra Babu, Chairman of the State Minority Commission of Tamil Nadu, Peter Alphonse and Vice-Chancellor of the University of Madras Dr. S. Gowri were invited to the College.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR6/6.2.1/6.2.1_Link_Institutional_Strategic.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Management Committee of the College, a Catholic minorityinstitution run by the FMM, comprises the Principal, the Academic Head, and the Secretary, the Administrative Head. Institutional policies, appointments, salary revision, construction of new buildings are jointly decided. The Governing Body reviews academic and administrative processes. The administrative wing, including Human Resources & Infrastructure Management, is headed by the Secretary.

The Principal, along with the Secretary, Vice Principals, Deans, Staff Council members, plans the academic activities of the college. The Controller of Examination and her team are responsible for the conduct of the end semester examination and publication of timely results.

The Deans of Academic Affairs ensure the sustenance and enhancement of quality in the teaching-learning process. The Dean of Planning and Communication focuses on the policies of the College. The Dean of Commerce and Business Studies facilitates curricular and administrative initiatives. The Dean of Research facilitates research programmes, publications, consultations and international collaborations.

A coordinator heads the IQAC, an independent body which coordinates, plans and initiates processes and events for quality sustenance and enhancement. The Student Council is guided by the Vice Principals and the Dean of Student Affairs, for College activities and student welfare measures.

File Description	Documents
Paste link to Organogram on the institution webpage	https://stellamariscollege.edu.in/AQAR_2022/CR6/6.2.2/6.2.2_Link_Additional_Info.pdf
Upload any additional information	View File
Paste link for additional Information	https://stellamariscollege.edu.in/AQAR_2022/CR6/6.2.2/6.2.2_Link_Additional_Info.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The College provides its staff a conducive atmosphere for upskilling and research. Faculty members are granted leave to complete Ph.D, seed money for research projects and financial aid for participation in conferences. Outstanding research contributions are duly recognised through institutional awards.Skill development programmes on soft skills, computer and communication skills are conducted for the non-teaching staff. They are also granted leave if they wish to pursue higher studies. Financial support was extended to staff who required it during the pandemic. Advance withdrawal of a part of the salary is allowed during festivals or medical emergencies.The wards of staff, fulfilling the qualification norms, are given preference to pursue higher education at the Institution. Fee concession is also often granted to them whenever necessary.

The College organises sessions on stress management and physical fitness techniques and also offers in-campus counselling services. Recreational activities like Non-teaching Staff Day and Christmas celebrations bring the College community together. On the completion of 25 years of service, staff members are presented with a memento at the College Day celebrations. The support staff are provided with uniforms by the Management and refreshments are served for the administrative and support staff during working hours.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR6/6.3.1/6.3.1 Audited Statement Link.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

41

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

63

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The internal audit is conducted twice a year by an auditor appointed by the Management. The External audit is a three day government audit conducted annually. The internal audit is a concurrent one. All accounting policies pertaining to the college are clarified and implemented with the approval of the Management and the auditor, ensuring strict accounting standards in the finance section. All financial bills are submitted by the teaching or non-teaching staff in charge to the College auditor. They are scrutinised and passed to the Bursar for payment/accounting. Objections raised by the auditor are clarified by the staff-in-charge prior to the passing of the bill. Therefore there are no internal audit objections. The objections raised in the government audit, if any, are clarified with proper evidence and are usually dropped during the respective audit reviews. And as per the instructions of the auditors corrections are carried over in the Attendance Register / Service Registers and Ledgers.

The Audit Committee's functions include assisting in terms of egovernance and academic regulatory compliance, investment practices, examining high profile research projects, disbursing funds scholarships, remittance to various government sectors and overseeing the financial audit of the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR6/6.4.1/6.4.1_Audit__Report_Link.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

44,53,755.00

File Description	Documents
Annual statements of accounts	[View File](#)
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	[View File](#)
Any additional information	[View File](#)

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Bursar, in consultation with the Principal and the Finance Committee Members, develops a strategic plan for fundraising along with a budget every financial year. The plan is shared with the College Management, the Governing Body, and other officers of the institution to streamline fundraising and utilisation processes.

Resource Mobilization Policy: The Resource Mobilisation Policy identifies government, management, philanthropists, fund-raising programmes, and corporate sponsors asthe main sources of funding.The resource mobilisation aims at meeting the financial requirementsfor developing and maintaining the infrastructure for academic and research purposes. A part of it is also spent on welfare measures for staff and students. Periodic reviews are conducted in order to analyse funding patterns, institutional efforts for mobilisation of funds and to optimise the use of resources. Optimal Utilisation of Funds: Funds are provided for the establishment and maintenance of the infrastructural facilities of the College. Food tokens, Scholarships, fee concessions are provided to students. The institution also provided relief funds to the families of deserving students during the pandemic.Faculty members are given research seed

money, conference funding, and small travel grants for research.The College provides Loans, hospitalization expenses and fee concessions for wards of administrative staff.

Stella Maris college entered the 75th year and to mark the event a scholarship fund for 75 lakhs was initiated in order benefit the student community resouces mobilised were far in excess and amounted to nearly 90 one lakh scholarships. .

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://stellamariscollege.edu.in/AQAR_2022/CR6/6.4.2/6.4.2_Finance_Committee_MOM_Policy_Link.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Apart from the massive undertaking in preparation for NAAC, the IQAC continued to establish quality culture on campus by organising several programmes in the year 2021-2022 which also marked the 75th year jubilee celebrations of Stella Maris College. The NAAC Peer Team visit was conducted in November 2021 subsequent to the SSR which was submitted in April 2021. The College was accredited by NAAC with an A+ grade and a CGPA of 3.44.

Greater Engagement with MQC and IQAC Students' Wing :

The IQAC organised several training programmes, in virtual and physical modes , for both faculty and students. Special quality initiatives succeeded in greater engagement with the faculty members of the Micro Quality Circle (MQC) from across departments by organising workshops like on Consultancy Training which was held for MQC members on 30 May 2022 and for the Students' Wing a hands-on workshop titled 'Heal the Self, Heal the World' conducted on 14 May 2022 with sessions on Storytelling, Healing Foods and Zentangle Art.

Quality Enhancement Collaborations:

IQAC organisedan online International Conference titled 'Leading Together Dialogues' with University of Melbourne, Australia in November 2021 and five-day online FDPin collaboration with the Department of Public Relations, December 2021.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://stellamariscollege.edu.in/MQC

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

An Academic Audit was conducted on 7, 8and 12 October 2021 in order to encourage departments to evaluate the quality of the teaching learning process through systematic reviews and self-appraisals. The entire audit process was organised by the IQAC in collaboration with the Deans of Academic Affairs wherein invitations were sent out to three external peer team members including academicians, industry and field experts who visited the respective department to complete the audit. The audit reports were subsequently reviewed and then further deliberations carried out within each department to ensure that appropriate and relevant action could be taken to ensure academic rigour and continuous curriculum development.

As a result of these discussions there was an increased focus on OBE and student-centric teaching- learning in order to create future-ready graduates. Listed below are a few of the measures undertaken:

- **Digital teaching methods - Online courses, Flipped Classroom**
- **Hybrid mode for International and National workshops, seminars**
- **Research at every level strengthened especially for UG**
- **Innovative mechanisms initiated - Incubation Centre**
- **Entrepreneurship development - start-ups – Alumnae run kiosks**
- **Enhanced recruitment and career guidance counselling through the CGC**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stellamariscollege.edu.in/assets/documents/Magazine_2021.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://stellamariscollege.edu.in/assets/documents/Magazine_2021.pdf
Upload e-copies of accreditations and certification	[View File](#)
Upload details of quality assurance initiatives of the institution	[View File](#)
Upload any additional information	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college community is actively engaged in the mission of empowering young women.

The Gender Centre organised a series of talks, an intercollegiate documentary-making competition,and a panel discussion on 'Confronting Patriarchy'. It also published a report titled 'A Sociological Analysis of Sexual Harassment among College Students in

the City of Chennai.'

Dr. Madhavi Menon discussed her book 'The Law of Desire', and a workshop on 'Sexual Harassment at Workplaces' was conducted. A workshop on 'Gender and Sexuality' was followed by a panel discussion and a talk on legal rights by Mr. Manonmani, AIDWA. A lecture was delivered by Ms. Olga Aaron from Transgender Rights Association. Various competitions were held on themes such as 'Women Icons in History and Pop Culture', 'Freedom of Modern-Day Women', 'Letter to Patriarchy', 'Shadow of our Society' and 'Women and Society, The Right to Know' by the Centre for Women's Studies. A webinar on 'Intergenerational Action for Gender Based Violence' and a Guest Lecture on Transgender Associations were held.

The college is well lit, and closed-circuit television cameras are installed all around the campus to ensure the safety of students. Entry at the gates is closely monitored by security personnel. Registers are maintained at the gate to keep a record of visitors to the campus.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://stellamariscollege.edu.in/AQAR_2022/ CR7/7.1.1/7.1.1_AdditionalInfo_Link.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Organic waste generated from the various kitchens in the College is fed into the biogas digester. The Biogas Plant is equipped to process 175 Kg of organic waste producing an output of 8 kg LPG per day. The biogas generated is used for cooking, thus reducing the use of commercial gas cylinders to a great extent.

The campus also has a greywater recycling system that recycles waste water from St. Joseph's hostel. An infiltration tank, and plants like Canna, Heliconium and Alpinia help in recycling the wastewaterfor gardening.

The undergraduate students from the Department of Chemistry are trained in the Microscale technique which involves minimum usage of the essential chemicals. The usage of chemicals has been minimised to a great extent by the usage of tiles that require only a drop of the reagent, making disposal easier and safer. World Scrap Recycling Solutions Pvt. Ltd. have offered collection drives on campus for effective recycling of e-waste.

The Department of B Voc organised several webinars on sustainability and energy conservation. SCEED organised sessions on Environment Conservation, Waste Utilisation and E-waste Management. The NSS organised an awareness programme on solid waste management. A professional team from Namma Bhoomi demonstrated reuse of various wastes and also exhibited alternatives for plastic products.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our institution understands the importance of fostering an inclusive environment that operates beyond religious, cultural, linguistic and economic differences. Students from varied backgrounds are admitted to the College where a welcoming and respectful learning environment is created so that every student feels valued. Teachers develop supportive and responsive relationships with students, encouraging their sense of belonging. Cultural and socio-emotional support

systems like personal mentoring and counselling are available to students who need support in dealing with life on campus.

The Department of Psychology organised a week-long virtual 'Wellness Workshop' for students of the college. TN Girls battalion of the NCC organised a 'Peace and Harmony Week' and the PR Dept conducted a campaign aimed at promoting ART - Acceptance, Respect and Tolerance among college students and working professionals.

The Students Union and various clubs organised events that provide a platform to students from diverse socioeconomic and cultural backgrounds to interact. Celebrations held during the Christmas season and Pongal are examples of student initiatives to foster cultural inclusivity.

The College continues to provide assistance to students in the form of scholarships, fee concessions and food tokens.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Stella Maris College upholds the ideals laid down in the Constitution of India and it is reflected in the various activities conducted in the College. National Integration and cultural diversity are themes that are highlighted on Independence Day.The NCC unit trains cadets and instils in them a patriotic commitment to serve the nation. A Tamil elocution competition was held online to commemorate World Culture Day in September 2021. On 15th August 2021, the Independence Day celebrations in Stella Maris College began with a parade by NCC cadets. Ministry of AYUSH yoga programme was conducted as part of the International Yoga Day Celebrations on 21 June 2021. They created Awareness on World Environment Day through Social Media on 28 May 2021.

Student initiatives also included an inter-collegiate Short Film Festival titled 'Nunporul Kaanbadhu Arivu' and the Public Relations Department's annual PR Campaign titled 'Yaadhum Maname Yaavarum Kaelir', a citywide campaign, aimed at promoting acceptance, respect and tolerance among college students and working professionals.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various departments of the college organised lectures and cultural events in commemoration of national and international days and

festivals. The Gender Centre observed International Women's Day with an event which focussed on education and health, and the importance of fitness in women. SMCDRIVE the day by organising a free eye camp for 150 women auto and cab drivers in collaboration with Dr Agarwal's Eye Hospital. As part of Swachh Bharat Abhiyaan, a Pledge Taking Ceremony was held where NSS volunteers pledged to create awareness for a clean and healthy environment. Webinars commemorating days such as International Youth Day, World Humanitarian Day, Geneva Conventions Day, World Missing Persons Day were also organised by the NSS. The YRC observed World Organ Donation Day. The NCC Company organised a webinar on National Integration. It also organised events for the National Youth Festival.

The Department of History organised various events under the banner 'Azaadi Ka Amrit Mahotsav.' World Food Safety Day was commemorated by the Department of B.Voc with a lecture by Mr. Nickel Rozar. The Students' Union 21-22 also conducted events to celebrate the diversity of our Indian Heritage through events like 'Christmas Jingles', 'Jashne-Eid', 'E Onam Ponnonam', 'Diwali 2021' and more.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1 : Enhanced/ research initiatives/practices/ Diverse research culture

Objectives

To create in the College an environment which trains students to carry out research which will not only widen their knowledge but also prepare them for a career in research and development

The Context

Research carried out in higher education institutions has a strong impact both on the reinforcement of the educational process and in inculcating the spirit of enquiry in young scholars.

The Practice

Research is a part of the curriculum at both the undergraduate and postgraduate levels. A majority of the assignments and seminars, which are a part of the coursework, demand basic research skills of students at all levels.

2: Student Involvement in Extracurricular Activities

Objectives of the Practice

To promote holistic growth of the student community by enabling them to pursue their special and diverse interests through their participation in a variety of club activities.

The Context

The College considers it vital to engage young women in an educational experience that provides whole-person development which is done in a structured and integrated manner.

The Practice

The 30 diverse student clubs of the College are platforms for student interaction, catalysing improved learning and individual development.

File Description	Documents
Best practices in the Institutional website	https://stellamariscollege.edu.in/assets/documents/7.2.1_BEST_PRACTICES.pdf
Any other relevant information	https://stellamariscollege.edu.in/AQAR_2022/CR7/7.2.1/BP1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Giving Back to Society - Extension Programmes that reach out to the

immediate community.

Stella Maris College has a strong tradition of service to the community. The curriculum includes Social Awareness and Service Learning which sensitise students to cultural diversity, physical and mental health, socio-economic realities and environmental concerns.

During the floods in November 2021, SMCDRIVE distributed emergency kits and food packets. Other programmes included Certificate Courses in employability and livelihood skills and a job fair exclusively for LGBTQ people, a course in digital literacy for hearing impaired College students, personality development sessions for youngsters of the Government Observation Home, and a free eye camp for women auto drivers and cab drivers.

NSS volunteers submitted a report on the needs of residents of Nochikuppam slum to the Councillor. They participated in the 'Illam Thedi Kalvi Scheme' to bridge learning gaps caused by the lockdown. They organised a programme in collaboration with the Dignity Foundation for senior citizens and a Blood Donation Camp at Guindy Cancer Institute.

Students of Visual Arts conducted art and craft activities for primary school children from disadvantaged communities. Social Work fieldwork trainees mobilised people for vaccination camps inthe suburban areas. The Commerce Department conducted sessions on Financial Awarenessfor school students and the 'Importance of Financial Planning' for the non-teaching staff of the College.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The curriculum integrates Outcomes Based Education into the existing five part curriculum in the CBCS format in alignment with local, national, regional and global developmental needs and demands. Institutional Learning Outcomes(ILOs), Programme Learning Outcomes(PLOs), Programme Specific Learning Outcomes(PSLOs) and Course Learning Outcomes(CLOs) listed in the 2019-2020 syllabi revision is reflective ofthe high quality education the College is committed to.

Core and Major Elective courses are structured using an interdisciplinary approach and contribute meaningfully to the enhancement of disciplinary knowledge.General Elective courses encourage exploration of various fields outside major area of study.Life Skills courses, enhance personal, social and computer skills.Environmental Studies and related core courses help students adopt sustainable alternatives, appreciate conservation of biodiversity and a balanced ecosystem. Value Education provides scope for appreciation of self,values,cultural diversity, nationand peace building. Service Learning/Social Awareness is aimed at developing sensitive and compassionate citizens who are committed to social justice.Foundation courses in English, Tamil, Hindi, Sanskrit, and French opens doors to adapt effectively in the multicultural, multiethnic world.Value-added Certificate courses build competency and help students earn extra credits. The curriculum thus provides all round development, shaping students' contributionto the nation building process and global development.

File Description	Documents
Upload additional information, if any	[View File]()
Link for additional information	[https://stellamariscollege.edu.in/Syllabus]()

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

597

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

51

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

50

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution remains committed to aspects of Gender, Environment and Sustainability, Human Values and Professional Ethics which is reflected in the syllabi of all Courses offered (Part I-V and as Independent Study Courses).

The curriculum sensitises students on gender equality and empowerment, the basic foundation for achieving peace, prosperity and sustainable development.

Fostering student involvement for implementation of 'green' campus initiatives has always been the priority of the College. While itis mandatory for students at the undergraduate level to earn two credits for the course in Environmental Studies many of the programmes offer customised courseswhich focus on sustainable ecofriendly practices.

The courses and initiatives of the Department of Value Education and Campus Ministry ensures improvement of self in all dimensions. Under Part IV of the curriculum, a student earns six / four credits during her study period at the undergraduate / postgraduate programme respectively. The Department regularly organises conferences, workshops and guest lecturesfor training and sensitising students and faculty.

Thus the College aims to achieve overall development of students by providing value based education emphasising on Truth and Charity.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

17

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

491

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

2487

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the	A. All 4 of the above

syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	

File Description	Documents
Provide the URL for stakeholders' feedback report	https://stellamariscollege.edu.in/assets/documents/Student%20Feedback%20Process.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	https://stellamariscollege.edu.in/assets/documents/Student%20Feedback%20Process.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2088

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1655

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Stella Maris College is committed to creating an inclusive learning environment. The institution conducts programmes tailored to enhance the skill development and employability of both fast and slow learners.

The students are assessed and their learning speeds are identified during the admission process and the continuous assessment tests. The slow learners are integrated into various programmes aimed at helping them grow and develop. The students are also given pre-requisite training by the Career Guidance Cell in their final year.

The Language Partnership and the Remedial Coaching Programmes have been developed to assist first-year students improve their English-language competency and their scores through peer-teaching. The Departments also provides extra classes, practice hours and learning material.

The college also strives to create a challenging learning environment for the advanced learners. They are encouraged to take up research, additional assignments and independent learning projects. They can also do extra credit coursework through Independent Electives, Optional Research and enrolling for online courses.

The post-graduate advanced learners also go for summer and winter internships both at national and international levels. They undertake projects and internships with stipend in the Indian Academy of Sciences, IITs, CLRI, INSA, Deloitte and KPMG.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR2/2.2.1/2.2.1_AdvancedAndLearners_Link.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
02/08/2021	5859	237

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

At Stella Maris College, the teachers act as facilitators enabling the college to cater to the diverse needs of the students and create a firm foundation for learning.

The Choice-Based Credit System (CBCS) provides the students with greater academic flexibility enabling them to explore courses across disciplines through General, Interdisciplinary and Independent Electives. They also have the option of earning extra credits by enrolling in online courses on e-learning platforms.

The faculty plan the teaching methodology, learning and evaluation based on the POs, PSOs and COs that are clearly defined in the Curriculum. The faculty implement several methods for experiential learning to enhance the skill sets of the students. These include: hands-on training in the laboratories/industries/Language Labs, Workshops, Internships, Building Working Models, Field Visits/Field Projects, etc.

The teachers also encourage participative learning through Group Discussions, Panel discussions, Meet the Author Sessions, etc.

Analytical skill training, Data analysis, Case studies,

developing in-house software applications for real time solutions, Data mining are some of the methods used to develop the problem solving-skills of the students. Students are required to do Mandatory Research Work for the Post Graduate programme and can opt for optional research work at the Under Graduate level.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://stellamariscollege.edu.in/AQAR_2022/CR2/2.3.1/2.3.1_Experiential_Learning_Link.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Stella Maris College has been consistently implementing the use of customised ICT Enabled Tools in the teaching-learning process for more than two decades now. The ICT interventions have greatly complimented and enhanced the traditional teaching-learning methods.

Video resources for General Elective courses created by faculty members are made available for students through LMS platforms. Students are also encouraged to take up online courses for a different learning experience. Web services such as Zoom, Google Meet, Edmodo and Google Classroom, have contributed to an increased level of participation of students and have also enabled wider levels of networking with various individuals, industries and institutions at the national and international levels.

The college also utilizes specialised tools and platforms such as MATLAB and MATCHCAD to visualize mathematical concepts, ChemDraw for Molecular Modelling, Stock Exchange Simulator for safe trading practices, etc. This use of blended learning inculcates a more humane and eco-friendly approach to learning and experimenting. For instance, the use of simulation software by the Department of Zoology has replaced actual dissections of common animal specimens and PhysioEx is used to simulate human physiological processes.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://stellamariscollege.edu.in/AQAR_2022/CR2/2.3.2/2.3.2_ICT_Enabled_Learning_Link.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

219

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar of the college is a detailed schedule of the academic year. It is drafted by a core team led by the Principal, Vice Principals and a team of faculty from across departments.

The Calendar contains important information including the History of the College, the Vision and Mission statement, Administrative Staff and Faculty list, Rules and Attendance Norms, Programme Structures and Courses offered under the Choice Based Credit System (CBCS), public holidays, dates of Internal Continuous Assessment, End of Semester Examinations and other such details.

The college follows a well-structured teaching plan with the course schedules formulated by the faculty members for the courses they teach. These are then made available to the students.

The question papers for the internal exams are submitted to the Controller of Examination and are scrutinized for validity and reliability by the HoD and Department Quality Assurance Cell (DQAC) members. A centralized timetable is also prepared by a

core committee every semester and circulated to the departments where the department-specific timetable is made for the faculty and classes.

The use of e-governance for academics is beneficial to both staff and students, and demands adherence to the academic schedule without deviations.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

237

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	[View File](#)

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

120

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	[View File](#)
Any additional information	[View File](#)

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

2822

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	[View File](#)
Any additional information	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

11

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	[View File](#)
Any additional information	[View File](#)

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

230

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	[View File](#)
Upload any additional information	[View File](#)

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Examination Unit of Stella Maris College has incorporated IT integration on campus enabling all examination and assessment procedures to be computerised and automated.

The Office of the Controller of Examinations has constantly innovated and updated itself in order to increase transparency, keeping in mind the needs of the student community. The examination procedures regularly reviewed and revised by the

Examination Committee.

The college continues to follow the Continuous Assessment (CA) End Semester (ES) pattern for evaluation. Notable revisions have been made in the process of evaluation since the academic years 2015 and 2019.

The introduction of a single evaluation system in 2015 for undergraduate students enabled re-evaluation requests. The Examination Module, an automated solution is used to handle all exam-related functions, has reduced the waiting time, errors and the need for direct or personal interface. Barcoding used for regular examinations from 2017 has ensured confidentiality and anonymity.

It also lists the special children to cater to their needs. A automated room allocation and seatingchart for the End Semester Examination was created. The IT facility proved useful in the conduct and evaluation of the April 2022examinations.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://stellamariscollege.edu.in/AQAR_2022/CR2/2.5.3/2.5.3_ExamAutomation_Link.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Stella Maris College always strives integrate its Mission and Vision at various levels in the Curriculum. To ensure adherence, the Academic Deans have formulated a set template detailing Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes(COs) applicable for courses across disciplines in accordance with the UGC guidelines.

The POs, PSOs and COs drafted by the various departments are then ratified by the Boards of Studies followed by the Academic Council. This is uploaded on the college website for the reference of students and other stakeholders.

The Program learning Outcomes entailing a holistic view of the skills and knowledge attributes to be acquired by the student at

the time of graduation are communicated during the common orientation. At the department level, the students and their parents are briefed about the PSOs and COs and the respective course teachers communicate the syllabus with the COs at the beginning of each semester. Moreover, a detailed course schedule drafted by individual course teachers outlining weekly lesson plans scrutinized by the Departmental Quality Assurance Cell (DQAC) and uploaded to the college D-Space, acts as a guideline for prompt completion of portions and preparation of question papers for assessments.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File](#)
Upload any additional information	[View File](#)
Link for additional Information	https://stellamariscollege.edu.in/Syllabus

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The attainment of the Programme Outcomes, Programme Specific Outcomes and Course Outcomes clearly mentioned in the current restructured syllabus is ensured through different methods which include assessments based on the number of students pursuing higher studies, undertaking research in premier institutions, clearing competitive examinations, etc. The strategies adopted to ensure attainment of POs, PSOs and COs are primarily through matching the Course Learning Outcomes and the Programme Specific Learning Outcomes with the methodologies of attaining it.

Furthermore, the DQAC carries over the careful scrutiny of question papers, thereby directing desired corrections in terms of relevance and validity to the course curriculum and its desired outcomes. An overall academic performance exceeding 90% pass is a direct indicator of attainment of POs, PSOs and Cos. The social responsibility of students is evaluated based on their participation in community-oriented projects and extension activities organised by the department. The success in teaching pedagogy is measured by the many research and academic ventures accomplished by students like seminars, conferences and workshops. Successful completion of competitive exams like GATE, NET/SET, CAT, MAT, XAT, GRE, IELTS and TOEFL by students is also a metric of attainment of PSOs.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://stellamariscollege.edu.in/Syllabus

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1960

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://stellamariscollege.edu.in/assets/documents/Magazine_2021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://stellamariscollege.edu.in/AQAR_2022/CR2/2.7.1/2.7.1_Link_StudentSatisfactionSurvey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Stella Maris Research Centre aims to create a solidly integrated community of researchers' knowledge, publication and substantial research production. To cope up with these standards the Centre aims to forge strong and productive collaborations with partner institutions within the region and further with

national and international institutions. Building on our existing
strengths we are open to innovative proposals and new research
initiatives and other emergent areas of research in our campus
providing an intellectually and creatively stimulating culture to
thrive on. Towards these aims the Multidisciplinary Research
Centre facilitates information and services and conducts
promotional activity which includes UG Research skills
impartation, capacity building sessions for faculty development,
collaborations and key research related activities. The Research
and Innovation Policy of SMC is a document that provides a
framework for the development of a competitive, innovative,
ethical and a socially responsible research culture at SMC for
quantitative and qualitative improvements in sustainable research
performance for continued excellence.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://stellamariscollege.edu.in/AQAR_2022/CR3/3.1.1/3.1.1_Link_Addnl_Info.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

615000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

19

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

Rs. 3557978

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

19

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://stellamariscollege.edu.in/AQAR_2022/CR3/3.2.2/3.2.2_Evidences_Link.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

28

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

5

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://stellamariscollege.edu.in/assets/documents/3.2.4_TNSCST_ICMR.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Stella Maris College has established 5 exclusive Research Centres focusing on different thematic areas including the Centres of

Gender and Women's Studies and an Entrepreneurship Development Cell creating a sustainable ecosystem generating innovative transfers of knowledge. 1. Centre for Research in Science and Technology (CRIST) 2. Stella Maris International Centre for Multidisciplinary Research (SMICMR): 3. Innovation and Research Development (IRD). 4. Jayshree Venkatraman Digital Leaning and Research Centre 5. Facilitated Academic Resource and Research Centre (FARR): The FARR Centre is gifted by the Trinity University, Canada, to create collaborative platforms for sharing academic resource and research.

6. Entrepreneurship Development Cell (EDC) Established by the Department of Commerce Shift -II in 2017, the main objectives of the ECD are: To embrace academic and entrepreneurial skills To impart business knowledge among students and To device a new career path for nurturing young entrepreneurs. 7. Stella Maris Women's Studies Centre: aims at creating awareness and extending knowledge in the field of women's studies. 8. Stella Maris Gender Studies: Gender Studies is an initiative of the Sociology department to generate awareness and create a learning environment to discuss and understand gender based issues.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR3/3.3.1/3.3.1_Link_Addnl_Info.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

74

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for	A. All of the above

Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	[View File](#)
Any additional information	[View File](#)

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

12

File Description	Documents
URL to the research page on HEI website	https://stellamariscollege.edu.in/SMICMR
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	[View File](#)
Any additional information	[View File](#)

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.5232

File Description	Documents
List of research papers by title, author, department, and year of publication	[View File](#)
Any additional information	[View File](#)

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

```
0.1857
```

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://stellamariscollege.edu.in/assets/documents/3.4.4_Data_Template_21_22.xls

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

```
58
```

File Description	Documents
Any additional information	[View File](#)
Bibliometrics of the publications during the year	[View File](#)

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

```
7
```

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	[View File](#)
Any additional information	[View File](#)

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

```
75700
```

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	[View File](#)
List of consultants and revenue generated by them	[View File](#)
Any additional information	[View File](#)

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

7493

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	[View File](#)
List of training programmes, teachers and staff trained for undertaking consultancy	[View File](#)
List of facilities and staff available for undertaking consultancy	[View File](#)
Any additional information	[View File](#)

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Moulding students into socially sensitive and responsible citizens is the core thrust of the vision and mission of the College. In keeping with the mandate of the vision, the College instituted several centres and programmes to reach out on several social issues to sensitise students and expose them to ways of responding to social realities. The NSS, YRC unit with its commitment to save lives has consecutively won the Dr. Radhakrishnan Rolling Trophy for Blood Donation since 2010.

The NCC Cadets and NCC officers have won awards in several Camps at National, International and regional level such as Republic Day Camps and other camps which have a strong social component.

SMC DRIVE has provided a viable avenue for students to reach out to the communities through involvement in unique programmes. SMC DRIVE serves as a Field Placement Centre for UG and PG students in Social Work from Stella Maris and various

National/International institutions. SMCDRIVE has a Skills Development Centre on employability and entrepreneurship skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR3/3.6.1/3.6.1_Link_Addnl_Info.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

26

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

107

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

5859

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

681

File Description	Documents
Copies of documents highlighting collaboration	[View File](#)
Any additional information	[View File](#)

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

35

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	[View File](#)
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

- **There are 99 classrooms spread across 10 blocks and 14 seminar halls well equipped with ICT facilities and 40 laboratories**
- **The 14 seminar halls consist of fully furnished conference rooms and capacious auditoriums with built-in features such as LCD projectors, computers, and latest audio visual and light effects to facilitate the conduct of seminars, conferences, workshops and panel discussions.**
- **The Open-Air Theatre (OAT) houses a large digital LED display unit for clear viewing by the audience during programs**
- **To offer a wholesome global learning environment the college has a number of facilities in Centres such as Jayshree Venkatraman Digital Learning and Research Centre, Office of Research and International partnerships, Academic Collaborations, Facilitated Academic And Resource Centre (FARR), Centre for Business Skill Enrichment, Centre for Business Quest and Connect, Gender Centre and TNOU Learner Support Centre, Project Centre, Centre for Women Studies, and SCEED (Stella Centre for Effective Education and Development) Fitness Centre, MRF-SMC Incubation Centre**
- **The DST-FIST Labequipped with Solid UV-Vis Spectrophotometer, ATR - FT-IR Spectrophotometer, HPLC, Gel-Doc Molecular Imager, Electrochemical Workstation, Microwave synthesis system, Sonicator, Orbital shaking Incubator**
- **CRIST Lab FT-IR Spectrometer, Atomic Absorption Spectrophotometer, Millipore Water Purifier, Trinocular-Phase Contrast Microscope and CO2 Incubator, UV-visible spectrophotometer, Centrifuge, laminar flow, Biochemical Analyser**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR4/4.1.1/4.1.1_AddlInfo_Video_Links.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Students are encouraged to gain credits in games like Basketball,

Kho-Kho, Cricket, Lawn Tennis, Table Tennis and Volleyball. The institution enhances its sports infrastructure regularly and currently houses the following Sports Facilities: Hockey Field(multipurpose), Basketball Court, Volley Ball Court, Tennis Courts – Clay and Cement, Mobile Tennis Court, Ball badminton Court, In-door Table Tennis (2 tables) and a Cricket pitch (net).

The Open-Air Theatre or OAT stands the most ideal place on Campus for large gatherings as the girded open-roofed structure is well equipped to easily accommodate a crowd of more than 2500 to 3000 students.The Sancta Sofia Block also has an immense courtyard space in the centre of the building ideal for staging events.The Students' Union has been very active on campus post the pandemic lockdown. Virtual activities gave way to a flurry of on-campus activities and events which utilised the available infrastructure to the maximum benefit for the student community.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR4/4.1.2/4.1.2_LinkAddnlInfo.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

113

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

4,66,55,003.00

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Stella Maris College Library is fully automated and uses the Integrated Library Management System (ILMS) integrated with RFID Technology.

- **The Library is a two-storied building with a carpet area of 1560 sq. meters and has a separate collection for undergraduate and postgraduate students with 16 departments having their own departmental collection.**
- **The Library has a collection 1,14,266 books, 8353 journals (Print and Online), and 1750 theses, 4219 back volumes, and 854 CDROMs and subscribes to 12 newspapers in English, Tamil and Hindi.**
- **The vintage collection of books is maintained in the Archives.**
- **The Library is Wi-Fi enabled and has about 60 computers.**
- **The Library has been fully automated using the library management software eBLIS (electronic Bosco Library Information Software) and subscribes to electronic resources like EBSCO, N-List, American Economic Association Journals, and Sage online Journals.**
- **Our College has established a Local Chapter for NPTEL (National Programme on Technology Enhanced Learning) with the Indian Institute of Technology, Madras for better facilitation of their online courses.**
- **The Library also hosts DSpace which is the Institutional Repository of the College**

Name of the ILMS software: eBLIS(Integrated Library Management System)

Nature of Automation : Fully Automated

Version : 2.0

Year of automation : 2003

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stellamariscollege.edu.in/library

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources | **A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	[View File](#)

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

1778453

File Description	Documents
Audited statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

219

File Description	Documents
Upload details of library usage by teachers and students	[View File]()
Any additional information	[View File]()

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Institution regularly streamlines IT facilities including Wi-Fi and cyber security and has established a campus wide network with OFC Fiber Optic Cables and Wi-Fi which operates on the efficiency of 500 Mbps internet connectivity speed. A well-equipped browsing facility for staff and students is offered along with excellent facilities for teaching and learning with classrooms designed to accommodate the demands of today's technological enhancements. The College website designed by an alumna is updated and maintained by the in-house IT team. The Institution also acquired a secure status for the website with periodical upgrades.

- **Unrestricted Wi-Fi internet availability in the campus areas**
- **The Wi-Fi access points provided in campus areas are the sole property of the College.**

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://stellamariscollege.edu.in/AQAR_2022/CR4/4.3.1/4.3.1_LinkAddnlInfo.pdf]()

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5859	536

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	[View File](#)

4.3.4 - Institution has facilities for e-content development: **Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**

A. All four of the above

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR4/4.3.4/VideoLinks.pdf
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

Rs. 5,76,27,469

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical,

academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Stella Maris College with its green cover of 19.5 acres has been a haven for humans and animals alike. The development of infrastructural facilities while maintaining the ecological balance on campus has been at the crux of the experience gained by all who are accepted into folds of this institution. The College Management, in consultation with architects, oversees the development of infrastructure on campus. The Management deputes Campus Maintenance Managers usually from within their own Community of Sisters who live on campus to constantly monitor and meet the requirements of the College community. The infrastructure includes open air theatres, seminar halls, conference rooms, audio visual rooms, classrooms, buildings to house administrative offices, staff rooms, well equipped laboratories, a video conferencing facility, Fine Arts studios, library, a chapel, a common prayer room, students' common room, guest room, infirmary, wellness centre, games field, browsing centre.

SMCDRIVE the Extension Centre of the College with improved infrastructure and facilities is used for the conduct of various outreach activities including lay counselling and conduct of skill development. Special Centres like SMICMR, SCEED, and SMCNC which have varied facilities are used extensively for enhancing research, quality initiatives and networking amongst other needs of the college community.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR4/4.4.2/VideoLinks.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

927

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	[View File](#)
Upload any additional information	[View File](#)

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

1300

File Description	Documents
Upload any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**A. All of the above**

File Description	Documents
Link to Institutional website	https://stellamariscollege.edu.in/
Details of capability development and schemes	[View File](#)
Any additional information	[View File](#)

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1685

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

617

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

538

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

11

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

92

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Stella Maris College in it's journey for the past 75 years has had an active democratic process to create an electedbody of the Student Council. The Student Council comprising theStudents'

Union members, class representatives, assistant class representatives, and office bearers of various Clubs celebrated the jubilee year with great enthusiasm and zest. Student Council meeting is conducted twice a year. This serves as a platform for students to share their grievances with regards to the facilities and infrastructure provided by the Institution. In order to develop leadership qualities and make students be aware of the roles, responsibilities and functions of a leader, Leadership training programmes are conducted for the Student Council members annually. Student Representatives in Academic and Administrative bodies: Student representatives are a part of Academic Council, Internal Quality Assurance Cell, Board of Studies and other impromptu committees. Their feedback is discussed and suggestions given by the student representatives were also implemented. Roles and Responsibilities: The Student Council is involved in planning and organizing various activities for the students such as Orientation Programme for the first-year students, Class Representative elections and Executive Representative elections, College Day, Independence Day, College Birthday Celebration, Freshers Talent Hunt, Christmas Celebration and so on. They maintain the record of income and expenditure of that particular year. They share the concerns and grievances of students to the administrative body.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR5/5.3.2/5.3.2_LinkUnionReport.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

55

File Description	Documents
Report of the event	[View File](#)
List of sports and cultural events / competitions organised per year	[View File](#)
Upload any additional information	[View File](#)

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The brand of an educational institution is measured by thesuccess stories of its former students. Stella Maris College has the AASMC registered under the fmm society. AASMC aims at promoting a strong lifelong bonding between the College and the Alumnae in many ways including social media. The Alumnae association acts as a powerful platform to highlight the achievements of the College and Alumnae and to create support for the needs of the college(like networking, sharing of expertise and resources). It works on nurturing mutually beneficial relationships between the College and the Alumnae. It also aspires to create a worldwide community of the Alumnae, so they can be involved with the College. The association encourages philanthropy among the alumnae and other benefactors to foster pride and loyalty among the Alumnae of the College. We try and engage our alumni through different means depending on their skills, interests and where they are currently in their life.

Chapters of AASMC The Chapters in Kerala, Bangalore, and envisioning at Madurai, facilitate meaningful relationship between college and its Alumni, to enhance ways in which we connect and interact with our Alma Mater, more importantly to contribute to this Institutions' fund-raising efforts for financial sustainability.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional Information	https://stellamariscollege.edu.in/AASMC/index.html

5.4.2 - Alumni's financial contribution during the year	**A. ? 15 Lakhs**

File Description	Documents
Upload any additional information	[View File]

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

An important aspect of the vision of the College is to build an inclusive learning community and sensitise students to responsible citizenship in order to prepare them to be agents of social change. This vision and mission are oriented towards promoting a learning community founded on a collaborative high-quality educational process. The model of governance practiced in the Institution is transparent, collaborative, participatory and decentralised. All important academic and administrative issues are discussed at various forums such as the Management Council, Governing Body, Academic Council, Staff Council, Student Council, Teaching and Administrative Staff, Student Representatives and External Experts. Advisory Committees are constituted to discuss important issues and to enhance quality pertaining to areas such as IQAC, Sports, Research, and Examination The centralised Internal Quality Assurance Cell (IQAC) and the Departmental Quality Assurance Cells (DQAC) oversee the planning and implementation of quality measures in the College and departments respectively. The roles of the Students' Union and the Student Council are also envisioned in such a manner as to make the student community an active agent in the decisionmaking process. Through these measures, all stake-holders are involved at appropriate levels in the decision-making process.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://stellamariscollege.edu.in/AQAR_2022/CR6/6.1.1/6.1.1 Link Vision and Mission MOM.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Classes were held in the hybrid mode in the Academic year 2021-2022 as the previous year 2020-2021 which was marked by the pandemic and the first lockdown, witnessed a complete switch to online teaching mode. In order to ensure that no learner was put at a disadvantage because of the digital divide, the College involved all the students and teaching faculty in the process of decision making.

In the early days of the pandemic, the Management and the IQAC initiated discussions on online teaching methodology with both faculty and students. An online survey was administered to both to assess their preparedness and their needs.

The survey results indicated that many faculty members and students faced COVID related health issues and financial issues, issues with access to devices and connectivity. Based on the analysis, while the College decided on online methods during the pandemic upon return to campus in August 2021, several training sessions for teaching faculty and one-to-one mentoring sessions for students were conducted .

These collective measures during the past two years ensured optimal participation of all concerned in the teaching-learning process.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://stellamariscollege.edu.in/AQAR_2022/CR6/6.1.2/6.1.2_Link_Additional_Info.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Two important goals (2A ,2D) set out in the Strategic Plan 2017-2022 to impart basic computer skills to all in the College and to update and upgrade IT infrastructure. Towards fulfilling the first goal, the College incorporated Computer Fundamentals in the Life Skills course during the 2019 Curriculum Revision. The Academic Year saw students of the batch of 2020 completing this course. Students were introduced to some important aspects of computer configuration and somefundamental concepts related to connectivity and network.

They were acquainted with emerging trends in cyber storage and AI and were introduced to some important aspects of cyber security, given the high social media presence among them.This created awareness on cyber security laws and enabled students to navigate cyberspace safely and effectively. Installing Gsuite was an important step towards ensuring the smooth conduct of online teaching. The College also invested in purchasing zoom and webex packs for online meetings andwebinars. On 31 August 2021, the inauguration of the JVDLRC, astate-of-the-art Digital Centre, enabled a smooth campus-to- corporate transition with cutting-edge digital facilitiesproviding a space to conduct meetings, digital events and various online courses. Further, as part of the 75 year Jubilee celebrations, eminent personalities like the Tamil Nadu Chief Minister Thiru M.K. Stalin, Director General of Police Dr. C Sylendra Babu, Chairman of the State Minority Commission of Tamil Nadu, Peter Alphonse and Vice-Chancellor of the University of Madras Dr. S. Gowri were invited to the College.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR6/6.2.1/6.2.1_Link_Institutional_Strategic.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Management Committee of the College, a Catholic minorityinstitution run by the FMM, comprises the Principal, the Academic Head, and the Secretary, the Administrative Head. Institutional policies, appointments, salary revision, construction of new buildings are jointly decided. The Governing Body reviews academic and administrative processes. The administrative wing, including Human Resources & Infrastructure Management, is headed by the Secretary.

The Principal, along with the Secretary, Vice Principals, Deans, Staff Council members, plans the academic activities of the

college. The Controller of Examination and her team are responsible for the conduct of the end semester examination and publication of timely results.

The Deans of Academic Affairs ensure the sustenance and enhancement of quality in the teaching-learning process. The Dean of Planning and Communication focuses on the policies of the College. The Dean of Commerce and Business Studies facilitates curricular and administrative initiatives. The Dean of Research facilitates research programmes, publications, consultations and international collaborations.

A coordinator heads the IQAC, an independent body which coordinates, plans and initiates processes and events for quality sustenance and enhancement. The Student Council is guided by the Vice Principals and the Dean of Student Affairs, for College activities and student welfare measures.

File Description	Documents
Paste link to Organogram on the institution webpage	https://stellamariscollege.edu.in/AQAR_2022/CR6/6.2.2/6.2.2_Link_Additional_Info.pdf
Upload any additional information	View File
Paste link for additional Information	https://stellamariscollege.edu.in/AQAR_2022/CR6/6.2.2/6.2.2_Link_Additional_Info.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The College provides its staff a conducive atmosphere for upskilling and research. Faculty members are granted leave to complete Ph.D, seed money for research projects and financial aid for participation in conferences. Outstanding research contributions are duly recognised through institutional awards.Skill development programmes on soft skills, computer and communication skills are conducted for the non-teaching staff. They are also granted leave if they wish to pursue higher studies. Financial support was extended to staff who required it during the pandemic. Advance withdrawal of a part of the salary is allowed during festivals or medical emergencies.The wards of staff, fulfilling the qualification norms, are given preference to pursue higher education at the Institution. Fee concession is also often granted to them whenever necessary.

The College organises sessions on stress management and physical fitness techniques and also offers in-campus counselling services. Recreational activities like Non-teaching Staff Day and Christmas celebrations bring the College community together. On the completion of 25 years of service, staff members are presented with a memento at the College Day celebrations. The support staff are provided with uniforms by the Management and refreshments are served for the administrative and support staff during working hours.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR6/6.3.1/6.3.1_Audited_Statement_Link.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	[View File]()
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File]()

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

41

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	[View File]()
Upload any additional information	[View File]()

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

63

File Description	Documents
Summary of the IQAC report	[View File]()
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	[View File]()
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The internal audit is conducted twice a year by an auditor appointed by the Management. The External audit is a three day government audit conducted annually. The internal audit is a concurrent one. All accounting policies pertaining to the college

are clarified and implemented with the approval of the Management and the auditor, ensuring strict accounting standards in the finance section. All financial bills are submitted by the teaching or non-teaching staff in charge to the College auditor. They are scrutinised and passed to the Bursar for payment/accounting. Objections raised by the auditor are clarified by the staff-in-charge prior to the passing of the bill. Therefore there are no internal audit objections. The objections raised in the government audit, if any, are clarified with proper evidence and are usually dropped during the respective audit reviews. And as per the instructions of the auditors corrections are carried over in the Attendance Register / Service Registers and Ledgers.

The Audit Committee's functions include assisting in terms of egovernance and academic regulatory compliance, investment practices, examining high profile research projects, disbursing funds scholarships, remittance to various government sectors and overseeing the financial audit of the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stellamariscollege.edu.in/AQAR_2022/CR6/6.4.1/6.4.1_Audit__Report_Link.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

44,53,755.00

File Description	Documents
Annual statements of accounts	[View File](#)
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	[View File](#)
Any additional information	[View File](#)

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Bursar, in consultation with the Principal and the Finance Committee Members, develops a strategic plan for fundraising along with a budget every financial year. The plan is shared with the College Management, the Governing Body, and other officers of the institution to streamline fundraising and utilisation processes.

Resource Mobilization Policy: The Resource Mobilisation Policy identifies government, management, philanthropists, fund-raising programmes, and corporate sponsors asthe main sources of funding.The resource mobilisation aims at meeting the financial requirementsfor developing and maintaining the infrastructure for academic and research purposes. A part of it is also spent on welfare measures for staff and students. Periodic reviews are conducted in order to analyse funding patterns, institutional efforts for mobilisation of funds and to optimise the use of resources. Optimal Utilisation of Funds: Funds are provided for the establishment and maintenance of the infrastructural facilities of the College. Food tokens, Scholarships, fee concessions are provided to students. The institution also provided relief funds to the families of deserving students during the pandemic.Faculty members are given research seed money, conference funding, and small travel grants for research.The College provides Loans, hospitalization expenses and fee concessions for wards of administrative staff.

Stella Maris college entered the 75th year and to mark the event a scholarship fund for 75 lakhs was initiated in order benefit the student community resouces mobilised were far in excess and amounted to nearly 90 one lakh scholarships. .

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://stellamariscollege.edu.in/AQAR_2022/CR6/6.4.2/6.4.2_Finance_Committee_MOM_Policy_Link.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation

quality initiatives (Second and subsequent cycles)

Apart from the massive undertaking in preparation for NAAC, the IQAC continued to establish quality culture on campus by organising several programmes in the year 2021-2022 which also marked the 75th year jubilee celebrations of Stella Maris College. The NAAC Peer Team visit was conducted in November 2021 subsequent to the SSR which was submitted in April 2021. The College was accredited by NAAC with an A+ grade and a CGPA of 3.44.

Greater Engagement with MQC and IQAC Students' Wing :

The IQAC organised several training programmes, in virtual and physical modes , for both faculty and students. Special quality initiatives succeeded in greater engagement with the faculty members of the Micro Quality Circle (MQC) from across departments by organising workshops like on Consultancy Training which was held for MQC members on 30 May 2022 and for the Students' Wing a hands-on workshop titled 'Heal the Self, Heal the World' conducted on 14 May 2022 with sessions on Storytelling, Healing Foods and Zentangle Art.

Quality Enhancement Collaborations:

IQAC organisedan online International Conference titled 'Leading Together Dialogues' with University of Melbourne, Australia in November 2021 and five-day online FDPin collaboration with the Department of Public Relations, December 2021.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stellamariscollege.edu.in/MQC

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

An Academic Audit was conducted on 7, 8and 12 October 2021 in

order to encourage departments to evaluate the quality of the teaching learning process through systematic reviews and self-appraisals. The entire audit process was organised by the IQAC in collaboration with the Deans of Academic Affairs wherein invitations were sent out to three external peer team members including academicians, industry and field experts who visited the respective department to complete the audit. The audit reports were subsequently reviewed and then further deliberations carried out within each department to ensure that appropriate and relevant action could be taken to ensure academic rigour and continuous curriculum development.

As a result of these discussions there was an increased focus on OBE and student-centric teaching- learning in order to create future-ready graduates. Listed below are a few of the measures undertaken:

- Digital teaching methods - Online courses, Flipped Classroom
- Hybrid mode for International and National workshops, seminars
- Research at every level strengthened especially for UG
- Innovative mechanisms initiated - Incubation Centre
- Entrepreneurship development - start-ups – Alumnae run kiosks
- Enhanced recruitment and career guidance counselling through the CGC

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://stellamariscollege.edu.in/assets/documents/Magazine_2021.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as	A. Any 4 or all of the above

ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://stellamariscollege.edu.in/assets/documents/Magazine_2021.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college community is actively engaged in the mission of empowering young women.

The Gender Centre organised a series of talks, an intercollegiate documentary-making competition,and a panel discussion on 'Confronting Patriarchy'. It also published a report titled 'A Sociological Analysis of Sexual Harassment among College Students in the City of Chennai.'

Dr. Madhavi Menon discussed her book 'The Law of Desire', and a workshop on 'Sexual Harassment at Workplaces' was conducted. A workshop on 'Gender and Sexuality' was followed by a panel discussion and a talk on legal rights by Mr. Manonmani, AIDWA. A lecture was delivered by Ms. Olga Aaron from Transgender Rights Association. Various competitions were held on themes such as 'Women Icons in History and Pop Culture', 'Freedom of Modern-Day Women', 'Letter to Patriarchy', 'Shadow of our Society' and 'Women and Society, The Right to Know' by the Centre for Women's Studies. A webinar on 'Intergenerational Action for Gender Based Violence' and a Guest Lecture on Transgender Associations were held.

The college is well lit, and closed-circuit television cameras are installed all around the campus to ensure the safety of students. Entry at the gates is closely monitored by security personnel. Registers are maintained at the gate to keep a record of visitors to the campus.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://stellamariscollege.edu.in/AQAR_2022/CR7/7.1.1/7.1.1_AdditionalInfo_Link.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**A. Any 4 or All of the above**

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Organic waste generated from the various kitchens in the College is fed into the biogas digester. The Biogas Plant is equipped to process 175 Kg of organic waste producing an output of 8 kg LPG per day. The biogas generated is used for cooking, thus reducing the use of commercial gas cylinders to a great extent.

The campus also has a greywater recycling system that recycles waste water from St. Joseph's hostel. An infiltration tank, and plants like Canna, Heliconium and Alpinia help in recycling the wastewaterfor gardening.

The undergraduate students from the Department of Chemistry are trained in the Microscale technique which involves minimum usage of the essential chemicals. The usage of chemicals has been minimised to a great extent by the usage of tiles that require

only a drop of the reagent, making disposal easier and safer. World Scrap Recycling Solutions Pvt. Ltd. have offered collection drives on campus for effective recycling of e-waste.

The Department of B Voc organised several webinars on sustainability and energy conservation. SCEED organised sessions on Environment Conservation, Waste Utilisation and E-waste Management. The NSS organised an awareness programme on solid waste management. A professional team from Namma Bhoomi demonstrated reuse of various wastes and also exhibited alternatives for plastic products.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geotagged photographs of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	<u>View File</u>

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,	A. Any 4 or all of the above

reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our institution understands the importance of fostering an inclusive environment that operates beyond religious, cultural, linguistic and economic differences. Students from varied backgrounds are admitted to the College where a welcoming and respectful learning environment is created so that every student feels valued. Teachers develop supportive and responsive relationships with students, encouraging their sense of belonging. Cultural and socio-emotional support systems like personal mentoring and counselling are available to students who need support in dealing with life on campus.

The Department of Psychology organised a week-long virtual 'Wellness Workshop' for students of the college. TN Girls battalion of the NCC organised a 'Peace and Harmony Week' and the PR Dept conducted a campaign aimed at promoting ART - Acceptance, Respect and Tolerance among college students and working professionals.

The Students Union and various clubs organised events that provide a platform to students from diverse socioeconomic and cultural backgrounds to interact. Celebrations held during the Christmas season and Pongal are examples of student initiatives to foster cultural inclusivity.

The College continues to provide assistance to students in the form of scholarships, fee concessions and food tokens.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Stella Maris College upholds the ideals laid down in the Constitution of India and it is reflected in the various activities conducted in the College. National Integration and cultural diversity are themes that are highlighted on Independence Day.The NCC unit trains cadets and instils in them a patriotic commitment to serve the nation. A Tamil elocution competition was held online to commemorate World Culture Day in September 2021. On 15th August 2021, the Independence Day celebrations in Stella Maris College began with a parade by NCC cadets. Ministry of AYUSH yoga programme was conducted as part of the International Yoga Day Celebrations on 21 June 2021. They created Awareness on World Environment Day through Social Media on 28 May 2021.

Student initiatives also included an inter-collegiate Short Film Festival titled 'Nunporul Kaanbadhu Arivu' and the Public Relations Department's annual PR Campaign titled 'Yaadhum Maname Yaavarum Kaelir', a citywide campaign, aimed at promoting acceptance, respect and tolerance among college students and working professionals.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers,	A. All of the above

administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various departments of the college organised lectures and cultural events in commemoration of national and international days and festivals. The Gender Centre observed International Women's Day with an event which focussed on education and health, and the importance of fitness in women. SMCDRIVE the day by organising a free eye camp for 150 women auto and cab drivers in collaboration with Dr Agarwal's Eye Hospital. As part of Swachh Bharat Abhiyaan, a Pledge Taking Ceremony was held where NSS volunteers pledged to create awareness for a clean and healthy environment. Webinars commemorating days such as International Youth Day, World Humanitarian Day, Geneva Conventions Day, World Missing Persons Day were also organised by the NSS. The YRC observed World Organ Donation Day. The NCC Company organised a webinar on National Integration. It also organised events for the National Youth Festival.

The Department of History organised various events under the banner 'Azaadi Ka Amrit Mahotsav.' World Food Safety Day was

commemorated by the Department of B.Voc with a lecture by Mr. Nickel Rozar. The Students' Union 21-22 also conducted events to celebrate the diversity of our Indian Heritage through events like 'Christmas Jingles', 'Jashne-Eid', 'E Onam Ponnonam', 'Diwali 2021' and more.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1 : Enhanced/ research initiatives/practices/ Diverse research culture

Objectives

To create in the College an environment which trains students to carry out research which will not only widen their knowledge but also prepare them for a career in research and development

The Context

Research carried out in higher education institutions has a strong impact both on the reinforcement of the educational process and in inculcating the spirit of enquiry in young scholars.

The Practice

Research is a part of the curriculum at both the undergraduate and postgraduate levels. A majority of the assignments and seminars, which are a part of the coursework, demand basic research skills of students at all levels.

2: Student Involvement in Extracurricular Activities

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Objectives of the Practice

To promote holistic growth of the student community by enabling
them to pursue their special and diverse interests through their
participation in a variety of club activities.

The Context

The College considers it vital to engage young women in an
educational experience that provides whole-person development
which is done in a structured and integrated manner.

The Practice

The 30 diverse student clubs of the College are platforms for
student interaction, catalysing improved learning and individual
development.
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File Description	Documents
Best practices in the Institutional website	https://stellamariscollege.edu.in/assets/documents/7.2.1_BEST_PRACTICES.pdf
Any other relevant information	https://stellamariscollege.edu.in/AQAR_2022/CR7/7.2.1/BP1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

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Giving Back to Society - Extension Programmes that reach out to
the immediate community.


Stella Maris College has a strong tradition of service to the
community. The curriculum includes Social Awareness and Service
Learning which sensitise students to cultural diversity, physical
and mental health, socio-economic realities and environmental
concerns.

During the floods in November 2021, SMCDRIVE distributed
emergency kits and food packets. Other programmes included
Certificate Courses in employability and livelihood skills and a
job fair exclusively for LGBTQ people, a course in digital
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literacy for hearing impaired College students, personality development sessions for youngsters of the Government Observation Home, and a free eye camp for women auto drivers and cab drivers.

NSS volunteers submitted a report on the needs of residents of Nochikuppam slum to the Councillor. They participated in the 'Illam Thedi Kalvi Scheme' to bridge learning gaps caused by the lockdown. They organised a programme in collaboration with the Dignity Foundation for senior citizens and a Blood Donation Camp at Guindy Cancer Institute.

Students of Visual Arts conducted art and craft activities for primary school children from disadvantaged communities. Social Work fieldwork trainees mobilised people for vaccination camps inthe suburban areas. The Commerce Department conducted sessions on Financial Awarenessfor school students and the 'Importance of Financial Planning' for the non-teaching staff of the College.

File Description	Documents
Appropriate link in the institutional website	https://stellamariscollege.edu.in/assets/documents/7.3.1_Upload.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The College plans to further strengthen collaborations through tie-ups and MoUs, both at the international and national levels to offer our students exposure to varied learning environments and industry experiences.

The College plans to introduce more skill-based and employment-oriented courses. Through various projects and schemes, the College facilitates enhanced research opportunities, both at the departmental level as well as at the SMC Research Centr. An Incubation Centre is being established primarily to promote technological and knowledge-based innovative ventures among students and faculty and also an Informatics Centre that aims to provide Information Technology Services and e-Governance solutions to the Institution.

The Career Guidance Cell (CGC) of the College plans to increase the number of placements for both Undergraduate and Postgraduate students.To this effect, they plan to invite representative from different sectors.

We plan to enhance activities that reach out to the immediate community.In terms of eco-initiatives the campus is aiming to become zero-waste campus.

The IQAC and various departments plan to conduct Faculty Development Programmes to hone the skills of entry-level and mid-level faculty. Capacity building programmes will be conducted for teaching and non-teaching staff.

A new floor to be added to the Sancta Sofia Block and a badminton court is under construction to meet the increasing needs of the student community.

Through Instagram and other social media handles, the College continues to increase its visibility and keep the student community updated about events on campus.